

# Poplar School District

400 4th Ave West  
Poplar, MT 59255  
(406) 768-6600  
[www.poplarschools.com](http://www.poplarschools.com)

**Lori Smoker**  
Chairman

**Robyn Baker**  
Vice Chairman

**Marva Chapman**  
Trustee

**Kenny Smoker Jr.**  
Trustee

**Jeff Berger**  
Trustee

## AGENDA Regular Board Meeting Monday September 8, 2025 5:15 PM

1. Call Meeting To Order
2. Recognition of Guests
3. Public Comment- 5 Minute Courtesy Limit per Topic

*The Poplar Schools' Board of Trustees welcomes public comment on issues and concerns. This is the point in the meeting for comments on matters not already on the agenda. Comments on agenda items will be accepted when that item comes up during the meeting. Interested persons may also submit views in written form to the Clerk or Superintendent prior to the meeting and those comments will be brought to the attention of the Board during the meeting.*

4. Recognition of Poplar Education Association
5. Consent Agenda: Previous Board Minutes, Warrants and Claims, Budget v. Actual, Investment Reports, and High School Activity Fund.
6. Informational Items
  - 6.1 Superintendent Report
  - 6.2 Administrators' Reports
  - 6.3 Directors Reports
7. Discussion Agenda
  - 7.1: ALC Update
  - 7.2: Purchase Property
  - 7.3: Sports Complex Update
  - 7.4: Funding Information
  - 7.5: Information on summer training
8. Action Agenda
  - 8.1: Personnel Report
  - 8.2: Approval of Scope of Work
  - 8.3: Art Club Redbook
9. Items of Interest
  - 9.1 Work Session Dates
  - 9.2 Special Meeting Dates
  - 9.3 Regular Meeting Dates
10. Adjournment

All meetings are being recorded. Please put electronic devices on silent. Thank You.



# **CONSENT AGENDA**

**Students First**



## Agenda Item Number 5

### **POPLAR PUBLIC SCHOOLS 9&9B BOARD AGENDA FACT SHEET MEETING DATE: September 8, 2025**

SUMMARY: Per Poplar School Board Policy 1420, a *Consent Agenda* is used to expediate business at its meeting. The Poplar School Board approves the use of a consent agenda, which includes those items considered to be routine in nature. Questions or concerns about items in the *Consent Agenda* should be directed to the Superintendent or Clerk prior to the meeting. Singular items that appear on the consent agenda may be redirected to the action section of the agenda by a member of the Poplar School Board. Remaining items will be voted on by a single motion. The approved motion will be recorded in the minutes, including a list of all items appearing on the *Consent Agenda*.

The meeting's Consent Agenda items will include: Minutes of previous meeting, Warrants and Claims, Budget v. Actual, Investment Reports, and High School Activity Fund.

SUPERINTENDENT'S ADVICE: I recommend the sample motion.

Additional Information attached -  
Fund -  
Estimated Cost –

SAMPLE MOTION: *I move to approve the Consent Agenda for September 8, 2025:*

	Motion	Second	Aye	Nay	Abstain	Other
L. Smoker						
R. Baker						
M. Chapman						
K. Smoker						
J. Berger						



**Poplar**

School District

## **PREVIOUS BOARD MINUTES March/Special Meeting Minutes**

**Students First**

## **Regular Board Meeting August 11, 2025**

**Call to Order:** The Regular board meeting of the Board of Trustees called to order by the Chair at 5:16 p.m. Morgan Norgaard the Pledge of Allegiance.  
The School District No. 9 & 9B Trustees present to constitute a quorum were:

Lori Smoker, Chair  
Marva Chapman, Trustee

Robyn Baker, Vice Chair  
Kenny Smoker, Jr., Trustee

### **District Staff:**

Keith Erickson, Superintendent  
Morgan Norgaard  
Coy Weeks  
Clint Linthicum  
Shannon Murphy

Judy Linthicum, Clerk  
John Wetsit  
Greg Gourneau  
Reyna Perez Monteau  
Brock Copenhaver

**Community Member: Natalie Weeks O'Neal**

**Recognition of Guests: None**

**Public Comment: None**

**4.) Recognition of Poplar Education Association: None**

### **5.) Consent Agenda:**

- **Minutes of Regular Board meeting June 23, 2025**
- **Warrants and Claims**
- **Investments Reports July 2025**
- **High School Activity Report**

### **ACTION:**

Kenny Smoker made a motion to approve Minutes of Regular Board meeting Monday June 23, 2025, Warrants and Claims, Investments Reports July 2025, and High School Activity Report.

Second by Robyn Baker

**Vote: 4-0 For**

## **Regular Board Meeting**

### **August 11, 2025**

#### **6) Informational Items**

##### **6.1) Superintendent Report**

###### **Highlights:**

- Summer feed program successful.
- Sports complex is waiting for a scope to present to the BIA.
- Football field lights have been successfully installed.
- Marquee should be here shortly.

##### **6.2) Administrator Reports**

Elementary Principal – John Wetsit, Summer School

High School Principal – Frank Gourneau, Summer School

##### **6.3) Directors Reports**

Buildings and Ground Director - Mike Gorder

Food Service Director - Mary Plante

#### **7.) Discussion Agenda**

##### **7.1) Goals/DLT for 25/26**

For the first time in years our district will be initiating a district leadership team. The district will need a couple of School Board members. The first goal will be to redo the vision and mission statement.

##### **7.2) All Policy Revisions**

Elizabeth Kaleva will redo all of the school policies. We will need to form a policy committee; we will need volunteers from the School Board to sit on the committee.

#### **8.) ACTION AGENDA**

##### **8.1) Personnel Report**

###### **Certified Staff**

Kent Shane Moran	Middle School Teacher	\$48,586
Kenda Stuehm*	High School Music Teacher	\$44,980
Tracey Rumsey*	High School Social Studies	\$44,980
Adella Pugh*	Elementary School Teacher	\$44,980
*pending emergency authorization license		

###### **Classified Staff**

Lafon Copenhaver	Accounts Payable	\$21.15
Tiffany Weinberger	Payroll	\$19.95

###### **Co-and Extra Curricular Staff**

Tracey Rumsey	High School Football	\$4,048
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## **Regular Board Meeting**

**August 11, 2025**

Robbie Whitehawk Jr	High Boys Basketball	\$2,699
Jason Frederick	Assistant High Girls Flag Football	\$4,048
Kara Guilez	Middle School Student Council	\$1,349
Hunter Burshia	5-8 Football	\$3,149
Sam Youngman	5-8 Volleyball	\$3,149
Sunshine Vicente	5-8 Volleyball	\$3,149
Ashley Trottier	Fall High School Cheerleading	\$5,847
Norma Young	Fall Asst High School Cheerleading	\$4,048
Walter Tuss	Fall Sports Trainer	\$5,847
Marvin Youpee	5-8 Wrestling	\$3,149
Andrew Moran	High School Speech & Debate	\$5,847
Tara Zumbrum	High School National Honor Society	\$4,048
Isaiah Drags Wolf	5-8 Drum Group	\$1,349

### **Other**

Jacob Riediger	Website	\$30.00
Morgan Norgaard	Testing Coordinator	\$50.00
Dakota Smith	Student Teacher Middle School	NA

### **Substitutes**

Jennifer Red Thunder	Cafeteria
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### **Resignations**

Owen Grambling	Middle School Teacher
Katie Shelton	Payroll Clerk

### **ACTION:**

Motion made by Robyn Baker to approve Certified staff, Co- Curricular and Extracurricular staff.

Second by Kenny Smoker

**Vote: 4-0 For**

### **8.2) Handbooks**

Handbooks for ready for approval for the 25/26 School Year.

### **ACTION:**

Motion made by Robin Baker to approve the 25/26 School Year.

Second by Marva Chapman

**Vote: 4-0 For**

### **8.3) Waive Board Policy 3141 (out of district)**

## **Regular Board Meeting**

**August 11, 2025**

According to policy 3141 the Board of Trustees needs to approve all out of district students. I am asking the Board of Trustees to waive policy 3141 and give the Superintendent permission to approve out of district students.

**ACTION:**

Motion made by Kenny Smoker Jr. to approve the board policy 3141.

Second by Robyn Baker

**Vote: 4-0 For**

### **8.4) Janitors CBA**

Three-year agreement between the Custodians/MFPE and the School District.

**ACTION:**

Motion made by Robyn Baker to approve the MFPE CBA approval.

Second by Kenny Smoker Jr

**Vote: 4-0 For**

### **8.5) Teamsters (Bus Drivers) CBA**

Three-year agreement between the Teamsters (Bus Drivers) and the School District.

**ACTION:**

Motion made by Robyn Baker to approve the Teamsters CBA.

Second by Marva Chapman

**Vote: 4-0 For**

### **8.6) HPDP MOU approval**

The district needs an MOU with HPDP to continue services in our buildings.

**ACTION:**

Motion made by Marva Chapman to approve the HPDP MOU.

Second by Robyn Baker.

**Vote: 4-0 For**



## **Regular Board Meeting**

**August 11, 2025**

### **8.7) Indian Policies and Procedures BP 7231**

Board policy 7231 needs yearly approval by the Board of Trustees.

#### **ACTION:**

Motion made by Robyn Baker to approve the recommendation for passage of BP 7231.

Second by Kenny Smoker Jr.

**Vote: 4-0 For**

### **8.8) Bus Routes Approval**

All bus routes for SY 2025-26 need Board of Trustees' approval.

#### **ACTION:**

Motion made Robyn Baker approve the bus routes for school year 2025-26.

Second by Marva Chapman.

**Vote: 4-0 For**

### **8.9) SY 25 OPI Budgeted Funds**

The Trustees may continue the meeting from day to day but shall adopt the final budget for the district and determine the amounts to be raised by tax levies for the District not later than August 25<sup>th</sup> and before the computation of the general fund net levy requirements by the County Superintendent and the fixing of the tax levies for each district. Any taxpayer in the District may attend any portion of the Trustees meeting and be heard on the budget of the District or any item or amount contained in the budget.

#### **Elementary:**

101 General Fund	\$5,021,898.22	District Mills 25.19
110 Transportation	\$480,700.00	District Mills 61.26
111 Bus Depreciation	\$1,223,810.76	District Mills 7.46
113 Tuition	\$4,436.03	District Mills .85
114 Retirement	\$1,400,000.00	
128 Technology	\$20,698.14	District Mills -0-
129 Flexibility	\$621,622.94	District Mills -0-
161 Building Reserve	\$660,885.12	District Mills 7.23

#### **High School:**

201 General Fund	\$2,536,300.14	District Mills 13.44
210 Transportation	\$195,200.00	District Mills 5.93
211 Bus Depreciation	\$690,278.22	District Mills 8.35
213 Tuition	\$41,183.26	District Mills 3.04
214 Retirement	\$750,000.00	
228 Technology	\$9,994.66	District Mills -0-
229 Flexibility	\$391,821.54	District Mills -0-
261 Building Reserve	\$350,259.53	District Mills 2.77

#### **ACTION:**

## **Regular Board Meeting**

**August 11, 2025**

Motion made Kenny Smoker approve of the budgeted funds for school year 25/26 as presented.

Second by Robyn Baker.

**Vote: 4-0 For**

### **8.10) Offer/Purchase of ALC property**

314 F Street West location (the district previously owned this property.)

#### **ACTION:**

Motion made Robyn Baker approve the purchase of ALC property for \$35,000.

Second by Kenny Smoker Jr.

