

Poplar School District

400 4th Ave West
Poplar, MT 59255
(406) 768-6600
www.poplarschools.com

Lori Smoker
Chairman

Jeff Berger
Vice Chairman

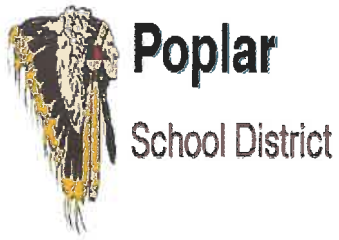
Marva Chapman
Trustee

Kenny Smoker Jr.
Trustee

Chris Headdress
Trustee

AGENDA Regular Board Meeting Monday September 14, 2026 5:15 PM

1. Call Meeting To Order
2. Recognition of Guests
3. Public Comment- 5 Minute Courtesy Limit per Topic
The Poplar Schools' Board of Trustees welcomes public comment on issues and concerns. This is the point in the meeting for comments on matters not already on the agenda. Comments on agenda items will be accepted when that item comes up during the meeting. Interested persons may also submit views in written form to the Clerk or Superintendent prior to the meeting and those comments will be brought to the attention of the Board during the meeting.
4. Recognition of Poplar Education Association
5. Consent Agenda: Previous Board Minutes, Warrants and Claims, Budget v. Actual, Investment Reports, and High School Activity Fund.
6. Informational Items
7. Discussion Agenda
 - 7.1: Staffing Update
 - 7.2: Policy Updates-1st reading
 - 7.3: Independence Bank Donation
 - 7.4: Kindergarten Playground
8. Action Agenda
 - 8.1: Personnel Report
 - 8.2: Concessions: PEA MOU
 - 8.3: 2nd reading Policies
9. Items of Interest
 - 9.1 Work Session Dates
 - 9.2 Special Meeting Dates
 - 9.3 Regular Meeting Dates
10. Adjournment
All meetings are being recorded. Please put electronic devices on silent. Thank You.



CONSENT AGENDA

Students First



Agenda Item Number 5

POPLAR PUBLIC SCHOOLS 9&9B BOARD AGENDA FACT SHEET MEETING DATE: September 14, 2026

SUMMARY: Per Poplar School Board Policy 1420, a *Consent Agenda* is used to expediate business at its meeting. The Poplar School Board approves the use of a consent agenda, which includes those items considered to be routine in nature. Questions or concerns about items in the *Consent Agenda* should be directed to the Superintendent or Clerk prior to the meeting. Singular items that appear on the consent agenda may be redirected to the action section of the agenda by a member of the Poplar School Board. Remaining items will be voted on by a single motion. The approved motion will be recorded in the minutes, including a list of all items appearing on the *Consent Agenda*.

The meeting's Consent Agenda items will include: Minutes of previous meeting, Warrants and Claims, Budget v. Actual, Investment Reports, and High School Activity Fund.

SUPERINTENDENT'S ADVICE: I recommend the sample motion.

Additional Information attached -
Fund -
Estimated Cost –

SAMPLE MOTION: *I move to approve the Consent Agenda for September 14, 2026:*

	Motion	Second	Aye	Nay	Abstain	Other
L. Smoker						
C. Headdress						
M. Chapman						
K. Smoker						
J. Berger						



PREVIOUS BOARD MINUTES

August Minutes

Students First

Regular Board Meeting August 10, 2026

Call to Order: The Regular board meeting of the Board of Trustees called to order by the Chair at 5:10 p.m. followed by the Pledge of Allegiance led by Chris Headdress. The School District No. 9 & 9B Trustees present to constitute a quorum were:

Lori Smoker, Chair
Kenneth Smoker, Jr, Trustee
Chris Headdress, Trustee

Jeff Berger, Vice Chair
Marva Chapman, Trustee

District Staff:

Keith Erickson, Superintendent
Frank Gourneau
John Wetsit
Patti Black
Mike Gorder
Jessie Colon

Judy Linthicum, Board Clerk
Morgan Norgaard
Griffin Ricker
Clint Linthicum
Shannon Murphy

Community Member: None

Recognition of Guests: None

Public Comment: None

4.) Recognition of Poplar Education Association: None

5.) Consent Agenda:

- **Minutes of Regular Board meeting July 13, 2026**
- **Warrants and Claims**
- **Budget vs Actual June 2026**
- **Investments Reports July 2026**
- **High School Activity Report July 2026**

ACTION:

Marva Chapman made a motion to approve Minutes of Regular Board meeting Monday July 13, 2026, Warrants and Claims, Budget vs Actual June 2026, Investments Reports July 26, and High School Activity Report July 2026.

Seconded by Chris Headdress

VOTE: 5-0 For

Regular Board Meeting

August 10, 2026

6) Informational Items

6.1) Superintendent Report

Highlights:

- What makes a good year, was discussed with all Administration.
- 5 Students enrolled in Cyber school.
- Washers and dryers for New Day and High School building. \
- The reenrollment will be as follows 5-12 will be the end of the first quarter and end of the third quarter. K-4 will be the end of third quarter.

6.2) Administrator Reports

Elementary School Principal – John Wetsit
Middle School Principal – Morgan Norgaard
High School Principal – Frank Gourneau
Special Education Director – Patti Black

6.3) Directors Reports

Food Service Director - Mary Plante
Buildings and Ground Director - Mike Gorder
Transportation – Clint Linthicum
Technology – Jake Riediger

7.) Discussion Agenda

7.1) Summer Construction

Superintendent explained everything completed for the summer that was expected to be completed, Keith, Mike and John will meet tomorrow on kindergarten playground.

7.2) Policy Updates 1st Reading

4000's Policy
Superintendent Erickson explained the 4000 policies.

**Regular Board Meeting
August 10, 2026**

8.) ACTION AGENDA

8.1) Personnel Report

Certified Staff

Amy Benson	Elementary Teacher
Elizabeth Solberg	High School Family Consumer Teacher
Dakota Smith	6 th Grade Social Studies
John Seeb	High School Social Studies
Nicolette Cash	Elementary Teacher

Classified Staff

Alisha Iron Bear	Special Education Paraprofessional
Dante Dionne	Special Education Paraprofessional
Frances Eylander	Special Education Paraprofessional
Manny Trueblood	Elementary Paraprofessional
Sam Youngman	HR/Superintendent Administrative Assistant
Anessa Day	Elementary Paraprofessional
Erika Smail	Special Education Paraprofessional

Co-and Extra Paraprofessional

Lafon Cohenhaver	Jr High Cross Country
Finesse Headdress	Jr. High Cross Country
Lyndsey Young	High School History Club

Substitutes

Vivian Baker	District Substitute
Jolene Gray Hawk	District Substitute
Blake Follette	District Substitute

Other

Reilly Smith	Health Coordinator
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Resignation

Theresa Murray

ACTION:

Motion made by Kenneth Smoker to approve Personnel Report except Finesse Headdress.

Second by Jeff Berger

Vote: 5-0 For

ACTION:

Motion made by Kenneth Smoker to approve Finesse Headdress.

Second by Jeff Berger

Vote: 4-0-1 For abstained Chris Headdress

Regular Board Meeting August 10, 2026

8.2) Athletic Handbook

Approval of the athletic handbook for SY 26/27.

ACTION:

Motion made by Marva Chapman to approve Student Athletic Handbook.

Second by Jeff Berger

Vote: 5-0 For

8.3) Waive Board Policy (3141 Out of District)

It is recommended by the Superintendent that students be admitted to school in a timely manner to waive Policy 3141.

ACTION:

Motion made by Kenneth Smoker to approve waiving Board Policy 3141.

Second by Marva Chapman.

Vote: 5-0 For

8.4) Indian Policies and Procedures

Yearly passage by the Board of Trustees for Policy 7231; Indian Policies and Procedure.

ACTION:

Motion made by Marva Chapman to approve Board Policy 7231 Indian Policies and Procedure.

Second by Jeff Berger

Vote: 5-0 For

8.5) Bus Routes Approval

Required to approve the Bus Routes for the School Year 2026/2027.

ACTION:

Motion made by Marva Chapman to approve SY 2026/2027 Bus Routes.

Second by Kenneth Smoker

Vote: 5-0 For

**Regular Board Meeting
August 10, 2026**

**8.6) SY27 OPI Budgeted Funds
ELEMENTARY**

FUNDS	SY 2027
1 General	\$ 5,231,547.61
10 Transportation	\$ 480,700.00
11 Bus Depreciation	\$ 1,310,746.86
13 Tuition	\$ 6,728.62
14 Retirement	\$ 1,400,000.00
28 Technology	\$ 25,801.69
29 Flexibility	\$ 678,698.19
61 Building Reserve	\$ 780,879.29
TOTALS	\$ 9,915,102.26

HIGH SCHOOL

FUNDS	SY 2027
1 General	\$ 2,581,016.53
10 Transportation	\$ 195,200.00
11 Bus Depreciation	\$ 759,982.43
13 Tuition	\$ 59,948.88
14 Retirement	\$ 750,000.00
28 Technology	\$ 12,456.41
29 Flexibility	\$ 419,210.24
61 Building Reserve	\$ 364,215.79
TOTALS	\$ 5,142,030.28

ACTION:

Motion made by Marva Chapman to approve SY 27 OPI Budgeted Funds.
Second by Kenneth Smoker.

Vote: 5-0 For

**Regular Board Meeting
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8.7) 2nd Reading of Policy 1000's and 7000's series.

1st Reading of Policy 1000's and 7000's series was July 13, 2026.

ACTION:

Motion made by Jeff Berger to approve second reading of policies 1000's and 7000's series.

Second by Chris Headdress

Vote: 5-0 For

9.) Items of Interest

9.1) Work Session Date: None

9.2) Special Meeting Date: None

9.3) Next Regular Meeting September 14, 2026 @ 5:15 p.m.

Adjourn

Lori Smoker adjourned at 6:24 p.m. on August 10, 2026.

ATTEST:

Judy Linthicum, Board Clerk

Lori Smoker, Chair



WARRANTS AND CLAIMS

Students First

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
72114	22685 INDEPENDENCE BANK		62,696.20						
14	CC-13961 07/13/26 COOKIES DIP POP WATER			47.10		126	90-100-2300-610		
FAMILY DOLLAR						126	625		
15	CC-13962 07/28/26 STUFFED SAFARI ATTENDANCE CE			163.80		126	15-100-2400-610		
MISC VENDOR						226	625		
16	CC-13963 07/27/26 BROOM/DUST PAN SOAP TOWELS			26.00		226	16-280-1000-610		
FAMILY DOLLAR						226	625		
17	CC-13963 07/29/26 WRITING&VOCAB			2,196.00		126	15-280-1000-680		
LEARNING A-Z						126	625		
18	CC-13963 07/30/26 FALL ADM CONFERENCE			360.50		126	15-280-1000-582		
MISC VENDOR						126	625		
19	CC-13965 07/07/26 TUBING BRUSH PAINT			350.76		126	90-100-2600-615		
MENARDS						126	625		
20	CC-13965 07/10/26 SLIPDOCTORS TUFF GRIP1 GAL			604.16		126	90-100-2600-615		
WEESTRAUNT STORE						226	625		
21	CC-13965 07/13/26 4@.5.69			22.76		126	16-100-2600-615		
TANDE'S GROCERY						126	625		
22	CC-13965 07/13/26 4X8 1/2 AC PLYWOOD PREM STUD			249.86		226	90-100-2600-615		
FARMERS UNION LUMBER COMPANY						226	625		
23	CC-13965 07/16/26 60LB CONCRETE MIX 40 LB VINYL			183.86		126	16-100-2600-615		
FARMERS UNION LUMBER COMPANY						126	625		
24	CC-13965 07/21/26 BRASS GOOSENECK PAINT HANGER			900.00		126	90-100-2600-615		
MENARDS						226	625		
25	CC-13965 07/21/26 PAINT BATTERIES HARDWOOD FLU			424.59		126	90-100-2600-615		
MENARDS						226	625		
26	CC-13965 07/22/26 LUNCH			36.66		110	15-100-2700-440		
MISC VENDOR						110	625		
27	CC-13966 07/11/26 BATTERY RAZOR BLADES LOCK			106.65		110	15-100-2700-440		
HI LINE SERVICE AND HYDRAULICS						110	625		
28	CC-13966 07/15/26 BUS PARTS			174.06		110	15-100-2700-440		
HARLOW'S BUS SALES, INC.						110	625		
29	CC-13966 07/20/26 ADAP PLUG COUPLER ADAP PLUG			39.97		110	15-100-2700-440		
WOLF CITY AUTO INC.						110	625		
30	CC-13966 07/28/26 ACTUATOR DOOR LOCK			77.24		110	15-100-2700-440		
HARLOW'S BUS SALES, INC.						110	625		
31	CC-13966 08/01/26 AIR FILTER			960.00		110	15-100-2700-440		
HI LINE SERVICE AND HYDRAULICS						110	625		
32	CC-13966 08/01/26 A/C CONTROL RELAY			95.57		110	15-100-2700-440		
HI LINE SERVICE AND HYDRAULICS						110	625		
33	CC-13966 08/01/26 BUGS BE GONE PLUG SOCKET			224.19		110	15-100-2700-440		
HI LINE SERVICE AND HYDRAULICS						115	625		
34	CC-13967 07/17/26 DISH SOAP FEBREZE			9.50		115	15-100-2700-440		
FAMILY DOLLAR						115	625		

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POPLAR SCHOOLS
Claim Approval List
For the Accounting Period: 8/26

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* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
Line #								
35	MENARDS	CC-13967 07/22/26 CARPET TRIM VINYL PLANK	757.73		115	625		31
36	MISC VENDOR	CC-13968 07/23/26 ROOM CHARGES CREDIT CARD FEE	210.05		226	115- -100-2620-610-31		
37	USPS PO	CC-13969 07/29/26 CERTIFIED CHECKS WESTERN FLO	22.04		126	625		
38	FAMILY DOLLAR	CC-13969 08/04/26 CLEANING SUPPLIES FOR TRAILER	152.90		115	625		31
39	CDW GOVERNMENT, INC.	CC-13970 07/24/26 RICOH DOCUMENT SCANNER	1,205.19		126	625		
40	MISC VENDOR	CC-13970 07/25/26 AUDITORIUM SPEAKER SYSTEM	558.96		126	115- -100-2620-610-31		
41	WALMART	CC-13970 07/25/26 POWER CABLE HDMI CABLE	37.07		226	625		
42	MISC VENDOR	CC-13970 07/30/26 COMPRESSED AIR DUSTER	66.99		126	625		
43	SUPER 8 MOTEL	CC-13971 08/02/26 PROFESSIONAL DEVELOPMENT CON	209.61		126	625		
44	SUPER 8 MOTEL	CC-13971 08/02/26 PROFESSIONAL DEVELOPMENT CON	209.61		126	625		
45	SUPER 8 MOTEL	CC-13971 08/03/26 PROFESSIONAL DEVELOPMENT CON	136.28		126	625		
46	SUPER 8 MOTEL	CC-13971 08/03/26 PROFESSIONAL DEVELOPMENT CON	136.28		126	625		
47	MSU CONFERENCE SERVICES/MB12019	CC-13972 07/13/26 INTERNSHIP FEE GRIFF RICKER	2,500.00		126	625		
48	MISC VENDOR	CC-13972 08/12/26 ADOBE LICENSE	24.98		226	625		
49	AGLAND CO-OP HARDWARE RANCH	CC-13972 08/12/26 LOCKS FOR TOWNHOUSES	363.36		115	625		31
50	SHERIDAN ELECTRIC CO-OP	CC-13973 07/31/26 CHARGES FOR ELECTRIC VILLAGE	825.75		115	625		31
51	NEMONT TELEPHONE COOPERATIVE, INC.	CC-13973 07/10/26 MONTHLY BILL FOR 688-8069	80.25		126	625		
52	NEMONT TELEPHONE COOPERATIVE, INC.	CC-13973 07/10/26 MONTHLY BILL FOR 768-7019	80.25		126	625		
53	NEMONT TELEPHONE COOPERATIVE, INC.	CC-13973 07/10/26 MONTHLY BILL FOR 768-7573	47.44		126	625		
54	NEMONT TELEPHONE COOPERATIVE, INC.	CC-13973 07/10/26 MONTHLY BILL FOR 768-3246	49.84		110	625		
55	NEMONT TELEPHONE COOPERATIVE, INC.	CC-13973 07/10/26 MONTHLY BILL FOR 768-3361	50.59		126	625		
56	NEMONT TELEPHONE COOPERATIVE, INC.	CC-13973 07/10/26 MONTHLY BILL FOR	1,101.28		126	625		

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POPLAR SCHOOLS
Claim Approval List
For the Accounting Period: 8/26

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
57	NEMONT TELEPHONE COOPERATIVE, INC.	CC-13973 07/10/26 MONTHLY BILL FOR	1,101.28	1,101.28	CC Accounting:	126 126	15-100-2600-531	625	
58	NEMONT TELEPHONE COOPERATIVE, INC.	CC-13973 07/10/26 MONTHLY BILL FOR	1,101.28	1,101.28	CC Accounting:	126 126	50-100-2600-531	625	
59	NEMONT TELEPHONE COOPERATIVE, INC.	CC-13973 07/10/26 MONTHLY BILL FOR	1,101.28	1,101.28	CC Accounting:	226 226	16-100-2600-531	625	
60	AMAZON	CC-13973 07/08/26 PRIME MEMBERSHIP YEARLY	349.00	349.00	CC Accounting:	126 126	90-100-2300-810	625	
61	HEGGERTY	CC-13973 07/15/26 KIND PHONIC AWARENESS	603.60	603.60	CC Accounting:	126 126	15-280-1000-610	625	
62	MISC VENDOR	CC-13973 07/16/26 YEARLY SUBSCRIPTION	20.00	20.00	CC Accounting:	126 126	50-100-1000-610	625	
63	VIRTUAL SHEET MUSIC	CC-13973 07/18/26 ANNUAL MEMBERSHIP	37.75	37.75	CC Accounting:	126 126	50-100-1000-610	625	
64	AMAZON	CC-13973 07/09/26 SCHOOL SUPPLIES FOR THE 26-27	44.99	44.99	CC Accounting:	126 126	15-100-1000-610	625	
65	AMAZON	CC-13973 07/09/26 SCHOOL SUPPLIES FOR THE 26-27	98.66	98.66	CC Accounting:	126 126	15-100-1000-610	625	
66	AMAZON	CC-13973 07/09/26 SCHOOL SUPPLIES FOR THE 26-27	19.49	19.49	CC Accounting:	126 126	15-100-1000-610	625	
67	AMAZON	CC-13973 07/09/26 SCHOOL SUPPLIES FOR THE 26-27	92.98	92.98	CC Accounting:	126 126	15-100-1000-610	625	
68	AMAZON	CC-13973 07/09/26 SCHOOL SUPPLIES FOR THE 26-27	61.09	61.09	CC Accounting:	126 126	15-100-1000-610	625	
69	AMAZON	CC-13973 07/09/26 SCHOOL SUPPLIES FOR THE 26-27	41.86	41.86	CC Accounting:	126 126	15-100-1000-610	625	
70	AMAZON	CC-13973 07/09/26 SCHOOL SUPPLIES FOR THE 26-27	47.33	47.33	CC Accounting:	126 126	15-100-1000-610	625	
71	AMAZON	CC-13973 07/09/26 SCHOOL SUPPLIES FOR THE 26-27	22.56	22.56	CC Accounting:	126 126	15-100-1000-610	625	
72	AMAZON	CC-13973 07/09/26 SCHOOL SUPPLIES FOR THE 26-27	28.88	28.88	CC Accounting:	126 126	15-100-1000-610	625	
73	AMAZON	CC-13973 07/09/26 SCHOOL SUPPLIES FOR THE 26-27	102.88	102.88	CC Accounting:	126 126	15-100-1000-610	625	
74	AMAZON	CC-13973 07/09/26 SCHOOL SUPPLIES FOR THE 26-27	66.74	66.74	CC Accounting:	126 126	15-100-1000-610	625	
75	AMAZON	CC-13973 07/09/26 SCHOOL SUPPLIES FOR THE 26-27	33.98	33.98	CC Accounting:	126 126	15-100-1000-610	625	
76	AMAZON	CC-13973 07/09/26 SCHOOL SUPPLIES FOR THE 26-27	185.60	185.60	CC Accounting:	126 126	15-100-1000-610	625	
77	AMAZON	CC-13973 07/09/26 SCHOOL SUPPLIES FOR THE 26-27	50.99	50.99	CC Accounting:	126 126	15-100-1000-610	625	
78	AMAZON	CC-13973 07/09/26 SCHOOL SUPPLIES FOR THE 26-27	91.20	91.20	CC Accounting:	126 126	15-100-1000-610	625	

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Claim Approval List
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* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
Line #									
79	AMAZON		CC-13973 07/09/26 SCHOOL SUPPLIES FOR THE 26-27	88.22		126 625	CC Accounting: 126- 15-100-1000-610		
80	AMAZON		CC-13973 07/10/26 SCHOOL SUPPLIES FOR THE 26-27	114.99		126 625	CC Accounting: 126- 15-100-1000-610		
81	AMAZON		CC-13973 07/10/26 SCHOOL SUPPLIES FOR THE 26-27	17.31		126 625	CC Accounting: 126- 15-100-1000-610		
82	AMAZON		CC-13973 07/10/26 SCHOOL SUPPLIES FOR THE 26-27	229.99		126 625	CC Accounting: 126- 15-100-1000-610		
83	AMAZON		CC-13973 07/10/26 SCHOOL SUPPLIES FOR THE 26-27	23.95		126 625	CC Accounting: 126- 15-100-1000-610		
84	AMAZON		CC-13973 07/10/26 SCHOOL SUPPLIES FOR THE 26-27	72.19		126 625	CC Accounting: 126- 15-100-1000-610		
85	AMAZON		CC-13973 07/10/26 SCHOOL SUPPLIES FOR THE 26-27	228.28		126 625	CC Accounting: 126- 15-100-1000-610		
86	AMAZON		CC-13973 07/10/26 SCHOOL SUPPLIES FOR THE 26-27	99.90		126 625	CC Accounting: 126- 14-100-1000-610		
87	AMAZON		CC-13973 07/10/26 SCHOOL SUPPLIES FOR THE 26-27	29.64		126 625	CC Accounting: 126- 14-100-1000-610		
88	AMAZON		CC-13973 07/10/26 SCHOOL SUPPLIES FOR THE 26-27	15.72		126 625	CC Accounting: 126- 90-100-2500-610		
89	AMAZON		CC-13973 07/10/26 SCHOOL SUPPLIES FOR THE 26-27	-23.95		126 625	CC Accounting: 126- 15-100-1000-610		
90	AMAZON		CC-13973 07/10/26 SCHOOL SUPPLIES FOR THE 26-27	65.65		126 625	CC Accounting: 126- 15-100-1000-610		
91	AMAZON		CC-13973 07/10/26 SCHOOL SUPPLIES FOR THE 26-27	64.34		126 625	CC Accounting: 126- 15-100-1000-610		
92	AMAZON		CC-13973 07/10/26 SCHOOL SUPPLIES FOR THE 26-27	39.95		126 625	CC Accounting: 126- 15-100-1000-610		
93	AMAZON		CC-13973 07/10/26 SCHOOL SUPPLIES FOR THE 26-27	10.18		126 625	CC Accounting: 126- 15-100-1000-610		
94	AMAZON		CC-13973 07/10/26 SCHOOL SUPPLIES FOR THE 26-27	31.35		126 625	CC Accounting: 126- 15-100-1000-610		
95	AMAZON		CC-13973 07/10/26 SCHOOL SUPPLIES FOR THE 26-27	10.61		126 625	CC Accounting: 126- 15-100-1000-610		
96	AMAZON		CC-13973 07/10/26 SCHOOL SUPPLIES FOR THE 26-27	8.59		126 625	CC Accounting: 126- 15-100-1000-610		
97	AMAZON		CC-13973 07/10/26 SCHOOL SUPPLIES FOR THE 26-27	161.72		126 625	CC Accounting: 126- 15-100-1000-610		
98	AMAZON		CC-13973 07/10/26 SCHOOL SUPPLIES FOR THE 26-27	31.00		126 625	CC Accounting: 126- 90-100-2500-610		
99	AMAZON		CC-13973 07/10/26 SCHOOL SUPPLIES FOR THE 26-27	51.22		126 625	CC Accounting: 126- 14-100-1000-610		
100	AMAZON		CC-13973 07/10/26 SCHOOL SUPPLIES FOR THE 26-27	15.99		126 625	CC Accounting: 126- 15-100-1000-610		

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Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
Line #									
101 AMAZON	CC-13973	07/10/26 SCHOOL SUPPLIES FOR THE 26-27	92.00			126 625	CC Accounting: 126- 15-100-1000-610		
102 AMAZON	CC-13973	07/10/26 SCHOOL SUPPLIES FOR THE 26-27	51.20			126 625	CC Accounting: 126- 15-100-1000-610		
103 AMAZON	CC-13973	07/10/26 SCHOOL SUPPLIES FOR THE 26-27	17.99			126 625	CC Accounting: 126- 15-100-1000-610		
104 AMAZON	CC-13973	07/11/26 SCHOOL SUPPLIES FOR THE 26-27	31.35			126 625	CC Accounting: 126- 15-100-1000-610		
105 AMAZON	CC-13973	07/11/26 SCHOOL SUPPLIES FOR THE 26-27	11.75			126 625	CC Accounting: 126- 15-100-1000-610		
106 AMAZON	CC-13973	07/11/26 SCHOOL SUPPLIES FOR THE 26-27	47.02			126 625	CC Accounting: 126- 15-100-1000-610		
107 AMAZON	CC-13973	07/11/26 SCHOOL SUPPLIES FOR THE 26-27	29.12			126 625	CC Accounting: 126- 15-100-1000-610		
108 AMAZON	CC-13973	07/12/26 SCHOOL SUPPLIES FOR THE 26-27	95.80			126 625	CC Accounting: 126- 50-100-1000-610		
109 AMAZON	CC-13973	07/12/26 SCHOOL SUPPLIES FOR THE 26-27	27.99			126 625	CC Accounting: 126- 15-100-1000-610		
110 AMAZON	CC-13973	07/12/26 SCHOOL SUPPLIES FOR THE 26-27	549.00			126 625	CC Accounting: 126- 14-100-1000-610		
111 AMAZON	CC-13973	07/12/26 SCHOOL SUPPLIES FOR THE 26-27	167.44			126 625	CC Accounting: 126- 15-100-1000-610		
112 AMAZON	CC-13973	07/13/26 SCHOOL SUPPLIES FOR THE 26-27	7.49			126 625	CC Accounting: 126- 50-100-1000-610		
113 AMAZON	CC-13973	07/13/26 SCHOOL SUPPLIES FOR THE 26-27	87.67			126 625	CC Accounting: 126- 14-100-1000-610		
114 AMAZON	CC-13973	07/13/26 SCHOOL SUPPLIES FOR THE 26-27	249.97			126 625	CC Accounting: 126- 14-100-1000-610		
115 AMAZON	CC-13973	07/13/26 SCHOOL SUPPLIES FOR THE 26-27	14.01			126 625	CC Accounting: 126- 15-100-1000-610		
116 AMAZON	CC-13973	07/13/26 SCHOOL SUPPLIES FOR THE 26-27	46.06			226 625	CC Accounting: 226- 16-100-1000-610		
117 AMAZON	CC-13973	07/13/26 SCHOOL SUPPLIES FOR THE 26-27	179.90			126 625	CC Accounting: 126- 50-100-1000-610		
118 AMAZON	CC-13973	07/13/26 SCHOOL SUPPLIES FOR THE 26-27	8.98			126 625	CC Accounting: 126- 15-100-1000-610		
119 AMAZON	CC-13973	07/13/26 SCHOOL SUPPLIES FOR THE 26-27	666.93			126 625	CC Accounting: 126- 14-100-1000-610		
120 AMAZON	CC-13973	07/13/26 SCHOOL SUPPLIES FOR THE 26-27	8.89			126 625	CC Accounting: 126- 15-100-1000-610		
121 AMAZON	CC-13973	07/13/26 SCHOOL SUPPLIES FOR THE 26-27	24.30			226 625	CC Accounting: 226- 16-141-1000-610		
122 AMAZON	CC-13973	07/13/26 SCHOOL SUPPLIES FOR THE 26-27	51.46			126 625	CC Accounting: 126- 50-100-1000-610		

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Line #								
123 AMAZON	CC-13973	07/13/26 SCHOOL SUPPLIES FOR THE 26-27	141.00		126	126- 625		
124 AMAZON	CC-13973	07/13/26 SCHOOL SUPPLIES FOR THE 26-27	24.56		126	126- 625		
125 AMAZON	CC-13973	07/13/26 SCHOOL SUPPLIES FOR THE 26-27	457.27		126	126- 625		
126 AMAZON	CC-13973	07/13/26 SCHOOL SUPPLIES FOR THE 26-27	28.79		126	126- 625		
127 AMAZON	CC-13973	07/13/26 SCHOOL SUPPLIES FOR THE 26-27	615.02		126	126- 625		
128 AMAZON	CC-13973	07/13/26 SCHOOL SUPPLIES FOR THE 26-27	136.79		126	126- 625		
129 AMAZON	CC-13973	07/13/26 SCHOOL SUPPLIES FOR THE 26-27	155.20		126	126- 625		
130 AMAZON	CC-13973	07/13/26 SCHOOL SUPPLIES FOR THE 26-27	72.16		126	126- 625		
131 AMAZON	CC-13973	07/13/26 SCHOOL SUPPLIES FOR THE 26-27	86.07		126	126- 625		
132 AMAZON	CC-13973	07/13/26 SCHOOL SUPPLIES FOR THE 26-27	33.99		126	126- 625		
133 AMAZON	CC-13973	07/13/26 SCHOOL SUPPLIES FOR THE 26-27	122.50		126	126- 625		
134 AMAZON	CC-13973	07/13/26 SCHOOL SUPPLIES FOR THE 26-27	89.88		126	126- 625		
135 AMAZON	CC-13973	07/13/26 SCHOOL SUPPLIES FOR THE 26-27	28.48		126	126- 625		
136 AMAZON	CC-13973	07/13/26 SCHOOL SUPPLIES FOR THE 26-27	35.26		126	126- 625		
137 AMAZON	CC-13973	07/13/26 SCHOOL SUPPLIES FOR THE 26-27	59.99		126	126- 625		
138 AMAZON	CC-13973	07/13/26 SCHOOL SUPPLIES FOR THE 26-27	189.15		126	126- 625		
139 AMAZON	CC-13973	07/13/26 SCHOOL SUPPLIES FOR THE 26-27	171.99		126	126- 625		
140 AMAZON	CC-13973	07/13/26 SCHOOL SUPPLIES FOR THE 26-27	288.97		126	126- 625		
141 AMAZON	CC-13973	07/13/26 SCHOOL SUPPLIES FOR THE 26-27	45.99		126	126- 625		
142 AMAZON	CC-13973	07/13/26 SCHOOL SUPPLIES FOR THE 26-27	185.31		126	126- 625		
143 AMAZON	CC-13973	07/13/26 SCHOOL SUPPLIES FOR THE 26-27	68.52		126	126- 625		
144 AMAZON	CC-13973	07/13/26 SCHOOL SUPPLIES FOR THE 26-27	24.99		126	126- 625		