**Vote: 4-0 For**

### **9.) Items of Interest**

9.1) Work Session Date: None

9.2) Special Meeting Date: if needed

9.3) Next Regular Meeting: September 8, 2025

#### **Adjourn**

**Lori Smoker adjourned at 6:40 p.m. on August 11, 2025.**

**ATTEST:**

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**Judy Linthicum, Board Clerk**

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**Lori Smoker, Chair**



**Poplar**

School District

## **WARRANTS AND CLAIMS**

**Students First**

08/25/25  
15:05:12

POPLAR SCHOOLS  
Claim Approval List  
For the Accounting Period: 8/25

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Report ID: AP100

\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
70783		10044 DACOTAH PAPER CO.	2,975.20						
1		83506 08/18/25 copier paper diistrict wide	371.90*		126 14 100-1000		610		
2		83506 08/18/25 copier paper diistrict wide	371.90*		126 14 280-1000		610		
3		83506 08/18/25 copier paper diistrict wide	371.90*		126 15 100-1000		610		
4		83506 08/18/25 copier paper diistrict wide	371.90*		126 15 280-1000		610		
5		83506 08/18/25 copier paper diistrict wide	371.90*		126 50 100-1000		610		
6		83506 08/18/25 copier paper diistrict wide	371.90*		126 50 280-1000		610		
7		83506 08/18/25 copier paper diistrict wide	371.90*		226 16 100-1000		610		
8		83506 08/18/25 copier paper diistrict wide	371.90*		226 16 280-1000		610		
70784		24853 AMERICAN FIDELITY ADMINISTRATIVE	1,659.35						
1		77134 08/19/25 employer reportinmg annual fee	1,327.48*		126 90 100-2300		610		
2		77134 08/19/25 employer reportinmg annual fee	331.87*		226 16 100-2300		610		
70785		20096 SUPER DUPER PUBLICATIONS	396.57						
1		2997245A 07/09/25 Awareness Skill Strips,	396.57*	39150	126 14 280-1000		610		
70787		22685 INDEPENDENCE BANK	103,183.50						
1		CC-13670 07/22/25 Room charges to be credited	23.73		126 625				
MISC VENDOR					CC Accounting: 126-	90-100-2300-582			
2		CC-13670 07/24/25 BACK TO SCHOOL T-SHIRTS	3,464.00		115 625			315	
CUSTOMINK, LLC					CC Accounting: 115-	90-494-2115-610-315			
3		CC-13670 07/29/25 WELCOME BACK ADMIN 1ST DAY	35.40		126 625				
MAIN STREET GROCERY					CC Accounting: 126-	90-100-2300-610			
4		CC-13670 07/29/25 WELCOME BACK ADMIN 1ST DAY	69.00		126 625				
MISC VENDOR					CC Accounting: 126-	90-100-2300-610			
5		CC-13670 08/13/25 SCHOOL CALENDAR MAGNETS	2,097.00		115 625			315	
MISC VENDOR					CC Accounting: 115-	90-494-2115-610-315			
6		CC-13670 08/13/25 YEAREND APPRECIATE SUMMER WO	192.55		126 625				
REYNOLDS SUPERMARKET					CC Accounting: 126-	90-100-2300-610			
7		CC-13670 08/01/25 YEAREND APPRECIATE SUMMER WO	23.39		126 625				
MAIN STREET GROCERY					CC Accounting: 126-	90-100-2300-610			
8		CC-13671 07/30/25 NECKBELTS ASST COLORS, SUB M	334.75		126 625				
MUSIC K8					CC Accounting: 126-	15-100-1000-610			
9		CC-13671 07/30/25 SHAKERS,CLAVES,CATANET, MUS	207.68		126 625				
MUSIC K8					CC Accounting: 126-	15-100-1000-610			
10		CC-13671 08/08/25 CERT,FOLDERS,BOX,SCRIBBLER,	145.63		126 625				
MISC VENDOR					CC Accounting: 126-	15-100-1000-610			
11		CC-13671 08/05/25 STATEMENT FEE	3.00		126 625				
MISC VENDOR					CC Accounting: 126-	15-100-1000-610			
12		CC-13671 08/04/25 POSTERSET,BDAYPENCIL,FLASHCA	410.31		126 625				
MISC VENDOR					CC Accounting: 126-	15-100-1000-610			

08/25/25  
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POPLAR SCHOOLS  
Claim Approval List  
For the Accounting Period: 8/25

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\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
13		CC-13672 07/17/25 INCENTIVES FOR HS SUMMERSCHO	1,092.84		115 625			50	
WALMART					CC Accounting: 115-	50-100-1000-610-	50		
14		CC-13672 07/23/25 PIZZA FOR SUMMER SCHOOL GRAD	410.23		115 625			50	
MISC VENDOR					CC Accounting: 115-	50-100-1000-610-	50		
15		CC-13672 07/29/25 PRINTED ENVELOPES HS	1,371.00		226 625				
GLASGOW COURIER					CC Accounting: 226-	16-100-1000-610			
16		CC-13672 07/31/25 WELCOME BACK SUPPLY KIT HS	1,123.12		226 625				
POSITIVE PROMOTIONS					CC Accounting: 226-	16-100-1000-610			
17		CC-13672 08/01/25 PIZZA WELCOME BACK	25.00		226 625				
BUCKHORN CAFE					CC Accounting: 226-	16-100-1000-610			
18		CC-13673 07/08/25 ROOM S DANIELS FROG ST CURR	165.39		115 625			315	
MISC VENDOR					CC Accounting: 115-	15-494-2213-582-315			
19		CC-13673 07/08/25 TRANS S DANIELS FROG ST CURR	45.00		115 625			315	
MISC VENDOR					CC Accounting: 115-	15-494-2213-582-315			
20		CC-13673 07/10/25 ROOM S DANIELS FROG ST CURRI	400.65		115 625			315	
MISC VENDOR					CC Accounting: 115-	15-494-2213-582-315			
21		CC-13673 07/11/25 ROOM S DANIELS FROG ST CURRI	337.75		115 625			315	
MISC VENDOR					CC Accounting: 115-	15-494-2213-582-315			
22		CC-13673 07/11/25 TRANS S DANIELS FROG ST CURR	45.00		115 625			315	
MISC VENDOR					CC Accounting: 115-	15-494-2213-582-315			
23		CC-13673 07/31/25 STAFF APPRECIATE COFFEE	16.25		126 625				
MISC VENDOR					CC Accounting: 126-	90-100-2500-610			
24		CC-13675 07/21/25 TRAVEL TO JMG TRAINING	40.51		115 625			50	
CONOCO					CC Accounting: 115-	50-100-1000-582-	50		
25		CC-13675 07/21/25 MEAL TRAVEL TO JMG TRAINING	24.50		115 625			50	
MISC VENDOR					CC Accounting: 115-	50-100-1000-582-	50		
26		CC-13675 07/22/25 MEAL TRAVEL TO JMG TRAINING	19.00		115 625			50	
MISC VENDOR					CC Accounting: 115-	50-100-1000-582-	50		
27		CC-13675 07/22/25 MEAL TRAVEL TO JMG TRAINING	21.99		115 625			50	
MISC VENDOR					CC Accounting: 115-	50-100-1000-582-	50		
28		CC-13675 07/23/25 MEAL TRAVEL TO JMG TRAINING	45.00		115 625			50	
MISC VENDOR					CC Accounting: 115-	50-100-1000-582-	50		
29		CC-13675 07/23/25 MEAL TRAVEL TO JMG TRAINING	13.00		115 625			50	
MISC VENDOR					CC Accounting: 115-	50-100-1000-582-	50		
30		CC-13675 07/23/25 GAS TRAVEL TO JMG TRAINING	36.91		115 625			50	
MISC VENDOR					CC Accounting: 115-	50-100-1000-582-	50		
31		CC-13675 07/23/25 ROOM TRAVEL TO JMG TRAINING	289.12		115 625			50	
MISC VENDOR					CC Accounting: 115-	50-100-1000-582-	50		
32		CC-13675 07/23/25 GAS TRAVEL TO JMG TRAINING	36.58		115 625			50	
MISC VENDOR					CC Accounting: 115-	50-100-1000-582-	50		
33		CC-13676 07/08/25 SM TOTE FOR PURCHASES ORDERS	16.00		126 625				
FAMILY DOLLAR					CC Accounting: 126-	90-100-2500-610			
34		CC-13676 07/09/25 TOILET,CINCHVALVES,CARPETTRI	174.28		115 625			31	
MENARDS					CC Accounting: 115-	-100-2620-440-	31		

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POPLAR SCHOOLS  
Claim Approval List  
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\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/				
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
35	CC-13676 07/09/25 TANKSPRAYER, TRAILORS	48.49		126 625			
MENARDS			CC Accounting: 126-	90-100-2600-615			
36	CC-13676 07/30/25 FILE CRATE	12.90		126 625			
WALMART			CC Accounting: 126-	90-100-2500-610			
37	CC-13676 07/14/25 TRIM CARPET MOULDING, CARPET	112.87		115 625			31
FARMERS UNION LUMBER COMPANY			CC Accounting: 115-	-100-2620-440-	31		
38	CC-13676 07/30/25 NAILS, MOULDING, TRAILORS	16.76		115 625			31
FARMERS UNION LUMBER COMPANY			CC Accounting: 115-	-100-2620-440-	31		
39	CC-13676 07/30/25 BLEACH TRAILORS	7.50		115 625			31
FAMILY DOLLAR			CC Accounting: 115-	-100-2620-440-	31		
40	CC-13676 07/30/25 CHR TRIPLE LEVER STRAINER	12.98		115 625			31
FARMERS UNION LUMBER COMPANY			CC Accounting: 115-	-100-2620-440-	31		
41	CC-13677 07/07/25 LUMBER	6,531.00		126 625			
MARKS LUMBER			CC Accounting: 126-	90-100-2600-440			
42	CC-13677 07/08/25 ELECTRICITY TRAILORS	798.52		115 625			31
SHERIDAN ELECTRIC CO-OP			CC Accounting: 115-	-100-2620-410-	31		
43	CC-13677 07/09/25 EXPOMARKERS, CRAYONS, HEADPHON	540.68		126 625			
WALMART			CC Accounting: 126-	14-100-1000-610			
44	CC-13677 07/18/25 CERTIFICATES/ELEM	215.90		126 625			
MISC VENDOR			CC Accounting: 126-	15-100-2120-610			
45	CC-13677 07/09/25 AUTO UP KEEP 5TH EDITION TEX	2,640.00		226 625			
MISC VENDOR			CC Accounting: 226-	16-100-2210-640			
46	CC-13677 07/09/25 HS WEIGHTLIFTING PLATES	555.33		226 625			
MISC VENDOR			CC Accounting: 226-	16-100-1000-610			
47	CC-13677 07/09/25 LABELS, FILING LABELS, INSERTS	145.04		226 625			
AVERY			CC Accounting: 226-	16-280-1000-610			
48	CC-13677 07/09/25 ACCOUNTING SIMULATIONS	550.35		226 625			
MISC VENDOR			CC Accounting: 226-	16-100-2210-610			
49	CC-13677 07/09/25 20 STEEL SHOP STOOLS	4,415.99		226 625			
MISC VENDOR			CC Accounting: 226-	16-100-1000-610			
50	CC-13677 07/22/25 BACKPACKS	168.00		115 625			52
AMAZON			CC Accounting: 115-	15-100-2130-610-	52		
51	CC-13677 07/22/25 DEODORANT, HEALTH GRANT	67.88		115 625			52
AMAZON			CC Accounting: 115-	15-100-2130-610-	52		
52	CC-13677 07/23/25 SWEATSHIRTS/HEALTH GRANT	302.10		115 625			52
AMAZON			CC Accounting: 115-	15-100-2130-610-	52		
53	CC-13677 07/23/25 PENCILS/ELEM	27.00		126 625			
AMAZON			CC Accounting: 126-	15-100-1000-610			
54	CC-13677 07/23/25 THROW BLANKETS/HEALTH GRANT	284.97		115 625			52
AMAZON			CC Accounting: 115-	15-100-2130-610-	52		
55	CC-13677 07/23/25 BODYWASH, PILLOWS, TOILETRIES	22.98		115 625			52
AMAZON			CC Accounting: 115-	15-100-2130-610-	52		
56	CC-13677 07/23/25 BODYWASH, PILLOWS, TOILETRIES	299.30		115 625			52
AMAZON			CC Accounting: 115-	15-100-2130-610-	52		

08/25/25  
15:05:12

POPLAR SCHOOLS  
Claim Approval List  
For the Accounting Period: 8/25

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\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/			
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
57		CC-13677 07/24/25 GRAPH COMPOSITION NOTEBOOK	79.19		126 625				
AMAZON				CC Accounting: 126-	15-100-1000-610				
58		CC-13677 07/25/25 HEALTH CARE ITEMS HEALTH GRA	95.27		115 625				52
AMAZON				CC Accounting: 115-	15-100-2130-610-		52		
59		CC-13677 07/25/25 HEALTH CARE ITEMS HEALTH GRA	574.11		115 625				52
AMAZON				CC Accounting: 115-	15-100-2130-610-		52		
60		CC-13677 07/25/25 HEALTH CARE ITEMS HEALTH GRA	233.33		115 625				52
AMAZON				CC Accounting: 115-	15-100-2130-610-		52		
61		CC-13677 07/25/25 HEALTH CARE ITEMS HEALTH GRA	3,272.03		115 625				52
AMAZON				CC Accounting: 115-	15-100-2130-610-		52		
62		CC-13677 07/23/25 MULTICULTURAL DOLLS/ELEM	59.27		126 625				
AMAZON				CC Accounting: 126-	15-100-1000-610				
63		CC-13677 07/24/25 STICKERS,FIDGETS,DECALS	85.47		115 625				52
AMAZON				CC Accounting: 115-	15-100-2130-610-		52		
64		CC-13677 07/25/25 STICKERS,FIDGETS,DECALS	69.83		115 625				52
AMAZON				CC Accounting: 115-	15-100-2130-610-		52		
65		CC-13677 07/23/25 TAG LABELS CREATIVE TEACH	12.24		126 625				
AMAZON				CC Accounting: 126-	15-100-1000-610				
66		CC-13677 07/25/25 WALLDECOR,STICKERS,GLUE,BAND	536.01		126 625				
AMAZON				CC Accounting: 126-	15-100-1000-610				
67		CC-13677 07/28/25 DESK DIVIDER/ELEM	66.57		126 625				
AMAZON				CC Accounting: 126-	15-100-1000-610				
68		CC-13677 07/25/25 CALENDAR,DECORATIONS,GLITTER	358.03		126 625				
AMAZON				CC Accounting: 126-	15-100-1000-610				
69		CC-13677 07/25/25 SET OF 5 MAGNETIC DRY ERASE	245.70		126 625				
AMAZON				CC Accounting: 126-	15-100-1000-610				
70		CC-13677 07/28/25 MAGNETIC ALPHBET	34.29		126 625				
AMAZON				CC Accounting: 126-	15-100-1000-610				
71		CC-13677 07/22/25 BULLETIN BOARDERS,WATER BOTT	1,204.99		126 625				
AMAZON				CC Accounting: 126-	15-100-1000-610				
72		CC-13677 07/27/25 FAST PUSH FIDGET TOYS	69.95		126 625				
AMAZON				CC Accounting: 126-	15-100-1000-610				
73		CC-13677 07/29/25 DESKTOP HELPERS	31.67		126 625				
AMAZON				CC Accounting: 126-	15-100-1000-610				
74		CC-13677 07/29/25 FIDGETTOYS HAND HELD	21.37		126 625				
AMAZON				CC Accounting: 126-	15-100-1000-610				
75		CC-13677 07/28/25 CHALK,PENCILS,COLORS,PLANNER	329.84		126 625				
AMAZON				CC Accounting: 126-	15-100-1000-610				
76		CC-13677 07/30/25 FOLDERS/NAMEPLATES	59.50		126 625				
AMAZON				CC Accounting: 126-	15-100-1000-610				
77		CC-13677 07/28/25 HALLOWEEN GIFT BAGS	38.99		126 625				
AMAZON				CC Accounting: 126-	15-100-1000-610				
78		CC-13677 07/28/25 LAMINATING PAPERS/CLRO SUPPL	1,105.72		126 625				
AMAZON				CC Accounting: 126-	15-100-1000-610				

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\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/					
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
79	CC-13677 07/28/25 SUPERSAVER CRAFT KIT	18.97		126 625				
AMAZON			CC Accounting: 126-	15-100-1000-610				
80	CC-13677 07/29/25 LEARNING COUNTERS	30.98		126 625				
AMAZON			CC Accounting: 126-	15-100-1000-610				
81	CC-13677 07/30/25 CARDSTOCK ASTRO COLORS	136.85		126 625				
AMAZON			CC Accounting: 126-	15-100-1000-610				
82	CC-13677 07/30/25 5 PKGS COLORED CHALK	46.15		126 625				
AMAZON			CC Accounting: 126-	15-100-1000-610				
83	CC-13677 07/30/25 12 PKGS DESK CALENDAR	154.92		226 625				
AMAZON			CC Accounting: 226-	16-100-1000-610				
84	CC-13677 07/31/25 PENS, LABELS, BATTERIES	140.63		226 625				
AMAZON			CC Accounting: 226-	16-100-1000-610				
85	CC-13677 07/30/25 BIRTHDAY CALENDAR	13.95		126 625				
AMAZON			CC Accounting: 126-	15-100-1000-610				
86	CC-13677 07/31/25 MARKERS	79.39		126 625				
AMAZON			CC Accounting: 126-	15-100-1000-610				
87	CC-13677 07/31/25 DRYERASE, COLORED PAPER, PLANN	257.48		126 625				
AMAZON			CC Accounting: 126-	15-100-1000-610				
88	CC-13677 07/31/25 PENCILS, PLAYDOH, PENS	68.84		126 625				
AMAZON			CC Accounting: 126-	15-100-1000-610				
89	CC-13677 07/31/25 ERASERS, PENCILS, AWARDS, PUZZL	275.56		126 625				
AMAZON			CC Accounting: 126-	15-100-1000-610				
90	CC-13677 07/31/25 ERASERS, PENCILS, AWARDS, PUZZL	39.98		126 625				
AMAZON			CC Accounting: 126-	15-100-1000-610				
91	CC-13677 07/31/25 SWEET CLASSROOM TODAY CHART	8.80		126 625				
AMAZON			CC Accounting: 126-	15-100-1000-610				
92	CC-13677 07/31/25 DRY ERASE MARKERS	41.59		126 625				
AMAZON			CC Accounting: 126-	15-100-1000-610				
93	CC-13677 07/31/25 WILDLIFE JIGSAW PUZZLE	21.98		126 625				
AMAZON			CC Accounting: 126-	15-100-1000-610				
94	CC-13677 07/30/25 4 KITCHEN AID HAND MIXER	299.96		226 625				
AMAZON			CC Accounting: 226-	16-100-1000-610				
95	CC-13677 07/31/25 COLORED LOOSE LEAF PAPER	19.99		126 625				
AMAZON			CC Accounting: 126-	15-100-1000-610				
96	CC-13677 07/31/25 PENS, WORKBOOK, PENCILS, CHALK	127.11		126 625				
AMAZON			CC Accounting: 126-	15-100-1000-610				
97	CC-13677 07/31/25 FLOWERPOTS, TICTACTOE	82.24		126 625				
AMAZON			CC Accounting: 126-	15-100-1000-610				
98	CC-13677 07/31/25 ASTRO BRIGHT COLORED PAPER	30.94		126 625				
AMAZON			CC Accounting: 126-	15-100-1000-610				
99	CC-13677 08/01/25 ADAPTERS, MOUSES, CHARGER	249.39		126 625				
AMAZON			CC Accounting: 126-	14-141-1000-610				
100	CC-13677 08/01/25 MONITOR LED	89.96		126 625				
AMAZON			CC Accounting: 126-	14-141-1000-610				



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\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
101		CC-13677 08/01/25 ERASERS PINK CAPPED	57.99		126 625			
AMAZON					CC Accounting: 126-	15-141-1000-610		
102		CC-13677 08/02/25 15 BOXES BIC ROUND PENS	228.75		115 625			700
AMAZON					CC Accounting: 115-	90-470-1000-610-700		
103		CC-13677 08/02/25 MEGA PACK CRAYONS	25.70		115 625			700
AMAZON					CC Accounting: 115-	15-470-1000-610-700		
104		CC-13677 08/03/25 NOTEBOOKS	778.20		115 625			700
AMAZON					CC Accounting: 115-	90-470-1000-610-700		
105		CC-13677 08/03/25 PRESCHOOL & K CRAYONS	254.30		115 625			700
AMAZON					CC Accounting: 115-	15-470-1000-610-700		
106		CC-13677 08/03/25 1-4 CRAYONS	254.30		115 625			700
AMAZON					CC Accounting: 115-	15-470-1000-610-700		
107		CC-13677 08/04/25 DRY ERASE MARKERS	22.99		226 625			
AMAZON					CC Accounting: 226-	16-280-1000-610		
108		CC-13677 08/04/25 WATER BOTTLES 72	113.99		115 625			700
AMAZON					CC Accounting: 115-	15-470-1000-610-700		
109		CC-13677 08/04/25 SHOP FAN	109.99		126 625			
AMAZON					CC Accounting: 126-	15-910-3100-610		
110		CC-13677 08/04/25 BULK CRAYOLA CRAYONS	252.00		115 625			700
AMAZON					CC Accounting: 115-	15-470-1000-610-700		
111		CC-13677 08/04/25 NOTEBOOKS MIDDLE SCHOOL	297.90		115 625			700
AMAZON					CC Accounting: 115-	50-470-1000-610-700		
112		CC-13677 08/04/25 PENCILS HIGH SCHOOL	205.36		115 625			700
AMAZON					CC Accounting: 115-	90-470-1000-610-700		
113		CC-13677 07/16/25 DRONFLY DRONES	20,719.00		226 625			
MISC VENDOR					CC Accounting: 226-	16-100-1000-730		
114		CC-13677 08/25/25 DISTRICT PHONES ELEM	1,505.95		126 625			
NEMONT TELEPHONE COOPERATIVE, INC.					CC Accounting: 126-	15-100-2600-531		
115		CC-13677 08/25/25 DISTRICT PHONES HS	1,505.95		226 625			
NEMONT TELEPHONE COOPERATIVE, INC.					CC Accounting: 226-	16-100-2600-531		
116		CC-13677 08/25/25 DISTRICT PHONES MS	752.98		126 625			
NEMONT TELEPHONE COOPERATIVE, INC.					CC Accounting: 126-	14-100-2600-531		
117		CC-13677 08/25/25 DISTRICT PHONES MS	752.97		126 625			
NEMONT TELEPHONE COOPERATIVE, INC.					CC Accounting: 126-	50-100-2600-531		
118		CC-13677 08/25/25 DISTRICT PHONES TRANSPORTATI	100.35		110 625			
NEMONT TELEPHONE COOPERATIVE, INC.					CC Accounting: 110-	15-100-2700-531		
119		CC-13677 08/25/25 DISTRICT PHONES MAINT	90.11		126 625			
NEMONT TELEPHONE COOPERATIVE, INC.					CC Accounting: 126-	90-100-2600-531		
120		CC-13677 08/25/25 DISTRICT TECH PHOES	125.91		126 625			
NEMONT TELEPHONE COOPERATIVE, INC.					CC Accounting: 126-	50-100-2600-531		
121		CC-13677 07/11/25 CREDIT	-150.00		126 625			
MISC VENDOR					CC Accounting: 126-	90-100-2300-582		
122		CC-13678 07/07/25 SUBSCRIPTION TO CANVA	15.00		126 625			
MISC VENDOR					CC Accounting: 126-	15-100-2400-610		