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Line #									
145	AMAZON	CC-13973 07/13/26 SCHOOL SUPPLIES FOR THE 26-27	7.63			126	625		
					CC Accounting:	126- 50-100-1000-610			
146	AMAZON	CC-13973 07/13/26 SCHOOL SUPPLIES FOR THE 26-27	187.30			126	625		
					CC Accounting:	126- 15-100-1000-610			
147	AMAZON	CC-13973 07/13/26 SCHOOL SUPPLIES FOR THE 26-27	15.99			126	625		
					CC Accounting:	126- 14-100-1000-610			
148	AMAZON	CC-13973 07/13/26 SCHOOL SUPPLIES FOR THE 26-27	59.44			126	625		
					CC Accounting:	126- 14-100-1000-610			
149	AMAZON	CC-13973 07/13/26 SCHOOL SUPPLIES FOR THE 26-27	264.52			126	625		
					CC Accounting:	126- 15-100-1000-610			
150	AMAZON	CC-13973 07/13/26 SCHOOL SUPPLIES FOR THE 26-27	78.59			126	625		
					CC Accounting:	126- 15-100-1000-610			
151	AMAZON	CC-13973 07/13/26 SCHOOL SUPPLIES FOR THE 26-27	31.96			126	625		
					CC Accounting:	126- 15-100-1000-610			
152	AMAZON	CC-13973 07/13/26 SCHOOL SUPPLIES FOR THE 26-27	179.99			126	625		
					CC Accounting:	126- 50-100-1000-610			
153	AMAZON	CC-13973 07/13/26 SCHOOL SUPPLIES FOR THE 26-27	13.99			126	625		
					CC Accounting:	126- 15-100-1000-610			
154	AMAZON	CC-13973 07/13/26 SCHOOL SUPPLIES FOR THE 26-27	298.71			126	625		
					CC Accounting:	126- 15-100-1000-610			
155	AMAZON	CC-13973 07/14/26 SCHOOL SUPPLIES FOR THE 26-27	71.64			126	625		
					CC Accounting:	126- 50-100-1000-610			
156	AMAZON	CC-13973 07/14/26 SCHOOL SUPPLIES FOR THE 26-27	70.00			126	625		
					CC Accounting:	126- 14-100-1000-610			
157	AMAZON	CC-13973 07/14/26 SCHOOL SUPPLIES FOR THE 26-27	237.77			126	625		
					CC Accounting:	126- 50-100-1000-610			
158	AMAZON	CC-13973 07/14/26 SCHOOL SUPPLIES FOR THE 26-27	47.04			126	625		
					CC Accounting:	126- 50-100-1000-610			
159	AMAZON	CC-13973 07/14/26 SCHOOL SUPPLIES FOR THE 26-27	1,813.01			126	625		
					CC Accounting:	126- 15-100-1000-610			
160	AMAZON	CC-13973 07/14/26 SCHOOL SUPPLIES FOR THE 26-27	21.99			126	625		
					CC Accounting:	126- 15-100-1000-610			
161	AMAZON	CC-13973 07/14/26 SCHOOL SUPPLIES FOR THE 26-27	607.12			126	625		
					CC Accounting:	126- 15-100-1000-610			
162	AMAZON	CC-13973 07/14/26 SCHOOL SUPPLIES FOR THE 26-27	290.36			126	625		
					CC Accounting:	126- 50-100-1000-610			
163	AMAZON	CC-13973 07/14/26 SCHOOL SUPPLIES FOR THE 26-27	120.98			126	625		
					CC Accounting:	126- 15-100-1000-610			
164	AMAZON	CC-13973 07/14/26 SCHOOL SUPPLIES FOR THE 26-27	7.29			126	625		
					CC Accounting:	126- 15-100-1000-610			
165	AMAZON	CC-13973 07/14/26 SCHOOL SUPPLIES FOR THE 26-27	38.95			126	625		
					CC Accounting:	126- 15-280-1000-610			
166	AMAZON	CC-13973 07/14/26 SCHOOL SUPPLIES FOR THE 26-27	178.11			126	625		
					CC Accounting:	126- 14-100-1000-610			

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Line #								
167	AMAZON	CC-13973 07/14/26 SCHOOL SUPPLIES FOR THE 26-27	64.34		126	126- 50-100-1000-610	625	
168	AMAZON	CC-13973 07/14/26 SCHOOL SUPPLIES FOR THE 26-27	59.98		126	126- 50-100-1000-610	625	
169	AMAZON	CC-13973 07/14/26 SCHOOL SUPPLIES FOR THE 26-27	22.84		226	126- 15-280-1000-610	625	
170	AMAZON	CC-13973 07/14/26 SCHOOL SUPPLIES FOR THE 26-27	261.27		126	126- 16-100-1000-610	625	
171	AMAZON	CC-13973 07/14/26 SCHOOL SUPPLIES FOR THE 26-27	308.08		226	126- 15-100-1000-610	625	
172	AMAZON	CC-13973 07/14/26 SCHOOL SUPPLIES FOR THE 26-27	680.94		126	126- 16-100-1000-610	625	
173	AMAZON	CC-13973 07/14/26 SCHOOL SUPPLIES FOR THE 26-27	77.98		226	126- 15-100-1000-610	625	
174	AMAZON	CC-13973 07/14/26 SCHOOL SUPPLIES FOR THE 26-27	91.06		126	126- 16-100-1000-610	625	
175	AMAZON	CC-13973 07/14/26 SCHOOL SUPPLIES FOR THE 26-27	450.13		126	126- 50-100-1000-610	625	
176	AMAZON	CC-13973 07/14/26 SCHOOL SUPPLIES FOR THE 26-27	106.90		126	126- 15-100-1000-610	625	
177	AMAZON	CC-13973 07/14/26 SCHOOL SUPPLIES FOR THE 26-27	1,156.11		126	126- 14-100-1000-610	625	
178	AMAZON	CC-13973 07/14/26 SCHOOL SUPPLIES FOR THE 26-27	17.13		126	126- 15-100-1000-610	625	
179	AMAZON	CC-13973 07/14/26 SCHOOL SUPPLIES FOR THE 26-27	64.50		226	126- 15-280-1000-610	625	
180	AMAZON	CC-13973 07/14/26 SCHOOL SUPPLIES FOR THE 26-27	25.48		126	126- 16-100-1000-610	625	
181	AMAZON	CC-13973 07/14/26 SCHOOL SUPPLIES FOR THE 26-27	17.98		126	126- 14-100-1000-610	625	
182	AMAZON	CC-13973 07/14/26 SCHOOL SUPPLIES FOR THE 26-27	189.99		226	126- 50-100-1000-610	625	
183	AMAZON	CC-13973 07/14/26 SCHOOL SUPPLIES FOR THE 26-27	67.84		126	126- 16-100-1000-610	625	
184	AMAZON	CC-13973 07/14/26 SCHOOL SUPPLIES FOR THE 26-27	96.07		126	126- 15-100-1000-610	625	
185	AMAZON	CC-13973 07/14/26 SCHOOL SUPPLIES FOR THE 26-27	59.76		126	126- 15-100-1000-610	625	
186	AMAZON	CC-13973 07/14/26 SCHOOL SUPPLIES FOR THE 26-27	84.04		226	126- 15-100-1000-610	625	
187	AMAZON	CC-13973 07/14/26 SCHOOL SUPPLIES FOR THE 26-27	628.49		226	126- 16-100-1000-610	625	
188	AMAZON	CC-13973 07/14/26 SCHOOL SUPPLIES FOR THE 26-27	305.12		126	126- 16-100-1000-610	625	

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Line #									
189	AMAZON	CC-13973 07/14/26 SCHOOL SUPPLIES FOR THE 26-27	398.28			126	625		
190	AMAZON	CC-13973 07/14/26 SCHOOL SUPPLIES FOR THE 26-27	123.49			126	625		
191	AMAZON	CC-13973 07/14/26 SCHOOL SUPPLIES FOR THE 26-27	51.04			126	625		
192	AMAZON	CC-13973 07/14/26 SCHOOL SUPPLIES FOR THE 26-27	105.65			126	625		
193	AMAZON	CC-13973 07/14/26 SCHOOL SUPPLIES FOR THE 26-27	371.24			126	625		
194	AMAZON	CC-13973 07/14/26 SCHOOL SUPPLIES FOR THE 26-27	346.36			226	625		
195	AMAZON	CC-13973 07/14/26 SCHOOL SUPPLIES FOR THE 26-27	563.38			126	625		
196	AMAZON	CC-13973 07/14/26 SCHOOL SUPPLIES FOR THE 26-27	19.98			126	625		
197	AMAZON	CC-13973 07/14/26 SCHOOL SUPPLIES FOR THE 26-27	69.10			126	625		
198	AMAZON	CC-13973 07/15/26 SCHOOL SUPPLIES FOR THE 26-27	27.56			226	625		
199	AMAZON	CC-13973 07/15/26 SCHOOL SUPPLIES FOR THE 26-27	71.64			126	625		
200	AMAZON	CC-13973 07/15/26 SCHOOL SUPPLIES FOR THE 26-27	24.40			126	625		
201	AMAZON	CC-13973 07/15/26 SCHOOL SUPPLIES FOR THE 26-27	26.98			126	625		
202	AMAZON	CC-13973 07/15/26 SCHOOL SUPPLIES FOR THE 26-27	50.32			226	625		
203	AMAZON	CC-13973 07/15/26 SCHOOL SUPPLIES FOR THE 26-27	8.54			226	625		
204	AMAZON	CC-13973 07/15/26 SCHOOL SUPPLIES FOR THE 26-27	204.73			226	625		
205	AMAZON	CC-13973 07/15/26 SCHOOL SUPPLIES FOR THE 26-27	145.77			126	625		
206	AMAZON	CC-13973 07/15/26 SCHOOL SUPPLIES FOR THE 26-27	194.02			226	625		
207	AMAZON	CC-13973 07/15/26 SCHOOL SUPPLIES FOR THE 26-27	53.18			126	625		
208	AMAZON	CC-13973 07/15/26 SCHOOL SUPPLIES FOR THE 26-27	247.29			126	625		
209	AMAZON	CC-13973 07/15/26 SCHOOL SUPPLIES FOR THE 26-27	89.96			126	625		
210	AMAZON	CC-13973 07/15/26 SCHOOL SUPPLIES FOR THE 26-27	158.13			126	625		
		CC Accounting: 126- 50-100-1000-610				126	625		

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Line #										
211	AMAZON	CC-13973 07/15/26 SCHOOL SUPPLIES FOR THE 26-27	113.98				126	625		
212	AMAZON	CC-13973 07/15/26 SCHOOL SUPPLIES FOR THE 26-27	66.59				126	50-100-1000-610		
213	AMAZON	CC-13973 07/15/26 SCHOOL SUPPLIES FOR THE 26-27	14.69				126	625		
214	AMAZON	CC-13973 07/15/26 SCHOOL SUPPLIES FOR THE 26-27	203.18				126	625		
215	AMAZON	CC-13973 07/15/26 SCHOOL SUPPLIES FOR THE 26-27	14.99				126	625		
216	AMAZON	CC-13973 07/15/26 SCHOOL SUPPLIES FOR THE 26-27	197.41				126	625		
217	AMAZON	CC-13973 07/15/26 SCHOOL SUPPLIES FOR THE 26-27	106.28				126	625		
218	AMAZON	CC-13973 07/15/26 SCHOOL SUPPLIES FOR THE 26-27	121.76				126	625		
219	AMAZON	CC-13973 07/15/26 SCHOOL SUPPLIES FOR THE 26-27	120.99				126	625		
220	AMAZON	CC-13973 07/15/26 SCHOOL SUPPLIES FOR THE 26-27	442.49				226	625		
221	AMAZON	CC-13973 07/16/26 SCHOOL SUPPLIES FOR THE 26-27	398.93				226	625		
222	AMAZON	CC-13973 07/16/26 SCHOOL SUPPLIES FOR THE 26-27	597.89				226	625		
223	AMAZON	CC-13973 07/16/26 SCHOOL SUPPLIES FOR THE 26-27	25.79				126	625		
224	AMAZON	CC-13973 07/16/26 SCHOOL SUPPLIES FOR THE 26-27	20.00				126	625		
225	AMAZON	CC-13973 07/16/26 SCHOOL SUPPLIES FOR THE 26-27	179.51				226	625		
226	AMAZON	CC-13973 07/16/26 SCHOOL SUPPLIES FOR THE 26-27	241.81				126	625		
227	AMAZON	CC-13973 07/16/26 SCHOOL SUPPLIES FOR THE 26-27	213.98				126	625		
228	AMAZON	CC-13973 07/16/26 SCHOOL SUPPLIES FOR THE 26-27	219.61				126	625		
229	AMAZON	CC-13973 07/16/26 SCHOOL SUPPLIES FOR THE 26-27	46.46				126	625		
230	AMAZON	CC-13973 07/16/26 SCHOOL SUPPLIES FOR THE 26-27	9.99				126	625		
231	AMAZON	CC-13973 07/16/26 SCHOOL SUPPLIES FOR THE 26-27	144.99				226	625		
232	AMAZON	CC-13973 07/16/26 SCHOOL SUPPLIES FOR THE 26-27	1,135.98				126	625		

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Line #								
233 AMAZON	CC-13973	07/16/26 SCHOOL SUPPLIES FOR THE 26-27	11.99		126	126- 625		
234 AMAZON	CC-13973	07/16/26 SCHOOL SUPPLIES FOR THE 26-27	34.49		226	15-280-1000-610		
235 AMAZON	CC-13973	07/16/26 SCHOOL SUPPLIES FOR THE 26-27	14.37		126	16-100-1000-610		
236 AMAZON	CC-13973	07/16/26 SCHOOL SUPPLIES FOR THE 26-27	215.76		226	126- 625		
237 AMAZON	CC-13973	07/16/26 SCHOOL SUPPLIES FOR THE 26-27	50.72		126	16-100-1000-610		
238 AMAZON	CC-13973	07/16/26 SCHOOL SUPPLIES FOR THE 26-27	8.35		126	15-280-1000-610		
239 AMAZON	CC-13973	07/16/26 SCHOOL SUPPLIES FOR THE 26-27	1,491.68		126	126- 625		
240 AMAZON	CC-13973	07/17/26 SCHOOL SUPPLIES FOR THE 26-27	54.51		226	15-100-1000-610		
241 AMAZON	CC-13973	07/17/26 SCHOOL SUPPLIES FOR THE 26-27	52.88		126	16-100-1000-610		
242 AMAZON	CC-13973	07/17/26 SCHOOL SUPPLIES FOR THE 26-27	88.14		226	50-100-1000-610		
243 AMAZON	CC-13973	07/17/26 SCHOOL SUPPLIES FOR THE 26-27	378.01		226	16-100-1000-610		
244 AMAZON	CC-13973	07/17/26 SCHOOL SUPPLIES FOR THE 26-27	439.84		226	16-100-1000-610		
245 AMAZON	CC-13973	07/17/26 SCHOOL SUPPLIES FOR THE 26-27	267.65		126	15-100-1000-610		
246 AMAZON	CC-13973	07/17/26 SCHOOL SUPPLIES FOR THE 26-27	167.88		226	50-100-1000-610		
247 AMAZON	CC-13973	07/17/26 SCHOOL SUPPLIES FOR THE 26-27	420.61		226	16-100-1000-610		
248 AMAZON	CC-13973	07/17/26 SCHOOL SUPPLIES FOR THE 26-27	144.93		126	16-100-1000-610		
249 AMAZON	CC-13973	07/20/26 SCHOOL SUPPLIES FOR THE 26-27	50.33		226	14-100-1000-610		
250 AMAZON	CC-13973	07/20/26 SCHOOL SUPPLIES FOR THE 26-27	28.47		226	16-100-1000-610		
251 AMAZON	CC-13973	07/20/26 SCHOOL SUPPLIES FOR THE 26-27	24.20		126	16-100-1000-610		
252 AMAZON	CC-13973	07/20/26 SCHOOL SUPPLIES FOR THE 26-27	249.08		126	14-280-1000-610		
253 AMAZON	CC-13973	07/20/26 SCHOOL SUPPLIES FOR THE 26-27	10.90		126	15-280-1000-610		
254 AMAZON	CC-13973	07/20/26 SCHOOL SUPPLIES FOR THE 26-27	417.46		126	14-280-1000-610		
					126	15-280-1000-610		

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Line #									
255	AMAZON	CC-13973 07/20/26 SCHOOL SUPPLIES FOR THE 26-27	456.88			226	625		
256	AMAZON	CC-13973 07/20/26 SCHOOL SUPPLIES FOR THE 26-27	633.19			126	625		
257	AMAZON	CC-13973 07/20/26 SCHOOL SUPPLIES FOR THE 26-27	53.20			126	625		
258	AMAZON	CC-13973 07/20/26 SCHOOL SUPPLIES FOR THE 26-27	79.96			126	625		
259	AMAZON	CC-13973 07/21/26 SCHOOL SUPPLIES FOR THE 26-27	31.98			126	625		
260	AMAZON	CC-13973 07/21/26 SCHOOL SUPPLIES FOR THE 26-27	17.98			126	625		
261	AMAZON	CC-13973 07/21/26 SCHOOL SUPPLIES FOR THE 26-27	63.27			126	625		
262	AMAZON	CC-13973 07/21/26 SCHOOL SUPPLIES FOR THE 26-27	6.99			226	625		
263	AMAZON	CC-13973 07/21/26 SCHOOL SUPPLIES FOR THE 26-27	58.65			126	625		
264	AMAZON	CC-13973 07/21/26 SCHOOL SUPPLIES FOR THE 26-27	75.27			126	625		
265	AMAZON	CC-13973 07/21/26 SCHOOL SUPPLIES FOR THE 26-27	18.59			126	625		
266	AMAZON	CC-13973 07/21/26 SCHOOL SUPPLIES FOR THE 26-27	-15.99			126	625		
267	AMAZON	CC-13973 07/21/26 SCHOOL SUPPLIES FOR THE 26-27	-266.32			126	625		
268	AMAZON	CC-13973 07/22/26 SCHOOL SUPPLIES FOR THE 26-27	239.98			126	625		
269	AMAZON	CC-13973 07/22/26 SCHOOL SUPPLIES FOR THE 26-27	-26.98			126	625		
270	AMAZON	CC-13973 07/22/26 SCHOOL SUPPLIES FOR THE 26-27	21.65			126	625		
271	AMAZON	CC-13973 07/22/26 SCHOOL SUPPLIES FOR THE 26-27	1,083.81			126	625		
272	AMAZON	CC-13973 07/22/26 SCHOOL SUPPLIES FOR THE 26-27	29.98			126	625		
273	AMAZON	CC-13973 07/22/26 SCHOOL SUPPLIES FOR THE 26-27	3.89			126	625		
274	AMAZON	CC-13973 07/22/26 SCHOOL SUPPLIES FOR THE 26-27	71.66			126	625		
275	AMAZON	CC-13973 07/22/26 SCHOOL SUPPLIES FOR THE 26-27	37.13			126	625		
276	AMAZON	CC-13973 07/23/26 SCHOOL SUPPLIES FOR THE 26-27	359.27			126	625		

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POPLAR SCHOOLS
Claim Approval List
For the Accounting Period: 8/26

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* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
Line #								
277	AMAZON	CC-13973 07/23/26 SCHOOL SUPPLIES FOR THE 26-27	33.29		126	126- 625		
278	AMAZON	CC-13973 07/23/26 SCHOOL SUPPLIES FOR THE 26-27	259.96		126	126- 625		
279	AMAZON	CC-13973 07/23/26 SCHOOL SUPPLIES FOR THE 26-27	106.51		126	126- 625		
280	AMAZON	CC-13973 07/24/26 SCHOOL SUPPLIES FOR THE 26-27	24.99		126	126- 625		
281	AMAZON	CC-13973 07/24/26 SCHOOL SUPPLIES FOR THE 26-27	389.94		126	126- 625		
282	AMAZON	CC-13973 07/24/26 SCHOOL SUPPLIES FOR THE 26-27	45.99		126	126- 625		
283	AMAZON	CC-13973 07/24/26 SCHOOL SUPPLIES FOR THE 26-27	99.87		126	126- 625		
284	AMAZON	CC-13973 07/24/26 SCHOOL SUPPLIES FOR THE 26-27	16.65		126	126- 625		
285	AMAZON	CC-13973 07/24/26 SCHOOL SUPPLIES FOR THE 26-27	48.99		126	126- 625		
286	AMAZON	CC-13973 07/24/26 SCHOOL SUPPLIES FOR THE 26-27	31.99		126	126- 625		
287	AMAZON	CC-13973 07/26/26 SCHOOL SUPPLIES FOR THE 26-27	755.73		126	126- 625		
288	AMAZON	CC-13973 07/27/26 SCHOOL SUPPLIES FOR THE 26-27	263.98		126	126- 625		
289	AMAZON	CC-13973 07/27/26 SCHOOL SUPPLIES FOR THE 26-27	30.91		126	126- 625		
290	AMAZON	CC-13973 07/27/26 SCHOOL SUPPLIES FOR THE 26-27	11.38		126	126- 625		
291	AMAZON	CC-13973 07/27/26 SCHOOL SUPPLIES FOR THE 26-27	3.89		126	126- 625		
292	AMAZON	CC-13973 07/28/26 SCHOOL SUPPLIES FOR THE 26-27	29.10		126	126- 625		
293	AMAZON	CC-13973 07/28/26 SCHOOL SUPPLIES FOR THE 26-27	15.99		126	126- 625		
294	AMAZON	CC-13973 07/29/26 SCHOOL SUPPLIES FOR THE 26-27	-222.31		126	126- 625		
295	AMAZON	CC-13973 07/29/26 SCHOOL SUPPLIES FOR THE 26-27	8.95		126	126- 625		
296	AMAZON	CC-13973 07/29/26 SCHOOL SUPPLIES FOR THE 26-27	686.05		126	126- 625		
297	AMAZON	CC-13973 07/29/26 SCHOOL SUPPLIES FOR THE 26-27	10.13		126	126- 625		
298	AMAZON	CC-13973 07/29/26 SCHOOL SUPPLIES FOR THE 26-27	15.99		126	126- 625		

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POPLAR SCHOOLS
Claim Approval List
For the Accounting Period: 8/26

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* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
Line #									
299	AMAZON	CC-13973 07/30/26 SCHOOL SUPPLIES FOR THE 26-27	24.88		CC Accounting:	126- 126	14-100-1000-610-625		
300	AMAZON	CC-13973 07/30/26 SCHOOL SUPPLIES FOR THE 26-27	167.43		CC Accounting:	126- 126	90-100-2500-610-625		
301	AMAZON	CC-13973 07/30/26 SCHOOL SUPPLIES FOR THE 26-27	234.52		CC Accounting:	126- 126	15-100-1000-610-625		
302	AMAZON	CC-13973 07/30/26 SCHOOL SUPPLIES FOR THE 26-27	26.98		CC Accounting:	126- 126	15-280-1000-610-625		
303	AMAZON	CC-13973 07/30/26 SCHOOL SUPPLIES FOR THE 26-27	14.99		CC Accounting:	126- 126	14-280-1000-610-625		
304	AMAZON	CC-13973 07/30/26 SCHOOL SUPPLIES FOR THE 26-27	241.99		CC Accounting:	115- 115	15-470-1000-610-700-625		700
305	AMAZON	CC-13973 07/30/26 SCHOOL SUPPLIES FOR THE 26-2	183.60		CC Accounting:	126- 126	15-141-1000-610-625		
306	AMAZON	CC-13973 07/30/26 SCHOOL SUPPLIES FOR THE 26-2	344.50		CC Accounting:	126- 126	14-280-1000-610-625		
307	AMAZON	CC-13973 07/30/26 SCHOOL SUPPLIES FOR THE 26-2	227.40		CC Accounting:	115- 115	15-470-1000-610-700-625		700
308	AMAZON	CC-13973 07/31/26 SCHOOL SUPPLIES FOR THE 26-2	1,259.10		CC Accounting:	115- 115	15-470-1000-610-700-625		700
309	AMAZON	CC-13973 07/31/26 SCHOOL SUPPLIES FOR THE 26-2	66.33		CC Accounting:	226- 226	16-141-1000-610-625		
310	AMAZON	CC-13973 07/31/26 SCHOOL SUPPLIES FOR THE 26-2	30.90		CC Accounting:	126- 126	15-280-1000-610-625		
311	AMAZON	CC-13973 07/31/26 SCHOOL SUPPLIES FOR THE 26-2	169.50		CC Accounting:	226- 226	50-280-1000-610-625		
312	AMAZON	CC-13973 07/31/26 SCHOOL SUPPLIES FOR THE 26-2	109.99		CC Accounting:	126- 126	16-280-1000-610-625		
313	AMAZON	CC-13973 07/31/26 SCHOOL SUPPLIES FOR THE 26-2	5.79		CC Accounting:	126- 126	14-100-1000-610-625		
314	AMAZON	CC-13973 07/31/26 SCHOOL SUPPLIES FOR THE 26-2	101.40		CC Accounting:	126- 126	90-100-2300-610-625		
315	AMAZON	CC-13973 07/31/26 SCHOOL SUPPLIES FOR THE 26-2	24.56		CC Accounting:	126- 126	14-100-1000-610-625		
316	AMAZON	CC-13973 08/02/26 SCHOOL SUPPLIES FOR THE 26-2	18.04		CC Accounting:	126- 126	50-100-1000-610-625		
317	AMAZON	CC-13973 08/02/26 SCHOOL SUPPLIES FOR THE 26-2	49.99		CC Accounting:	226- 226	16-280-1000-610-625		
318	AMAZON	CC-13973 08/04/26 SCHOOL SUPPLIES FOR THE 26-2	38.75		CC Accounting:	126- 126	90-100-2500-610-625		
319	AMAZON	CC-13973 08/04/26 SCHOOL SUPPLIES FOR THE 26-2	659.98		CC Accounting:	226- 226	16-100-1000-610-625		
320	AMAZON	CC-13973 08/04/26 SCHOOL SUPPLIES FOR THE 26-2	189.92		CC Accounting:	126- 126	15-100-1000-610-625		

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POPLAR SCHOOLS
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For the Accounting Period: 8/26

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* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
Line #								
321	AMAZON	CC-13973 08/04/26 SCHOOL SUPPLIES FOR THE 26-2	180.32		126	625		
322	AMAZON	CC-13973 08/04/26 SCHOOL SUPPLIES FOR THE 26-2	47.56		126	625		
323	AMAZON	CC-13973 08/04/26 SCHOOL SUPPLIES FOR THE 26-2	36.82		126	625		
324	AMAZON	CC-13973 08/04/26 SCHOOL SUPPLIES FOR THE 26-2	395.89		115	625		700
325	AMAZON	CC-13973 08/04/26 SCHOOL SUPPLIES FOR THE 26-2	7.98		126	625		
326	AMAZON	CC-13973 08/04/26 SCHOOL SUPPLIES FOR THE 26-2	359.80		226	625		
327	AMAZON	CC-13973 08/04/26 SCHOOL SUPPLIES FOR THE 26-2	1,149.99		226	625		
328	AMAZON	CC-13973 08/04/26 SCHOOL SUPPLIES FOR THE 26-2	203.10		226	625		
329	AMAZON	CC-13973 07/22/26 NATIVE REFLECTIONS POSTAGE D	35.05		126	625		
UPS								
72116		24853 AMERICAN FIDELITY ADMINISTRATIVE	1,680.15					
1		82763 08/14/26 TIME & ELIGIBILITY SVC.	151.00*		226	16 100-2300		340
2		82763 08/14/26 TIME & ELIGIBILITY SVC.	151.00*		126	90 100-2300		340
3		82763 08/14/26 EMPLOYER REPORTING ANNUAL FEE	497.50*		126	90 100-2300		340
4		82763 08/14/26 EMPLOYER REPORTING ANNUAL FEE	497.50*		226	16 100-2300		340
5		82763 08/14/26 EMPLOYER REPORTING SVC. INITIA	191.57*		226	16 100-2300		340
6		82763 08/14/26 EMPLOYER REPORTING SVC. INITIA	191.58*		126	90 100-2300		340
72117		23736 PITNEY BOWES GLOBAL FINANCIAL	478.80					
1		3323028597 08/11/26 C SERIES INTEGRATED SCALE	335.16*		126	90 100-2300		532
2		3323028597 08/11/26 C SERIES INTEGRATED SCALE	143.64*		226	16 100-2300		532
72118		26086 BRYCE KIRK	3,180.00					
1		0018 08/12/26 CUT BIG TREE BY SCORE BOARD	1,425.00*		126	90 100-2600		440
2		0018 08/12/26 TRIMMED 3 TREES BY THE SCORE B	630.00*		126	90 100-2600		440
3		0018 08/12/26 CUT TREE BY GYM INSIDE PLYGRD	450.00*		126	90 100-2600		440
4		0018 08/12/26 TILLED FRONT BIG PATCH MS	675.00*		126	90 100-2600		440

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POPLAR SCHOOLS
Claim Approval List
For the Accounting Period: 8/26

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* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
Line #								
72119	26155 FLOW FORMS LLC		1,200.00					
1	sub_m3zhn 08/10/26 PARTNERSHIP PACKAGE SRV MON		1,200.00*		126 90	100-2300	340	
72120	25582 ACELLUS EDUCATIONAL SERVICES LLC		632.00					
1	122704 07/08/26 8 ACELLUS GOLD STUDENT LICENSE		632.00		126 50	100-2210	680	
72121	23538 CASCADE COUNTY REGIONAL YOUTH		2,340.00					
1	2027-07-00 07/31/26 SCHOOL TUITION FUNDS		2,340.00		226 16	100-1000	563	
72124	25862 ADVANCED SOLUTIONS LLC		720.00					
1	4036A 08/06/26 MONTHLY SERVICE		720.00*		226 16	100-2600	440	
72125	10253 PITNEY BOWES PURCHASE POWER		1,004.75					
1	081626 08/16/26 POSTAGE/SUPPLIES		703.32*		126 90	100-2300	532	
2	081626 08/16/26 POSTAGE/SUPPLIES		301.43*		226 16	100-2300	532	
72126	21275 PRAIRIE VIEW SPECIAL SERVICES		8,570.00					
1	082426 08/24/26 CURRICULUM REIEWS WEBINARS		1,428.33		126 14	100-2210	320	
2	082426 08/24/26 ASSISTANCE WITH ISAP REPORT		2,856.67*		126 15	100-2210	320	
3	082426 08/24/26 COUNSELING MEETINGS LIBRARY FE		1,428.33		126 50	100-2210	320	
4	082426 08/24/26 CURRICULUM MAPPING OPI		2,856.67		226 16	100-2210	320	
# of Claims			11	Total:	96,262.60		# of Vendors	11

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POPLAR SCHOOLS
Claim Approval Signature Page
For the Accounting Period: 9 / 26

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I have carefully examined the above CLAIM APPROVAL LIST and refer
the same to the Board of Trustees.