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\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
123	CC-13679 07/07/25 ZOOM CLOUD RECORDING	10.00		226	625		
MISC VENDOR			CC Accounting:	226-	16-141-1000-610		
124	CC-13679 07/21/25 LENOVO THINK CENTER	923.54		126	625		
STAPLES TECHNOLOGY SOLUTIONS			CC Accounting:	126-	14-141-1000-610		
125	CC-13679 07/23/25 CAMERA,DOMBUBBLE, COVER	3,444.00		226	625		
T.E.S.T.			CC Accounting:	226-	16-141-1000-610		
126	CC-13679 07/31/25 SCREWS	17.01		126	625		
MISC VENDOR			CC Accounting:	126-	14-141-1000-610		
127	CC-13679 07/30/25 THINKSTATION	913.44		226	625		
STAPLES TECHNOLOGY SOLUTIONS			CC Accounting:	226-	16-141-1000-610		
128	CC-13679 08/04/25 ZOOM CLOUD RECORDING	10.00		226	625		
MISC VENDOR			CC Accounting:	226-	16-141-1000-610		
129	CC-13679 08/05/25 CREDIT WALMART	-648.00		226	625		
MISC VENDOR			CC Accounting:	226-	16-141-1000-610		
130	CC-13680 07/07/25 AIR FRESHNER	13.00		110	625		
FAMILY DOLLAR			CC Accounting:	110-	15-100-2700-610		
131	CC-13680 07/14/25 ADAPTER & AIR FILTERS	36.47		110	625		
WOLF CITY AUTO INC.			CC Accounting:	110-	15-100-2700-440		
132	CC-13680 07/15/25 WRENCH SET	285.95		110	625		
CURTISS FARM & AUTO			CC Accounting:	110-	50-100-2700-440		
133	CC-13680 07/21/25 4BLUE GALLON DEF 55	1,213.56		110	625		
WOLF CITY AUTO INC.			CC Accounting:	110-	50-100-2700-440		
134	CC-13680 07/29/25 20PREVAIL GREY BACK COVERS	1,245.00		210	625		
MISC VENDOR			CC Accounting:	210-	16-100-2700-440		
135	CC-13680 07/30/25 HOSES,ORANGECLEANING,	114.51		110	625		
WOLF CITY AUTO INC.			CC Accounting:	110-	14-100-2700-440		
136	CC-13680 07/30/25 NAPA FLEET RUNNER	160.98		110	625		
WOLF CITY AUTO INC.			CC Accounting:	110-	15-100-2700-440		
137	CC-13680 08/03/25 HYDROFLEXHOSE,ALUMINUMNOZZLE	105.78		110	625		
MENARDS			CC Accounting:	110-	15-100-2700-440		
138	CC-13681 07/07/25 GAS SUMMIT TRAINING	40.75		215	625		305
CONOCO			CC Accounting:	215-	16-420-2210-582-305		
139	CC-13681 07/11/25 GAS SUMMIT TRAINING	55.00		215	625		305
MISC VENDOR			CC Accounting:	215-	16-420-2210-582-305		
140	CC-13681 07/12/25 GAS SUMMIT TRAINING	52.00		215	625		305
MISC VENDOR			CC Accounting:	215-	16-420-2210-582-305		
141	CC-13681 07/12/25 GAS SUMMIT TRAINING	47.10		215	625		305
MISC VENDOR			CC Accounting:	215-	16-420-2210-582-305		
142	CC-13681 07/12/25 GAS SUMMIT TRAINING	34.10		215	625		305
MISC VENDOR			CC Accounting:	215-	16-420-2210-582-305		
143	CC-13682 07/07/25 FLOORING AND WOODS	15,613.52		126	625		
MENARDS			CC Accounting:	126-	90-100-2600-615		
144	CC-13682 07/07/25 LUNCH	26.32		126	625		
MISC VENDOR			CC Accounting:	126-	90-100-2600-582		

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\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/			
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
145		CC-13682 07/09/25 PATPET ENHANCED REPELLENT	159.95		226 625				
MISC VENDOR					CC Accounting: 226-	16-100-2600-615			
146		CC-13682 07/21/25 RUBBER WALL BASE,ADHESIVE	674.72		226 625				
MENARDS					CC Accounting: 226-	16-100-2600-615			
147		CC-13682 07/21/25 GAS	47.45		126 625				
MISC VENDOR					CC Accounting: 126-	90-100-2600-624			
148		CC-13682 07/21/25 LUNCH	26.85		126 625				
MISC VENDOR					CC Accounting: 126-	90-100-2600-582			
149		CC-13682 07/22/25 ICE MACHINE	1,399.00		226 625				
WEBSTAUANT STORE					CC Accounting: 226-	16-100-2600-660			
150		CC-13682 08/04/25 MAINT SUPPLIES	114.08		226 625				
MISC VENDOR					CC Accounting: 226-	16-100-2600-615			
151		CC-13683 07/30/25 RUNNING SHOES HOMELESS	2,960.00		115 625			315	
BSN SPORTS					CC Accounting: 115-	90-494-2115-617-315			
152		CC-13683 07/07/25 ALO READING K-6 MANUAL ENTRY	1,200.00		126 625				
VOYAGER SOPRIS LEARNING					CC Accounting: 126-	15-100-2210-680			
153		CC-13683 07/07/25 ACADIENCE P-K RENEWAL PKG	171.60		126 625				
VOYAGER SOPRIS LEARNING					CC Accounting: 126-	15-100-1000-680			
154		CC-13684 07/10/25 HIGH SCHOOL ANNUALS	3,345.00		115 625			700	
MIX BOOKS					CC Accounting: 115-	90-470-1000-610-700			
70788		10069 MONTANA DAKOTA UTILITIES	10,206.78						
CHARGES FOR THE MONTH OF AUGUST 2025									
1		082525 08/25/25 ADMIN - GAS	26.62*		126 90 100-2600		411		
2		082525 08/25/25 ADMIN -ELECTRICAL	256.48*		126 90 100-2600		412		
3		082525 08/25/25 MAINT SHOP GAS	26.62*		126 90 100-2600		411		
4		082525 08/25/25 MAINT SHOP ELECTRICAL	69.13*		126 90 100-2600		412		
5		082525 08/25/25 BUS GARAGE GAS	30.92*		126 90 100-2600		411		
6		082525 08/25/25 BUS GARAGE - ELECTRICAL	109.41*		126 90 100-2600		412		
7		082525 08/25/25 ELEM SCHOOL - GAS	79.08*		126 90 100-2600		411		
8		082525 08/25/25 ELEM SCHOOL - ELECTRICAL	2,328.17*		126 90 100-2600		412		
9		082525 08/25/25 MIDDLE SCHOOL - GAS	79.07*		126 90 100-2600		411		
10		082525 08/25/25 MIDDLE SCHOOL - ELECTRICAL	2,328.17*		126 90 100-2600		412		
11		082525 08/25/25 HIGH SCHOOL - GAS	122.45*		226 16 100-2600		411		
12		082525 08/25/25 HIGH SCHOOL - ELECTRICAL	3,653.77*		226 16 100-2600		412		
13		082525 08/25/25 413 W HWY 2	28.76*		226 16 100-2600		411		
14		082525 08/25/25 413 W HWY 2	95.93*		226 16 100-2600		412		
15		082525 08/25/25 317 W HWY 2	21.45*		226 16 100-2600		411		
16		082525 08/25/25 317 W HWY 2	68.10*		226 16 100-2600		412		
17		082525 08/25/25 FOOTBALL FIELD	75.93*		226 16 100-2600		412		
18		082525 08/25/25 407 4TH AVE W GAS & ELECTRICAL	91.96		115 100-2620		410	31	
19		082525 08/25/25 APT GAS/ELECTRICITY 1A	38.48		115 100-2620		410	31	
20		082525 08/25/25 APT GAS/ELECTRICITY 1B	32.81		115 100-2620		410	31	

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Claim	Warrant	Vendor #/Name	Amount	Acct/Source/					
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
21		082525 08/25/25 APT GAS/ELECTRICITY 1C	115.97		115	100-2620	410	31	
22		082525 08/25/25 APT GAS/ELECTRICITY 2A	26.40		115	100-2620	410	31	
23		082525 08/25/25 APT GAS/ELECTRICITY 2B	79.21		115	100-2620	410	31	
24		082525 08/25/25 APT GAS/ELECTRICITY 2C	74.52		115	100-2620	410	31	
25		082525 08/25/25 APT GAS/ELECTRICITY 3A	122.01		115	100-2620	410	31	
26		082525 08/25/25 APT GAS/ELECTRICITY 3B	23.80		115	100-2620	410	31	
27		082525 08/25/25 APT GAS/ELECTRICITY 3C	36.76		115	100-2620	410	31	
28		082525 08/25/25 APT GAS/ELECTRICITY 4A	16.15		115	100-2620	410	31	
29		082525 08/25/25 APT GAS/ELECTRICITY 4B	36.52		115	100-2620	410	31	
30		082525 08/25/25 APT GAS/ELECTRICITY 4C	6.16		115	100-2620	410	31	
31		082525 08/25/25 APT GAS/ELECTRICITY 5A	75.75		115	100-2620	410	31	
32		082525 08/25/25 APT GAS/ELECTRICITY 5B	17.89		115	100-2620	410	31	
33		082525 08/25/25 APT GAS/ELECTRICITY 5C	12.33		115	100-2620	410	31	

# of Claims 5 Total: 118,421.40 # of Vendors 5

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POPLAR SCHOOLS  
Fund Summary for Claims  
For the Accounting Period: 8/25

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Fund/Account	Amount
110 Elementary Transportation Fund	
101	2,030.60
115 Elementary Miscellaneous Programs Fund	
101	24,704.87
126 Elementary Impact Aid Fund	
101	45,323.45
210 High School Transportation Fund	
101	1,245.00
215 High School Miscellaneous Programs Fund	
101	228.95
226 High School Impact Aid Fund	
101	44,888.53
Total:	118,421.40

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POPLAR SCHOOLS  
Claim Approval Signature Page  
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I have carefully examined the above CLAIM APPROVAL LIST and refer  
the same to the Board of Trustees.

Approved by Board of Finance Committee:

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I hereby certify that the above is correct

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Business Manager/Clerk

08/15/25  
14:00:02

POPLAR SCHOOLS  
Claim Approval List  
For the Accounting Period: 8/25

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\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
70778		26072 Eagleman Creations LLC	4,500.00						
1		005 08/12/25 DEPOSIT FOR LABOR & CONST.	4,500.00*		115 90 100-4600		720	378	
70779		26073 CAMA GORILLA CONSTRUCTION, LLC	5,000.00						
1		16925 08/12/25 DEPOSIT FOR ROOF	5,000.00*		115 90 100-4600		720	378	
# of Claims		2	Total:	9,500.00	# of Vendors	2			

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POPLAR SCHOOLS  
Fund Summary for Claims  
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Fund/Account	Amount
115 Elementary Miscellaneous Programs Fund 101	9,500.00
Total:	9,500.00



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14:00:02

POPLAR SCHOOLS  
Claim Approval Signature Page  
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Report ID: AP100A

I have carefully examined the above CLAIM APPROVAL LIST and refer  
the same to the Board of Trustees.