Approved by Board of Finance Committee:

I hereby certify that the above is correct

Business Manager/Clerk

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POPLAR SCHOOLS
Fund Summary for Claims
For the Accounting Period: 9/26

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Fund/Account	Amount
110 Elementary Transportation Fund 101	172.32
115 Elementary Miscellaneous Programs Fund 101	1,655.99
126 Elementary Impact Aid Fund 101	3,202.24
129 Elementary Flex Fund 101	2,157.34
226 High School Impact Aid Fund 101	3,593.13
229 High School Flex Fund 101	1,078.66
Total:	11,859.68

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POPLAR SCHOOLS
Claim Approval List
For the Accounting Period: 9/26

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* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
72127	10748 CITY OF POPLAR		6,809.18						
Schoolwide charges for the month OF AUGUST									
1	09/01/26	WATER-SEWER/MAINT #9 SHOP	61.70*			126	90 100-2600	421	
2	09/01/26	TRNSPRT&MNTNC WATER/SEWR	125.17*			126	90 100-2600	421	
3	09/01/26	WATER-SEWER/BUS GARAGE	172.32			110	15 100-2700	421	
4	09/01/26	WATER-SEWER/HS METALSH	1,929.01*			226	16 100-2600	421	
6	09/01/26	WATER-SEWER/RED HOUSE	94.47			115	100-2620	410	31
7	09/01/26	WATER-SEWER/HIGH SCH	61.12*			226	16 100-2600	421	
8	09/01/26	WATER-SEWER/MIDDLE SCH	861.11*			126	90 100-2600	421	
9	09/01/26	WATER-SEWER/ELEMENTARY	1,353.07*			126	90 100-2600	421	
12	09/01/26	WATER-SEWER/ADMN BLDG	103.52*			126	90 100-2600	421	
14	09/01/26	WATER-SEWER/SUPT HOUSE	100.85			115	100-2620	410	31
15	09/01/26	WATER-SEWER/TOWNHOUSE#1	142.90			115	100-2620	410	31
16	09/01/26	WATER-SEWER/TOWNHOUSE#4	154.71			115	100-2620	410	31
17	09/01/26	WATER-SEWER/TOWNHOUSE#3	151.48			115	100-2620	410	31
18	09/01/26	WATER-SEWER/TOWNHOUSE#5	143.83			115	100-2620	410	31
19	09/01/26	WATER-SEWER/TOWNHOUSE#2	148.70			115	100-2620	410	31
20	09/01/26	GARBAGE/TCHR VILLAGE	94.05			115	100-2620	410	31
21	09/01/26	HS SPRINKLING	169.87*			226	16 100-2600	421	31
22	09/01/26	HS SPRINKLING #2	169.87*			226	16 100-2600	421	
23	09/01/26	HS FOOTBALL FIELD	676.73*			226	16 100-2600	421	
24	09/01/26	POPLAR SCHOOLS 314 F ST W	94.70*			126	90 100-2600	421	
72153	26038 QUILL, LLC		586.53						
1	04-2896127	07/16/26 SCHOOL SUPPLIES 26-27 YEAR	169.10		39313	226	16 100-1000	610	
2	04-2896127	07/16/26 SCHOOL SUPPLIES 26-27 YEAR	179.56		39313	226	16 100-1000	610	
3	04-2896127	07/16/26 SCHOOL SUPPLIES 26-27 YEAR	51.29		39313	226	16 100-1000	610	
4	04-2896127	07/16/26 SCHOOL SUPPLIES 26-27 YEAR	137.99		39313	226	16 100-1000	610	
6	04-2896127	07/16/26 SCHOOL SUPPLIES 26-27 YEAR	15.59		39313	226	16 100-1000	610	
7	04-2896127	07/16/26 SCHOOL SUPPLIES 26-27 YEAR	33.00		39313	226	16 100-1000	610	
72156	22682 DISCOUNT SCHOOL SUPPLY		602.97						
1	P439630001	08/12/26 MULTICOLORED DRY ERASER M	28.99		39275	126	15 100-1000	610	
2	P439630001	08/12/26 GROWING VEG CLASSROOM KIT	41.79		39275	126	15 100-1000	610	
3	P439630001	08/12/26 PLASTIC SAND TRY	39.98		39275	126	15 100-1000	610	
4	P439630001	08/12/26 LIFE CYCLE PUZZLES	29.99		39275	126	15 100-1000	610	
5	P439630001	08/12/26 BIRTHDAY CROWS	21.98		39275	126	15 100-1000	610	
6	P439630001	08/12/26 COLORATION 9X12 CONSTRUCT	82.99		39275	126	15 100-1000	610	
7	P439630001	08/12/26 DO ADOT ART MARKERS SET	79.99		39275	126	15 100-1000	610	
8	P439630001	08/12/26 COLORATIONS DRY ERASER	77.99		39275	126	15 100-1000	610	
9	P439630001	08/12/26 COLORATIONS GLITTER GLUE	49.99		39275	126	15 100-1000	610	
10	P439630001	08/12/26 COLORATIONS MINI BLEEDING	9.29		39275	126	15 100-1000	610	

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POPLAR SCHOOLS
Claim Approval List
For the Accounting Period: 9/26

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* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
Line #								
11		P439630001 08/12/26 COLORATIONS TEMPERA PAINT	139.99	39275	126 15	100-1000	610	
72191	10044 DACOTAH PAPER CO.		3,236.00					
MONTHLY PAPER PURCHASES FOR SY 2026-2027 SCHOOL YEAR								
1	95061 08/03/26 PAPER PURCHASES		269.67		129 14	100-1000	610	
2	95061 08/03/26 PAPER PURCHASES		269.66		129 50	100-1000	610	
3	95061 08/03/26 PAPER PURCHASES		539.33		129 15	100-1000	610	
4	95061 08/03/26 PAPER PURCHASES		539.33		229 16	100-1000	610	
5	95061 08/03/26 PAPER PURCHASES		269.67*		129 14	280-1000	610	
6	95061 08/03/26 PAPER PURCHASES		539.33*		129 15	280-1000	610	
7	95061 08/03/26 PAPER PURCHASES		269.68*		129 50	280-1000	610	
8	95061 08/03/26 PAPER PURCHASES		539.33*		229 16	280-1000	610	
72193	25716 MAROTTEK MEATS		625.00					
Buffalo								
1	682663 09/01/26 BUFFALO PROCESSING		625.00		115 50	100-1000	610	50
# of Claims 5			Total: 11,859.68	# of Vendors 5				



Poplar

School District

BUDGET v. ACTUAL INVESTMENT

Students First

POPLAR SCHOOLS
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 9 / 26

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Comm.
101 Elementary General Fund	0.00	212,192.02	5,231,547.61	5,231,547.61	5,019,355.59	4%
110 Elementary Transportation Fund	2,327.32	56,625.33	480,700.00	480,700.00	424,074.67	12%
111 Elementary Bus Depreciation Fund	0.00	0.00	1,310,746.86	1,310,746.86	1,310,746.86	0%
113 Elementary Tuition Fund	0.00	0.00	6,728.62	6,728.62	6,728.62	0%
114 Elementary Retirement Fund	0.00	71,205.02	1,400,000.00	1,400,000.00	1,328,794.98	5%
115 Elementary Miscellaneous Programs	30,981.16	92,374.36	1,083,672.17	1,083,672.17	991,297.81	9%
126 Elementary Impact Aid Fund	63,179.77	898,405.86	3,374,512.62	3,374,512.62	2,476,106.76	27%
128 Elementary Technology Fund	0.00	0.00	25,801.69	25,801.69	25,801.69	0%
129 Elementary Flex Fund	3,012.11	3,012.11	678,698.19	678,698.19	675,686.08	0%
160 Elementary Building Fund	0.00	0.00	100,000.00	100,000.00	100,000.00	0%
161 Elementary Building Reserve Fund	0.00	0.00	780,879.29	780,879.29	780,879.29	0%
201 High School General Fund	0.00	138,712.66	2,543,727.23	2,543,727.23	2,405,014.57	5%
210 High School Transportation Fund	0.00	12,452.66	195,200.00	195,200.00	182,747.34	6%
211 High School Bus Depreciation Fund	0.00	56,585.15	759,982.43	759,982.43	703,397.28	7%
212 High School Food Service Fund	36,072.84	68,863.42	670,073.58	670,073.58	601,210.16	10%
213 High School Tuition Fund	0.00	0.00	59,948.88	59,948.88	59,948.88	0%
214 High School Retirement Fund	0.00	36,397.39	749,999.00	749,999.00	713,601.61	5%
215 High School Miscellaneous Programs	0.00	17,994.27	85,716.15	85,716.15	67,721.88	21%
226 High School Impact Aid Fund	30,045.88	326,292.34	1,605,319.41	1,605,319.41	1,279,027.07	20%
228 High School Technology Fund	0.00	0.00	12,456.41	12,456.41	12,456.41	0%
229 High School Flex Fund	1,933.42	1,933.42	419,210.24	419,210.24	417,276.82	0%
261 High School Building Reserve Fund	0.00	0.00	364,215.79	364,215.79	364,215.79	0%
Grand Total:	167,552.50	1,993,046.01	21,939,136.17	21,939,136.17	19,946,090.16	9%



Poplar

School District

INVESTMENT REPORT

Students First

August 26,2026

Betty Romo, County Treasurer

400 2nd Avenue South

Wolf Point, Mt 59201

Please invest with **STIP** **\$13,628,000** as follows:

ELEMENTARY	FUND	PREVIOUS MONTH	DIFFERENCE	CURRENT MONTH
101	GENERAL	\$0	\$0	\$0
110	TRANSPORTATION	\$110,000	\$0	\$110,000
111	BUS DEPRECIATION	\$1,240,000	\$0	\$1,240,000
113	TUITION	\$0	\$0	\$0
114	RETIREMENT	\$330,750	-\$80,750	\$250,000
115	MISC FUNDS	\$0	\$0	\$0
121	SICK LEAVE	\$0	\$0	\$0
126	IMPACT AID	\$4,275,000	-\$285,000	\$3,990,000
128	TECHNOLOGY	\$21,000	\$0	\$21,000
129	FLEX FUND	\$525,000	\$75,000	\$600,000
160	BUILDING	\$165,000	\$0	\$165,000
161	BUILDING RESERVE	\$650,000	\$0	\$650,000
ELEMENTARY TOTALS		\$7,316,750	-\$290,750	\$7,026,000
HIGH SCHOOL				
201	GENERAL	\$0	\$0	\$0
210	TRANSPORTATION	\$85,000	\$0	\$85,000
211	BUS DEPRECIATION	\$600,000	\$0	\$600,000
212	HOT LUNCH	\$100,000	-\$25,000	\$75,000
213	TUITION	\$0	\$0	\$0
214	RETIREMENT	\$375,000	-\$50,000	\$325,000
215	MISC FUNDS	\$0	\$0	\$0
218	TRAFFIC EDUCATION	\$10,000	\$0	\$10,000
221	SICK LEAVE	\$0	\$0	\$0
226	IMPACT AID	\$4,950,000	-\$150,000	\$4,800,000
228	TECHNOLOGY	\$7,000	\$0	\$7,000
229	FLEX FUND	\$400,000	\$0	\$400,000
260	BUILDING	\$0	\$0	\$0
261	BUILDING RESERVE	\$275,000	\$25,000	\$300,000
HIGH SCHOOL TOTALS		\$6,802,000	-\$200,000	\$6,602,000
TOTAL INVESTMENTS		\$14,118,750	-\$490,750	\$13,628,000

Sincerely,

Judy Livingston
Business Manager



Poplar

School District

HS ACTIVITY FUND

Students First

09/09/26
15:24:19

POPLAR SCHOOLS
Statement of Activity by Account Number for 08/01/26 to 08/31/26

Page: 1 of 4
Report ID: S100

Account	Opening Balance	Disbursed (-)	Receipts			Invest (+)	Misc.	Misc.	Closing Balance
			in Transit (+)	Deposits (+)	Transfers (+)		Earnings (+)	Charges (-)	
1 HIGH SCHOOL STUDENT COUNCIL	11040.40	60.00	0.00	460.00	0.00		23.39	0.00	11463.79
6 ATHLETICS	12401.64	1950.83	0.00	5155.60	0.00		26.30	0.00	15632.71
7 ANNUAL	3244.92	0.00	0.00	0.00	0.00		6.88	0.00	3251.80
8 7-8 MS STUDENT COUNCIL	2374.26	0.00	0.00	0.00	0.00		5.03	0.00	2379.29
10 MUSIC	4081.35	0.00	0.00	0.00	0.00		8.66	0.00	4090.01
11 FCCLA	4765.23	0.00	0.00	0.00	0.00		10.11	0.00	4775.34
12 NATIONAL HONOR SOCIETY	2055.46	0.00	0.00	0.00	0.00		4.36	0.00	2059.82
13 PEP CLUB	1442.32	0.00	0.00	0.00	0.00		3.06	0.00	1445.38
16 INDEPENDENCE BANK CARD DONATION	15000.00	0.00	0.00	0.00	0.00		0.00	0.00	15000.00
17 DISTRICT MUSIC	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
21 VENDING ACCOUNT	103.96	0.00	0.00	0.00	0.00		0.22	0.00	104.18
22 BPA	4917.44	0.00	0.00	0.00	0.00		10.43	0.00	4927.87
23 INTEREST	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
39 MCA MT CAREER ASSOC (JMG)	4361.43	0.00	0.00	0.00	0.00		9.25	0.00	4370.68
42 PHS ART CLUB	376.49	0.00	0.00	0.00	0.00		0.80	0.00	377.29
48 HISTORY CLUB	5734.13	0.00	0.00	0.00	0.00		12.16	0.00	5746.29
49 CLASS OF 2018	55.00	55.00	0.00	0.00	0.00		0.00	0.00	0.00
50 CLASS OF 2028	1018.73	0.00	0.00	0.00	0.00		2.16	0.00	1020.89
57 CLASS OF 2025	71.93	71.93	0.00	0.00	0.00		0.00	0.00	0.00
58 CLASS OF 2026	3576.01	3076.01	0.00	0.00	-500.00		0.00	0.00	0.00
59 CLASS OF 2027	4355.72	0.00	0.00	0.00	0.00		9.24	0.00	4364.96
60 MS INDIAN CLUB	4374.76	0.00	0.00	0.00	0.00		9.28	0.00	4384.04
61 FUTURE FARMERS OF AMERICAN	2861.13	0.00	0.00	0.00	0.00		6.07	0.00	2867.20
62 CLASS OF 2029	2035.01	0.00	0.00	0.00	0.00		4.32	0.00	2039.33
63 CLASS OF 2030	0.00	0.00	0.00	0.00	500.00		1.06	0.00	501.06
898 MISC EARNINGS	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
899 MISC CHARGES	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
Total for Student Accounts	90247.32	5213.77		5615.60			152.78		90801.93

Lori Smoker, Chair

Judy Linthicum, School Clerk



Poplar

School District

REPORTS

6.1 Superintendent

6.2 Administrators

6.3 Directors

Students First

Agenda Number 6 Informational Items- Reports

POPLAR PUBLIC SCHOOLS 9&9B

BOARD AGENDA FACT SHEET

MEETING DATE: September 14, 2026

SUMMARY:

6.1-6.3: Directors', Principals', and the Superintendent's reports to the Board are informational items designed to share progress towards goals being accomplished within each respective area of operation. Monthly reporting is intended to highlight the accomplishments of individual students, classrooms, parents, staff, or other groups of employees and to report any administrative changes made within their jurisdictions.

6.1 Superintendent Report

6.2 Administrators Reports

6.3 Directors Reports

6.1 Superintendent Report



Superintendent Report-August

I would like to press forward with the following goals that I have for our district. The main will continue to put our students first and provide the best and most secure learning environment we can.

What makes a good year....a good year?

Goals

1. Provide the best and most secure learning environment for our students.
2. Provide for our staff the best and most secure learning environment.
3. Keep our students first!

-
1. The start of the year has been rather smooth for students, staff, and parents/guardians. We had our usual issues that we will forever have but nothing major. I applaud all of us for putting our students first and keeping that at the forefront.
 2. The Montana Conference of Educational Leaders is in Billing October 14, 15, and 16. The District will cover the cost for any Board of Trustee who wants to attend. Let me know.

3. We had an open house for all parents on September 2, 2026. This was not mandatory for teacher attendance, but we had a good turnout. I want to thank all staff members, teachers, and admin who volunteered. It went over really good. This is our first parent event. Our goal is to have a parent event every month.
4. Our current enrollment for this year is attached. We have 781 students. I included a chart with our previous enrollments. As our funding is directly tied to enrollment I concerned about our current kindergarten, first, and second grade enrollment. I will explain further.
5. As I tried to avoid admin coaching I could not. I am recommending 2 admin for grades 4/5 flag football coaches. Neither Frank or Morgan were extremely thrilled about having to coach but we were the day of and they had to do it. We advertised but had only 1 interested applicant, James Parker who is also being recommended.

I am also recommending Essence Headdress as a substitute. There is no need to for a nepotism vote being that Policy 1512 allows for subs to be hired without going through nepotism. I included that policy.

6. I will be out of the office on September 18. I have a doctors appointment on that day.

**0857 Poplar Public
Schools District**Box 458, Poplar, MT 59255
Generated on 09/08/2026 01:40:43 PM Page 1 of 1**Student Enrollment Summary Report**Effective Date: 09/08/2026 Enrollment Types: P, S, N
Total Race/Ethnicities: 5 of 7 Total Schools: 5
Race/Ethnicity Source: Federal Male/Female/Total: 406/375/781**Student Population by Race/Ethnicity and Grade Level (Male/Female/Total)****District Level - EL**

Grade	1:Hispanic/Latino	2:American Indian or Alaska Native	3:Asian	4:Black or African American	5:Native Hawaiian or Other Pacific Islander	6:White	7:Two or more races	Total
All Grades	-	-	-	-	-	-	-	0/0/0

Poplar 5-6 School

Grade	1:Hispanic/Latino	2:American Indian or Alaska Native	3:Asian	4:Black or African American	5:Native Hawaiian or Other Pacific Islander	6:White	7:Two or more races	Total
05	-	36/33/69	1/0/1	-	-	1/1/2	2/0/2	40/34/74
06	-	42/24/66	-	-	-	0/1/1	0/1/1	42/26/68
All Grades	-	78/57/135	1/0/1	-	-	1/2/3	2/1/3	82/60/142

Poplar 7-8

Grade	1:Hispanic/Latino	2:American Indian or Alaska Native	3:Asian	4:Black or African American	5:Native Hawaiian or Other Pacific Islander	6:White	7:Two or more races	Total
07	0/1/1	28/32/60	0/1/1	-	-	0/2/2	3/0/3	31/36/67
08	-	34/23/57	-	-	-	1/0/1	1/0/1	36/23/59
All Grades	0/1/1	62/55/117	0/1/1	-	-	1/2/3	4/0/4	67/59/126

Poplar High School

Grade	1:Hispanic/Latino	2:American Indian or Alaska Native	3:Asian	4:Black or African American	5:Native Hawaiian or Other Pacific Islander	6:White	7:Two or more races	Total
09	1/0/1	31/32/63	-	-	-	0/3/3	1/1/2	33/36/69
10	-	31/20/51	-	-	-	0/1/1	-	31/21/52
11	1/0/1	27/29/56	-	-	-	-	0/1/1	28/30/58
12	-	33/34/67	-	-	-	-	0/1/1	33/35/68
All Grades	2/0/2	122/115/237	-	-	-	0/4/4	1/3/4	125/122/247

Poplar School

Grade	1:Hispanic/Latino	2:American Indian or Alaska Native	3:Asian	4:Black or African American	5:Native Hawaiian or Other Pacific Islander	6:White	7:Two or more races	Total
01	-	30/28/58	-	-	-	1/1/2	-	31/29/60
02	-	22/24/46	-	-	-	0/1/1	1/1/2	23/26/49
03	-	25/20/45	-	-	-	0/1/1	-	25/21/46
04	-	23/37/60	-	-	-	1/1/2	1/0/1	25/38/63
KF	-	21/15/36	-	-	-	1/0/1	-	22/15/37
PK	-	6/5/11	-	-	-	-	-	6/5/11
All Grades	-	127/129/256	-	-	-	3/4/7	2/1/3	132/134/266

Student Population Excluding White not of Hispanic Origin

School	Total	Percentage
District Level - EL	0	0
Poplar 5-6 School	139	97.89%
Poplar 7-8	123	97.62%
Poplar High School	243	98.38%
Poplar School	259	97.37%
Total	764	97.82%

The Demographic Topography

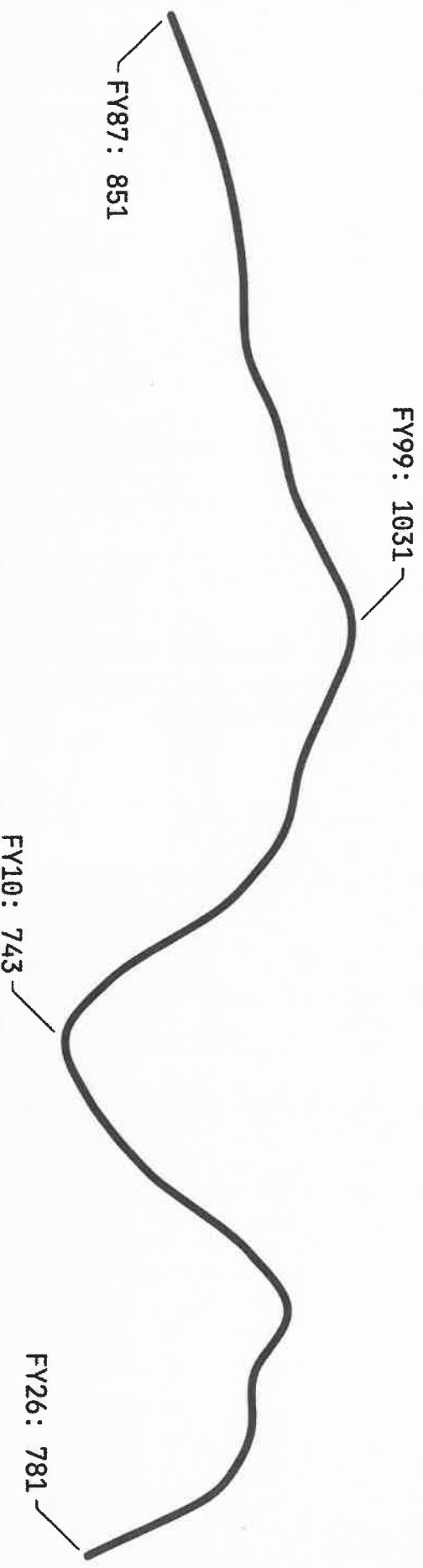
A 40-year structural analysis of Poplar School District enrollment trends and the anatomy of our current decline.



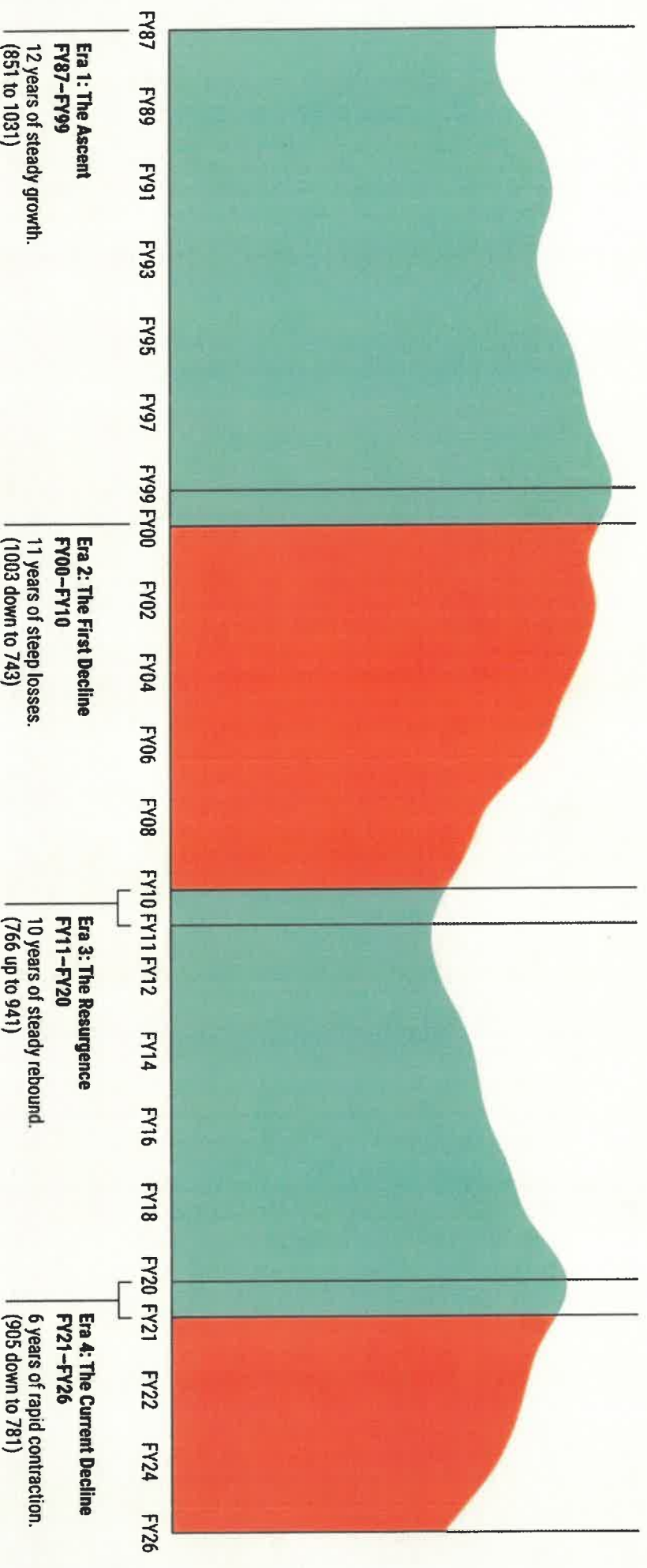
A 40-year view confirms a history of significant volatility.



“Our district has seen its ups and downs with enrollment. We are on a decline.”



Poplar's enrollment history breaks down into four distinct demographic eras.



Our cyclical 'ups' are returning progressively lower high-water marks.



The 90s Peak

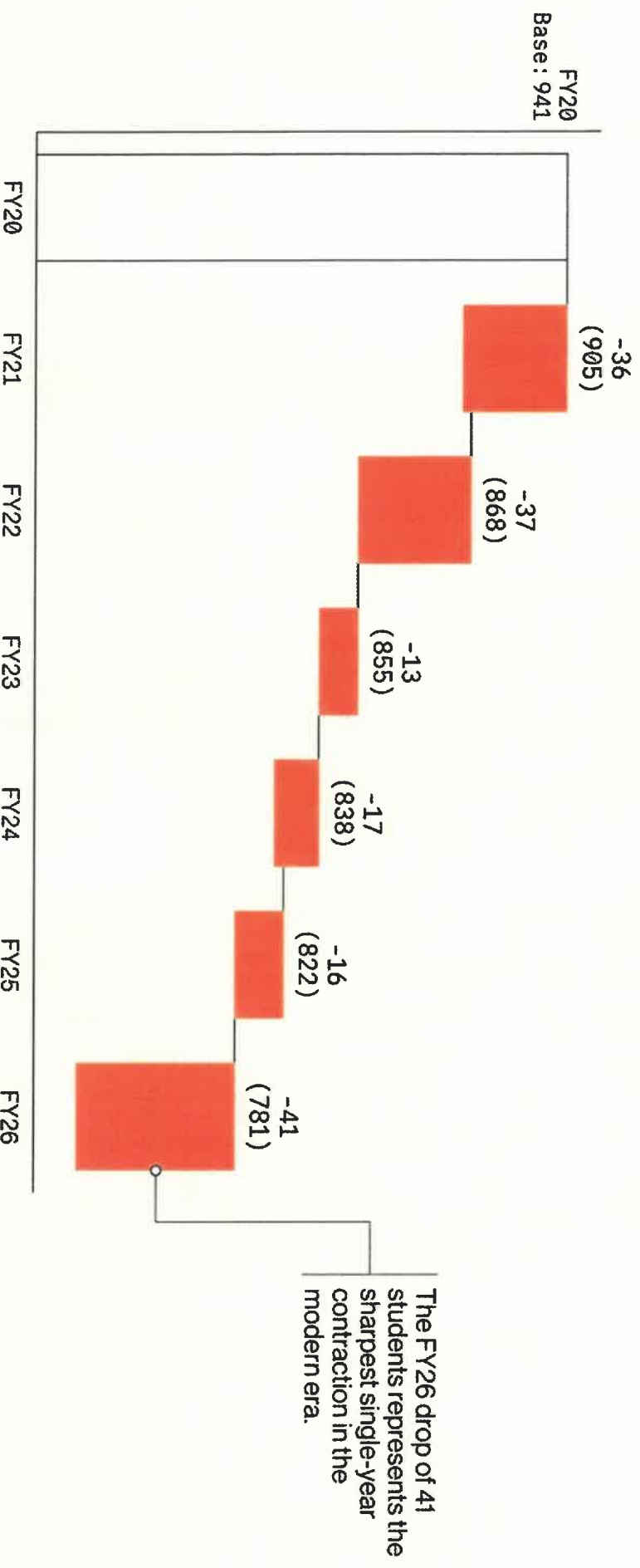
FY99 Headcount: 1031

The 2010s Peak

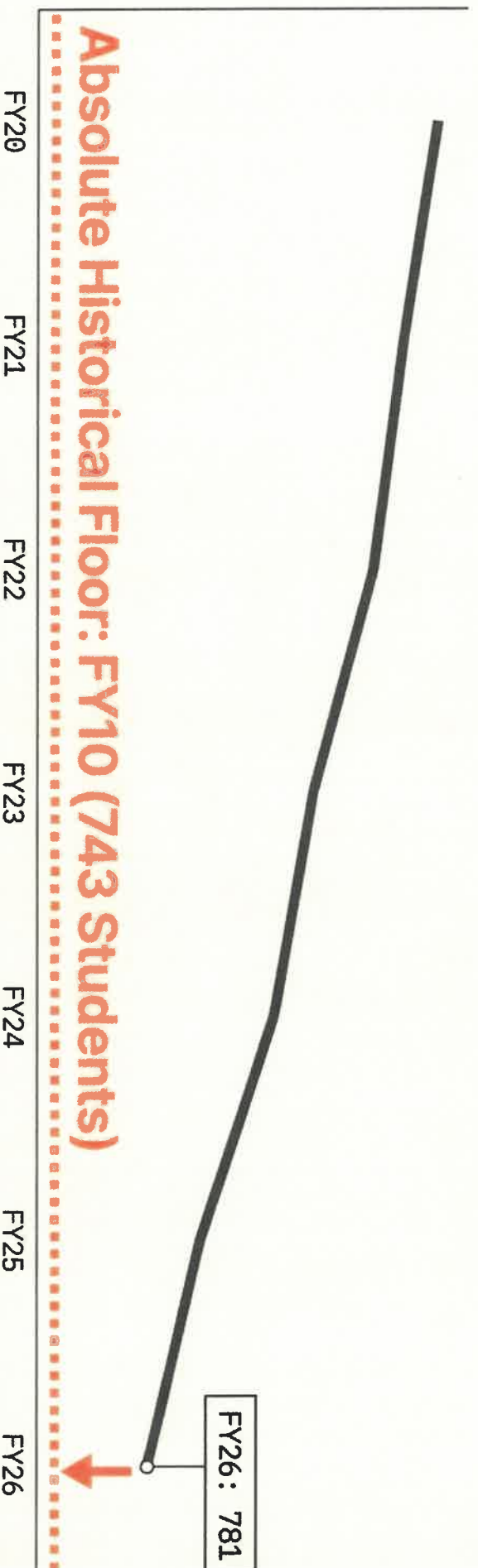
FY20 Headcount: 941

The Structural Gap: Despite a full decade of steady growth in the 2010s, the district peaked 90 students shy of the previous historical high.

Six consecutive years of unarrested, compounding net loss.



We are rapidly approaching the 40-year historical floor.



The current decline is steep, unarrested, and structurally different from past fluctuations. At the current velocity of ~26 students lost per year, Poplar School District will break its all-time 40-year enrollment floor within the next 24 months. Strategies for facilities, budgeting, and operations must reflect this new baseline reality.

Conflict of Interest

A Trustee may not:

- Engage in a substantial financial transaction for the Trustee's private business purpose, with a person whom the Trustee inspects or supervises in the course of official duties.
- Perform an official act directly and substantially affecting, to its economic benefit, a business or other undertaking in which the Trustee either has a substantial financial interest or is engaged as counsel, consultant, representative, or agent.
- Act as an agent or solicitor in the sale or supply of goods or services to a district.
- Have a pecuniary interest, directly or indirectly, in any contract made by the Board, when the Trustee has more than a ten percent (10%) interest in the corporation. A contract does not include: 1) merchandise sold to the highest bidder at public auctions; 2) investments or deposits in financial institutions that are in the business of loaning or receiving money, when such investments or deposits are made on a rotating or ratable basis among financial institutions in the community or when there is only one (1) financial institution in the community; or 3) contracts for professional services other than salaried services or for maintenance or repair services or supplies when the services or supplies are not reasonably available from other sources, if the interest of any Board member and a determination of such lack of availability are entered in the minutes of the Board meeting at which the contract is considered.
- Perform an official act directly and substantially affecting a business or undertaking to its economic detriment a business or other undertaking in which the trustee has a substantial personal interest in a competing firm or undertaking;
- Be employed in any capacity by the District, with the exception of officiating at athletic competitions under the auspices of the Montana Officials Association.
- Appoint to a position of trust or emolument any person related or connected by consanguinity within the fourth (4th) degree or by affinity within the second (2 nd) degree.
 - This prohibition does not apply to the issuance of an employment contract to a person as a substitute teacher who is not employed as a substitute teacher for more than thirty-five (35) consecutive school days.
 - This prohibition does not apply to the renewal of an employment contract of a person related to a Board member, who was initially hired before the Board member assumed the Trustee position.
 - This prohibition does not apply if Trustees comply with the following requirements: 1) All Trustees, except the Trustee related to the person to be employed or appointed, vote to employ the related person; 2) the Trustee related to the person to be employed abstains from voting; and 3) the Trustees give fifteen (15) days written notice of the time and place of their intended action in a newspaper of general circulation in the county where the school is located.

Poplar School District

THE BOARD OF TRUSTEES

1512
Page 1 of 2

Legal References:	§ 2-2-105, MCA	Ethical Requirements for Public Officers and Public Employees
	§ 2-2-121, MCA	Rules of Conduct for Public Officers and Public Employees
	§ 20-9-204, MCA	Conflict of interest
	§ 20-1-201, MCA	School officers not to act as agents
	§ 2-2-302, MCA	Appointment of relative to office of trust or emolument unlawful -- exceptions -- publication of notice.

Policy History:

Adopted on:

Revised on: 11 July 2016
09 September 2019

POPLAR SCHOOL DISTRICT BACK TO SCHOOL

Open House

September 2nd, 2026

4:00 pm – 6:00 pm

Meet and Greet staff!!!



Join us !!

HS, MS, and ES will
be hosting in their
buildings!!!

Come enjoy some
snacks, visit staff,
and enter to win gas
cards!!



THANK YOU MCEL UNDERWRITERS



MCELTM

Montana Conference of Education Leadership

Join us in Billings - October 14, 15 and 16, 2026!

Join Montana's Education Leaders in Billings!

CLICK HERE TO REGISTER

Opening Keynote - Mickey Smith Jr. - Educator. Encourager.

Closing Keynote Panel - Early Targeted Intervention: Turning Opportunity into Action

Learn more about MCEL's Keynotes by [clicking here.](#)

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MCELTM

Montana Conference of Education Leadership

.....

THANK YOU MCEL EDUCATION PARTNERS



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Powered by Higher Logic

6.2 Administrator Reports

Elementary Principal-John Wetsit

Middle School Principal-Morgan Norgaard

High School Principal-Frank Gourneau

SPED-Patti Black

Poplar School District

PO Box 458, Poplar, Montana 59255

Superintendent

Keith Erickson

Phone: (406) 768-6602

K-4 Principal

John Wetsit

Phone: (406) 768-6631

5-8 Principal

Morgan Norgaard

Phone: (406) 768-6731

9-12 Principal

Frank Gourneau

Phone: (406) 768-6831

SPED Director

Patti Black

Phone: (406) 768-6812

K-4 Associate Principal

Greg Gourneau

Phone: (406) 768-6634

5-8 Associate School Principal

Griffin Ricker

Phone: (406) 768-6735

9-12 Associate Principal

Coy Weeks

Phone: (406) 768-6818

The mission of Poplar Schools, in cooperation with parents and community, is to develop exemplary citizens through enthusiastic and knowledgeable guidance and instruction in a culturally enriched environment.

September 9th, 2026

Current Class Sizes

Pre K – 11

Kinder – 37

1st Grade – 60

2nd Grade – 50

3rd Grade – 46

4th Grade – 63

Kindergarten – With the low numbers of kindergarten students we went through a list of known enrolled tribal members, we identified two students who are not currently enrolled and successfully contacted one of these households.

Head Start Screening – To assist the Poplar Head Start Program we will be screening their 4 & 3 yr olds. Kindergarten will not have class on Sept. 17th and our teachers will go over and administer the DIAL Screener. This is the same assessment we utilize for our incoming Kindergarten students. This process will also benefit our system, as we will get an idea of how many potential incoming kindergarten students for the 26 – 27 SY we will have and their levels.

Updates:

Elementary Cross Country and Flag Football are currently underway

We had 78 parents attend our open house on Sept. 3rd

John Wetsit

Elementary Principal

Quality Teachers – Quality Students

POPLAR ELEMENTARY NEWSLETTER

ELEMENTARY OFFICE
406-768-6630



WEBSITE
POPLARSCHOOLS.COM



FACEBOOK
POPLAR SCHOOLS



Administration:

Principal:

John Wetsit

john.wetsit@poplarschools.com

406-768-6631

Assistant Principal:

Greg Gourneau Jr.

greg.gourneau@poplarschools.com

406-768-6634

UPCOMING EVENTS

Mon., Aug. 31st

Elem. XC Begins

(Paperwork MUST be signed)

Wed., Sept. 2nd

Open House

4-6pm

Th., Sept. 3rd

Regular School Day

Out @ 3pm & 3:30pm

Fri., Sept. 4th & Mon., Sept. 7th

No School

Fri., Sept. 18th

Q1 Midterm

Welcome Back, Poplar Elementary!

Welcome back to school,

Poplar Elementary students and families! We hope you had a fun and relaxing summer and are ready for an exciting new school year. We had a great first full week back and loved seeing our students settling into their classrooms,

reconnecting with friends, and getting back into the school routine. Our teachers and staff are excited for all the learning, growth, and fun ahead. Thank you to our families for helping make the start of the year so successful. We are looking forward to a wonderful year together!



Poplar Elementary School: Growing, Learning & Thriving Together

Poplar Elementary School is a vibrant and inclusive learning community dedicated to academic excellence and the growth of every student. Our daily schedule includes a robust 90-minute English Language Arts (ELA) block and a focused 60-minute Math block, providing students with dedicated time to strengthen essential literacy and numeracy skills.

We are proud to offer a comprehensive Title I and tutoring support process designed to identify and address individual learning needs. Through targeted interventions and personalized support, we work to ensure that every student has the opportunity to succeed. Beyond our core academics, students enjoy a well-rounded educational experience through weekly electives in Art, Music, Physical Education, and Library. These opportunities encourage creativity, physical wellness, exploration, and a lifelong love of learning and reading.

At Poplar Elementary, every child is supported, challenged, and inspired to reach their full potential. Together, we are building confident learners and preparing our students for a bright future!



POPLAR MIDDLE SCHOOL

SEPTEMBER NEWSLETTER • START STRONG!

Show Up • Get Involved • Be Kind

Welcome back, Poplar families! September is all about building great habits, making connections, and starting the year strong.

★ SEPTEMBER ATTENDANCE CHALLENGE

BE HERE. BE READY. KEEP LEARNING!

Every day at school gives students another chance to learn, connect with friends and teachers, and stay on track.

Families, help us make every school day count!

- Come to school every day you are healthy and able.
- Arrive on time and ready to learn.
- Celebrate a strong month of attendance!

We know illness happens - when students are healthy, being here matters!

✓ START STRONG SEPTEMBER

Pick **ONE** goal and stick with it this month:

- Turn in every assignment on time.
- Check grades and missing work once a week.
- Join a club, activity, or school event.
- Ask for help when you need it.
- Do one kind thing for someone each day.

? FAMILY CONVERSATION STARTER

Skip "How was school?" and try:

"What was the best part of your day?"

Bonus: "What is one thing you want to get better at this month?"

⚡ POPLAR PRIDE CHALLENGE

Can you complete all 5 before September ends?

- ☐ Wear school colors
- ☐ Cheer on a Poplar team or activity
- ☐ Introduce yourself to someone new
- ☐ Thank a teacher or staff member
- ☐ Help make our school a better place

★ CAUGHT BEING AWESOME

We are watching for students showing kindness, responsibility, effort, improvement, and school pride. You do not have to be perfect to be awesome - small positive choices count!

! MIDDLE SCHOOL SURVIVAL TIP

Pack tonight, relax tomorrow.

Before bed, check your backpack, charge your device, and make sure you know what you need for the next day. Five minutes at night can make the morning much easier!

🎯 JUST FOR FUN

RIDDLE OF THE MONTH

What has hands but cannot clap?

MARK YOUR CALENDAR

September 23rd will be Middle School Pictures, done by Mariah Dimas Photo

Together, let's make September a great month at Poplar Middle School!

SEPTEMBER

Middle School Report

Board Update • 2026–27 School Year



268

ENROLLMENT

89.31%

ATTENDANCE GRADES 5–6

88.42%

ATTENDANCE GRADES 7–8

3

HOMEBOUND

ENROLLMENT & ATTENDANCE

Current middle school enrollment stands at 268 students.

Attendance for the opening weeks has been strong, with grades 5–6 at 89.31% and grades 7–8 at 88.42%. We will continue reinforcing consistent attendance as a key part of student success.

ACADEMICS

- **Fall assessment cycle:** We are preparing to gather beginning-of-year data that will help identify student strengths, needs, and instructional priorities.
- **MAP testing:** Testing is currently underway.
- **MAST testing:** The assessment is in the loading/preparation phase, with Window 1 scheduled to begin next month.
- **Instructional materials:** All textbooks have arrived and are now in classrooms.
- **Mathematics curriculum:** The Middle School has transitioned to Cengage Learning for mathematics instruction.

INSTRUCTIONAL FOCUS AREAS

- **Beginning-of-Year Academic Data & Student Needs** — Use initial assessments, screeners, classroom observations, and prior-year data to identify student strengths and areas for growth and to guide instructional planning.

- **Literacy Across the Curriculum** — Strengthen reading comprehension, vocabulary, writing, and evidence-based responses across ELA, science, social studies, and other content areas.
- **Student Engagement** — Increase opportunities for collaborative learning, hands-on activities, discussion, inquiry, projects, and real-world applications that keep students actively involved in learning.

TEACHER ABSENCE HOURS

Teacher absence-hour data will be included in the next board report.

HOMEBOUND ENROLLMENT

There are currently 3 students enrolled in homebound status.

MIDDLE SCHOOL UPDATES & FACILITIES

- **Student seating:** We are considering the purchase of additional individual student desks for the building.
- **Front entrance improvements:** The new concrete pad at the front of the building looks great. We have also ordered a concrete ping-pong table and two sets of concrete cornhole boards for the new outdoor area, creating additional opportunities for positive student interaction and activity.

STUDENT ACTIVITIES & COMMUNITY ENGAGEMENT

We hosted our Open House last week, providing a valuable opportunity to welcome families into the school and strengthen the connection between home and school. Families were able to meet teachers and staff, visit classrooms, and learn more about academic expectations and the learning opportunities available to their students.

We appreciate the families who took the time to attend and support their students. Their involvement reinforces an important message: student education and success are a shared priority among the school, families, and community.

STUDENT SUPPORTS

- **Food pantry support:** We are excited to add buffalo meat to the supplies distributed through our food pantry. A buffalo was donated to the school by the tribes last spring, and we will now be able to include this resource alongside our other pantry supplies.
- **Career exploration:** Both Middle School counselors are working with students to establish and develop their MCIS career exploration profiles. Our goal is for students to continue building these profiles as they transition into high school, creating an ongoing record of career interests, goals, and exploration.

LOOKING AHEAD

In the coming month, our instructional attention will remain centered on assessment data, student engagement, and the use of beginning-of-year information to guide instruction and student supports. We will also continue monitoring attendance and preparing for the first MAST testing window.

HIGH SCHOOL, NEW DAY, & K-12 Cyber School

September Board Meeting

Principal Report

- Current Student Enrollment: 247 students
- Open positions: Counselor (1)
- High School Improvement Plan
 - Document attached
- Principal's personal goals
 - Strengthen relationships between Poplar High School, families, and the community by implementing consistent two-way communication, increasing opportunities for family and community involvement, and creating meaningful partnerships that support student success and build trust between the school and community.
 - Strengthen sustainable and adaptive leadership practices by promoting a healthy work life balance and establishing boundaries that support personal wellbeing and prevent burnout, while engaging in ongoing professional learning and leadership development and continuously implementing, monitoring, and evaluating alternative education pathways including New Day Academy and the K-12 Cyberschool to improve student engagement, access, and academic success.
- Acellus
 - 104 students on Acellus
 - New Day Academy
 - 22 students
 - Credit Recovery
 - 45 students
 - Homebound
 - 11 students
 - Regular Education Math
 - 16 students
 - Poplar K-12 Cyber School
 - 10 students (expecting this to grow once it is advertised)

Newsletter

The latest, the greatest, opportunities and announcements

More News

New High School Teachers

Page 2

Master Athletic Schedule
is on the school website.
Check it out for changes.

Sept. 16: Assembly Speaker
Sept. 22: Assembly Pop-Up EconoQuest
Sept. 23: Elem. School Photos
Sept. 24: Jh.Hs Photos

After School Assisitance Program:
Monday-Thursday 4:00-6:00
Room 611-Mr. Fuhrman

Fall Sports in Full Swing



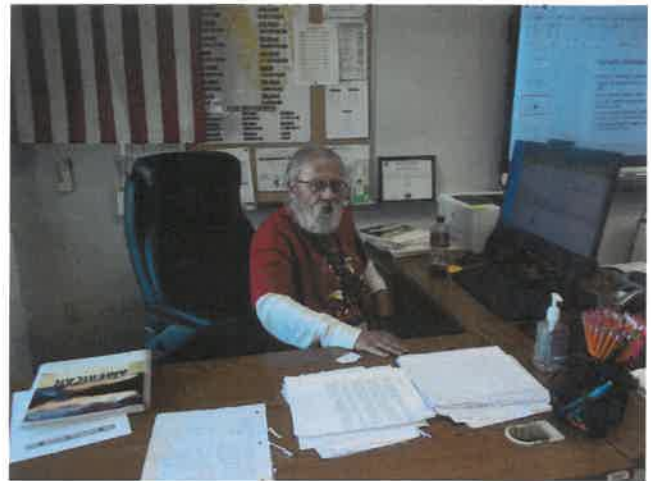
Poplar High School



New Special Ed teachers: Twilia Bear Cub
& Mary Wetsit



Special Ed teachers: Shawn Erickson
& Erika Smail



John Seebis is now history



New FCS Teacher: Elizabeth Solberg



Senior girls cooking up some
spaghetti!

POPLAR SCHOOL DISTRICT

POPLAR CYBERSCHOOL

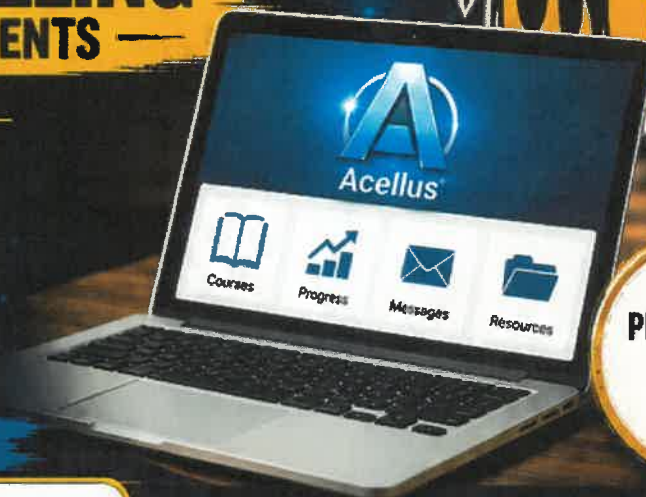
YOUR EDUCATION. YOUR PACE. YOUR FUTURE.

NOW ENROLLING
MONTANA STUDENTS

POWERED BY



ACCELERATE YOUR SUCCESS



**FLEXIBLE
PERSONALIZED
ONLINE
LEARNING**
★ ★ ★



K-12 ONLINE LEARNING
Courses for all grade levels.



LEARN FROM ANYWHERE
Designed for students across Montana.



INDIVIDUALIZED, SELF-PACED
Learn at your own pace with personalized instruction.



MONITOR YOUR PROGRESS
Track your performance and growth in real time.



EARN YOUR DIPLOMA
Achieve your goals through a flexible online pathway.

A NEW WAY TO LEARN

Whether you need credit recovery, a flexible schedule, homebound instruction, alternative learning, or a fully online educational pathway, Poplar Cyberschool can provide an option designed around the needs of today's students.



ENROLL TODAY!



ENROLL ONLINE AT:



**[https://acellus.com/
national-cyberschool/enroll/](https://acellus.com/national-cyberschool/enroll/)**

- ✓ Easy Online Enrollment
- ✓ Start Your Journey Today
- ✓ Build Your Future



100% ONLINE
THROUGH ACCELLUS



FLEXIBLE
SCHEDULE



GUIDANCE & SUPPORT
WHEN YOU NEED IT

POPLAR INDIANS

POPLAR, MONTANA

Together Everyone Achieves More

POPLAR HIGH SCHOOL

Effective Schools Improvement Plan



2026-2027

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POPLAR HIGH SCHOOL Belief Statements

At Poplar High School, We Believe...

- Learning is a lifelong journey that connects our past, strengthens our present, and prepares us for our future.
- Every student has the ability to learn, grow, and succeed, and every student deserves to be known, valued, supported, and challenged.
- Our culture, traditions, language, families, and community are important parts of who we are and are powerful foundations for learning and success.
- Education should empower students to be proud of who they are, understand where they come from, and prepare them to make a positive difference in their families and community.
- Respect for self, others, our culture, and our environment is essential to building a strong and healthy school community.
- We are stronger when we learn and grow together, honoring the knowledge of those who came before us while preparing for the next generation to lead.
- Every student has a purpose, potential, and future, and it is our responsibility as a school community to help them discover and achieve it.

POPLAR HIGH SCHOOL Mission Statement

(This will be generated through the District Leadership Team)



Poplar High School

Teacher Communities

Instructional Community

The Instructional Community serves as a collaborative support system for educators, ensuring that all students achieve content mastery and academic growth. This community is committed to:

- Promoting and maintaining high expectations in every classroom to drive student achievement.
- Providing meaningful opportunities for professional growth in curriculum development and instructional practices.
- Offering accessible resources and tools that support continuous teacher learning and instructional improvement.

Wellness/Welfare Community

The School Wellness/Welfare Community is dedicated to cultivating lifelong healthy habits by promoting overall well-being across the school environment. Through a focus on nutrition, physical activity, mental health awareness, and community partnerships, this community works to:

- Foster a culture of wellness that supports both students and staff.
- Enhance academic performance through healthy lifestyle practices.
- Encourage informed, positive decision-making.
- Support the physical, emotional, and social development of the entire school community.

Safe and Orderly Community

An effective school maintains a safe, structured, and purpose-driven environment that supports teaching and learning. The Safe and Orderly Community is committed to:

- Ensuring a secure campus is free from the threat of physical harm.
- Promoting respectful and responsible behavior.
- Maintaining a positive, non-oppressive climate.
- Creating an atmosphere that is orderly, focused, and conducive to academic success.

Home-School Community

The Home-School Community fosters strong partnerships between educators and families to support student success. This community emphasizes:

- Open and consistent communication between teachers and parents.
- Meaningful opportunities for family involvement within the school.
- Building trust and collaboration to enhance student achievement.
- Helping families become actively engaged in their children's educational experience

Poplar High School

Effective Schools Improvement Plan

Constituent List

Instructional Community

Ms. Tara Zumbrun and Mr. Loren Fuhrmann

Safety Community

Mr. James Gorder and Kelly Haaland

Wellness/Welfare Community

Ms. Teresa Turner and Mr. Ted Fulgham

Home School Relations Community

Ms. Taylor Treasure and Ms. Traci Sadler

Administration

Janitors, Classified Staff, and Bus Drivers

Poplar High School
BLT/Community Teams 2026-2027

Instructional Community

Tara Zumbrun
Loren Fuhrmann
Tiffany Humphreys
Amanda Simonson
Lyndsey Young
Jacob Magura
Karolyn Kohl

Wellness/Welfare Community

Teresa Turner
Twilia Bear Cub
Ted Fulgham
Teri Christian
Brock Copenhaver
Jason Brock
Mike Boulds
Mary Wetsit

Safety Community

James Gorder
Brent Moore
Kelly Haaland
Shawn Erickson
Elizabeth Solberg
John Seeb
Gavin Gibbs
Ericka Smail

Home School Relations Community

Taylor Treasure
Traci Sadler
Kenda Stuehm
Randie Belton
Walter Tuss
Ethan Three Stars
Demiree Russell
Dorsey Young

Building Leadership Team

Tara Zumbrun (DLT)
Loren Fuhrmann
Teresa Turner
Ted Fulgham
James Gorder
Kelly Haaland
Taylor Treasure (DLT)
Traci Sadler
Admin

Meeting dates & times

BLT Meetings:

Aug. 19, 2026 – 11:00 am
Sept. 8, 2026 – 3:35 pm
Oct. 12, 2026 – 3:35 pm
Nov. 9, 2026 – 3:35 pm
Dec. 7, 2026 – 3:35 pm
Jan. 11, 2027 – 3:35 pm
Feb. 8, 2027 – 3:35 pm
March 8, 2027 – 3:35 pm
April 12, 2027 – 3:35 pm
May 10, 2027 – 3:35 pm

Teacher Community Meetings:

Aug. 19, 2026 – 11:30 am
Sept. 9, 2026 – 3:35 pm
Oct. 13, 2026 – 3:35 pm
Nov. 10, 2026 – 3:35 pm
Dec. 9, 2026 – 3:35 pm
Jan. 13, 2027 – 3:35 pm
Feb. 10, 2027 – 3:35 pm
March 10, 2027 – 3:35 pm
April 14, 2027 – 3:35 pm
May 12, 2027 – 3:35 pm

Staff Meetings

Aug. 19, 2026 – 10:15 am
Sept. 2, 2026 – 3:35 pm
Oct. 7, 2026 – 3:35 pm
Nov. 4, 2026 – 3:35 pm
Dec. 2, 2026 – 3:35 pm
Jan. 6, 2027 – 3:35 pm
Feb. 3, 2027 – 3:35 pm
March 2, 2027 – 3:35 pm
April 7, 2027 – 3:35 pm
May 5, 2027 – 3:35 pm

Poplar High School

Improvement Goals | 2026–2027

Goal 1: Implement Trauma-Informed Practices

Develop a comprehensive understanding of trauma-informed practices among students and staff to implement systems and support that prepare learners for academic and social success.

Key Focus Areas:

- Professional development on trauma-informed strategies
- Creating safe, supportive, and predictable learning environments
- Building strong student–staff relationships
- Establishing consistent intervention and support systems

Goal 2: Strengthen Data-Informed Instruction

Analyze individual student learning data to drive instructional decisions and provide differentiated instructions that meet diverse learner needs.

Key Focus Areas:

- Regular review of formative and summative assessment data
- Collaborative data team meetings
- Targeted intervention and enrichment strategies
- Progress monitoring and adjustment of instructional practices

Goal 3: Center Student Well-Being in All Operations

Establish a clear operational framework that prioritizes student well-being as the central focus in all decision-making processes.

Key Focus Areas:

- Aligning policies and procedures with student-centered values
- Reviewing discipline practices through a restorative lens
- Integrating mental health and wellness supports
- Ensuring equitable access to opportunities and resources

Building Leadership Teams Activity Calendar 2026-2027

<i>August</i> OPEN HOUSE ORIENTATION	<i>September</i> SUICIDE WALK NATIVE AMERICAN WEEK MAP TRAINING ACTIVITY CALENDAR
<i>October</i> NATIVE AMERICAN WEEK TRAINING 1/TRAINING 2 CULTURAL INSTRUCTION-HANDGAMES HALLOWEEN EVENT CALLING INCENTIVES BIRTHDAY GIFT CARDS, CAKE, AND GOODIES ACTIVITY CALENDAR	<i>November</i> TRAINING 3/TRAINING 4 PARENT/TEACHER CONFERENCES CALLING INCENTIVES BIRTHDAY GIFT CARDS, CAKE, AND GOODIES P/T FOOD ACTIVITY CALENDAR
<i>December</i> TRAINING 5 CALLING INCENTIVE BIRTHDAY GIFT CARDS, CAKE, AND GOODIES ACTIVITY CALENDAR	<i>January</i> COSTUME BASKETBALL CALLING INCENTIVE BIRTHDAY GIFT CARDS, CAKE, AND GOODIES ACTIVITY CALENDAR
<i>February</i> CULTURAL INSTRUCTION WORKSHOPS NHS INDUCTION ASSEMBLY-TRAIN SAFETY AND JOBS MYSTERY POPS CALLING INCENTIVE BIRTHDAY GIFT CARDS, CAKE, AND GOODIES ACTIVITY CALENDAR	<i>March</i> PARENT/TEACHER CONFERENCES P/T FOOD CALLING INCENTIVES BIRTHDAY GIFT CARDS, CAKE, AND GOODIES ACTIVITY CALENDAR
<i>April</i> CARNIVAL CALLING INCENTIVE BIRTHDAY GIFT CARDS, CAKE, AND GOODIES ACTIVITY CALENDAR	<i>May/ June</i> GRADUATION CALLING INCENTIVE BIRTHDAY GIFT CARDS, CAKE AND GOODIES ACTIVITY CALENDAR

Instructional Community Activity Calendar 2026-2027

<u>August</u> ACTIVITY CALENDAR	<u>September</u> ACTIVITY CALENDAR INSTRUCTIONAL TRAINING WORKSHOP VERTICAL ALIGNMENT POSTERS
<u>October</u> ACTIVITY CALENDAR INSTRUCTIONAL TRAINING WORKSHOP EARLY OUT CULTURAL INSTRUCTION HANDGAMES	<u>November</u> ACTIVITY CALENDAR INSTRUCTIONAL TRAINING WORKSHOP
<u>December</u> ACTIVITY CALENDAR INSTRUCTIONAL TRAINING WORKSHOP	<u>January</u> ACTIVITY CALENDAR INSTRUCTIONAL TRAINING WORKSHOP
<u>February</u> ACTIVITY CALENDAR INSTRUCTIONAL TRAINING WORKSHOP EARLY OUT CULTURAL INSTRUCTION WORKSHOPS	<u>March</u> ACTIVITY CALENDAR
<u>April</u> ACTIVITY CALENDAR	<u>May/June</u> ACTIVITY CALENDAR

Wellness/Welfare Community Activity Calendar 2026-2027

<u>August</u>	<u>September</u> CREATE CALENDAR OF ACTIVITIES CREATE ACTION PLANS MONTHLY GOODIES (DONUTS) BIRTHDAY GIFT CARDS WITH CAKE SUICIDE AWARENESS WALK NATIVE AMERICAN WEEK CELEBRATION
<u>October</u> BIRTHDAY GIFT CARDS AND CAKE BOSSSES DAY APPRECIATION MONTHLY GOODIES (DONUTS)	<u>November</u> BIRTHDAY GIFT CARDS AND CAKE MONTHLY GOODIES (DONUTS) THANKSGIVING POTLUCK
<u>December</u> BIRTHDAY GIFT CARDS AND CAKE MONTHLY GOODIES (DONUTS) CHRISTMAS POTLUCK	<u>January</u> BIRTHDAY GIFT CARDS AND CAKE MONTHLY GOODIES (DONUTS)
<u>February</u> BIRTHDAY GIFT CARDS AND CAKE MONTHLY GOODIES (DONUTS)	<u>March</u> BIRTHDAY GIFT CARDS AND CAKE MONTHLY GOODIES (DONUTS) FOOD FOR PARENT/TEACHER CONFERENCES
<u>April</u> BIRTHDAY GIFT CARDS AND CAKE MONTHLY GOODIES (DONUTS)	<u>May/ June</u> BIRTHDAY GIFT CARDS AND CAKE MONTHLY GOODIES (DONUTS)

Safety Community Activity Calendar 2026-2027

<u>August</u> MONTHLY SAFETY TIP FIRE ESCAPE PLANS REVIEW EMERGENCY ACTION PLAN REVIEW FIRE DRILL	<u>September</u> MONTHLY SAFETY TIP MEET WITH COMMUNITY TEAM DISCUSS CALENDAR ACTIVITIES DISCUSS ACTION PLANS
<u>October</u> MONTHLY SAFETY TIP FINALIZE CALENDAR ACTIVITIES FINALIZE ACTION PLANS FIRE DRILL	<u>November</u> MONTHLY SAFETY TIP REVIEW EMERGENCY ACTION PLANS
<u>December</u> MONTHLY SAFETY TIP	<u>January</u> MONTHLY SAFETY TIP
<u>February</u> MONTHLY SAFETY TIP	<u>March</u> MONTHLY SAFETY TIP DISCUSS SUMMER SAFETY WORK ORDERS FIRE DRILL
<u>April</u> MONTHLY SAFETY TIP FINALIZE SUMMER SAFETY WORK ORDERS FIRE DRILL	<u>May/June</u> MONTHLY SAFETY TIP SUBMIT SUMMER SAFETY WORK ORDERS FIRE DRILL

Home School Relations Community Activity Calendar 2026-2027

<u>August</u> OPEN HOUSE	<u>September</u> FACEBOOK UPDATES
<u>October</u> CALLING INCENTIVES START- \$20 GIFT CARD TO WHOEVER GETS THE MOST CALLS THAT MONTH. (TREASURE WILL BE COUNTING) HALLOWEEN CANDY EVENT - MEMBERS OF OUR COMMUNITY WILL FILL 300-500 BAGS OF CANDY TO BE DISTRIBUTED ON HALLOWEEN NIGHT. FACEBOOK UPDATES	<u>November</u> CALLING INCENTIVES- \$20 GIFT CARD TO WHOEVER GETS THE MOST CALLS THAT MONTH. (SADLER WILL BE COUNTING) FACEBOOK UPDATES PARENT TEACHER CONFERENCES
<u>December</u> CALLING INCENTIVES- \$20 GIFT CARD TO WHOEVER GETS THE MOST CALLS THAT MONTH. (TUSS WILL BE COUNTING) FACEBOOK UPDATES	<u>January</u> CALLING INCENTIVES- \$20 GIFT CARD TO WHOEVER GETS THE MOST CALLS THAT MONTH. (KENDA WILL BE COUNTING) FACEBOOK UPDATES COSTUMED BASKETBALL
<u>February</u> CALLING INCENTIVES- \$20 GIFT CARD TO WHOEVER GETS THE MOST CALLS THAT MONTH. (TREASURE WILL BE COUNTING) MYSTERYPOPS AT BASKETBALL GAME- PARENTS WILL PULL A LOLLIPOP, HAVE A CHANCE TO GET A \$10 GIFT CARD FACEBOOK UPDATES	<u>March</u> CALLING INCENTIVES- \$20 GIFT CARD TO WHOEVER GETS THE MOST CALLS THAT MONTH. (SADLER WILL BE COUNTING) FACEBOOK UPDATES PARENT TEACHER CONFERENCES
<u>April</u> CALLING INCENTIVES- \$20 GIFT CARD TO WHOEVER GETS THE MOST CALLS THAT MONTH. (TUSS WILL BE COUNTING) FACEBOOK UPDATES FAMILY CARNIVAL (TBD)	<u>May/ June</u> FACEBOOK UPDATES

Poplar School District

PO Box 458, Poplar, Montana 59255

Superintendent

Keith Erickson

Phone: (406) 768-6602

K-4 Principal

John Wetsit

Phone: (406) 768-6631

5-8 Principal

Morgan Norgaard

Phone: (406) 768-6731

9-12 Principal

Frank Gourneau

Phone: (406) 768-6831

SPED Director

Patti Black

Phone: (406) 768-6812

K-4 Associate Principal

Greg Gourneau

Phone: (406) 768-6634

5-8 Associate Principal

Griffin Ricker

Phone: (406) 768-6735

9-12 Associate Principal

Coy Weeks

Phone: (406) 768-6818

The mission of Poplar Schools, in cooperation with parents and community, is to develop exemplary citizens through enthusiastic and knowledgeable guidance and instruction in a culturally enriched environment.