Approved by Board of Finance Committee:

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\_\_\_\_\_  
\_\_\_\_\_

I hereby certify that the above is correct

\_\_\_\_\_

Business Manager/Clerk

08/28/25  
10:02:59

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Report ID: AP100

\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/				
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
70789	26072 Eagleman Creations LLC	6,500.00					
1	004 08/28/25 WORK ON ALC BUILDING	6,500.00*		115 90 100-4600		720	378
# of Claims 1		Total: 6,500.00	# of Vendors 1				

08/28/25  
10:03:00

POPLAR SCHOOLS  
Claim from Another Period Cancelled in  
For the Accounting Period: 8/25

Page: 2 of 4  
Report ID: AP100

\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
		*** Cancelled in 8/25 ***							
		*** Claim from another period (12/23) ***							
69124		22295 NEMHS	67.50						
		Cinnamon rolls for MS parent teacher conferences							
1		152507 11/07/23 Cinnamon rolls PT conf	67.50*		126 50 100-1000		610		
		# of Claims 1	Total: 67.50	# of Vendors 1					

08/28/25  
10:03:02

POPLAR SCHOOLS  
Fund Summary for Claims  
For the Accounting Period: 8/25

Page: 3 of 4  
Report ID: AP110

Fund/Account	Amount
115 Elementary Miscellaneous Programs Fund	
101	6,500.00
126 Elementary Impact Aid Fund	
101	-67.50
Total:	6,432.50

08/28/25  
10:03:02

POPLAR SCHOOLS  
Claim Approval Signature Page  
For the Accounting Period: 8 / 25

Page: 4 of 4  
Report ID: AP100A

I have carefully examined the above CLAIM APPROVAL LIST and refer  
the same to the Board of Trustees.

Approved by Board of Finance Committee:

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I hereby certify that the above is correct

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Business Manager/Clerk

08/15/25  
14:00:02

POPLAR SCHOOLS  
Claim Approval List  
For the Accounting Period: 8/25

Page: 1 of 3  
Report ID: AP100

\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/			
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
70778		26072 Eagleman Creations LLC	4,500.00						
1		005 08/12/25 DEPOSIT FOR LABOR & CONST.	4,500.00*		115 90 100-4600		720	378	
70779		26073 CAMA GORILLA CONSTRUCTION, LLC	5,000.00						
1		16925 08/12/25 DEPOSIT FOR ROOF	5,000.00*		115 90 100-4600		720	378	
# of Claims		2	Total:	9,500.00	# of Vendors	2			

08/15/25  
14:00:02

POPLAR SCHOOLS  
Fund Summary for Claims  
For the Accounting Period: 8/25

Page: 2 of 3  
Report ID: AP110

Fund/Account	Amount
115 Elementary Miscellaneous Programs Fund 101	9,500.00
Total:	9,500.00

08/15/25  
14:00:02

POPLAR SCHOOLS  
Claim Approval Signature Page  
For the Accounting Period: 8 / 25

Page: 3 of 3  
Report ID: AP100A

I have carefully examined the above CLAIM APPROVAL LIST and refer  
the same to the Board of Trustees.

Approved by Board of Finance Committee:

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I hereby certify that the above is correct

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Business Manager/Clerk



08/19/25  
09:01:04

POPLAR SCHOOLS  
Claim Approval List  
For the Accounting Period: 8/25

Page: 1 of 3  
Report ID: AP100

\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
70781		22163 HAVEN GOURNEAU	35,000.00						
		Purchase of Corner lot 8A Blk 11							
1		081425 08/14/25 PURCHASE OF BLDG FOR THE ALC	35,000.00*		115 90 100-4600		720	378	
		# of Claims 1	Total: 35,000.00	# of Vendors 1					

08/19/25  
09:01:10

POPLAR SCHOOLS  
Fund Summary for Claims  
For the Accounting Period: 8/25

Page: 2 of 3  
Report ID: AP110

Fund/Account	Amount
115 Elementary Miscellaneous Programs Fund 101	35,000.00
Total:	35,000.00

08/19/25  
09:01:10

POPLAR SCHOOLS  
Claim Approval Signature Page  
For the Accounting Period: 8 / 25

Page: 3 of 3  
Report ID: AP100A

I have carefully examined the above CLAIM APPROVAL LIST and refer  
the same to the Board of Trustees.

Approved by Board of Finance Committee:

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I hereby certify that the above is correct

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Business Manager/Clerk



**Poplar**  
School District

## **BUDGET v. ACTUAL INVESTMENT**

**Students First**

09/03/25  
15:41:22

POPLAR SCHOOLS  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 8 / 25

Page: 1 of 1  
Report ID: B100F

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Comm.
101 Elementary General Fund	212,217.94	212,217.94	5,021,974.22	5,021,974.22	4,809,756.28	4%
110 Elementary Transportation Fund	17,008.56	52,317.43	480,756.00	480,756.00	428,438.57	11%
111 Elementary Bus Depreciation Fund	0.00	0.00	1,223,811.76	1,223,811.76	1,223,811.76	0%
113 Elementary Tuition Fund	0.00	0.00	4,439.03	4,439.03	4,439.03	0%
114 Elementary Retirement Fund	61,639.07	73,028.18	1,400,133.00	1,400,133.00	1,327,104.82	5%
115 Elementary Miscellaneous Programs	79,219.86	88,378.65	810,977.77	810,977.77	722,599.12	11%
128 Elementary Technology Fund	0.00	0.00	20,701.14	20,701.14	20,701.14	0%
129 Elementary Flex Fund	0.00	0.00	621,626.94	621,626.94	621,626.94	0%
161 Elementary Building Reserve Fund	0.00	0.00	660,886.12	660,886.12	660,886.12	0%
201 High School General Fund	119,800.56	128,310.49	2,536,411.14	2,536,411.14	2,408,100.65	5%
210 High School Transportation Fund	3,262.63	12,124.40	195,220.00	195,220.00	183,095.60	6%
211 High School Bus Depreciation Fund	0.00	0.00	690,278.22	690,278.22	690,278.22	0%
213 High School Tuition Fund	2,051.49	2,051.49	41,184.26	41,184.26	39,132.77	5%
214 High School Retirement Fund	23,147.57	27,801.47	750,068.00	750,068.00	722,266.53	4%
215 High School Miscellaneous Programs	60,821.75	90,408.32	141,010.27	141,010.27	50,601.95	64%
218 High School Traffic Education Fund	0.00	0.00	861.00	861.00	861.00	0%
228 High School Technology Fund	0.00	0.00	9,994.66	9,994.66	9,994.66	0%
229 High School Flex Fund	0.00	0.00	391,825.54	391,825.54	391,825.54	0%
261 High School Building Reserve Fund	0.00	0.00	350,261.53	350,261.53	350,261.53	0%
Grand Total:	579,169.43	686,638.37	15,352,420.60	15,352,420.60	14,665,782.23	4%



# **INVESTMENT REPORT**

**Students First**

August 26, 2025

Betty Romo, County Treasurer

400 2nd Avenue South

Wolf Point, Mt 59201

Please invest with **STIP** **\$14,834,000** as follows:

<b>ELEMENTARY</b>	<b>FUND</b>	<b>PREVIOUS MONTH</b>	<b>DIFFERENCE</b>	<b>CURRENT MONTH</b>
<b>101</b>	GENERAL	\$0	\$0	\$0
<b>110</b>	TRANSPORTATION	\$175,000	-\$40,000	\$135,000
<b>111</b>	BUS DEPRECIATION	\$1,170,000	\$0	\$1,170,000
<b>113</b>	TUITION	\$0	\$0	\$0
<b>114</b>	RETIREMENT	\$340,000	-\$90,000	\$250,000
<b>115</b>	MISC FUNDS	\$0	\$0	\$0
<b>121</b>	SICK LEAVE	\$27,000	\$0	\$27,000
<b>126</b>	IMPACT AID	\$6,250,500	-\$675,500	\$5,575,000
<b>128</b>	TECHNOLOGY	\$16,000	\$0	\$16,000
<b>129</b>	FLEX FUND	\$525,000	\$0	\$525,000
<b>160</b>	BUILDING	\$150,000	\$0	\$150,000
<b>161</b>	BUILDING RESERVE	\$525,000	\$0	\$525,000
<b>ELEMENTARY TOTALS</b>		<b>\$9,178,500</b>	<b>-\$805,500</b>	<b>\$8,373,000</b>
<b>HIGH SCHOOL</b>				
<b>201</b>	GENERAL	\$0	\$0	\$0
<b>210</b>	TRANSPORTATION	\$150,000	-\$10,000	\$140,000
<b>211</b>	BUS DEPRECIATION	\$645,000	\$0	\$645,000
<b>212</b>	HOT LUNCH	\$100,000	-\$100,000	\$0
<b>213</b>	TUITION	\$0	\$0	\$0
<b>214</b>	RETIREMENT	\$400,000	-\$50,000	\$350,000
<b>215</b>	MISC FUNDS	\$0	\$0	\$0
<b>218</b>	TRAFFIC EDUCATION	\$6,000	\$0	\$6,000
<b>221</b>	SICK LEAVE	\$13,000	\$0	\$13,000
<b>226</b>	IMPACT AID	\$4,700,000	\$0	\$4,700,000
<b>228</b>	TECHNOLOGY	\$7,000	\$0	\$7,000
<b>229</b>	FLEX FUND	\$350,000	\$0	\$350,000
<b>260</b>	BUILDING	\$0	\$0	\$0
<b>261</b>	BUILDING RESERVE	\$250,000	\$0	\$250,000
<b>HIGH SCHOOL TOTALS</b>		<b>\$6,621,000</b>	<b>-\$160,000</b>	<b>\$6,461,000</b>
<b>TOTAL INVESTMENTS</b>		<b>\$15,799,500</b>	<b>-\$965,500</b>	<b>\$14,834,000</b>

Sincerely,

*Judy Lenthicum*

Business Manager



**Poplar**

School District

## **HS ACTIVITY FUND**

**Students First**



09/03/25  
15:28:43

POPLAR SCHOOLS  
Statement of Activity by Account Number for 08/01/25 to 08/31/25