Poplar SPED Board Report, September 14

***Sped Team is testing 8 students-5 initials and 3 re-evaluations. There are 21 students that need to be re-evaluated, and the goal is to have these done by January. We have received 2 referrals.**

***Sped Team has been meeting with grade levels and specials.**

***Ms. Bear Cub and Mrs. Erickson went to a CTE Conference in Miles City to help assist our students' transition to succeed with employment and college.**

***HS students are in Careers Class and will be signing up for Vocational Rehabilitation and Blind Services (VRBS) to provide Pre-Employment Transition Services (Pre-ETS) to students with disabilities.**

***There are two trainings for SPED staff next week; one is with Lorri Coulter, School Psychologist to go over testing protocols. The other is from OPI-Infinite Campus Back to School Basics Training. 2**

***The SPED team has conducted 19 IEP meetings and 2 ER meetings.**

***There are 210 students with IEPs, grades PreK-12.**

SPED goals

I see...students succeeding, improving; staff caring; good relationships, community outreach.

I think...more space for high needs; collaborative effort for efficacy; behavioral interventions to support students in all areas.

I wonder...how to make school less worksheets; more student-centered hands-on learning; more collaboration/unity within all buildings; more effective communication.

Patti Jo Black, Poplar Schools SPED Director

6.3 Directors Reports

Food Service-Mary Plante

Maintenance-Mike Gorder

Transportation-Clint Linthicum

Jake Riediger-Technology

Athletic Director-Brock Copenhaver

August 2026 Kitchen Report:

The kitchen staff would like to welcome all the students, staff and everyone back to the 2026-2027 school year. Hope you all had a great summer.

For the Month of August 2026, we prepared Breakfast and Lunch for the first two days of the school year for all the staff. August 18th, and 19th 2026.

We prepared Breakfast and Lunch for 8 days this month. We also did 2 days of the Fresh Fruit and Vegetable Program.

We served:

K- 4 th Grade:	Breakfast: 1701 meals	Lunch: 1801 meals
5 th -6 th Grade:	Breakfast: 458 meals	Lunch: 947 meals
7 th -8 th Grade:	Breakfast: 360 meals	Lunch: 884 meals
9 th -12 th Grade:	Breakfast: 1488 meals	Lunch: 548 meals
Total Meals:	Breakfast: 4007 meals	Lunch: 4180 Meals
All Adult Meals:		Lunch: 438 Meals

FFVP, we claimed Elementary \$293.82, and 5th and 6th grades \$195.88.

Any questions please feel free to ask, or call.

SNP Claim For Reimbursement Summary

Poplar Public Schools

0776 Status: Active
 DBA: Roosevelt County Treasurer
 400 4th Ave West
 Poplar, MT 59255-0000

Type of Agency: Educational Institution
 Type of SNP Organization: Public

Confirmation #: GC7EX4

Month/Year Claimed	Adjustment Number	Date Received	Date Accepted	Date Processed	Reason Code
Aug 2026	0	09/03/2026	09/03/2026		Original

Sponsor Totals

Meal Type	Meals/Supplements Served	Federal Rate	Reimbursement Federal Amount
National School Lunch Program			
Free	4,180	4.7800	19,980.40
Reduced	0	4.3800	0.00
Paid	0	0.4700	0.00
Total	4,180		19,980.40
Performance-Based Reimbursement (Lunch)			
Claimed	4,180	0.0900	376.20
Adjusted	0	0.0900	0.00
Total	4,180		376.20
School Breakfast Program Severe Need			
Free	4,007	3.0500	12,221.35
Reduced	0	2.7500	0.00
Paid	0	0.4200	0.00
Total	4,007		12,221.35

Claim Reimbursement Total	32,577.95
----------------------------------	------------------

Sponsor Claim Reimbursement Totals

Current Claim Reimbursement Total	32,577.95
Previous Claim Reimbursement Total	0.00
Net Claim Reimbursement Total	32,577.95

[Show Site Meal Details](#)

Fresh Fruit and Vegetable Program Claim Summary**Poplar Public Schools**

0776 Status: Active
 DBA: Roosevelt County Treasurer
 400 4th Ave West
 Poplar, MT 59255-0000

Type of Agency: Educational Institution
 Type of SNP Organization: Public

Month/Year Claimed	Adjustment Number	Date Received	Date Accepted	Date Processed	Reason Code
Aug 2026	0	09/08/2026	09/08/2026		Original

Site Claim Summary

	Approved Cost	Previous Reimb. Amount	Claim Amount To Pay	Reimb. Amount
1014 - Poplar 5-6 School				
Fresh Fruit and Vegetable FFV & Operational Expenditures	\$195.88	\$0.00	\$195.88	\$195.88
Site Total			\$195.88	\$195.88

	Approved Cost	Previous Reimb. Amount	Claim Amount To Pay	Reimb. Amount
1015 - Poplar School				
Fresh Fruit and Vegetable FFV & Operational Expenditures	\$293.82	\$0.00	\$293.82	\$293.82
Site Total			\$293.82	\$293.82

Claim Total	\$489.70
--------------------	-----------------

report

From Mike Gorder <Mike.Gorder@poplarschools.com>

Date Wed 9/9/2026 8:00 AM

To Keith Erickson <Keith.Erickson@poplarschools.com>

**Maintenance Report
September 2026**

Not a lot to report this month just ongoing projects and beginning of the year things
Adjusting classrooms, hauling boxes and setting up for fall sports
Western sports floors installed two more volleyball standards floor caps
Looking to replace caps in MS gym also
Would like to move TJ Brown from sub custodian to full time class 1 custodian

Thank you
Mike

School year has been off to a good start.

All routes are being covered as well as athletic trips. No issues there.

All buses have passed their first semester inspection.

We are unfortunately losing a bus driver. Derek Brown has resigned and his last day will be October 2nd, so we will be in the market for another bus driver soon. I will be taking on his route until a replacement driver can be found.

We are also working with Pro Vision on upgrading the camera system to get better access to the footage. With the current program it is a lengthy process, and we are looking to minimize that.

We are also very thankful to have Roberto Orozco back in Froid. He was greatly missed.

A handwritten signature in blue ink, appearing to read 'Clint Linthicum', is written over a horizontal line.

Clint Linthicum

Transportation Director

Poplar School District

Superintendent
Phone: 406-768-6600

PO Box 458, Poplar, Montana 59255

The mission of Poplar Schools, in cooperation with parents and community, is to develop exemplary citizens through enthusiastic and knowledgeable guidance and instruction in a culturally enriched environment.

High School Principal
Phone: 406-768-6830

Elementary Principal
Phone: 406-768-6630

Middle School Principal
Phone: 406-768-6730

September Technology Report

Tech dept completed 268 tasks during the last 2 weeks of August alone

Assisted staff with classroom technology, printers, displays, network drives, Microsoft 365, Google Workspace, and account/access issues.

Assisted students with username/password resets

Updated the NWEA testing app the district uses on all chromebooks

Troubleshoot Chromebook/Google Play Store issues affecting student access to required applications

Jake Riediger

Technology Director

ATHLETIC DIRECTOR REPORT

SEPTEMBER BOARD MEETING

- Current Openings as of 9/8/2026 when completing the report and pending recommendations to the board.
 - **Middle School**
 - 7/8 Girls Basketball (2)
 - 1 Resignation Football Coach-Les Bighorn
 - Wrestling (3)
 - **High School**
 - Head Wrestling (1)
 - Assistant Wrestling (2)
 - Concession Manager Fall
- Had an Athletic Director meeting in Wolf Point on August 25th to finalize the Fall and Winter activity schedule. The updated schedule will be placed on the school website. Please continue to look on the website or the Facebook page (Poplar Schools) for any updated changes.
- Here is the master schedule google link
<https://docs.google.com/spreadsheets/d/1M6XoK7zPGjJYD29bJdlbv85EKqz6P7Ha/edit?usp=sharing&ouid=110066915885066239140&rtpof=true&sd=true>
- Homecoming Week-September 28-October 2
- Fall Student Participation
 - **Middle School**
 - 7/8 Cross Country-29
 - 7/8 Football-24
 - 7/8 Volleyball- 25
 - **High School**
 - HS Cross Country-18
 - HS Football-24
 - HS Volleyball-27
 - HS Flag Football-24

If you have any questions or concerns, feel free to give me a call 406-561-3874

Brock Copenhaver

Athletic Director



Poplar

School District

DISCUSSION AGENDA

Students First

Agenda Number 7 Discussion Agenda
POPLAR PUBLIC SCHOOLS 9&9B
BOARD AGENDA FACT SHEET
MEETING DATE: September 14, 2026

SUMMARY:

7.1: Staffing Update: If I was to put a percentage on staffing I feel like we are someone around 95% staffed, which is really good. We need a few maintenance, a bus driver, and substitutes but as of right now I think we are doing really decent with staffing. We still get very little for coaching but we do the best we can. Brock covered this in his report.

7.2: Policy Updates-1st reading: The 3000's series is being brought forward for updates.

7.3: Independence Bank Donation: We received another \$15,000 from Independence Bank to use as we feel fit. I want to thank Independence Bank for this.

7.4: Kindergarten Playground: I attached the quote. I will discuss with the Board options on this.



Poplar

School District

3000's Series

First Reading

POPLAR SCHOOL DISTRICT

STUDENTS

3000 SERIES

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3630	Cell Phones and Other Electronic Equipment

Poplar School District

STUDENTS

3097

Use of Video Surveillance Cameras

The Board recognizes the need to provide a safe learning environment for students and staff and to protect District property and equipment. Therefore, video surveillance cameras may be used as a security measure on any Poplar School District property.

Video cameras will also be used to ensure that students' behavior on school property is consistent with the established safety and conduct rules. If unacceptable behavior is recorded, timely and appropriate corrective action will occur. The Superintendent is responsible for the implementation of safety and security measures at each building and the proper use of video surveillance monitoring systems. No staff member may use video surveillance without permission of the Superintendent.

Signs shall be posted at various locations to inform students, staff and the public that video surveillance cameras are in use. The video surveillance will not include audio recordings unless specific notice is given as required by law.

Legal Reference:

§ 45-8-213, MCA

Privacy in Communications

Policy History:

Adopted on:

Revised on: 11 July 2016

Poplar School District

STUDENTS

3100

Publications and Distribution or Posting of Materials

School Sponsored Publications

School-sponsored publications and productions are part of the curriculum and are not a public forum for general student use. School authorities may edit or delete material that is inconsistent with the District's educational mission. All student media shall comply with the ethics and rules of responsible journalism.

Text that is libelous, obscene, invades the privacy of others, conflicts with the basic educational mission of the school, is socially inappropriate or inappropriate due to the maturity level of the students, or is materially disruptive to the educational process will not be tolerated. The author's name will accompany personal opinions published/produced and will be provided within the same media.

Non-School Sponsored Publications

Distribution in school of written material that is obscene, libelous, invades the privacy of others, will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities, or advocates conduct otherwise inconsistent with shared values of a civilized social order is prohibited. Distribution in school includes distribution on school property or at school-related activities.

Students who distribute such material or who write or publish such material for distribution engage in gross disobedience and misconduct and will be disciplined in accordance with Board policy.

Distribution and Posting of Materials

Except as provided above, the District allows distribution of materials of parent and student organizations sponsored by the District or other governmental agencies. The District also may allow distribution of materials that provide information that supplements or supports the District's curriculum or educational objectives. The Superintendent/designee must approve all materials before they may be distributed by any organization or person. To facilitate the distribution of materials with information about student activities, each building may maintain a centrally located bulletin board for the posting of materials, and/or maintain a table available to students for placing approved materials.

Cross Reference: 3310 Student Discipline

Legal Reference: § 20-5-201, MCA Duties and Sanctions

Policy History:

Adopted on:

Revised on: 11 July 2016

Poplar School District

STUDENTS

3110
Page 1 of 2

Entrance, Placement, and Transfer

Age

The trustees will enroll a child in kindergarten or first grade whose fifth (5th) birthday occurs on or before the tenth (10th) day of September of the school year in which the child is to enter school. Parents may request a waiver of the age requirement. All waivers are granted in the sole discretion of the Superintendent. No pupil may be enrolled in the District if that pupil has reached his or her 19th birthday on or before September 10th in the school year in which the child registers to enter school. A waiver of the age limitation must be reviewed and approved by the Board. The trustees may also admit an individual who has graduated from high school but is not yet 19 years of age even though no special circumstances exist for waiver of the age provision or a student who is not yet 19 years of age and experienced educational disruption and was awarded a diploma as a result and seeks access to reasonable curriculum designed to advance postsecondary success.

School Entrance

1. The District requires that a student's parents, legal guardian, or legal custodian present proof of identity of the child to the school within forty (40) days of enrollment, as well as proof of age and proof of residence in the District. Students who are not residents of the District may apply for admission pursuant to Policy 3141. Homeless students, students in foster care, and students of military families shall be admitted pursuant to state and federal law, and Board Policy.
2. To be admitted to District schools, in accordance with the Montana Immunization Law, a child must have been immunized against varicella, diphtheria, pertussis, tetanus, poliomyelitis, rubella, mumps, and measles in the manner and with immunizing agents approved by the department. Immunizations may not be required if a child qualifies for conditional attendance or an exemption is filed as provided by Montana law.

Placement

The District goal is to place students at levels and in settings that will increase the probability of student success. Developmental testing, together with other relevant criteria, including but not limited to health, maturity, emotional stability, and developmental disabilities, may be considered in the placement of all students. Final disposition of all placement decisions rests with the principal, subject to review by the Superintendent or the Board.

Children of Relocated Military Families

The Board shall assign and admit a child whose parent or guardian is being relocated to Montana under military orders to a school in the district and allow the child to preliminarily enroll in classes and apply for programs offered by the District prior to arrival and establishing residency. The student may attend classes during preliminary enrollment and may receive offsite instruction if not present in the District.

Transfer

Elementary students shall be placed at their current grade level on a probationary basis for a period of two (2) weeks. Thereafter, should doubt arise as to initial grade and level placement of a student, school personnel will conduct an educational assessment to determine appropriate grade and level placement.

High school students shall be placed according to the number of credits earned in their previous accredited school districts, subject to Montana Accreditation Rules and Standards and local alternate procedures for earning credit.

Cross Reference:

Board Policy 3125
Board Policy 3127
Board Policy 3130

Legal Reference:

§ 20-5-101, MCA
§ 20-5-403, MCA

§ 20-5-404, MCA
§ 20-5-405, MCA
§ 20-5-406, MCA
§ 44-2-511, MCA
10.55.601, et seq., ARM

Admittance of child to school
Immunization required – release and acceptance of immunization records
Conditional attendance
Medical or religious exemption
Immunization record
School enrollment procedure
Accreditation Standards: Procedures
House Bill 246 Omnibus K-12
Education Legislation

Policy History:

Adopted on:

Reviewed on:

Revised on: 11 July 2016,
08 November 2021

Poplar School District

STUDENTS

3123

Attendance Policy - Truancy

Students are expected to attend all assigned classes each day. Teachers shall keep a record of absence and tardiness. Specific rules and regulations regarding attendance and tardies can be found in the student handbooks for each building.

For the purpose of this policy “truant” or “truancy” means non-attendance, without excuse, for all or any part of a school day equivalent to the length of one class period of a child required to attend a school under § 20-5-103, MCA. “Habitual truancy” means recorded unexcused absences of 9 or more days or 54 or more parts of a day, whichever is less, in one (1) school year.

Poplar School District has appointed its Building Level Administrators as the attendance officers of their buildings. The attendance officer shall have the powers and duties as stated in law.

Cross Reference: Administrative Procedures

Legal Reference:	§ 20-5-103, MCA	Compulsory attendance and excuses
	§ 20-5-104, MCA	Attendance officer
	§ 20-5-105, MCA	Attendance officer – powers and duties
	§ 20-5-106, MCA	Truancy
	§ 20-5-107, MCA	Incapacitated and indigent child attendance
	§ 41-5-103(22), MCA	Definitions

Procedure History:

Adopted on:

Revised on: 11 July 2016

**Poplar School District
Administrative Regulation**

STUDENTS

AR 3123

Student Attendance

Student attendance shall be recorded pursuant to Board Policy 3123. Excused and unexcused absences are defined in the Student Handbook.

The District has appointed Family and Home Support Specialists as the District's Attendance Officers responsible for student truancy. The Attendance Officer shall have the powers and duties over truant students as defined by Montana law and Board Policy 3123.

Upon discovering a truant student, the Attendance Officer shall make a reasonable effort to notify the parent, guardian, or other person responsible for the care of the child that continued truancy may result in the prosecution of the parent, guardian, or other person responsible for the care of the child. If the truancy problem persists, the Attendance Officer may require the parent, guardian, or other person responsible for the care of the child to meet with a District official to formulate a truancy plan.

The Attendance Officer may refer the parent, guardian, or other person responsible for the care of the child to the prosecuting attorney in a court of competent jurisdiction if that person fails to meet with the District official or fails to adhere to the terms of the truancy plan. The Attendance Officer may report a habitually truant student to Youth Court. If the Attendance Officer has reported a habitually truant student to Youth Court, the Attendance Officer shall report all subsequent trancies to the Youth Court.

Education of Homeless Children

Every child of a homeless individual and every homeless child are entitled to equal access to the same free, appropriate public education as provided to other students. In addition, homeless students will have access to services comparable to those offered to other students. A “homeless individual” is defined as provided in the McKinney Homeless Assistance Act. The District must assign and admit a child who is homeless to a District school regardless of residence and irrespective of whether the homeless child is able to produce records normally required for enrollment. The District cannot require an out-of-District attendance agreement and tuition for a homeless child.

The Superintendent/designee will review and revise as necessary rules or procedures that may be barriers to enrollment of homeless children and youths. In reviewing and revising such procedures, the Superintendent will consider issues of transportation, immunization, residence, birth certificates, school records and other documentation.

The Superintendent/designee will give special attention to ensuring the enrollment and attendance of homeless children and youths not currently attending school. The Superintendent will appoint a liaison for homeless children.

Anyone having a concern or complaint regarding placement or education of a homeless child will first present it orally and informally to the District homeless liaison. Thereafter, a written complaint must be filed in accordance with the District Uniform Complaint Protocol.

Cross Reference: 1700 Uniform Complaint Protocol
Administrative Procedures

Legal Reference: 42 U.S.C. § 11431, et seq. McKinney Homeless Assistance Act
§ 20-5-101, MCA Admittance of child to school

Policy History:

Adopted on:

Revised on: 11 July 2016

**Poplar School District
Administrative Regulation**

STUDENTS

AR 3125

Admission of Homeless Students

The District recognizes that homelessness alone should not be a sufficient reason to separate students from the mainstream school environment. The District will strive to ensure that homeless students are identified and provided access to the same free and appropriate public education provided to other students in the school system. In accordance with federal and state law and regulations, the District will provide homeless students with access to the instructional programming that supports achievement of the content standards and to other services for which they are eligible. Students shall not be segregated into a separate school or program based on their status as homeless, nor shall they be stigmatized in any way.

I. DEFINITIONS

A. "Homeless" students are those who lack a fixed, regular, and adequate nighttime residence and include the following:

1. Children who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; or are awaiting foster care placement**.
2. Children who have a primary nighttime residence that is a public or private place not designated for or ordinarily used as regular sleeping accommodation for human beings.
3. Children who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings.
4. Migratory children who meet one of the above-described circumstances.

B "School of origin" means the school that the child attended when permanently housed or the school in which the child was last enrolled.

***Note: the inclusion of students awaiting foster care placement as homeless will no longer be effective after December 10, 2016. Beginning December 10, 2016, all students in foster care will be addressed through revised requirements under Title I.*

II. ENROLLMENT/PLACEMENT

The District will determine, according to the best interest of the child whether the child will be enrolled in the school of origin or in the public school that non-homeless students who live in the attendance area in which the child is actually living are eligible to attend. In determining the best interest of the child, the District will, to the extent feasible, keep the child in the school of origin, unless doing so is contrary to the wishes of the parent.

**Poplar School District
Administrative Regulation**

STUDENTS

AR 3125

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enrolled in a different school district, the school systems will coordinate the transportation services necessary for the student, or will share the responsibilities and costs equally.

VI. RECORDS

Any records ordinarily kept by the school, including immunization records, medical records, academic records, birth certificates, guardianship records, and evaluations for special services or programs, regarding each homeless student, shall be maintained so that records may be transferred when a student enters a new school system. Access to records will be available to parents and students in accordance with the Family Educational Rights and Privacy Act (FERPA).

VII. HOMELESS STUDENT LIAISON

A. The Superintendent shall designate an individual to act as the District's Homeless Student Liaison. The District shall inform school personnel, service providers and advocates working with homeless families of the duties of the District's Homeless Student Liaison.

B. The Homeless Student Liaison will be responsible for ensuring that:

1. Homeless children are identified by school personnel and through coordination activities with other entities and agencies;
2. Homeless children enroll in and have a full and equal opportunity to succeed in schools within the school district;
3. Homeless families and children receive educational services for which they are eligible, including Head Start, preschool programs administered by the District, and referrals to health care services, dental services, mental health services, and other appropriate services;
4. The parents or guardians of homeless children are informed of the educational and related opportunities available to their children and are provided with meaningful opportunities to participate in the education of their children;
5. Public notice of the educational rights of homeless children is disseminated where such children receive services, such as schools, family shelters, and soup kitchens;
6. Enrollment disputes are mediated in accordance with law;
7. The parent or guardian of a homeless child is fully informed of all transportation services, including transportation to the school of origin, and is assisted in accessing transportation to the school the student will be attending; and
8. Children who need to obtain immunizations or immunization medical records receive assistance.

Poplar School District

STUDENTS

3130
Page 1 of 2

Children of Military Families

It is the intention of the District to remove barriers to educational success imposed on children of military families transitioning to and from school because of frequent moves and/ deployment of a parent on active duty in the regular Armed Forces, National Guard, or Reserves.

Educational Records and Enrollment

In the event that official education records cannot be released prior to the transfer of a child of a military family to another school district, the District shall prepare and furnish to the parent a complete set of unofficial educational records, including but not limited to records encompassing all material maintained in the student's permanent and cumulative files (general identifying data, records of attendance and academic work completed, records of achievement and results of evaluative tests, health data, disciplinary status) and special education records. The District shall process and furnish the official educational records to the school in which the child of a military family has transferred within 10 days.

In the event that a child of a military family seeks to enroll in the District, the District shall enroll and appropriately place the student as quickly as possible based upon information in the unofficial educational records pending receipt of the official records. The Trustees shall assign and admit a child whose parent or guardian is being relocated to Montana under military orders to a school in the district and allow the child to preliminarily enroll in classes and apply for programs offered by the district prior to arrival and establishing residency.

Tuition

The District shall not charge tuition in relation to a child of a military family transferring into the District who has been placed in the care of a noncustodial parent or other person through a special power of attorney.

Placement

The District will initially honor the placement of a child of a military family transferring into the District in the educational courses and educational programs based on the child's enrollment in the previous school or educational assessments of the previous school provided the courses and programs are offered and space is available. Course placement includes, but is not limited to, honors, international baccalaureate, advanced placement, vocational, technical, and career pathways courses. Educational programs include, but are not limited to, gifted and talented programs. If appropriate, the District may perform subsequent evaluations to ensure the child continues to be appropriately placed.

Poplar School District

STUDENTS

3130

Page 2 of 2

The Superintendent may waive course or program prerequisites or other preconditions for a child of a military family's placement in any courses or programs.

Extracurricular Activities

The District shall facilitate the opportunity for a child of a military family transferring into the District to participate in extracurricular activities, regardless of application deadlines, provided that the child is otherwise qualified.

Children of Military Families with Disabilities

The District shall initially provide comparable services to a child of a military family transferring into the District who is receiving special education and related services pursuant to an individual education program under Individuals with Disabilities Education Act. The District shall make appropriate accommodations and modifications to address the educational needs of children of military families transferring into the District who qualify for services under Section 504 of the Rehabilitation Act, subject to any existing Section 504 plan. If appropriate, the District may perform subsequent evaluations to ensure the child continues to be appropriately placed.

Legal References:	§ 20-1-230, MCA	Interstate Compact on Educational Opportunity for Military Children
	§ 20-5-101, MCA	Admittance of child to school (Revised by House Bill 68)
		House Bill 68 Early school enrollment for children of relocated military families
Cross Reference:	2161	Special Education and Accommodations
	2162	Section 504 Procedural Safeguards
	2413	Credit Transfer/Assessment for Placement
	3130	Entrance, Placement and Transfer
	3123	Attendance
	3141	Discretionary Nonresident Student Attendance
	3606	Transfer of Student Records

Policy History:

Adopted on:

Revised on: 08 November 2021

Discretionary Nonresident Student Attendance Policy

Recognizing that its resident students need an orderly educational process and environment free from disruption and overcrowding, the Board has determined that the District will permit discretionary nonresident students to attend school in the District, subject to annual approval. The District will screen all nonresident students and consider only those who meet the criteria set forth in this policy. The Superintendent will recommend to the Board any nonresident student admission in accordance with this policy, with the Board making the final decision on admission. Foreign exchange students shall be admitted pursuant to the terms of this policy and according to current federal law regulating foreign exchange programs.

The District will consider the following criteria for discretionary admission of nonresident students: the student's academic record, disciplinary record, including truancy records, and the current student level in the class in which the student would be admitted. The Superintendent, with the assistance of the Principal, will evaluate the student based on the above listed criteria and determine whether or not to recommend continued enrollment of the student.

Admission in one school year does not imply or guarantee admission in subsequent years. All resident students who become nonresident students due to a move by the students' parents from the District may continue attendance for the remainder of school year, barring registration in another school district. At the completion of the current school year, the student must apply for admission as a nonresident student if the student wishes to remain in the District.

The Board reserves the right to charge tuition for nonresident students. The Board may, in its discretion, charge or waive tuition for all students whose tuition is required to be paid by one type of entity. Unless otherwise provided by law, nonresident students are not eligible transportees for school transportation services.

Legal References:	§ 20-5-320, MCA	Attendance with discretionary approval
	§ 20-5-323, MCA	Tuition and transportation rates
	10.10.301B, ARM	Out of District Attendance Agreements

Policy History:

Adopted on:

Revised:

(S E A L)

Printed Name:
Notary Public for the State of Montana
Residing at _____, Montana
My commission expires: _____

If the parent/guardian fails to schedule the above meeting, the student's enrollment shall be revoked ten school days after the date of the notice. A parent/guardian who appeals to the Board shall have the right to have a representative present. The student may continue to attend school during the period of the appeal. The Board's decision shall be final.

Proof of Identity

Montana law requires proof of identity be provided within 40 days of enrollment. This requirement applies to all students, regardless of whether they are homeless. Proof of identity may be provided at the time of enrollment, but it is not required to process enrollment. If a student is homeless, the FIT Coordinator should work with the family to obtain proof of identity. The District may not withdraw a student (or dis-enroll) a student for failing to provide proof of identity.

Montana law identifies "proof of identity" as:

- A certified copy of a birth certificate
- A certified transcript or similar types of student records from a previous school
- Documentary evidence the district considers to be satisfactory proof of identity.

The District may accept any of the following as other documentary evidence of proof of identity:

- Passport from any country
- Driver's license/state identification card
- Original social security card
- Documents issued by federal government showing entrance into United States
- Military identification card

Other documents to prove identity may be submitted (including with limitation to religious records, medical records) along with a sworn affidavit by the parent or legal guardian attesting to the unavailability of other documentation and reasons for the unavailability and the identity of the student. The District will consider the documents submitted to ascertain whether they are sufficient to prove the student's identity in accordance with Montana law.

**Poplar School District
Administrative Regulation**

STUDENTS

AR 3141

Admission to School and Residency

Attendance in Montana is controlled by law. If the student resides inside of the District, the student is entitled to attend a school within the District unless the student is not of the ages for which the District otherwise enrolls students. If the student resides outside of the District, attendance is usually within the discretion of the Board of Trustees. Section 20-5-320, MCA, discusses the criteria for discretionary non-resident attendance, and Section 20-5-321, MCA, discusses the criteria for mandatory non-resident attendance.

Under Montana law, a person can have only one residence, and a minor's residence is generally the residence of his or her parents. There are some exceptions to when a minor's residence can be other than that of his or her parents. In determining the place of residence, the following rules, based on Section 1-1-215, MCA, will be observed:

1. It is the place where one remains when not called elsewhere for labor or other special or temporary purpose, and to which he or she returns in seasons of repose.
2. There can only be one residence.
3. A residence cannot be lost until another is gained.
4. The residence of the parent with whom an unmarried minor child maintains his/her place of abode is the residence of such unmarried minor child.
5. If neither parent has legal custody, it is the residence of the legal guardian or custodian appointed by a court of competent jurisdiction.
6. If an adult qualifies as a caretaker relative, it is the residence of the caretaker relative.
7. Unless there is a caretaker relative or a guardian appointed by a court, the residence of an unmarried minor who has a parent living cannot be changed by the minor's own act or any other person who does not have a recognized legal relationship with the student.
8. The residence can be changed only by the union of act or intent.

Prior to admission of any student, the District will require proof of residency or qualification for admission under Section 20-5-321, MCA. A student shall be deemed to have complied with residency requirements if he/she meets any of the following criteria:

1. The student's parents/guardians reside within district boundaries.
2. The student is an emancipated minor residing within district boundaries.
3. The student is a homeless youth or unaccompanied youth pursuant to the McKinney-Vento Homeless Assistance Act.

Proof of Residency

The Superintendent or designee shall retain a copy of the initial document or written verification offered as proof of residency. In addition, the Superintendent or designee shall annually verify

- c. Printed Name: _____
- d. Notary Public for the State of Montana
- e. Residing at _____, Montana
- f. My commission expires: _____

10. NOTICES:

- a. Completion of this affidavit does not affect the rights of the child's parents or legal guardian regarding the care, custody, and control of the child and does not mean that the caretaker relative has legal custody of the child.
- b. A person who relies on this affidavit has no obligation to make any further inquiry or investigation.
- c. This affidavit is effective until the earlier of:
 - i. the end of the first school year after delivery of the affidavit to the school;
 - ii. revocation by the caretaker relative; or
 - iii. the child no longer resides with the caretaker relative.
- d. If the child stops living with you, you shall notify anyone to whom you have given this affidavit.

Poplar School District

STUDENTS

3145

Foreign Exchange Students

It is the policy of the Board to recognize the benefits from non-immigrant foreign students in the District. The Board does not, however, financially sponsor student foreign exchange programs. The District does not provide any financial contribution to the student, other than a complimentary PHS Activity Ticket. The student is responsible for all other fees. The Board assumes no responsibility or control over items such as travel, living accommodations, funding, insurance, etc., which remain the responsibility of the sponsor and/or student.

J-1 visa holders (students sponsored by an approved foreign exchange organization) are eligible to attend secondary school. Any sponsoring organization must have a local representative, be a nonprofit organization, and be approved by the Council on Standards for International Education Travel. F-1 visa holders (individual foreign students sponsored by relatives or friends) may not attend Poplar Public Schools.

Poplar High School may accept up to six foreign exchange students per year. The Board reserves the right to withdraw approval and adjust the numbers of students participating.

Foreign exchange students and foreign exchange programs must adhere to the following criteria:

- Students must be between the ages of 16 and 18 years. Their 16th birthday must fall prior to September 10th on the year in which they are to attend PHS;
- Students will only be accepted from approved programs;
- Approved programs must have a local representative who resides within the District and does not receive compensation for student placement. Approved programs must be approved by the Council on Standards for International Education Travel;
- The local representative for the approved programs must contact the high school Principal by May 1st with the number of students he/she will be sponsoring. The names of the students, students' dates of birth and the names of the host families must also be provided by Aug 1st;
- The exchange students will be evaluated by the teachers on the regular grading schedule, unless the teacher opts to initiate a pass/fail system;
- The exchange students who have less than senior status will receive a certificate of attendance at the awards assembly in May; and
- The exchange students who have senior status may take part in all senior activities, including the graduation ceremony, where they will receive a certificate of attendance.

Legal Reference: 20 U.S.C. § 221, et seq.

Policy History:

Adopted on:

Revised on: 11 July 2016

Poplar School District

STUDENTS

3150

Part-Time Attendance

As it is the desire of the Board to accommodate the educational needs of all students residing within its District boundaries, it shall be the policy of the District to allow such students to enroll on a part-time basis for academic classes in grades nine through twelve, at the discretion of the Superintendent/designee.

The Superintendent/designee's discretion will be guided by, but not limited to, the following:

- Space must be available in the classes desired (additional instructors will not be added to accommodate requests);
- Registration will not preempt full-time students and, therefore, may be delayed to determine space available;
- Students who have been denied full-time attendance for disciplinary, academic or other reasons will not be admitted on a part-time basis;
- Funding and/or other circumstances which may adversely affect other students;
- Home-schooled students will not be admitted on a part-time basis, unless the home school is appropriately registered; and
- Part-time students shall enroll for a minimum of two courses with aggregate minutes equivalent to 315 minutes per week.

Transportation for part-time students remains the sole responsibility of the student and/or parents. The Montana High School Association standards currently prohibit part-time students from participating in MHSA-sponsored activities at the high school level.

Cross Reference: Montana High School Association Handbook

Legal Reference: § 20-9-311(a), MCA Calculation of Average number belonging (ANB)

Policy History:

Adopted on:

Revised on: 11 July 2016

Poplar School District

STUDENTS

3200

Student Rights and Responsibilities

All students are entitled to enjoy the rights protected by the Federal and State Constitutions and laws for persons of their age and maturity in a school setting. Students should exercise these rights reasonably and avoid violating the rights of others. Students who violate the rights of others or violate District policies or rules will be subject to disciplinary measures.

Cross Reference:	3231	Searches and Seizures
	3310	Student Discipline
Legal Reference:	§ 20-4-302, MCA	Discipline and punishment of pupils
	§ 20-5-201, MCA	Duties and sanctions
		Tinker v. Des Moines Ind. Sch. Dist., 89
		S.Ct. 733 (1969)

Policy History:

Adopted on:

Revised on: 11 July 2016

Poplar School District

STUDENTS

3210

Page 1 of 2

Equal Educational Opportunity

Equal educational and extracurricular opportunities shall be available for all students without regard to race, color, national origin, sex, religious beliefs, physical and mental handicap or disability, or actual or potential marital or parental status. The District will not knowingly enter into agreements with any entity or any individual that discriminates against students on the basis of sex or any other protected status. Any student may file a complaint by using the Section 504 (and ADA) Grievance Procedures for claims relating disability discrimination, the Title IX Sexual Harassment Grievance Procedures for claims of sexual harassment, or the Uniform Grievance Procedure for all other claims.

No student shall, on the basis of sex, be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities pursuant to Title IX and its regulations. Any student may file a sex equity complaint by using the District's Uniform Grievance Procedures.

Students in private or homeschool have the right to participate in extracurricular activities in public schools. The District will not restrict extracurricular participation of students in private school or home school based on their enrollment at the public school.

Inquiries regarding discrimination of any kind should be directed to the building administrator or District's Title IX Coordinator, who shall provide information and, if necessary, direct the individual to the appropriate grievance procedures. Inquiries regarding sex discrimination or sexual harassment may also be directed to the District's Title IX Coordinator, the Assistant Secretary for the U.S. Department of Education, or both. The District will annually publish notice of these rights to students and parents.

The District will not deny or allow educational opportunity based on vaccine status, except those vaccines required by law.

Legal References:

§ 49-2-307, MCA
§ 49-3-201, MCA et seq
20 USC 1681 et seq
42 USC § 12111 et seq.
29 USC § 791 et seq.
28 CFR 35.107

Discrimination in education
Governmental Code of Fair Practices
Title IX
Americans with Disabilities Act
Rehabilitation Act of 1973
Nondiscrimination on the Basis of

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34 CFR 104.7	Disability in State and Local Government Services Nondiscrimination on the Basis of Handicap in Programs or Activities Receiving Federal Financial Assistance
34 CFR Part 106	Nondiscrimination on the Basis of Sex in Education
10.55.701, ARM Senate Bill 157	Board of Trustees Allow nonpublic students to participate in public school extracurriculars
§ 20-5-109, MCA	Nonpublic school requirements for compulsory enrollment exemption (Revised by House Bill 702)
House Bill 702	Prohibits Discrimination Based on Vaccine Status

Cross References:

Policy History:

Adopted on:

Revised on: 11 July 2016
08 November 2021

**Poplar School District
Administrative Regulation**

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AR 3210, 3225, & 5012

Title IX Grievance Procedures

The Poplar School District has adopted internal grievance procedures providing for the prompt and equitable resolution of complaints alleging any action prohibited by Title IX of the Education Amendments of 1972 Act (Title IX). Title IX prohibits discrimination on the basis of sex in education programs or activities operated by public school districts. Sexual harassment is a form of sex discrimination. The Poplar School District does not discriminate on the basis of sex in its education programs and activities.

All references to sex discrimination throughout these procedures include gender-based harassment and sexual harassment. Gender-based harassment may include acts of verbal, nonverbal, or physical aggression, intimidation, or hostility based on sex or sex-stereotyping, even if those acts do not involve conduct of a sexual nature. Sexual harassment can occur whenever an individual makes sexual advances, requests sexual favors, and engages in other verbal or physical conduct of a sexual or sex-based nature, imposed on the basis of sex, that:

In the case of a student, denies or limits the provision of educational aid, benefits, services, or treatment; or that makes such conduct a condition of a student's academic status; or in the case of an employee denies or limits the employment, recruitment, consideration, or selection or treatment, or that makes such conduct a condition of the employee's employment status; OR

Has the purpose or effect of:

- substantially interfering with a student's educational environment or employee's work environment.;
- creating an intimidating, hostile, or offensive educational or work environment;
- depriving a student of educational aid, benefits, services, or treatment; or depriving an employee of the benefits of or deprives that employee of employment opportunities; or
- making submission to or rejection of such conduct the basis for academic decisions affecting a student or employment decisions affecting an employee.

Sexual harassment includes sexual violence. Sexual violence refers to physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent due to the victim's use of drugs or alcohol or is unable to give consent due to an intellectual or other disability. Sexually violent acts include rape, sexual assault, sexual battery, and sexual coercion.

Title IX Coordinator

Inquiries concerning the application of Title IX may be referred to the District's Title IX Coordinator:

Dr. Keith Erickson

Asst. Superintendent

406.768.6636

keith.erickson@poplarschools.com

Inquiries may also be referred to the Office of Civil Rights, United States Department of Education.

Filing a Complaint

An individual believing that he or she has been the victim of sex discrimination should file a complaint with the Title IX Coordinator within 30 days of the incident(s) giving rise to the allegations. If the individual wishes to invoke the formal complaint procedures (see formal complaint procedures section), the complaint should be made in writing. An individual wishing to invoke the informal resolution process may make a complaint in writing or verbally.

An individual wishing to make a complaint will be provided with a copy of these procedures.

Informal Resolution

An individual alleging sex discrimination by an employee, student, or third party may access an informal mechanism to attempt to resolve the situation. The individual making the complaint is not required to invoke any informal mechanisms to resolve the situation. The decision to invoke the informal resolution process is voluntary.

If the individual wishes to attempt to work out the problem directly with the alleged perpetrator, a school representative will be available to assist. The individual may also request mediation with a designated mediator present to assist the individual and alleged perpetrator reach a resolution.

The individual has the right to end the informal resolution process at any time. If the individual wishes to end the informal process prior to reaching a resolution or is not satisfied with the resolution reached, the individual has the right to commence a formal complaint at any time.

The informal process, including mediation, will not be available to individuals alleging sexual assault.

Formal Complaints

AN individual may make a formal complaint of sex discrimination in accordance with the procedures described above. The complaint should be in writing and should specify the

allegations which the individual believes constitute sex discrimination. The individual has the right to contact law enforcement to determine if criminal activity occurred.

Investigation

The District shall conduct an adequate, reliable, and impartial investigation into the allegations. Even if no formal complaint has been filed, the District may still conduct an investigation to determine whether sex discrimination has occurred when it has knowledge of allegations of sex discrimination. Any investigation by the District shall be in addition to any criminal investigation that may occur. Determinations resulting from the investigation shall be made on a preponderance of the evidence standard (i.e., it is more likely than not that sex discrimination occurred).

Parties (the alleged victim and alleged perpetrator(s)) will have an equal opportunity to present relevant witnesses and other evidence. The investigation shall allow for both the alleged victim and alleged perpetrator to provide information separately. If written statements are provided, each party shall have the opportunity to review such statements, subject to the disclosure of such information under the Family Educational Rights Privacy Act ("FERPA") and Montana law.

Either party may have a representative or lawyer present during the investigations; however, the representative or lawyer is not allowed to speak or ask questions during any investigatory interviews. The representative or lawyer may request clarification of any questions, but may not answer, advise his or her client how to answer, or ask any substantive questions.

Notice of Outcome

Both the alleged victim and alleged perpetrator shall be notified in writing regarding the outcome of the investigation. Subject to FERPA and Montana law, an alleged victim may be notified about sanctions imposed on another individual found to have engaged in harassment when that sanction directly relates to the individual. This may include an order that the harasser stay away from the victim.

Time Frames

The District shall complete its investigation within 60 days of receipt of the complaint or knowledge of allegations of sex discrimination. With the consent of the parties and the Superintendent, the investigation may be extended for an additional 15 days in extenuating circumstances. The investigator shall contact both parties once it appears that the investigation will require a longer period of time. The Notice of the Outcome of the investigation will be sent within that 60-day period, unless extended as described herein.

Appeals

Any party who is not satisfied with the findings from the investigation may appeal to the Superintendent. The appeal should be made within ten (10) days of receipt of the Notice of Outcome. Within three (3) days of receipt of any appeal by either party, the Superintendent shall notify the nonappealing party regarding the appeal. Within five (5) days of receipt of notice of

any appeal, the nonappealing party may present argument opposing the appeal in writing. Within twenty (20) days of receipt of the initial appeal, regardless of whether the nonappealing party has submitted any opposition to the appeal, the Superintendent shall issue a written decision to both parties affirming or rejecting the investigation findings.

If either party is not satisfied with the Superintendent's written decision, that party may submit a written appeal to the Board of Trustees within ten (10) days of receipt of the Superintendent's decision. The Board shall hold a hearing to determine whether the Superintendent's decision shall be affirmed or rejected. Depending on the unique circumstances of the complaint, the Board may arrange for alternative means of participation for one of the parties. The Board shall issue a written decision within thirty (30) days of the hearing affirming or rejecting the Superintendent's decision.

Remedies

The District shall take all reasonable and necessary steps to prevent the recurrence of any harassment and to correct its discriminatory effects on the individual and others. Any individual participating in a sex discrimination investigation shall notify the Title IX Coordinator if he or she believes that he or she is being retaliating against for participating in the investigation. The District prohibits retaliation against individuals making complaints under these procedures and participating in any investigation that may ensue.

Bullying, Harassment, Intimidation, and Hazing

The Board will strive to provide a positive and productive learning and working environment. Bullying, harassment, intimidation or hazing, by students, staff or third parties is strictly prohibited and shall not be tolerated.

Bullying is any harassment, intimidation, hazing or threatening, insulting or demeaning gesture or physical contact, including any intentional written, verbal or electronic communication or threat directed against a student that is persistent, severe or repeated and that:

- Causes a student physical harm, damages a student's property or places a student in reasonable fear of harm to the student or the student's property;
- Creates a hostile environment by interfering with or denying a student's access to an educational opportunity or benefit; or
- Substantially and materially disrupts the orderly operation of a school.

Bullying also includes acts of hazing associated with athletics or school-sponsored organizations or groups. Hazing includes, but is not limited to, any act that recklessly or intentionally endangers the mental or physical health or safety of a student for the purpose of initiation or as a condition or precondition of attaining membership in or affiliation with any District-sponsored activity or grade-level attainment.

Harassment, intimidation and bullying can take many forms - verbal, written, electronic, visual, physical and psychological - and is often, but not always, associated with race, ethnicity, religion, gender, sexual orientation, socioeconomic status or physical differences.

No person, including a district employee or agent, or student, shall bully, harass, haze or intimidate another based on the provisions of applicable local, state and federal laws and regulations that prohibit discrimination or any other reason. It is the policy of the board to comply with all nondiscrimination laws.

Complaints of bullying, harassment, intimidation and hazing will be handled as described below and as set forth in the applicable grievance procedure. The District shall use reasonable measures to inform staff members and students that the District will not tolerate bullying, harassment or intimidation, by including appropriate language in school handbooks.

Sexual Harassment Prohibited

Sexual harassment of students is prohibited. Any person, including a district employee or agent, or student, engages in sexual harassment whenever he or she makes sexual advances, requests sexual favors and engages in other verbal or physical conduct of a sexual or sex-based nature, imposed on the basis of sex, that:

- Denies or limits the provision of educational aid, benefits, services or treatment; or that makes such conduct a condition of a student's academic status; or
- Has the purpose or effect of:
 - Substantially interfering with a student's educational environment;
 - Creating an intimidating, hostile or offensive educational environment;
 - Depriving a student of educational aid, benefits, services or treatment; or
 - Making submission to or rejection of such conduct the basis for academic decision affecting a student.

The terms "intimidating," "hostile" and "offensive" include conduct that has the effect of humiliation, embarrassment or discomfort. Examples of sexual harassment include, but are not limited to, touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics and spreading rumors related to a person's alleged sexual activities. Sexual harassment includes sexual violence, which are physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent due to the use of drugs or alcohol or intellectual or other disability. Sexually violent acts could include rape, sexual assault, sexual battery and sexual coercion.

Reporting

Students, who believe they are victims of bullying, harassment or intimidation, regardless of the reason, or have witnessed bullying, harassment or intimidation, regardless of the reason, are encouraged to discuss the matter with their teacher, counselor, bus driver, coach, principal or any responsible adult who is not involved in the alleged bullying, harassment or intimidation. Students who believe they are victims of sexual harassment or harassment based upon a disability or have witnessed sexual harassment or harassment based upon a disability are encouraged to report the matter to the Title IX Coordinator/Section 504 Coordinator or Principal. Students may choose to report to a person of the student's same sex if alleging a violation of Title IX. Complaints will be kept confidential to the extent possible given the need to investigate.

Any adult school employee, adult volunteer, district contractor or agent who witnesses, overhears or receives a report, formal or informal, written or oral, of bullying, harassment or intimidation shall report it in accordance with procedures developed under this policy.

Complaints alleging sex discrimination or harassment shall be addressed through the District's Title IX Grievance Procedures. Complaints alleging disability discrimination or harassment shall be addressed through the District's Section 504 Grievance Procedures. All other complaints alleging bullying, discrimination or harassment shall be addressed through the District's Uniform Grievance Protocol.

The Title IX Coordinator, Section 504 Coordinator and/or administrator are responsible for taking the following actions in conformance with the applicable grievance procedure:

- Taking prompt action to investigate/report complaints of harassment, intimidation and bullying.
- Promptly notifying the alleged victims and alleged perpetrators and their parents/guardians regarding the outcome; and
- Taking disciplinary action as appropriate and any other actions appropriate to address the harassment, intimidation and bullying.

In the event that a staff member or administrator knows or reasonably believes that the alleged behavior constitutes criminal activity or child abuse or neglect, the staff member or administrator shall report such activity to law enforcement and/or the Department of Public Health and Human Services. If it is determined that the alleged harassment, intimidation or bullying did not occur at school or school-related activity or does not materially or substantially disrupt the orderly operation of the District, an administrator shall refer the matter, as appropriate, to other persons or entities with appropriate jurisdiction, including but not limited to law enforcement or the Department of Public Health and Human Services.

Consequences

Any District employee who is determined, after an investigation, to have engaged in bullying, harassment and intimidation of a student, regardless of the reason, will be subject to disciplinary action up to and including discharge. Any student who is determined, after an investigation, to have engaged in bullying, harassment and intimidation, regardless of the reason, will be subject to disciplinary action, including but not limited to, suspension and expulsion consistent with the District's discipline policy. Any person making a knowingly false accusation regarding bullying, harassment and intimidation, regardless of the reason, will likewise be subject to disciplinary action up to and including discharge, with regard to employees, or suspension and expulsion, with regard to students.

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Retaliation and reprisal against any person who reports an act of harassment, intimidation or bullying is prohibited. The consequence and appropriate remedial action for a person who engages in reprisal or retaliation shall be determined by the administrator after consideration of the nature and circumstances of the act, in accordance with district policy.

Cross References:	1700 Administrative Procedures Manual	Uniform Grievance Protocol
Legal References:	House Bill 284 § 49-2-307, MCA § 49-3-201, MCA et seq 20 U.S.C § 1681 et seq 10.55.701, ARM 10.55.719, ARM 10.55.801, ARM	Bully-Free Montana Act Discrimination in education Governmental Code of Fair Practices Title IX Board of Trustees Student Protection Procedures School Climate

Policy History:

Adopted on:

Revised on: 11 July 2016

**Poplar School District
Administrative Regulation**

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AR 3210, 3225, & 5012

Title IX Grievance Procedures

The Poplar School District has adopted internal grievance procedures providing for the prompt and equitable resolution of complaints alleging any action prohibited by Title IX of the Education Amendments of 1972 Act (Title IX). Title IX prohibits discrimination on the basis of sex in education programs or activities operated by public school districts. Sexual harassment is a form of sex discrimination. The Poplar School District does not discriminate on the basis of sex in its education programs and activities.

All references to sex discrimination throughout these procedures include gender-based harassment and sexual harassment. Gender-based harassment may include acts of verbal, nonverbal, or physical aggression, intimidation, or hostility based on sex or sex-stereotyping, even if those acts do not involve conduct of a sexual nature. Sexual harassment can occur whenever an individual makes sexual advances, requests sexual favors, and engages in other verbal or physical conduct of a sexual or sex-based nature, imposed on the basis of sex, that:

In the case of a student, denies or limits the provision of educational aid, benefits, services, or treatment; or that makes such conduct a condition of a student's academic status; or in the case of an employee denies or limits the employment, recruitment, consideration, or selection or treatment, or that makes such conduct a condition of the employee's employment status; OR

Has the purpose or effect of:

- substantially interfering with a student's educational environment or employee's work environment.;
- creating an intimidating, hostile, or offensive educational or work environment;
- depriving a student of educational aid, benefits, services, or treatment; or depriving an employee of the benefits of or deprives that employee of employment opportunities; or
- making submission to or rejection of such conduct the basis for academic decisions affecting a student or employment decisions affecting an employee.

Sexual harassment includes sexual violence. Sexual violence refers to physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent due to the victim's use of drugs or alcohol or is unable to give consent due to an intellectual or other disability. Sexually violent acts include rape, sexual assault, sexual battery, and sexual coercion.

Title IX Coordinator

Inquiries concerning the application of Title IX may be referred to the District's Title IX Coordinator:

Frank Gourneau
HS Principal
406.768.6831
406.768.6833

Inquiries may also be referred to the Office of Civil Rights, United States Department of Education.

Filing a Complaint

An individual believing that he or she has been the victim of sex discrimination should file a complaint with the Title IX Coordinator within 30 days of the incident(s) giving rise to the allegations. If the individual wishes to invoke the formal complaint procedures (see formal complaint procedures section), the complaint should be made in writing. An individual wishing to invoke the informal resolution process may make a complaint in writing or verbally.

An individual wishing to make a complaint will be provided with a copy of these procedures.

Informal Resolution

An individual alleging sex discrimination by an employee, student, or third party may access an informal mechanism to attempt to resolve the situation. The individual making the complaint is not required to invoke any informal mechanisms to resolve the situation. The decision to invoke the informal resolution process is voluntary.

If the individual wishes to attempt to work out the problem directly with the alleged perpetrator, a school representative will be available to assist. The individual may also request mediation with a designated mediator present to assist the individual and alleged perpetrator reach a resolution.

The individual has the right to end the informal resolution process at any time. If the individual wishes to end the informal process prior to reaching a resolution or is not satisfied with the resolution reached, the individual has the right to commence a formal complaint at any time.

The informal process, including mediation, will not be available to individuals alleging sexual assault.

Formal Complaints

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allegations which the individual believes constitute sex discrimination. The individual has the right to contact law enforcement to determine if criminal activity occurred.

Investigation

The District shall conduct an adequate, reliable, and impartial investigation into the allegations. Even if no formal complaint has been filed, the District may still conduct an investigation to determine whether sex discrimination has occurred when it has knowledge of allegations of sex discrimination. Any investigation by the District shall be in addition to any criminal investigation that may occur. Determinations resulting from the investigation shall be made on a preponderance of the evidence standard (i.e., it is more likely than not that sex discrimination occurred).

Parties (the alleged victim and alleged perpetrator(s)) will have an equal opportunity to present relevant witnesses and other evidence. The investigation shall allow for both the alleged victim and alleged perpetrator to provide information separately. If written statements are provided, each party shall have the opportunity to review such statements, subject to the disclosure of such information under the Family Educational Rights Privacy Act ("FERPA") and Montana law.

Either party may have a representative or lawyer present during the investigations; however, the representative or lawyer is not allowed to speak or ask questions during any investigatory interviews. The representative or lawyer may request clarification of any questions, but may not answer, advise his or her client how to answer, or ask any substantive questions.

Notice of Outcome

Both the alleged victim and alleged perpetrator shall be notified in writing regarding the outcome of the investigation. Subject to FERPA and Montana law, an alleged victim may be notified about sanctions imposed on another individual found to have engaged in harassment when that sanction directly relates to the individual. This may include an order that the harasser stay away from the victim.

Time Frames

The District shall complete its investigation within 60 days of receipt of the complaint or knowledge of allegations of sex discrimination. With the consent of the parties and the Superintendent, the investigation may be extended for an additional 15 days in extenuating circumstances. The investigator shall contact both parties once it appears that the investigation will require a longer period of time. The Notice of the Outcome of the investigation will be sent within that 60-day period, unless extended as described herein.

Appeals

Any party who is not satisfied with the findings from the investigation may appeal to the Superintendent. The appeal should be made within ten (10) days of receipt of the Notice of Outcome. Within three (3) days of receipt of any appeal by either party, the Superintendent shall notify the nonappealing party regarding the appeal. Within five (5) days of receipt of notice of

any appeal, the nonappealing party may present argument opposing the appeal in writing. Within twenty (20) days of receipt of the initial appeal, regardless of whether the nonappealing party has submitted any opposition to the appeal, the Superintendent shall issue a written decision to both parties affirming or rejecting the investigation findings.

If either party is not satisfied with the Superintendent's written decision, that party may submit a written appeal to the Board of Trustees within ten (10) days of receipt of the Superintendent's decision. The Board shall hold a hearing to determine whether the Superintendent's decision shall be affirmed or rejected. Depending on the unique circumstances of the complaint, the Board may arrange for alternative means of participation for one of the parties. The Board shall issue a written decision within thirty (30) days of the hearing affirming or rejecting the Superintendent's decision.

Remedies

The District shall take all reasonable and necessary prevent the recurrence of any harassment and to correct its discriminatory effects on the individual and others. Any individual participating in a sex discrimination investigation shall notify the Title IX Coordinator if he or she believes that he or she is being retaliating against for participating in the investigation. The District prohibits retaliation against individuals making complaints under these procedures and participating in any investigation that may ensue.

Searches and Seizure

For the safety and supervision of students in the absence of parents, to maintain discipline and order in schools, and to provide for the health, safety and welfare of students and staff, school authorities are authorized to conduct searches of students and their personal effects, as well as District property. Such authorization includes, but is not limited to, the use of canines for searches of school property, personal property and motor vehicles.

Students and Their Personal Effects

A school administrator/designee may search a student and/or the student's personal effects (e.g., purses, book bags, motor vehicles, etc.) when there is reasonable suspicion that the search will produce evidence the student has violated or is violating either the law or the District's student conduct rules. The search itself must be conducted in a manner that is reasonably related to its objectives and not excessively intrusive in light of the age and sex of the student and the nature of the infraction. When feasible, the search should be conducted outside the view of others, including students, in the presence of an adult witness of the same sex. The parent of the student shall be notified of the search as soon as possible.

School Property

School property, including, but not limited to desks and lockers, is owned and controlled by the District and may be searched by school authorities at any time. School administrators/designees are authorized to conduct area-wide, general administrative inspections of school property without notice to or consent of the student and without reasonable suspicion.

Seizure of Property

If a search produces evidence that the student has violated or is violating either the law or the District's policies or rules, such evidence may be seized and impounded by a school administrator/ designee, and disciplinary action may be taken. When appropriate, such evidence may be transferred to law enforcement authorities.

Legal Reference: *Redding v. Safford Unified School District*, 504 F.3d 828 (9th Cir. 2007)
 Terry v. Ohio, 392 U.S. 1, 20 (1968)
 B.C. v. Plumas, 192 F.3d 1260 (9th Cir. 1999)

Policy History:

Adopted on:

Revised on: 11 July 2016

Suspension and Expulsion - Corrective Actions and Punishment

Suspension

Before suspension, the student shall be provided oral or written notice of the charges. If the student denies the charges, the student shall be given an explanation of the evidence and an opportunity to present his or her version. Prior notice and hearing as stated above is not required and the student can be immediately suspended when the student's presence poses a continuing danger to persons or property or an ongoing threat of disruption to the educational process. In such cases, the necessary notice and hearing shall follow as soon as practicable.

Any suspension shall be reported as soon as possible to the student's parents. A written notice of the suspension shall contain a statement of the reasons for the suspension and a notice to the parents of their right to review the suspension. Upon request of the parents, the Superintendent shall convene a meeting to review the suspension. At the meeting, the student's parents may appear and discuss the suspension with the Superintendent. The Superintendent shall decide whether the suspension is appropriate. The decision of the Superintendent is final and may not be appealed to the Board.

The term of a suspension may vary depending upon the circumstances. A student may be suspended for an initial term not to exceed ten (10) school days. Upon a finding by a school administrator that the immediate return to school by a pupil would be detrimental to the health, welfare, or safety of others or would be disruptive of the educational process, a pupil may be suspended for one additional period not to exceed (ten) 10 school days if the pupil is granted an informal hearing with the school administrator prior to the additional suspension and if the decision to impose the additional suspension does not violate the Individuals With Disabilities Education Act.

Expulsion

Expulsion is any removal of a student for more than twenty (20) school days without the provision of educational services. Only the Board may expel a student from school. After the administration has investigated the alleged misconduct and made the decision to recommend an expulsion of the student to the Board, the administration shall send notice to the student and the parent of the following:

- The intent to recommend an expulsion;
- The specific charges against the student;
- What rule or regulation was broken;
- The nature of the evidence supporting the charges;
- The date, time and place where the hearing will be held;

- A copy of the procedure that will be followed by the Board; and
- A reminder of the rights the student and parents have, including the right to counsel, the right to cross examine witnesses, and the right to present witnesses.

The hearing may be rescheduled by the parent by submitting a request showing good cause to the Superintendent at least 3 school days prior to the scheduled date of the hearing. The Superintendent shall determine if the request shows good cause.

Before expelling a student for bringing a gun to school, the trustees will hold a due process hearing that includes presentation of a summary of the information leading to the allegations and an opportunity for the student to respond to the allegations. The student may not be expelled unless the trustees find that the student knowingly brought a firearm to school or possessed a firearm at school. When a student subject to a hearing is found to have not violated this section, the student's school record must be expunged of the incident.

Students with rights under the Individuals with Disabilities Education Act or Section 504 of the Rehabilitation Act may be expelled under certain circumstances, and the District must follow all procedural requirements of those Acts, including holding a manifestation determination meeting, prior to moving forward with an expulsion.

Legal References:	§ 20-4-302, MCA	Discipline and punishment of pupils
	§ 20-4-402, MCA	Duties of district superintendent
	§ 20-5-201, MCA	Duties of pupils – sanctions
	§ 20-5-202, MCA	Suspension and expulsion (Revised by Senate Bill 283)
	20 USC 1415(k)	IDEA
	10.55.701, ARM	Board of Trustees
	Senate Bill 283	Expulsion Policies and Firearms on School Grounds
	MCA 1-1-204 Terms denoting state of mind (Cited by Senate Bill 283)	

Policy History:

Adopted on:

Reviewed on:

Revised on: 11 July 2016,
08 November 2021

Student Discipline

The Board grants authority to a teacher or principal to hold a student to strict accountability for disorderly conduct in school, on the way to or from school, or during intermission or recess.