Page: 1 of 4  
Report ID: S100

Account	Opening Balance	Disbursed (-)	Receipts			Invest (+)	Misc.	Misc.	Closing Balance
			In Transit (+)	Deposits (+)	Transfers (+)		Earnings (+)	Charges (-)	
1 HIGH SCHOOL STUDENT COUNCIL	11561.25	0.00	0.00	0.00	0.00		64.88	0.00	11626.13
6 ATHLETICS	7515.96	0.00	0.00	3960.00	0.00		42.19	0.00	11518.15
7 ANNUAL	3076.98	0.00	0.00	0.00	0.00		17.27	0.00	3094.25
8 7-8 MS STUDENT COUNCIL	149.51	0.00	0.00	0.00	0.00		0.84	0.00	150.35
10 MUSIC	4110.30	0.00	0.00	0.00	0.00		23.07	0.00	4133.37
11 FCCLA	4067.10	0.00	0.00	0.00	0.00		22.83	0.00	4089.93
12 NATIONAL HONOR SOCIETY	452.41	0.00	0.00	0.00	0.00		2.54	0.00	454.95
13 PEP CLUB	1917.78	0.00	0.00	0.00	0.00		10.76	0.00	1928.54
16 INDEPENDENCE BANK CARD DONATION	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
17 DISTRICT MUSIC	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
21 VENDING ACCOUNT	2897.78	0.00	0.00	0.00	0.00		16.26	0.00	2914.04
22 BPA	368.45	0.00	0.00	0.00	0.00		2.07	0.00	370.52
23 INTEREST	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
39 MCA MT CAREER ASSOC (JMG)	2635.32	0.00	0.00	0.00	0.00		14.79	0.00	2650.11
48 HISTORY CLUB	6739.55	0.00	0.00	0.00	0.00		37.83	0.00	6777.38
50 CLASS OF 2028	1009.56	0.00	0.00	0.00	0.00		5.67	0.00	1015.23
57 CLASS OF 2025	906.54	0.00	0.00	0.00	0.00		5.09	0.00	911.63
58 CLASS OF 2026	6546.00	0.00	0.00	0.00	0.00		36.74	0.00	6582.74
59 CLASS OF 2027	4633.93	0.00	0.00	0.00	0.00		26.01	0.00	4659.94
60 MS INDIAN CLUB	2703.68	0.00	0.00	0.00	0.00		15.18	0.00	2718.86
61 FUTURE FARMERS OF AMERICAN	819.75	0.00	0.00	0.00	0.00		4.60	0.00	824.35
898 MISC EARNINGS	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
899 MISC CHARGES	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
Total for Student Accounts	62111.85			3960.00			348.62		66420.47

Lori Smoker, Chair

Judy Linthicum, School Clerk



## **REPORTS**

**6.1 Superintendent**

**6.2 Administrators**

**6.3 Directors**

**Students First**

## **Agenda Number 6 Informational Items- Reports**

### **POPLAR PUBLIC SCHOOLS 9&9B BOARD AGENDA FACT SHEET MEETING DATE: September 8, 2025**

#### **SUMMARY:**

6.1-6.3: Directors', Principals', and the Superintendent's reports to the Board are informational items designed to share progress towards goals being accomplished within each respective area of operation. Monthly reporting is intended to highlight the accomplishments of individual students, classrooms, parents, staff, or other groups of employees and to report any administrative changes made within their jurisdictions.

#### **6.1 Superintendent Report**

#### **6.2 Administrators Reports**

#### **6.3 Directors Reports**

## 6.1 Superintendent Report



### Superintendent Report-September

My goals for the district for this year are surrounded and grounded in the following:

1. Students first
2. Increasing student achievement
3. Developing and sustaining a staff/student wellness program
4. Creating and maintaining a positive academic and work environment.

#### REPORT

1. Our enrollment is trending up. We are up 17 kids from this same time last year.
2. Wellness Committee: Reyna is heading up our wellness committee. The members are as follows: Connie Wittak, Jackie Riediger, Griffen Ricker, Adrian Spotted Bird, Christine Grindstaff, and Jolene Walles.
3. MCEL (Montana Conference of Educational Leaders) is coming up in October in Helena.
4. Our open house went well. Principals will report in their monthly reports.
5. Our district leadership team will be meeting in a few weeks. It will be composed of board members (2), staff, parents, and a couple students.
6. On a really good note we had only 6 new teachers this year. In researching this the least amount of new teachers in quite some time.
7. As for staffing we are in really decent shape. ES is still looking for a secretary. We are recommending for hire a number of HS students to work

in the afternoons. We will place them in classrooms, bus garage, cafeteria, and other duties/supervision/maintenance positions. This has been a great deal for us.

8. I would thank the staff for really good beginning of the year.

**0857 Poplar Public  
Schools District**

Box 458, Poplar, MT 59255

Generated on 09/03/2025 10:05:28 AM Page 1 of 1

**Student Enrollment Summary Report**

Effective Date: 09/03/2024 Enrollment Types: P, S, N

Total Race/Ethnicities: 5 of 7 Total Schools: 5

Race/Ethnicity Source: Federal Male/Female/Total: 416/404/820

**Student Population by Race/Ethnicity and Grade Level (Male/Female/Total)****District Level - EL**

Grade	1:Hispanic/Latino	2:American Indian or Alaska Native	3:Asian	4:Black or African American	5:Native Hawaiian or Other Pacific Islander	6:White	7:Two or more races	Total
All Grades	-	-	-	-	-	-	-	0/0/0

**Poplar 5-6 School**

Grade	1:Hispanic/Latino	2:American Indian or Alaska Native	3:Asian	4:Black or African American	5:Native Hawaiian or Other Pacific Islander	6:White	7:Two or more races	Total
05	-	27/29/56	-	-	-	0/2/2	3/0/3	30/31/61
06	0/1/1	35/25/60	-	-	-	1/0/1	-	36/26/62
All Grades	0/1/1	62/54/116	-	-	-	1/2/3	3/0/3	66/57/123

**Poplar 7-8**

Grade	1:Hispanic/Latino	2:American Indian or Alaska Native	3:Asian	4:Black or African American	5:Native Hawaiian or Other Pacific Islander	6:White	7:Two or more races	Total
07	2/0/2	29/28/57	-	-	-	-	0/1/1	31/29/60
08	-	30/22/52	-	-	-	-	-	30/22/52
All Grades	2/0/2	59/50/109	-	-	-	-	0/1/1	61/51/112

**Poplar High School**

Grade	1:Hispanic/Latino	2:American Indian or Alaska Native	3:Asian	4:Black or African American	5:Native Hawaiian or Other Pacific Islander	6:White	7:Two or more races	Total
09	2/1/3	27/33/60	-	-	-	-	0/1/1	29/35/64
10	-	35/41/76	-	-	-	-	-	35/41/76
11	-	34/32/66	-	-	-	0/1/1	1/1/2	35/34/69
12	-	25/30/55	-	-	-	-	-	25/30/55
All Grades	2/1/3	121/136/257	-	-	-	0/1/1	1/2/3	124/140/264

**Poplar School**

Grade	1:Hispanic/Latino	2:American Indian or Alaska Native	3:Asian	4:Black or African American	5:Native Hawaiian or Other Pacific Islander	6:White	7:Two or more races	Total
01	-	23/21/44	-	-	-	0/1/1	-	23/22/45
02	-	25/37/62	-	-	-	1/1/2	1/0/1	27/38/65
03	-	38/34/72	1/0/1	-	-	0/1/1	2/0/2	41/35/76
04	-	39/27/66	-	-	-	0/1/1	0/1/1	39/29/68
KF	-	20/21/41	-	-	-	0/1/1	1/1/2	21/23/44
PK	-	13/9/22	-	-	-	1/0/1	-	14/9/23
All Grades	-	158/149/307	1/0/1	-	-	2/5/7	4/2/6	165/156/321

**Student Population Excluding White Not of Hispanic Origin**

School	Total	Percentage
District Level - EL	0	0
Poplar 5-6 School	120	97.56%
Poplar 7-8	112	100.00%
Poplar High School	263	99.62%
Poplar School	314	97.82%
Total	809	98.66%

**0857 Poplar Public  
Schools District**Box 458, Poplar, MT 59255  
Generated on 09/03/2025 10:04:40 AM Page 1 of 1**Student Enrollment Summary Report**Effective Date: 09/03/2025 Enrollment Types: P, S, N  
Total Race/Ethnicities: 5 of 7 Total Schools: 5  
Race/Ethnicity Source: Federal Male/Female/Total: 423/414/837**Student Population by Race/Ethnicity and Grade Level (Male/Female/Total)****District Level - EL**

Grade	1:Hispanic/Latino	2:American Indian or Alaska Native	3:Asian	4:Black or African American	5:Native Hawaiian or Other Pacific Islander	6:White	7:Two or more races	Total
All Grades	-	-	-	-	-	-	-	0/0/0

**Poplar 5-6 School**

Grade	1:Hispanic/Latino	2:American Indian or Alaska Native	3:Asian	4:Black or African American	5:Native Hawaiian or Other Pacific Islander	6:White	7:Two or more races	Total
05	-	41/27/68	-	-	-	0/1/1	0/1/1	41/29/70
06	-	27/30/57	0/1/1	-	-	0/2/2	3/0/3	30/33/63
All Grades	-	68/57/125	0/1/1	-	-	0/3/3	3/1/4	71/62/133

**Poplar 7-8**

Grade	1:Hispanic/Latino	2:American Indian or Alaska Native	3:Asian	4:Black or African American	5:Native Hawaiian or Other Pacific Islander	6:White	7:Two or more races	Total
07	0/1/1	37/23/60	-	-	-	1/0/1	-	38/24/62
08	2/0/2	28/31/59	-	-	-	-	0/1/1	30/32/62
All Grades	2/1/3	65/54/119	-	-	-	1/0/1	0/1/1	68/56/124

**Poplar High School**

Grade	1:Hispanic/Latino	2:American Indian or Alaska Native	3:Asian	4:Black or African American	5:Native Hawaiian or Other Pacific Islander	6:White	7:Two or more races	Total
09	-	30/25/55	-	-	-	-	-	30/25/55
10	2/1/3	27/35/62	-	-	-	-	0/1/1	29/37/66
11	-	35/39/74	-	-	-	-	-	35/39/74
12	-	35/37/72	-	-	-	0/1/1	0/2/2	35/40/75
All Grades	2/1/3	127/136/263	-	-	-	0/1/1	0/3/3	129/141/270

**Poplar School**

Grade	1:Hispanic/Latino	2:American Indian or Alaska Native	3:Asian	4:Black or African American	5:Native Hawaiian or Other Pacific Islander	6:White	7:Two or more races	Total
01	-	21/25/46	-	-	-	0/1/1	1/1/2	22/27/49
02	-	23/20/43	-	-	-	0/1/1	-	23/21/44
03	-	24/36/60	-	-	-	1/1/2	1/0/1	26/37/63
04	-	38/35/73	1/0/1	-	-	0/1/1	2/0/2	41/36/77
KF	-	33/23/56	-	-	-	1/0/1	-	34/23/57
PK	-	9/11/20	-	-	-	-	-	9/11/20
All Grades	-	148/150/298	1/0/1	-	-	2/4/6	4/1/5	155/155/310

**Student Population Excluding White not of Hispanic Origin**

School	Total	Percentage
District Level - EL	0	0
Poplar 5-6 School	130	97.74%
Poplar 7-8	123	99.19%
Poplar High School	269	99.63%
Poplar School	304	98.06%
Total	826	98.69%

Thank you! Conference Underwriters



# MCEL

Montana Conference of Education Leadership

Join us in Helena - October 15, 16, 17, 2025!

## MCEL 2025 Registration is Open!

### Nurturing Creativity and Curiosity



Join us in Helena on October 15-17, 2025, at the Best Western Great Northern Hotel and MTSBA Headquarters in Helena's beautiful Great Northern Town Center.