Disciplinary action may be taken against any student guilty of gross disobedience or misconduct, including but not limited to instances set forth below:

1. Using, possessing, distributing, purchasing or selling tobacco products, vapor products, or alternative nicotine products (tobacco includes but is not limited to cigarettes, e-cigarettes, cigars, snuff, smoking tobacco, smokeless tobacco or any other tobacco or nicotine innovation);
2. Using, possessing, distributing, purchasing, or selling alcoholic beverages, including powdered alcohol. Students who may be under the influence of alcohol will not be permitted to attend school functions and will be treated as though they had alcohol in their possession.
3. Using, possessing, distributing, purchasing or selling illegal drugs or controlled substances (includes medical marijuana), look-alike drugs, drug paraphernalia and any such substances that contain chemicals which produce the same effect of illegal substances. Students who may be under the influence of such substances will not be permitted to attend school functions and will be treated as though they had drugs in their possession;
4. Using, possessing, controlling, or transferring a weapon in violation of the "Possession of a Weapon in a School Building" section of this policy.
5. Using, possessing, controlling, or transferring any object that reasonably could be considered or used as a weapon.
6. Disobeying directives from staff members or school officials or disobeying rules and regulations governing student conduct.
7. Using violence, force, noise, coercion, threats, intimidation, fear, or other comparable conduct toward anyone or urging other students to engage in such conduct, including gang or gang activity.
8. Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's property.
9. Engaging in any activity that constitutes an interference with school purposes or an educational function or any other disruptive activity.
10. Unexcused absenteeism. Truancy statutes and Board policy will be utilized for chronic and habitual truants.
11. Hazing or bullying.
12. Forging any signature or making any false entry or attempting to authorize any document used or intended to be used in connection with the operation of a school.

13. Gambling for money.

These grounds stated above for disciplinary action apply whenever a student's conduct is reasonably related to school or school activities, including but not limited to the circumstances set forth below:

- On, or within sight of, school grounds before, during, or after school hours or at
- any other time when school is being used by a school group.
- Off school grounds at a school-sponsored activity or event or any activity or event
- that bears a reasonable relationship to school.
- Travel to and from school or a school activity, function, or event.
- Anywhere conduct may reasonably be considered to be a threat or an attempted intimidation of a staff member or an interference with school purposes or an educational function.

Disciplinary Measures

Disciplinary measures include but are not limited to:

- Expulsion
- Suspension
- Detention, including Saturday school
- Loss of student privileges
- Loss of bus privileges
- Notification to juvenile authorities and/or police
- Restitution for damages to school property

No District employee or person engaged by the District may inflict or cause to be inflicted corporal punishment on a student. Corporal punishment does not include reasonable force. District personnel are permitted to use as needed to maintain safety for other students, school personnel, or other persons or for the purpose of self-defense.

Gun-Free Schools

The Board will expel any student who uses, possesses, controls or transfers a firearm for a definite period of time of at least one (1) calendar year. The Board authorizes the Superintendent, upon written notification to the Board Chair, to modify the discipline on a case-by-case basis, including eliminating the requirement for expulsion. The administrator may immediately suspend a student if, prior to a hearing, there is cause to believe the student brought a firearm to school or possessed a firearm at school. The student may not be expelled unless the trustees find that the student knowingly brought a firearm to school or possessed a firearm at school. A building administrator will notify the criminal justice or juvenile delinquency system of any student who brings a firearm to school.

Possession of a Weapon in a School Building

The District will refer to law enforcement for immediate prosecution any person who possesses,

carries or stores a weapon in a school building, except as provided below, and the District may take disciplinary action as well in the case of a student. In addition, the District will refer for possible prosecution a parent or guardian of any minor violating this policy on grounds of allowing a minor to possess, carry or store a weapon in a school building.

For the purposes of this section only, “school building” means all buildings owned or leased by a local school district that are used for instruction or for student activities; “weapon” means any type of firearm, a knife with a blade 4 or more inches in length, a sword, a straight razor, a throwing star, nun-chucks, brass or metal knuckles, or any other article or instrument possessed with the purpose to commit a criminal offense.

The Board may grant persons and entities advance permission to possess, carry, or store a weapon in a school building. All persons who wish to possess, carry, or store a weapon in a school building must request permission of the Board at a regular meeting. The Board has sole discretion in deciding whether to allow a person to possess, carry or store a weapon in a school building.

This policy does not apply to law enforcement officers acting in their official capacity.

Legal References:	§ 16-11-302, MCA	Definitions
	§ 20-1-220, MCA	Use of tobacco products in public school building or on public school property prohibited
	§ 20-4-302, MCA	Discipline and punishment of pupils
	§ 20-5-202, MCA	Suspension and Expulsion (Revised by Senate Bill 283)
	§ 45-8-361, MCA	Possession of a weapon in school building
	§ 45-8-317, MCA	Exceptions
	§§ 50-46-301 et seq., MCA	Montana Marijuana Act
	20 USC §§ 7101 et seq.	Safe and Drug-Free Schools & Communities Act
	20 USC § 7961	Gun-Free requirements
	§ 1-1-204, MCA	Terms denoting state of mind (Cited by Senate Bill 283)
	Senate Bill 283	Expulsion Policies and Firearms on School Grounds

Cross References:

Policy History:

Adopted on

Revised on: 11 July 2016,
08 November 2021

Extracurricular Activities Drug- Testing Program

The District has a strong commitment to the health, safety, and welfare of its students. Results of studies throughout the United States indicate that education alone, as a preventative measure, is not effective in combating substance abuse. Our commitment to maintaining the extracurricular activities in the District as a safe and secure educational environment requires a clear policy and supportive programs relating to detection, treatment, and prevention of substance abuse by students involved in extracurricular activities.

Purpose

The drug-testing program is not intended to be disciplinary or punitive in nature. Students involved in extracurricular activities need to be exemplary in eyes of the community and other students. It is the purpose of this program to prevent students from participating in extracurricular activities while they have drug residues in their bodies, and it is the purpose of this program to educate, help, and direct students away from drug and alcohol abuse and toward a healthy and drug-free participation. No student shall be expelled or suspended from school as a result of any verified positive test conducted by his/her school under this program, other than as state herein.

Scope

Participation in extracurricular activities is a privilege. This policy applies to all District students in grades 9-12 who wish to participate in extracurricular activities that are listed in the current student handbook and any other school sponsored extracurricular activities not listed.

Consent Form

It is MANDATORY that each student who participates in extracurricular activities sign and return the Consent Form prior to participation in any extracurricular activity. Failure to comply will result in non-participation.

Each extracurricular participant shall be provided with the Consent Form (3350F), which shall be dated and signed by the participant and by the parent/guardian. In so doing, the student is agreeing to participate in the random drug-testing programs at Poplar High School.

Testing Procedures

1. Each Student athlete will be tested at the start of each season and tested randomly throughout the season. The selection of participants for the random drug testing will be done by the principal/administrative designee from time to time throughout the school year.
2. If the student shows signs of reasonable suspicion, the principal/administrative designee may call the student's parent/guardian and ask that the student be tested. Factors will include, but not

limited to, excessive discipline problems and/or excessive absences from school. Also, a parent/guardian may request testing of his/her student.

3. No student will be given advance notice of early warning of the testing. In addition, a strict chain of custody will be enforced to eliminate invalid test or outside influences.
4. Upon being selected for a urinalysis test under this policy, either by random draw, reasonable suspicion, request of a parent/guardian, or the follow-up test, a student will be required to provide a sample of fresh urine, according to the quality control standards and policy of the laboratory conducting the urinalysis.
5. All students will remain under school supervision until they have produced an adequate urine specimen. If unable to produce a specimen, the student will be given up to twenty-four (24) ounces of fluid. If still unable to produce a specimen within two (2) hours, the student will be taken to the principal's office and told he/she is no longer eligible for any of the extracurricular activities. In addition, the parent's/guardian will be telephoned and informed the student is unable to produce a sample for the testing procedure and that he/she may be tested at a later date to be reinstated for eligibility.
6. There is a head strip of each of the specimen bottles, indicating the validity of the urine specimen by temperature. All specimens registering below 90.5 degrees Fahrenheit will be invalid. If this occurs, another specimen must be given by the student.
7. If it is proven that tampering or cheating has occurred during the collection, the student will be ineligible for all the extracurricular activities for the remainder of the school year. This will be reported by the parent/guardian.
8. Immediately after the specimen is taken, the student may return to class with an admit slip or pass with the time he/she left the collection site. The principal/administrative designee must time and sign the pass.
9. The specimen will be tested by the school nurse. If the test is positive the specimen will be sent to a testing laboratory for confirmation. The specimen will be tested for alcohol, nicotine, and street drugs (which may include all drugs listed as controlled substances under the laws of the State of Montana). Also, performance enhancing drugs such as steroids may be tested.
10. The laboratory selected must follow the standards set by the Department of Health and Human Services. It must be certified under the auspices of the Clinical Laboratory Improvement Act (CLIA) and Joint Commission of Accreditation of Healthcare Organizations (ICAHO).

Chain of Custody

1. The school nurse will receive training on collection and testing procedures. To maintain anonymity, the student's number, not name, will be used.

2. The principal/administrative designee will be responsible for escorting students to the collection site. The student should bring all materials with his/her to the collection site and should not be allowed to go to his/her locker. (The administrator should not bring all the students drawn from the pool to the collection site simultaneously. Call four (4) or five (5) students at a time allows the collections to be carried out quickly and will not cause students to wait a long time, thereby creating a loss of important time from class. Athletes may be called after school, perhaps during practice time.)
3. Before the students' urine is tested by the school nurse, students will agree to fill out, sign, and date any form which maybe be required by the testing laboratory. If a student choses, he/she may notify the administrator that he/she is taking a prescription medication.
4. A sanitized kit containing a specimen bottle will be given to each student. The bottle will remain in the student's possession until a seal is placed upon the bottle. The student will sign that the specimen has been sealed. The seal may be broken only by the lab testing the specimen.
5. If the seal is tampered with or broken after leaving the student's possession and prior to arriving at the lab, the specimen is invalid. The student will be called again as soon as possible. The student will remain eligible for extracurricular activities subsequent to a retest.
6. The supervisor obtaining the urine specimen will be the same gender as the student. Students will be instructed to remove all coats and wash their hands in the presence of the supervisor prior to entering the restroom. The door will be closed so that the student is by himself/herself in the restroom to provide a urine specimen. The supervisor will wait outside the restroom. The student will have two (2) minutes to produce a urine specimen. The commode will contain a blue dye so the water cannot be used to dilute the sample. The faucets in the restrooms will be shut off.
7. After it has been sealed, the specimen will be transported to the testing laboratory by the school nurse. The testing laboratory will report the results to the principal/administrative designee.
8. In order to maintain confidentiality, the container which contain the urine specimen to be tested will not have the name of the student on the container. Instead, the student's random identification number will appear on the container. Also, the results sheet for the urinalysis will be mailed to the principal/administrative designee with no name attached, only the student's random identification number will appear on the results sheet.

Test Results

1. This program seeks to provide needed help for students who have a verified positive test. The student's health, welfare, and safety will be the reason for preventing students from participation in extracurricular activities.
2. The principal/administrative designee will be notified of a student testing positive (that is if the test shows that drug residues are in the student's system after using at least two (2) different types of analysis). The principal/administrative designee will notify the student and

his/her parent/guardian. The student or his/her guardian may submit any documented prescription, explanation, or information which will be considered in determining whether a positive test has been satisfactorily explained.

3. If the test is verified positive, the principal/administrative designee will meet with the student and his/her parent/guardian at the school. The student and parent/guardian will be given the names of counseling and assistance agencies that the family may want to contact for help. The student will be prevented from participation in extracurricular activities until after a follow-up test is requested by the principal/administrative designee and the results are reported.

4. A follow-up test will be requested by the principal/administrative designee after such an interval of time that the substance previously found would normally have been eliminated from the body. If this follow-up test is negative, the student will be allowed to resume extracurricular activities. If a second positive result is obtained from the follow-up test or any later test of that participant, the same previous procedure shall be followed. In addition, the District reserves the right to continue testing, at any time during the remaining school year, any participating student who tested positive and did not make satisfactory explanation.

5. Information on a verified positive test result will be shared on a need-to-know basis with the student's coach or sponsor. The results of negative tests will be kept confidential to protect the identity of all students being tested.

6. Drug testing result sheets will be returned to the principal/administrative designee, identifying students by number and not by name. Names of students tested will not be kept in open files or on any computer. Result sheets will be locked and secured in a location to which only the principal/administrative designee has access.

Financial Responsibility

1. Under this policy, the District will pay for all initial random drug tests, all initial reasonable suspicion drug tests, and all initial follow-up drug tests. (Once a student has a verified positive test result and has subsequently tested negative from a follow-up test, any future follow-up drug test that must be conducted will be paid for the student of his/her parent/guardian.)

2. A request on appeal for another test of a positive urine specimen is the financial responsibility of the student or his/her parents/guardian.

3. Counseling and subsequent treatment by non-school agencies are the financial responsibility of the student or his/her parent/guardian.

Confidentiality

Under this drug-testing program, any staff, coach, or sponsor of the District who may have knowledge of the results of a drug test will not divulge to anyone the results of the test or the

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disposition of the student involved, other than in the case of a legal subpoena being made upon that person in the course of a legal investigation. Once again, this will underscore the District's commitment to confidentiality with regard to the program.

Other rules

Apart from this drug-testing program, the Montana High School Association and the coaching staff/sponsor of each sports/activity have their own training rules and requirements.

Coaches/sponsors have the necessary authority to enforce those rules. Any student who violates a rule or requirement as a member of a team or activity will be subject to the consequences as defined in those rules and requirements.

Legal Reference:

Policy History:

Adopted on:

Revised on:

Poplar School District

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3415

Management of Sports Related Concussions

The District recognizes that concussions and head injuries are commonly reported injuries in children and adolescents who participate in sports and other recreational activities. The Board acknowledges the risk of catastrophic injuries or death is significant when a concussion or head injury is not properly evaluated and managed. Therefore, all K-12 competitive sport athletic activities in the District will be identified by the administration.

Consistent with guidelines provided by the U.S. Department of Health and Human Services, Centers for Disease Control and Prevention, the National Federation of High School Associations (NFHS) and the Montana High School Association (MHSA), the District will utilize procedures developed by the MHSA and other pertinent information to inform and educate coaches, athletic trainers, officials, youth athletes and their parents/guardians of the nature and risk of concussions or head injuries, including the dangers associated with continuing to play after a concussion or head injury. Resources are available on the Montana High School Association Sports Medicine page at www.mhsa.org; U.S. Department of Health and Human Services page at: www.hhs.gov; and; the Centers for Disease and Prevention page at www.cdc.gov/concussion/sports.index.html.

Annually, the district will distribute a head injury and concussion information and sign-off sheet to all parents and guardians of student-athletes in competitive sport activities prior to the student-athlete's initial practice or competition.

All coaches, athletic trainers and officials, including volunteers participating in organized youth athletic activities, shall complete the training program at least once each school year as required in the District procedure. Additionally, all coaches, athletic trainers and officials, including volunteers participating in organized youth athletic activities, will comply with all procedures for the management of head injuries and concussions.

Reference: Montana High School Association, Rules and Regulations
Section 4, Return to Play

Cross Reference: 3415F Student-Athlete & Parent/Legal Custodian Concussion Statement

Legal Reference: (SB112)

Policy History:

Adopted on:

Revised on: 11 July 2016

Administration of Medication

“Medication” means prescribed drugs and medical devices that are controlled by the U.S. Food and Drug Administration and are ordered by a healthcare provider. It includes over-the-counter medications prescribed through a standing order by the school physician or prescribed by the student’s healthcare provider.

A building principal or other administrator may authorize, in writing, any school employee:
To assist in self-administration of any drug that may lawfully be sold over the counter without a prescription to a student in compliance with the written instructions and with the written consent of a student’s parent or guardian; and
To assist in self-administration of a prescription drug to a student in compliance with written instructions of a medical practitioner and with the written consent of a student’s parent or guardian.

Except in an emergency situation, only a qualified healthcare professional may administer a drug or a prescription drug to a student under this policy. Diagnosis and treatment of illness and the prescribing of drugs are never the responsibility of a school employee and should not be practiced by any school personnel.

Administering Medication

The Board will permit administration of medication to students in schools in its jurisdiction. A school nurse (who has successfully completed specific training in administration of medication), pursuant to written authorization of a physician or dentist and that of a parent, an individual who has executed a caretaker relative educational authorization affidavit, or guardian, may administer medication to any student in the school or may delegate this task pursuant to Montana law.

Emergency Administration of Medication

In case of an anaphylactic reaction or risk of such reaction, a school nurse or delegate may administer emergency oral or injectable medication to any student in need thereof on school grounds, in a school building, or at a school function, according to a standing order of a chief medical advisor or a student’s private physician.

In the absence of a school nurse, an administrator or designated staff member exempt from the nurse license requirement under § 37-8-103(1)(c), MCA, who has completed training in administration of medication, may give emergency medication to students orally or by injection. The Board requires that there must be on record a medically diagnosed allergic condition that would require prompt treatment to protect a student from serious harm or death.

A building administrator or school nurse will enter any medication to be administered in an emergency on an individual student medication record and will file it in a student's cumulative health folder.

Self-Administration of Medication

The District will permit students who are able to self-administer specific medication to do so provided that:

- A physician or dentist provides a written order for self-administration of said medication;
- Written authorization for self-administration of medication from a student's parent, an individual who has executed a caretaker relative educational authorization affidavit, or guardian is on file; and
- A principal and appropriate teacher are informed that a student is self-administering prescribed medication.
- A building principal or school administrator may authorize, in writing, any employee to assist with self-administration of medications, provided that only the following may be employed:
 - Making oral suggestions, prompting, reminding, gesturing, or providing a written guide for self-administering medications;
 - Handing to a student a prefilled, labeled medication holder or a labeled unit dose container, syringe, or original marked and labeled container from a pharmacy;
 - Opening the lid of a container for a student;
 - Guiding the hand of a student to self-administer a medication;
 - Holding and assisting a student in drinking fluid to assist in the swallowing of oral medications; and
 - Assisting with removal of a medication from a container for a student with a physical disability that prevents independence in the act.

Self-Administration or Possession of Asthma, Severe Allergy, or Anaphylaxis Medication
Students with allergies or asthma may be authorized by the building principal or Superintendent, in consultation with medical personnel, to possess and self-administer emergency medication during the school day, during field trips, school-sponsored events, or while on a school bus. The student shall be authorized to possess and self-administer medication if the following conditions have been met:

- A written and signed authorization from the parents, an individual who has executed a caretaker relative educational authorization affidavit, or guardians for self-administration of medication, acknowledging that the District or its employees are not liable for injury that results from the student self-administering the medication.

- The student must have the prior written approval of his/her primary healthcare provider.
- The written notice from the student's primary care provider must specify the name and purpose of the medication, the prescribed dosage, frequency with which it may be administered, and the circumstances that may warrant its use.
- Documentation that the student has demonstrated to the healthcare practitioner and the school nurse, if available, the skill level necessary to use and administer the medication.
- Documentation of a doctor-formulated written treatment plan for managing asthma, severe allergies, or anaphylaxis episodes of the student and for medication use by the student during school hours.

Authorization granted to a student to possess and self-administer medication shall be valid for the current school year only and must be renewed annually.

A student's authorization to possess and self-administer medication may be limited or revoked by the building principal or other administrative personnel.

If provided by the parent, an individual who has executed a caretaker relative educational authorization affidavit, or guardian, and in accordance with documentation provided by the student's doctor, backup medication must be kept at a student's school in a predetermined location or locations to which the student has access in the event of an asthma, severe allergy, or anaphylaxis emergency.

Immediately after using epinephrine during school hours, a student shall report to the school nurse or other adult at the school who shall provide follow up care, including making a 9-1-1 emergency call.

Administration of Glucagon

School employees may voluntarily agree to administer glucagon to a student pursuant to § 20-5-412, MCA, only under the following conditions: (1) the employee has filed the necessary designation and acceptance documentation with the District, as required by § 20-5-412(2), MCA, and (2) the employee has filed the necessary written documentation of training with the District, as required by § 20-5-412(4), MCA. All documentation shall be kept on file.

Handling and Storage of Medications

The Board requires that all medications, including those approved for keeping by students for self-medication, be first delivered by a parent, an individual who has executed a caretaker relative educational authorization affidavit, or another responsible adult to a nurse or employee assisting with self-administration of medication. A nurse or assistant:

- Must examine any new medication to ensure it is properly labeled with dates, name of student, medication name, dosage, and physician's name;
- Must develop a medication administration plan, if administration is necessary for a student, before any medication is given by school personnel;
- Must record on the student's individual medication record the date a medication is delivered and the amount of medication received;
- Must store medication requiring refrigeration at 36° to 46° F;
- Must store prescribed medicinal preparations in a securely locked storage compartment; and
- Must store controlled substances in a separate compartment, secured and locked at all times.
- All non-emergency medication shall be kept in a locked, nonportable container, stored in its original container with the original prescription label. Epinephrine, naloxone, and student emergency medication may be kept in portable containers and transported by the school nurse or other authorized school personnel.
- Food is not allowed to be stored in refrigeration unit with medications.
- Shall notify the building administrator, school district nurse, and parent or guardian of any medication error and document it on the medication administration record.

The District will permit only a forty-five-(45)-school-day supply of a medication for a student to be stored at a school; and all medications, prescription and nonprescription, will be stored in their original containers.

The District will limit access to all stored medication to those persons authorized to administer medications or to assist in the self-administration of medications. The District requires every school to maintain a current list of those persons authorized by delegation from a licensed nurse to administer medications.

The District may maintain a stock supply of auto-injectable epinephrine to be administered by a school nurse or other authorized personnel to any student or nonstudent as needed for actual or perceived anaphylaxis. If the district intends to obtain an order for emergency use of epinephrine in a school setting or at related activities, the district shall adhere to the requirements stated in 20-5-420, Section 2, MCA.

Disposal of Medication

The District requires school personnel either to return to a parent, an individual who has executed a caretaker relative educational authorization affidavit, or guardian or, with permission of the parent, an individual who has executed a caretaker relative educational authorization

affidavit, or guardian, to destroy any unused, discontinued, or obsolete medication. A school nurse, in the presence of a witness, will destroy any medicine not repossessed by a parent or guardian within a seven-(7)-day period of notification by school authorities.

Medical sharps shall be disposed of in an approved sharps container. Building administrators should contact the school nurse or designated employee when such a container is needed. Sharps containers are to be kept in a secure location in the school building. Disposal of sharps container, medical equipment, and personal protective equipment is the responsibility of the school nurse or designated employee in accordance with the Montana Infectious Waste Management Act and the manufacture guidelines specific to the container or equipment.

Legal Reference:	§ 20-5-412, MCA	Definition – parent-designated adult administration of glucagon – training
	§ 20-5-420, MCA	Self-administration or possession of asthma, severe allergy, or anaphylaxis medication
	ARM 24.159.1604	Tasks Which May Be Routinely Assigned to an Unlicensed Person in Any Setting When a Nurse-Patient Relationship Exists
	§ 37-8-103(1)(c), MCA	Exemptions – limitations on authority conferred
	§ 75-10-1001, et seq	Infectious Waste Management Act
	37.111.812, ARM	Safety Requirements

Policy History:

Adopted on:

Reviewed on:

Revised on: 11 July 2016
08 November 2021

Poplar School District

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3520

Student Fees, Fines and Charges

Within the concept of free public education, the District shall provide an educational program for the students as free of costs as possible.

A student may be charged a reasonable fee for any course or activity not reasonably related to a recognized academic and educational goal of the District or any course or activity held outside normal school functions. The Board may waive the fee in cases of financial hardship.

The Board delegates the authority to the Superintendent to establish appropriate fees and procedures governing the collection of fees and to make annual reports to the Board regarding fee schedules. Fees may be required for the actual cost of breakage and of excessive supplies used in courses such as commercial, industrial arts, music, domestic science, science or agriculture.

A student shall be responsible for the cost of replacing materials or property that are lost or damaged due to negligence. The student and parent shall be notified regarding the nature of the violation or damage, how restitution may be made and how an appeal may be instituted. A student's grades or diploma may be withheld until restitution is made by payment. The student or parent may appeal the imposition of a charge for damages to the Superintendent and the Board.

Legal Reference:

§ 20-5-201, MCA
§ 20-7-703, MCA
§ 20-9-214, MCA

Duties and sanctions
Free textbook provisions
Fees

Policy History:

Adopted on:

Revised on: 11 July 2016

Poplar School District

STUDENTS

3600

Student Records

School student records are confidential, and information from them will not be released other than as provided by law. State and federal laws grant students and parents certain rights, including the right to inspect, copy and challenge school records.

The District will ensure information contained in student records is current, accurate, clear and relevant.

All information maintained concerning a student receiving special education services will be directly related to the provision of services to that child. The District may release directory information as permitted by law, but parents will have the right to object to release of information regarding their child.

Military recruiters and institutions of higher education may request and receive the names, addresses and telephone numbers of all high school students, unless the parent(s)/guardian(s) notifies the school not to release this information.

The Superintendent will implement this policy and state and federal law with administrative procedures.

The Superintendent or designee will inform staff members of this policy and inform students and their parents of it, as well as of their rights regarding student school records.

Each student's permanent file, as defined by the board of public education, must be permanently kept in a secure location. Other student records must be maintained and destroyed as provided in 20-1-212, MCA.

Cross Reference:

Administrative Procedures

Legal Reference:

	Family Educational Rights and Privacy Act, 20
	U.S.C. § 1232g; 34 C.F.R. 99
§ 20-1-212, MCA	Destruction of records by school officer.
§ 20-5-201, MCA	Duties and sanctions
§ 40-4-225, MCA	Access to records by parent
10.55.909, ARM	Student Records
	No Child Left Behind Act of 2001, P.L. 107-334

Policy History:

Adopted on:

Revised on: 11 July 2016

Poplar School District

STUDENTS

3606

Transfer of Student Records

The District will forward by mail or by electronic means a certified copy of a permanent or cumulative file of any student and a file of special education records of any student to a local educational agency or accredited school in which a student seeks to or intends to enroll within five (5) working days after receipt of a written or electronic request. The files to be forwarded must include education records in a permanent file - that is, name and address of a student, name of parent or legal guardian, date of birth, academic work completed, level of achievement (grades, standardized tests), immunization records, special education records and any disciplinary actions taken against a student that are educationally related.

When the District cannot transfer records within five (5) days, the District will notify a requestor, in writing or electronically, and will provide reasons why the District is unable to comply within a five (5) day time period. The District also will include in that notice the date by which requested records will be transferred. The District will not refuse to transfer records because a student owes fines or fees.

Cross Reference:	3413	Student Immunization Administrative Procedures
Legal Reference:	§ 20-1-213, MCA	Transfer of school records

Policy History:

Adopted on:

Revised on: 11 July 2016

Poplar School District

STUDENTS

3608

Receipt of Confidential Records

The District is eligible to receive the case records of the department of public health and human services and its local affiliate, the county welfare department, the county attorney and the court concerning actions taken and all records concerning reports of child abuse and neglect. These records shall not be included in the student's permanent file and shall be kept confidential as required by law.

The following individuals are authorized by the Trustees to receive information with respect to a student of the District who is a client of the department: Superintendent, Building Principal, Building Assistant Principal and Guidance Counselor.

When the District receives information pursuant to law, it is the responsibility of the authorized individual to prevent the unauthorized dissemination of that information.

Cross Reference:	3600	Student Records Administrative Procedures
Legal Reference:	§ 41-3-205, MCA	Confidentiality – disclosure exceptions

Policy History:

Adopted on:

Revised on: July 11, 2016

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3612

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District-Provided Access to Electronic Information, Services, and Networks

The District provides access for students to the Internet as an educational tool. Because the Internet is uncensored and can be misused no student shall be allowed to use the District's access to the Internet unless the student and the student's parent first sign the district's Authorization for Electronic Network Access.

Internet Safety

Pursuant to the Children's Internet Protection Act, the District will implement measures to prevent:

- Access over its computer networks, or the transmission of, inappropriate material through the Internet, electronic mail, chat rooms or other forms of direct electronic communications;
- Unauthorized access and other unlawful online activity; or
- Unauthorized online disclosure, use or dissemination of personal information of students.

The District shall use technology protection measures to protect against adults and students using District computers with Internet access from visual depictions that are obscene, child pornography or with respect to use by students, harmful to students. Subject to the approval of the Superintendent/designee, an administrator, supervisor or other authorized person may disable the technology protection measure during use by an adult to enable access for bona fide research or other lawful purpose.

The District's provision of educational services shall include educating students about appropriate online behavior, including interacting with other individuals on social networking sites and in chat rooms and cyberbullying awareness and response.

The District will provide reasonable supervision of students using its access to the Internet and will monitor the online activities of students.

Acceptable Use

Students using the District's Internet access shall have no right of privacy in their use of that system.

Misuse of the District's access to the Internet, electronic mail, chat rooms or other forms of direct electronic communications include, but is not limited to, the following:

- Use of the District's access to the Internet, electronic mail, chat rooms or other forms of direct electronic communications for other than educational purposes;

- Gaining intentional access or maintaining access to materials which are obscene, pornographic or whose dominant appeal is sexual arousal;
- Using the District's access to the Internet, electronic mail, chat rooms or other forms of direct electronic communications for any illegal activity including computer hacking and copyright or intellectual property law violations;
- Accessing "chat lines" unless authorized by the instructor for a class activity directly supervised by a staff member;
- Using abusive or profane language in private messages through the District's access to the Internet, electronic mail, chat rooms or other forms of direct electronic communications;
- Using the District's access to the Internet, electronic mail, chat rooms or other forms of direct electronic communications to harass, insult or verbally attack others;
- Posting anonymous messages through the District's access to the Internet, electronic mail, chat rooms or other forms of direct electronic communications;
- Using encryption software;
- Vandalizing data of another user;
- Obtaining or sending information which could be used to make destructive devices such as guns, weapons, bombs, explosives or fireworks;
- Gaining unauthorized access to resources or files;
- Identifying oneself with another person's name or password or using an account or password of another user without proper authorization;
- Using the District's access to the Internet, electronic mail, chat rooms or other forms of direct electronic communications for financial or commercial gain without District permission; or
- Introducing a virus to or otherwise improperly tampering with the network or the District's access to the Internet, electronic mail, chat rooms or other forms of direct electronic communications.

Students who fail to abide by District Internet rules may be subject to disciplinary action, revocation of their privilege to use the system or legal action as appropriate.

Cross Reference:

Administrative Procedures

Legal Reference:

§ 20-5-201, MCA
20 U.S.C. § 9134
47 C.F.R. 54.520

Duties and Sanctions
Children's Internet Protection Act
Children's Internet Protection Act
Certifications

Policy History:

Adopted on:

Revised on: 11 July 2016

**Poplar School District
Administrative Regulation**

STUDENTS

AR 3612

Student Access to Electronic Networks

Electronic information resources are available to qualifying students in the District. These resources include access to the Internet and other network files or accounts. Our goal in providing electronic services to students is to promote educational excellence by facilitating resource sharing, innovation, and communication.