**[CLICK HERE TO REGISTER](#)**



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MCEL is brought to you by these education partners



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Powered by Higher Logic

## **6.2 Administrator Reports**

**Elementary Principal-John Wetsit**

**Middle School Principal-Morgan Norgaard**

**High School Principal-Frank Gourneau**

**SPED-Patti Black**

# *Poplar School District*

*PO Box 458, Poplar, Montana 59255*

**Superintendent**

Keith Erickson

Phone: (406) 768-6602

**K-4 Principal**

John Wetsit

Phone: (406) 768-6631

**5-8 Principal**

Morgan Norgaard

Phone: (406) 768-6731

**9-12 Principal**

Frank Gourneau

Phone: (406) 768-6831

**SPED Director**

Patti Black

Phone: (406) 768-6812

**K-4 Associate Principal**

Greg Gourneau

Phone: (406) 768-6634

**5-8 Associate School Principal**

Lewis Reese

Phone: (406) 768-6735

**9-12 Associate Principal**

Coy Weeks

Phone: (406) 768-6818

*The mission of Poplar Schools, in cooperation with parents and community, is to develop exemplary citizens through enthusiastic and knowledgeable guidance and instruction in a culturally enriched environment.*

**Sept 3<sup>rd</sup> , 2025**

**Student Enrollment:**

**Total - 309**

**Pre K- 19**

**Kinder - 57**

**1<sup>st</sup> - 49**

**2<sup>nd</sup> - 44**

**3<sup>rd</sup> - 63**

**4<sup>th</sup> - 77**

**Currently:** We continue to have new students registering each day at each grade level. Our Kinder numbers have roughly doubled from our preliminary number of registered students.

We continue to search for a secretary. So far, we are managing, and things continue to run smooth, but it would be truly beneficial to get another person to assist in the office.

**John Wetsit**

**Elementary Principal**

Quality Teachers – Quality Students

# September Middle School Report

---

## Enrollment

259 students enrolled.

## Attendance

87.49% attendance for grades 5-8 from August 20th to September 3rd.

## Big Purchases on the Horizon

Shirts for the Buffalo Unity Project. Funding will be provided by the Tribal Education Department.

## Homebound Enrollment

Number of students enrolled in Homebound: 1

## Parent Contacts

131 parent contacts were made during our Open House.

## Middle School News

- Open House was a success, and parents were very pleased with the opportunity to meet their children's teachers.
- Many of the Middle School staff attended a QPR training during our opening PIR days to help in suicide prevention.
- We are up to nearly 70 Middle School students participating in sports.
- Currently available clubs for Middle School: Student Council, Indian Club, Drum Group, JMG, and numerous after-school activities organized by Molly Red Path and the Canku program.
- Tiny Eyes counseling services are going extremely well. Mrs. Jess has been introducing herself to classrooms and has already begun individual drop-in sessions with students.
- The Middle School newsletter that will be sent home with students is attached to the board report.
- We are off to a strong start to the 2025-2026 school year.

# Poplar Middle School

## School News

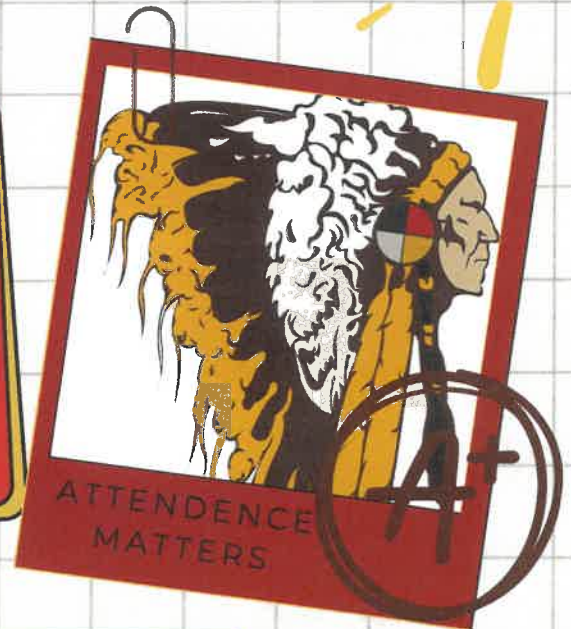
SEPTEMBER

School Year  
2025-2026

### Welcome Back to School!

Welcome back to another exciting school year! We are thrilled to partner with you once again as we work together to support the growth, learning, and success of every student. Our staff has been busy preparing engaging lessons and creating a positive environment where your child can thrive. Thank you for your continued support and involvement—it makes all the difference. We look forward to a wonderful year ahead!

With gratitude,  
Mr. Norgaard



### WHAT'S NEW?

We are excited to welcome two wonderful additions to our school community this year. Please join me in extending a warm welcome to Mrs. Perez-Monteau, our new Assistant Principal, and Mr. Moran, our new 6th Grade Social Studies Teacher. Both bring great experience, enthusiasm, and a strong commitment to helping our students succeed. We are fortunate to have them on our team and look forward to the positive impact they will make on our school.

### AFTER SCHOOL ACTIVITIES

✓ Student Council

✓ Indian Club

✓ Drum Group

✓ JMG

## **HIGH SCHOOL PRINCIPAL/AD REPORT**

### **September Board Meeting**

#### **Principal Report**

- Current Student Enrollment: 270 students
- Open positions: Counselor (1)
- Building Leadership Team Goals
  - Goal 1: Understanding trauma-informed practice for students and staff to implement a system that readies learners.
  - Goal 2: Analyzing individual student learning to make data-informed decisions for differentiated instruction.
  - Goal 3: Establish a framework for all operations that prioritize our students' well-being as the central focus for all decisions.
- Principal's personal goals
  - Continue to expand and work on Building Leadership Team calendars to collaboratively work together as a building and district for school improvement. Continue community meetings within high school. Implement members into the District leadership team.
  - Be more involved and aware of the educational component in and outside of classrooms for the teacher(s), student(s), and parents/community members. Make sure to be more visible in hallways, classrooms, and events in and outside of the school system.
- We currently have 97 students using Acellus. I have a list of 26 students ready to be placed in the ALC once that completion of that is done and it is ready to go.
- Working on getting students the proper hours each week in the JDC
- Open House
  - We had 34 HS students' parents attend the open house
- We also had 3 students complete graduation over the summer last report was 2

# *Poplar School District*

*PO Box 458, Poplar, Montana 59255*

**Superintendent**

Keith Erickson

Phone: (406) 768-6602

**K-4 Principal**

John Wetsit

Phone: (406) 768-6631

**5-8 Principal**

Morgan Norgaard

Phone: (406) 768-6731

**9-12 Principal**

Frank Gourneau

Phone: (406) 768-6831

**SPED Director**

Patti Black

Phone: (406) 768-6812

**K-4 Associate Principal**

Greg Gourneau

Phone: (406) 768-6634

**5-8 Associate Principal**

Lewis Reese

Phone: (406) 768-6735

**9-12 Associate Principal**

Coy Weeks

Phone: (406) 768-6818

*The mission of Poplar Schools, in cooperation with parents and community, is to develop exemplary citizens through enthusiastic and knowledgeable guidance and instruction in a culturally enriched environment.*

## **Special Education Board Report, September 8**

- We started testing students the week before school began.
- SPED had training during PIR for all staff.
- All but one SPED Staff returned for the school year of 25-26!!
- One Senior has graduated from last year this Summer and our other Senior from last year is on track to graduate this Fall.
- Majority of our Seniors are on track to graduate this Spring.
- Currently there are 220 Poplar Students with IEPs.
- We started IEP and ER meetings the first week of school.
- Walkthroughs began the first week of school.
- The SPED van is used daily. There are two routes in the morning and three routes in the afternoon. Also, Dorsey does home visits throughout the week for many different purposes.
- Speech Services on-site, Eluma Speech Services and OT are on track and are done daily for our students.

Quality Teachers – Quality Students

### **6.3 Directors Reports**

**Food Service-Mary Plante**

**Maintenance-Mike Gorder**

**Transportation-Clint Linthicum**

**Jake Riediger-Technology**

**Athletic Director-Brock Copenhaver**



## August 2025 Kitchen Monthly Report

Well, the kitchen staff, would like to welcome Students and Teachers back and any new teachers or workers to the 2025-2026 School year. Hopefully everyone has another great year.

We served meals for 8 days this month.

Pre-K – 4 <sup>th</sup> grade - Breakfast:	1745 meals	Lunch:	2133 meals
5 <sup>th</sup> & 6 <sup>th</sup> grade - Breakfast:	522 meals	Lunch:	896 meals
7 <sup>th</sup> & 8 <sup>th</sup> grade - Breakfast:	435 meals	Lunch:	925 meals
9 <sup>th</sup> – 12 <sup>th</sup> grade - Breakfast:	<u>1584</u> meals	Lunch:	<u>719</u> meals
Totals:	Breakfast: 4286 meals	Lunch:	4673 meals
Adults:		Lunch:	407 Meals

The number of students enrolled for August 29, 2025, is:

Pre-k – 4<sup>th</sup> grade: 308

5<sup>th</sup> & 6<sup>th</sup> grade: 133

7<sup>th</sup> & 8<sup>th</sup> grade: 124

9<sup>th</sup> – 12<sup>th</sup> grade: 270

We use these numbers on the last day of the month for our reimbursement for meals we serve the children. I take the days of the month and use the number of meals served by the number of students enrolled to get what we will receive for reimbursement to our school for that month.

Any questions please just ask me.

<b>Meal Count: Lunch</b>						
<b>Month:</b>	<b>August</b>					
<b>Date</b>	<b>K-4</b>	<b>Gr 5-6</b>	<b>Gr 7-8</b>	<b>HS</b>	<b>Total</b>	<b>Adult</b>
20-Aug	255	111	119	60	545	43
21-Aug	263	113	107	83	566	50
22-Aug	262	108	122	83	575	52
					0	
					0	
25-Aug	273	110	112	93	588	50
26-Aug	278	113	116	100	607	57
27-Aug	270	116	122	104	612	49
28-Aug	272	114	104	92	582	48
29-Aug	260	111	123	104	598	58
					0	
					0	
					0	
					0	
					0	
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					0	
					0	
					0	
					0	
					0	
					0	
					0	
Totals	2133	896	925	719	4673	407 Adult
average daily non-program adults=>						50.875
Enrollment					0	
Averages	266.625	112	115.625	89.875		

[illegible]

**SNP Claim For Reimbursement Summary****Poplar Public Schools**

0776 Status: Active  
 DBA: Roosevelt County Treasurer  
 400 4th Ave West  
 Poplar, MT 59255-0000

Type of Agency: Educational Institution  
 Type of SNP Organization: Public

**Confirmation #:** GA4GNJ

Month/Year Claimed	Adjustment Number	Date Received	Date Accepted	Date Processed	Reason Code
Aug 2025	0	09/04/2025	09/04/2025		Original

**Sponsor Totals**

Meal Type	Meals/Supplements Served	Federal Rate	Reimbursement Federal Amount
<b>National School Lunch Program</b>			
Free	4,673	4.6200	21,589.26
Reduced	0	4.2200	0.00
Paid	0	0.4600	0.00
<b>Total</b>	<b>4,673</b>		<b>21,589.26</b>
<b>Performance-Based Reimbursement (Lunch)</b>			
Claimed	4,673	0.0900	420.57
Adjusted	0	0.0900	0.00
<b>Total</b>	<b>4,673</b>		<b>420.57</b>
<b>School Breakfast Program Severe Need</b>			
Free	4,286	2.9400	12,600.84
Reduced	0	2.6400	0.00
Paid	0	0.4000	0.00
<b>Total</b>	<b>4,286</b>		<b>12,600.84</b>

**Claim Reimbursement Total** **34,610.67**

**Sponsor Claim Reimbursement Totals**

Current Claim Reimbursement Total	34,610.67
Previous Claim Reimbursement Total	0.00
<b>Net Claim Reimbursement Total</b>	<b>34,610.67</b>

[Show Site Meal Details](#)

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## Report

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**From** Mike Gorder <Mike.Gorder@poplarschools.com>  
**Date** Thu 9/4/2025 8:56 AM  
**To** Keith Erickson <Keith.Erickson@poplarschools.com>

### Maintenance Report

September 2025

School is back on so the first weeks are busy with teachers and their classrooms

The summer was busy with all the upkeep on the grounds

Girls got a lot of painting done this summer still more to do in some places

Floors all striped and waxed in halls and classrooms new LVT tile in 3 ES and 2 MS classrooms

New outdoor lighting around ES

AC project in HS almost complete only 2 years behind

Any questions call 768-7019

Thanks

Mike

## **Transportation Report for August 2025**

No issues with the activity or route buses.