Internet access is coordinated through a complex association of government agencies as well as regional and state networks. Through a filtering and monitoring system, the District has taken precautions to restrict access to inappropriate or illegal materials or those materials that have no educational value. Users who access, publish or attempt to access or publish inappropriate material or illegal Internet sites, will be subject to discipline up to and including suspension or expulsion.

Cell Phones and Other Electronic Equipment

Student possession and use of cellular phones and other electronic devices on school grounds, at school-sponsored activities and while under the supervision and control of school district employees is a privilege which will be permitted only under the circumstances described herein. At no time will any student operate a cell phone or other electronic device with video capabilities in a locker room, bathroom or other location where such operation may violate the privacy right of another person.

Students may use cellular phones and other electronic devices on campus before school begins, during lunch and after school ends. Students may only use such devices during the school day or during a school activity with school staff authorization as per the student handbook. These devices must be kept out of sight and turned off during the instructional day. Unauthorized use of such devices disrupts the instructional program and distracts from the learning environment. Therefore, unauthorized use is grounds for confiscation of the device by school officials, including classroom teachers. Confiscated devices will be returned to the parent or guardian. Unauthorized use of such devices may result in disciplinary action.

Policy History:

Adopted on:

Revised on: 11 July 2016



Poplar

School District

Kindergarten Playground Quote

PLAYGROUND EQUIPMENT
PLAYGROUND SURFACING
ATHLETIC EQUIPMENT
FLAGS/FLAG POLES
BLEACHERS



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SCOREBOARDS
SITE FURNISHINGS
SHELTERS
SHADE SYSTEMS
NETTING

PROPOSAL

Proposal Submitted To POPLAR SCHOOL DISTRICT	Email MIKE GORDER	Date 8/25/26
Street 400 4TH AVE WEST	Phone	Cell
City, State, Zip POPLAR, MT 59255	Job Name/Location ELEMENTARY SCHOOL INCLUSIVE PG AREA	
Project Name INCLUSIVE PLAYGROUND PROPOSAL		

GRONDAHL RECREATION WILL PROVIDE, DELIVER AND INSTALL THE FOLLOWING:

(1) NU-3884 SALE PLAYSTRUCTURE	\$46,697
(2,025) SQ FT BURKETURF (INSTALLED)	64,100
INSTALLATION OF ALL ABOVE ITEMS	29,103
	<u>\$139,900</u>
FREIGHT	<u>5,728</u>
TOTAL	<u>\$145,628</u>

- Shipping charges do not include unloading, assembly, or installation unless noted above
- This transaction is not bound to retainage, unless specified by contract
- Taxes, bonds, special insurance provisions, permits and any other fees not included

Prices do not include shipping, unloading, assembly, material storage, site excavation/preparation, removal of existing equipment, removal of excess soil from footing holes, site security, safety surfacing (unless shown in quoted items above), installation (unless shown in quoted items above) or sales tax (if applicable). Prices are based on current year catalog. Custom colors, where available, would be an extra charge. Freight charges are predicted on all items being ordered and shipped at the same time. Pricing and freight valid for 30 days from date of quote.

Grondahl Recreation Inc.

By: _____

Larry Grondahl

This proposal may be withdrawn by Grondahl Recreation Inc. if not accepted within 30 days.

Thank you for the opportunity to provide you with this quote. We look forward to filling your park & playground needs in the months and years to come!

Purchaser

By: _____

Printed Name: _____

Title: _____

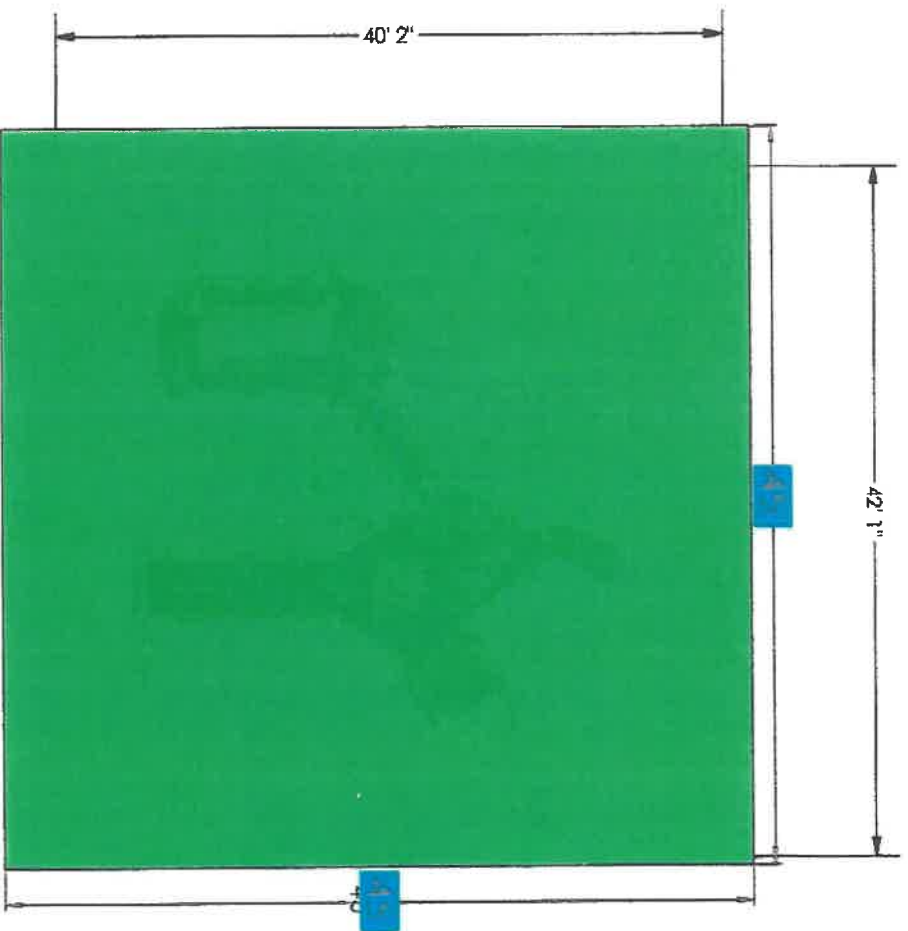
Date of Acceptance: _____

Acceptance of Proposal The above prices, specifications, terms and conditions are satisfactory and are hereby accepted by purchaser. Grondahl Recreation Inc. is authorized to do the work as specified and Purchaser shall make payment as outlined.

Z38239

Legend

Burke Luxury
Pro 800z



AREA: 2,025 SQUARE FEET

PLEASE NOTE: ALTHOUGH ALL ATTEMPTS

Poplar School - 1564

Product Layout

XGRASS®

8/21/2026

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3D DESIGNER: GINA



Poplar

School District

Action Agenda

Students First



Poplar
School District

Action Items 8.1-8.7

8.1: Personnel Report

8.2: PEA MOU

8.3: 2nd reading of Policies

Agenda Number 8.1: Personnel Report

POPLAR PUBLIC SCHOOLS 9&9B BOARD AGENDA FACT SHEET MEETING DATE: September 14, 2026

SUMMARY: The Personnel Report is a concise reporting method for all personnel actions in the district for the month. The Personnel Report has two sections, one for Action and one is Informational. A motion can be made to accept the entire report or names can be removed for individual actions.

SUPERINTENDENT’S ADVICE: I recommend the sample motion.

Additional Information attached -
Fund -
Estimated Cost –

SAMPLE MOTION: *I move to accept the Personnel Report for September 14, 2026 as presented.*

	Motion	Second	Aye	Nay	Abstain	Other
L. Smoker						
C. Headdress						
M. Chapman						
K. Smoker						
J. Berger						

ACTION: Personnel Report

CERTIFIED STAFF				
NAME	FTE	POSITION	SUPERVISOR	EFFECTIVE DATE

*Emergency authorization license

CLASSIFIED				
NAME	FTE	POSITION	SUPERVISOR	EFFECTIVE DATE

CO- AND EXTRACURRICULAR STAFF				
NAME	STIPEND	POSITION	SUPERVISOR	EFFECTIVE DATE
Margaret Norgaard	TBD	HS Concessions	B. Copenhaver	SY26/27
Walter Tuss	\$2,699	Fall Weightlifting	B. Copenhaver	SY26/27
Jason Frederick	\$5,847	HS Head Wrestling	B. Copenhaver	SY26/27
Austin Burshia	\$4,048	HS Assistant Wrestling	B. Copenhaver	SY26/27
Tasha Four Star	\$4,048	HS Assistant Wrestling	B. Copenhaver	SY26/27
James Parker	\$1,200	4/5 Flag Football	B. Copenhaver	SY26/27
Morgan Norgaard	\$1,200	4/5 Flag Football	B. Copenhaver	SY26/27
Frank Gourneau	\$1,200	4/5 Flag Football	B. Copenhaver	SY26/27
Tara Zumbrun	TBD	Prom Advisor	B. Copenhaver	SY26/27
Emma Gourneau	\$2,249	5/6 Girls Basketball	B. Copenhaver	SY26/27
Andrew Moran	\$5,847	HS Speech/Drama	B. Copenhaver	SY26/27
Rolfe Schwarzkopf	\$800	ES Cross Country	B. Copenhaver	SY26/27
Christine Grindstaff	\$800	ES Cross Country	B. Copenhaver	SY26/27
Marjorie Youpee	\$1349	MS Student Council	B. Copenhaver	SY26/27

Substitutes				
NAME	POSITION	Rate	Supervisor	Effective Date
Shantre Escarcega	Kitchen	\$16.45	Mary Plante	SY26/27
Essence Headdress	Substitute	\$20.00	Admin	SY26/27
Gabby Baker	Substitute	\$20.00	Admin	SY26/27
Jason Frederick	Substitute	\$20.00	Admin	SY26/27

HS Workers			
NAME	Hourly	SUPERVISOR	EFFECTIVE DATE
Tomeya Brugh	\$15.00	Frank Gourneau	SY26/27
Daralyn Bull Chief	\$15.00	Frank Gourneau	SY26/27
Aleighsia Damon	\$15.00	Frank Gourneau	SY26/27
Laura Demarrias	\$15.00	Frank Gourneau	SY26/27
Coton Dupree	\$15.00	Frank Gourneau	SY26/27
Shanice Dupree	\$15.00	Frank Gourneau	SY26/27
Keilen Erickson	\$15.00	Frank Gourneau	SY26/27
Mickey Failing	\$15.00	Frank Gourneau	SY26/27
Jaycee Feuerherm	\$15.00	Frank Gourneau	SY26/27
Ezekial Gourneau	\$15.00	Frank Gourneau	SY26/27
Falon Howard	\$15.00	Frank Gourneau	SY26/27
Jackie Kirn	\$15.00	Frank Gourneau	SY26/27
Isaiah Medicine Elk	\$15.00	Frank Gourneau	SY26/27
Ryder Olson	\$15.00	Frank Gourneau	SY26/27
Chance Pribbernow	\$15.00	Frank Gourneau	SY26/27
Colton Scott	\$15.00	Frank Gourneau	SY26/27
Renee Smith	\$15.00	Frank Gourneau	SY26/27
Rollen Spotted Bull	\$15.00	Frank Gourneau	SY26/27
Charlee Walker	\$15.00	Frank Gourneau	SY26/27
Amelia Weeks	\$15.00	Frank Gourneau	SY26/27

Bus Driver				
NAME	Hourly	POSITION	SUPERVISOR	EFFECTIVE DATE

Maintenance				
NAME	Wage	POSITION	SUPERVISOR	EFFECTIVE DATE

Other				
NAME	Wage	POSITION	SUPERVISOR	EFFECTIVE DATE

INFORMATION

<i>IN-DISTRICT TRANSFER</i>			
Name	Position (from-to)	Supervisor	Effective Date

<i>RESIGNATIONS</i>		
Name	Position	Supervisor
Derek Brown	Bus Driver	Clint Linthicum
Les Bighorn	Football	Brock Copenhaver

Agenda Number 8.2: Concessions: PEA MOU

**POPLAR PUBLIC SCHOOLS 9&9B
BOARD AGENDA FACT SHEET
MEETING DATE: September 14, 2026**

SUMMARY: Approval an MOU between the District and the PEA.

SUPERINTENDENT’S ADVICE

Additional Information attached -
Fund -
Estimated Cost –

SAMPLE MOTION: I move to approve the passage of the proposed MOU between the local PEA and the Poplar School Board of Trustees.

	Motion	Second	Aye	Nay	Abstain	Other
L. Smoker						
C. Headdress						
M. Chapman						
K. Smoker						
J. Berger						

**MEMORANDUM OF UNDERSTANDING TO CERTIFIED BARGAINING AGREEMENT EFFECTIVE
2024-2027**

**By and between
Poplar School District 9 and 9B
And
Poplar Education Association, Local No. 7655**

This Memorandum of Understanding (MOU) is entered into this _____ by and between the Poplar School District ("The District") and the Poplar Education Association ("Union").

The District and the Union agree to the following

1. Term of Agreement: This MOU will take effect upon the conclusion of negotiations, and shall remain in effect until June 30, 2027, unless revoked earlier by joint written agreement of the parties.

2. Effect on CBA and Conditions of Employment: During the term of this MOA, this MOA supplements the CBA only as provided herein. All provisions of the CBA not modified herein shall remain in full force and effect.

3. Previous Language:

Head Junior Class Advisor 6%

Concession Stand Manager (2 seasons; 2 contracts Fall/Winter) 6%

Junior Class Advisors or other school employees not already compensated for working concessions will be paid at the following rates: 1 game \$25.00 and \$10/additional game(s) up to \$75 for one night.

4. New Language:

~~Head Junior Class Advisor 6%~~ Eliminate the head junior class advisor position in favor of creating a prom advisor position.

Prom Advisor 5% -- responsible for planning and organization of prom, maintaining continuity in ordering, planning and resources.

Concession Stand Manager (2 seasons; 2 contracts Fall/Winter) 10%; additional \$500 stipend added for post-season tournaments Poplar hosts (such as District Volleyball for 26-27). In the event a Spring contract is added, manager will receive a 3rd contract at the same negotiated rate as the previous seasons' contracts.

Game and event workers, including but not limited to: concession stand workers, iPad workers, and bench workers, shall be compensated at the rate of \$15.00 per hour.

For the PSD Board of Trustees:

Board Chair

For the Poplar Education Association:

PEA President

Appendix A

9% Increase on Base 2024 - 2025

0% Increase 2025 - 2027

SY25-SY27						
Steps	BA	BA 10Sem	BA 20Sem	BA30 Sem	MA	MA 10Sem
0	44,980	46,499	48,079	48,849	49,618	51,180
1	46,782	48,501	50,207	51,059	51,910	53,611
2	48,586	50,470	52,313	53,246	54,196	56,040
3	50,368	52,454	54,423	55,454	56,488	58,473
4	52,173	54,423	56,548	57,661	58,798	60,904
5	53,975	56,407	58,654	59,872	61,086	63,335
6	55,778	58,393	60,763	62,018	63,376	65,769
7	57,582	60,357	62,888	64,268	65,665	68,198
8	59,364	62,342	64,998	66,475	67,955	70,609
9	61,166	64,329	67,104	68,686	70,265	73,040
10	62,971	66,292	69,234	70,895	72,553	75,473
11	64,776	68,280	71,339	73,101	74,845	77,904
12	66,578	70,265	73,445	75,290	77,133	80,333
13	68,380	72,231	75,574	77,497	79,443	82,766
14		74,197	77,679	79,708	81,733	85,193
15			79,785	81,915	84,023	87,629
16				84,123	86,312	90,041
17					88,601	92,470
18					91,179	94,900

Appendix A, Subsection A

Longevity

Additional 1% longevity step for each successive year beginning with SY25. Staff must have completed the matrix steps in their column as an employee of the Poplar Schools in order to qualify for the longevity incentive.

Appendix A, Subsection B

Recruitment Incentive

New teachers with no years of teaching service recruited to the District will be placed on Step 2 for the initial three contracts providing the new teacher remains with the Poplar School District. This does not apply to hires under the Emergency Authorization of Employment through the Montana Office of Public Instruction. EAE teachers will be paid at the Base Pay rate (BA 0, Step 0).

Appendix B.1

Extra-Curricular Activities

POSITION	PERCENTAGE
Activities Director (when not on the Director's Schedule)	30%
Head Coach	13%
Assistant Coach	9%
Weight Training (3 seasons; 3 contracts)	6%
Drama Director (1% per act performed not to exceed 10%)	10%
Band/Choir (per year)	6%
Pep Band/Drumline (per year)	13%
Annual	5%
Newspaper Advisor	3%
High School Nationally Chartered Club Advisor	9%
Head Senior Class Advisor	3%
Head Junior Class Advisor	6%
Pep Club Advisor (year-long position)	9%
Athletic Trainer (3 seasons; 3 contracts)	13%
Athletic Trainer (non-certified)	9%
Concession Stand Manager (2 seasons; 2 contracts Fall/Winter)	6%

Junior Class Advisors or other school employees not already compensated for working concessions will be paid at the following rates: 1 game \$25.00 and \$10/additional game(s) up to \$75 for one night.

7 th and 8 th Grade Coach	6%
5 th and 6 th Grade Coach	5%
5 th -8 th Coaches	7%
5 th -8 th Student Council	3%
5 th -8 th Annual	4%
Local Board Approved Clubs	3%

Appendix B.2

Mentors	3%
Mentor Director	4%
Mentees	\$200

Required Curricular work within the current year school improvement plan will be paid at teacher hourly rate of pay.

Trainings are paid at \$20/hour. (Trainer will be paid additional ½ of total time of training.)

Agenda Number 8.3: 2nd Reading of Policies

**POPLAR PUBLIC SCHOOLS 9&9B
BOARD AGENDA FACT SHEET
MEETING DATE: September 14, 2026**

SUMMARY: Passage of Poplar School Board Policies (4000's Series)

SUPERINTENDENT'S ADVICE: This allows the superintendent to approve out of district students without Board of Trustee approval. This helps to really speed up the process of enrollment.

Additional Information attached -

Fund -

Estimated Cost –

SAMPLE MOTION: *I move to approve update of the 4000's Policies.*

	Motion	Second	Aye	Nay	Abstain	Other
L. Smoker						
C. Headdress						
M. Chapman						
K. Smoker						
J. Berger						

POPLAR SCHOOL DISTRICT

COMMUNITY RELATIONS

4000 SERIES

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4331	Use of School Property for Posting Notices
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4550	Registered Sex Offenders
4700	Family Engagement

Conduct on School Property

In addition to prohibitions stated in other District policies, no person on school property shall:

- Possess, carry or store a weapon at any time;
- Injure or threaten to injure another person;
- Damage another's property or that of the District;
- Violate any provision of the criminal law of the state of Montana or town or county ordinance;
- Smoke or otherwise use tobacco products, vapor products, or alternative nicotine products (tobacco includes, but is not limited to, cigarettes, cigars, snuff, smoking tobacco, smokeless tobacco, or any other tobacco or nicotine innovation;
- Consume, possess, or distribute alcoholic beverages, illegal drugs, or medical marijuana at any time;
- Impede, delay, or otherwise interfere with the orderly conduct of the District's educational program or any other activity occurring on school property;
- Use vulgar or obscene language or gestures;
- Disregard the directives of school officials or security personnel;
- Enter upon any portion of school premises at any time for purposes other than those which are lawful and authorized by the Board; or
- Violate other District rules and regulations.

"School property" means within school buildings, in vehicles used for school purposes, or on owned or leased school grounds. These regulations are in effect year-round, and during all District extra or co-curricular activities. District administrators will take appropriate action as circumstances warrant, up to and including recommending that the individual violating this policy be denied access to District property. If a recommendation is made to the Board to deny access to District property to an individual, that individual will be notified of date, time and place of the meeting of the Board as well as of the specific allegations to be presented to the Board.

Cross References:	4313	Disruption of School Operations
Legal References:	§ 20-1-206, MCA § 20-1-220, MCA § 45-8-361, MCA § 50-46-301, MCA 20 USC § 7101	Disturbance of school Use of tobacco on school property prohibited Possession of a weapon in a school building Montana Medical Marijuana Act Safe and Drug Free Schools & Community Act

Policy History:

Adopted on:

Revised on: 11 July 2016
21 October 2019

Poplar School District

COMMUNITY RELATIONS

4120

Public Relations

The District shall strive to maintain effective two-way communication channels with the public. Such channels shall enable the Board and staff to interpret the school's needs to the community and provide a means for citizens to express their needs and expectations to the Board and staff.

The Superintendent shall establish and maintain a communication process within the school system and between it and the community. Such a public information program shall provide for news releases at appropriate times, arrange for news media coverage of district programs and events, provide for regular direct communications between individual schools and the citizens they serve, and assist staff in improving their skill and understanding in communicating with the public.

Community opinion may be solicited through parent organizations, parent-teacher conferences, open houses and other such events or activities which may bring staff and citizens together.

Legal Reference: Article II, Sec. 10 Montana Constitution

Policy History:

Adopted on:

Revised on: 11 July 2016

School-Support Organizations

The Board recognizes that parent, teacher and student organizations are an invaluable resource to the District schools and so supports their formation and vitality. The Board encourages their suggestions and assistance. Membership in these organizations must be open and unrestricted. Booster clubs and/or special interest organizations may be formed to support and strengthen specific activities conducted within the school or District. All such groups must receive the approval of the school principal, Superintendent and the Board in order to be recognized as a booster organization. Staff participation, cooperation and support are encouraged in such recognized organizations.

Fundraising by School Support Organizations

Fundraising by school support groups is considered a usual and desirable part of the function of such groups. Specific fundraising activities must be approved in advance by the Principal. The Principal must be consulted before any expenditure of such funds. All such funds raised by school adjunct groups are to be used for direct or indirect support of school programs. Equipment purchased by support groups and donated to the schools becomes the property of the District and may be used or disposed of in accordance with District policy and state law.

Policy History:

Adopted on:

Revised on: 11 July 2016

Poplar School District

COMMUNITY RELATIONS

4301

Visitors to the Schools

The District encourages visits by Board members, parents and citizens to all District buildings. All visitors shall report to the school's main office or District office upon entering any District building.

Conferences should be held outside school hours or during the teacher's prep time.

Cross Reference: 4313

Disruption of School Operations

Policy History:

Adopted on:

Revised on: 11 July 2016

Poplar School District

COMMUNITY RELATIONS

4313

Disruption of School Operations

If any person disrupts or obstructs any school program, activity or meeting, or threatens to do so, or commits, threatens to commit or incites another to commit any act that will disturb or interfere with or obstruct any lawful task, function, process or procedure of any student, official, employee or invitee of the District, the staff member in charge shall immediately notify the local law enforcement authorities of the incident.

The staff member in charge shall make a written report detailing the incident not later than 24 hours from when the incident occurred. A copy of the report shall be given to the staff member's immediate supervisor.

Cross Reference:	4301	Visitors to Schools
Legal Reference:	§ 20-1-206, MCA	Disturbance of school - penalty
	§ 45-8-101, MCA	Disorderly conduct
	§ 20-5-201, MCA	Duties of pupils - sanctions

Policy History:

Adopted on:

Revised on: 11 July 2016

Accommodating Individuals with Disabilities

Individuals with disabilities will be provided opportunity to participate in all school-sponsored services, programs, or activities on a basis equal to those without disabilities and will not be subject to illegal discrimination. The District may provide auxiliary aids and services when necessary to afford individuals with disabilities equal opportunity to participate in or enjoy the benefits of a service, program, or activity. Covid-19 vaccine status will not be used as a basis to deny or allow equal opportunity to education.

An individual with a disability should notify the Superintendent or building principal if they have a disability which will require special assistance or services. This notification should occur as far as possible before the school-sponsored function, program, or meeting. Individuals with disabilities may allege a violation of this policy or of federal law by reporting it to the Superintendent, as the Title II Coordinator, or by filing a grievance under the Section 504 and ADA Grievance Procedure.

Service animals

The District will comply with all state and federal laws, regulations, and rules regarding the use of service animals by a staff member, student, and community member required because that individual has a disability and the service animal is individually trained to do work or perform tasks for the benefit of that individual.

A service animal is any dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability. Other species of animals, whether wild or domestic, trained or untrained, are not service animals for the purposes of this policy. The work or tasks performed by a service animal must be directly related to the individual's disability. The crime deterrent effects of an animal's presence and the provision of emotional support, well-being, comfort, or companionship do not constitute work or tasks for the purposes of this definition. The District may permit the use of a miniature horse by an individual with a disability under circumstances established by the Superintendent.

The Superintendent will establish procedures regarding the use of service animals by individuals with disabilities.

Poplar School District

COMMUNITY RELATIONS

4330

Use of School Facilities

The Trustees of Poplar School District are supportive of the people of the community using the school facilities for both educational and recreational purposes. The administration shall be charged with the responsibility of coordinating and authorizing use of all grounds and facilities by groups other than those directly connected with the school. The administration shall develop the rules, regulations, and procedures for the use of facilities. As required by the Boy Scouts of America Equal Access Act, the District shall provide an equal right of access to the Boy Scouts of America and other designated patriotic youth groups.

Legal Reference: 20 USC § 7905 Boy Scouts of America Equal Access Act

Policy History:

Adopted on:

Revised on: 11 July 2016

Use of School Property for Posting Notices

Non-school related organizations may request permission of the building principal to display posters in the area reserved for community posters or to have flyers distributed to students.

Posters and/or flyers must be student oriented and have the sponsoring organization's name prominently displayed. The District will not permit the posting or distribution of any material that would:

- Disrupt the educational process;
- Violate the rights of others;
- Invade the privacy of others;
- Infringe on a copyright;
- Be obscene, vulgar or indecent; or
- Promote the use of drugs, alcohol, tobacco or certain products that create community concerns.

No commercial publication shall be posted on (inside or outside) school district property, or distributed to the students unless the purpose is to further a school activity such as graduation, class pictures or class rings.

If permission is granted to distribute materials, the organization must arrange to have copies delivered to the school. Distribution of the materials will be arranged by administration.

Policy History:

Adopted on:

Revised on: 11 July 2016

Relations with Law Enforcement and Child Protective Agencies

The staff is primarily responsible for maintaining proper order and conduct in the schools. Staff shall be responsible for holding students accountable for infractions of school rules, which may include minor violations of the law, occurring during school hours or at school activities. When there is substantial threat to the health and safety of students or others, such as in the case of bomb threats, mass demonstrations with threat of violence, individual threats of substantial bodily harm, trafficking in prohibited drugs, or the scheduling of events where large crowds may be difficult to handle, the law enforcement agency shall be called upon for assistance. Information regarding major violations of the law shall be communicated to the appropriate law enforcement agency.

The District will strive to develop and maintain cooperative working relationships with law enforcement agencies. Procedures for cooperation between law enforcement, child protective, and school authorities will be established. Such procedures will be made available to affected staff and will be periodically revised.

Cross Reference: 4313 Disruption of School Operations

Legal Reference: § 20-1-206, MCA Disturbance of School - Penalty

Policy History:

Adopted on:

Revised on: 11 July 2016

Cooperative Programs with Other Districts and Public Agencies

Whenever it appears to the economic, administrative and/or educational advantage of the District to participate in cooperative programs with other units of local government, the Superintendent will prepare and present for Board consideration an analysis of each cooperative proposal.

When formal cooperative agreements are developed, such agreements shall comply with requirements of the Interlocal Cooperation Act, with assurances that all parties to the agreement have legal authority to engage in the activities contemplated by the agreement.

The District may enter into an interlocal agreement providing for the sharing of teachers, specialists, superintendents or other professional persons licensed under Title 37, MCA. If the District shares a teacher or specialist with another district(s), the District's share of such teacher's or specialist's compensation will be based on the total number of instructional hours expended by the teacher or the specialist in the District.

Legal Reference: § 7-11-101, et seq., MCA
 § 20-7-451 through 456, MCA
 § 20-7-801, et seq., MCA

Interlocal Cooperation Act
Authorization to create full service
education cooperatives
Public recreation

Policy History:

Adopted on:

Revised on: 11 July 2016

Registered Sex Offenders

The State of Montana has determined that perpetrators of certain sex crimes pose a continuing threat to society as a whole even after completion of their criminal sentences. Recognizing that the safety and welfare of students is of paramount importance, the Poplar School District declares that, except in limited circumstances, Poplar School District property should be off limits to registered sex offenders.

The District hereby declares that no registered sex offender whose victim was a minor may come on, about or within 1,000 feet of any District owned buildings or property except as otherwise provided in this policy. If an administrator becomes aware that such a sex offender is on, about or within 1,000 feet of school property, the administrator shall direct the sex offender to leave the area immediately. The School Board authorizes the administrator to request the assistance of the appropriate law enforcement authorities to secure the removal of any registered sex offender from the area. If a registered sex offender disregards the terms of this policy or the directives of the school administrator, then the Superintendent is authorized to confer with counsel and to pursue such criminal or civil action as may be necessary to enforce compliance with this policy.

This policy shall not be construed to impose any duty upon any administrator or any other employee of the District to review the Sex Offender Registry or to screen individuals coming on or within 1,000 feet of school property to ascertain whether they are on the Registry. This policy shall only apply when administrators have actual knowledge that the person in question is on the Sex Offender Registry and that the offender's victim was a minor.

The provisions of this policy prohibiting a registered sex offender from coming on, about or within 1,000 feet of school property shall not apply in the event that a sex offender's name has been expunged from the Registry.

In the event that a registered sex offender whose victim was a minor has a child attending the District, the administrator shall be authorized to permit the individual to be present on school property with certain conditions in place.

Legal Reference: § 46-23-501, MCA Sexual or Violent Offender Registration Act
www.doj.mt.gov/svor/ Sexual or Violent Offender Registry

Policy History:

Adopted on:

Revised on: 11 July 2016

Family Engagement

The District's Board of Trustees recognizes the importance of engaging families in the education of children. The Superintendent and staff shall undertake activities designed to:

- Encourage families to actively participate in the life of their children's schools;
- Ensure families feel welcomed, valued, and connected to one another, school staff, and to what students are learning and doing in class;
- Encourage families and school staff to engage in regular, two-way meaningful communication about student learning;
- Ensure continuous collaboration between families and school staff to support student learning and healthy development both at home and at school and have regular opportunities to strengthen their knowledge and skills to do so effectively;
- Empower families to be advocates for their own and other children to ensure that students are treated equitably and have access to learning opportunities that will support their success;
- Allow families and school staff to partner in decisions that affect children and families and together inform, influence, and create policies, practices, and programs; and
- Encourage families and school staff to collaborate with members of the community to connect students, families, and staff to expand learning opportunities, community services, and civic preparation.

To the extent feasible and appropriate, the District will attempt to coordinate and integrate parent and family engagement strategies with other relevant federal, state, and local laws and programs, including but not limited to Title I programs.

Cross Reference: Board Policy 2160 Administrative Procedures

Legal Reference: § 10.55.701, ARM Board of Trustees

Policy History:

Adopted on:

Revised on: 11 July 2016
 21 October 2019



Poplar
School District

Items of Interest

9.1

Work Session Dates: None

9.2

Special Meeting Dates: None

9.3

Regular Meeting Date: October 12, 2026



Agenda Number 10: Adjournment

**POPLAR PUBLIC SCHOOLS 9&9B
BOARD AGENDA FACT SHEET
MEETING DATE: September 14, 2026**

SUMMARY: Adjournment for the September 14, 2026 meeting.

The Board Chair will adjourn the meeting.