Bus drivers are all getting along.

Hope to have another driver soon.

Clint Linthicum

A handwritten signature in black ink, appearing to read 'Clint Linthicum', written in a cursive style.

# *Poplar School District*

*PO Box 458, Poplar, Montana 59255*

**Superintendent**  
**Phone: 406-768-6600**

**High School Principal**  
**Phone: 406-768-6830**

*The mission of Poplar Schools, in cooperation with parents and community, is to develop exemplary citizens through enthusiastic and knowledgeable guidance and instruction in a culturally enriched environment.*

**Elementary Principal**  
**Phone: 406-768-6630**

**Middle School Principal**  
**Phone: 406-768-6730**

## September Technology Report

The first couple weeks of school were hectic but very good, we are down 1 worker but making it work.

Tech Department responded to 280 tasks in the last 2 weeks of August

Between getting laptops/printers/smartboards ready for each classroom, we also got chromebook carts ready for each room

We're in the process of getting all the technology set up for the ALC building. The internet is already up and running, but we still need to order and install some additional equipment so everything can connect properly to the district's network

Jake Riediger

Technology Director

## **ATHLETIC DIRECTOR REPORT**

### **SEPTEMBER BOARD MEETING**

- Current Openings as of 9/3/2025 when completing the report and pending recommendations to the board.
  - **Middle School**
    - 7/8 Girls Basketball (2)
    - 5/6 Boys Basketball (2)
    - 5/6 Girls Basketball (2)
    - 5-8 Wrestling (2)
    - 1 Resignation Cross Country Coach-Marvin Youpee Jr.
- Had an Athletic Director meeting in Wolf Point on August 26<sup>th</sup> to finalize the Fall and Winter activity schedule. The updated schedule will be placed on the school website. Please continue to look on the website or the Facebook page (Poplar Schools) for any updated changes.
- Here is the master schedule google link  
<https://docs.google.com/spreadsheets/d/1M6XoK7zPGjJYD29bJdlbv85EKqz6P7Ha/edit?usp=sharing&ouid=110066915885066239140&rtpof=true&sd=true>
- Fall Student Participation
  - **Middle School**
    - 7/8 Cross Country-28
    - 7/8 Football-37
    - 7/8 Volleyball- 23
  - **High School**
    - HS Cross Country-22
    - HS Football-19
    - HS Volleyball-42
    - HS Flag Football-21
    - Cheer-15

If you have any questions or concerns, feel free to give me a call 406-561-3874

Brock Copenhaver

Career Pathways/Athletic Director





**Poplar**

School District

## **DISCUSSION AGENDA**

**Students First**

**Agenda Number 7 Discussion Agenda**  
**POPLAR PUBLIC SCHOOLS 9&9B**  
**BOARD AGENDA FACT SHEET**  
**MEETING DATE: September 8, 2025**

**SUMMARY:**

**7.1:** I have been monitoring the progress of our remodel on the ALC. We purchased the building for \$35,000. We are currently remodeling the front part of the building and should be done in a couple weeks. I would encourage the Board of Trustees to take a look after the meeting.

**7.2:** I was approached by Marty Strauser about possible purchasing the Body Shop Building. I will discuss the options with the Board of Trustees.

**7.3:** I attached a proposal for engineering services with Field Turf. We are slowly starting to move into the next phase of this project. I will talk with the Board about possibly funding options.

**7.4:** Funding Information: Judy has some information about our school resource officer and funding.

**7.5:** I will provide the Board of Trustees information on our Innovative School Summit workshop this summer.



# **Action Agenda**

**Students First**



**Action Items 8.1-8.3**

8.1: Personnel Report

8.2: Scope of Work Approval-Sports Complex

8.3: Art Club Redbook

## Agenda Number 8.1: Personnel Report

### **POPLAR PUBLIC SCHOOLS 9&9B BOARD AGENDA FACT SHEET MEETING DATE: September 8, 2025**

**SUMMARY:** The Personnel Report is a concise reporting method for all personnel actions in the district for the month. The Personnel Report has two sections, one for Action and one is Informational. A motion can be made to accept the entire report or names can be removed for individual actions.

**SUPERINTENDENT’S ADVICE:** I recommend the sample motion.

Additional Information attached -  
Fund -  
Estimated Cost –

**SAMPLE MOTION:** *I move to accept the Personnel Report for September 8, 2025 as presented.*

	Motion	Second	Aye	Nay	Abstain	Other
L. Smoker						
R. Baker						
M. Chapman						
K. Smoker						
J. Berger						

## **ACTION: Personnel Report**

<b>CERTIFIED STAFF</b>					
NAME	FTE	SALARY	POSITION	SUPERVISOR	EFFECTIVE DATE
*Jessica Kirn	1	\$44,980	MS Counselor	M. Norgaard	SY25/26

\*Pending Emergency Authorization License

<b>CLASSIFIED</b>					
NAME	FTE	HOURLY WAGE	POSITION	SUPERVISOR	EFFECTIVE DATE
Jacey Chapman	1	\$15.70	Paraprofessional	John Wetsit	SY25/26
Courtney Martell	1	\$15.70	Paraprofessional	John Wetsit	SY25/26
Kodilynn Weinberger	1	\$15.70	Paraprofessional	John Wetsit	SY25/26
Jayden Demarrias	1	\$15.50	Paraprofessional	John Wetsit	SY25/26

<b>CO- AND EXTRACURRICULAR STAFF</b>				
NAME	STIPEND	POSITION	SUPERVISOR	EFFECTIVE DATE
Coy Weeks	\$3148.00	MS Cross Country	B. Copenhaver	SY25/26
Rolfe Schwartzkopf	\$750.00	ES Cross Country	B. Copenhaver	SY25/26
Andrew Moran	\$1349.00	MS Student Council	B. Copenhaver	SY25/26
*Jacob Berger	\$3148.00	MS Wrestling	B. Copenhaver	SY25/26

\*Nepotism-needs unanimous vote

<b>Substitutes</b>				
NAME	POSITION	Rate	Supervisor	Effective Date
Derek Brown	Substitute	\$20.00	Admin	SY25/26
Connie Bird	Substitute	\$20.00	Admin	SY25/26
Shawna Malnaa	Substitute	\$20.00	Admin	SY25/26
Evadna Red Boy	Substitute	\$20.00	Admin	SY25/26
Zach Gourneau	Substitute-Maintenance	\$17.94	Mike Gorder	SY25/26

<b>HS Paras</b>				
NAME	POSITION	Rate	Supervisor	Effective Date
Wilder Bear Cub	HS Para	\$12.50	F. Gourneau	SY25/26
Toni Brown	HS Para	\$12.50	F. Gourneau	SY25/26
Ashlynn Bull Chief-Iron Bear	HS Para	\$12.50	F. Gourneau	SY25/26
Zane Dupree	HS Para	\$12.50	F. Gourneau	SY25/26
Jayda Falcon	HS Para	\$12.50	F. Gourneau	SY25/26
Blake Follette	HS Para	\$12.50	F. Gourneau	SY25/26

Payton Gray	HS Para	\$12.50	F. Gourneau	SY25/26
Peyton Gray Hawk	HS Para	\$12.50	F. Gourneau	SY25/26
Eljin Grey Bear	HS Para	\$12.50	F. Gourneau	SY25/26
Essence Headdress	HS Para	\$12.50	F. Gourneau	SY25/26
Jaida LaRoche	HS Para	\$12.50	F. Gourneau	SY25/26
Abbysue Meyers	HS Para	\$12.50	F. Gourneau	SY25/26
Ariya Montclair	HS Para	\$12.50	F. Gourneau	SY25/26
Raylando Red Eagle	HS Para	\$12.50	F. Gourneau	SY25/26
Rilley Smith	HS Para	\$12.50	F. Gourneau	SY25/26

Bus Driver				
NAME	Wage	POSITION	SUPERVISOR	EFFECTIVE DATE
Hope Crawford	\$22.69	Bus Driver	C. Linthicum	SY25/26

## INFORMATION

IN-DISTRICT TRANSFER			
Name	Position (from-to)	Supervisor	Effective Date
Levi Humphreys	To ALC	Frank Gourneau	SY25/26

RESIGNATIONS		
Name	Position	Supervisor
Marvin Youpee	MS Cross Country/Wrestling	Brock Copenhaver

**Agenda Number 8.2: Sports Complex Proposal for Engineering Services**

**POPLAR PUBLIC SCHOOLS 9&9B  
BOARD AGENDA FACT SHEET  
MEETING DATE: September 8, 2025**

SUMMARY: Phase 1 of sports complex.

SUPERINTENDENT'S ADVICE: I recommend the sample motion.

Additional Information attached -  
Fund -  
Estimated Cost – \$86,500

SAMPLE MOTION: *I move to approve the proposal for engineering services.*

	Motion	Second	Aye	Nay	Abstain	Other
L. Smoker						
R. Baker						
M. Chapman						
K. Smoker						
J. Berger						



# PROPOSAL FOR ENGINEERING SERVICES



## Poplar High School

### Stadium Track and Field Master Plan and Improvements

**To:** **Poplar High School**  
501 S D Street  
Poplar MT 59255

**Date:** 8/11/2025

**From:** FieldTurf USA, Inc.  
175 N Industrial Blvd NE  
Calhoun, GA 30701

**Site Address:** 501 S D Street  
Poplar MT 59255

**Copy to:** Brian Fleener, Michael Vincent,  
Matt Keys, Hadyn Fava

Tarkett Sports with FieldTurf USA Inc. is pleased to present the following proposal. FieldTurf pricing is based on the Montana Cooperative Services (MCS) program. MCS is a member of the Association of Educational Purchasing Agencies (AEPA) program. The AEPA is a purchasing co-op that provides member schools with pre-determined preferential pricing by approved vendors. Since the product has already been bid at the national level, individual schools do not have to duplicate the formal bid process. AEPA IFB #024



Click on the following AEPA hyperlink for more information: [AEPA IFB #24](#)

**FieldTurf USA, Inc. holds the Cooperative Purchase contract, any PO for Contract must be made out to FieldTurf USA, Inc. 175 N Industrial Blvd NE. Calhoun, GA 30701**

Field Name	Stadium Track and Field
Design Services Phase I	
Master Plan Track and Stadium Field	\$71,500
Reimbursable Expense	\$15,000
Total Phase I	\$86,500
Design Services Phase II	TBD

# PROPOSAL FOR ENGINEERING SERVICES



## Overall Project Understanding/ Proposed Scope of Work:

Poplar High School is looking for a two-phase design process.

Phase I will include a masterplan of the stadium track and field complex including pricing for owners' consideration. The anticipated program includes evaluating the Track and converting it to a regulation track so the high school can hold sanctioned events, and a football stadium to provide a new press box, concessions, restrooms, lighting, storage, and scoreboards, etc. Additionally, the design team will look at parking concepts and plaza concepts including an entry area where functions including tailgating, fan zone, and ticketing are included. During the charrette process, additional items may be added and considered in the overall master plan.

Design Phase II is looking to implement the master plan including converting the current living turf football field into a synthetic turf field, building a new regulation 8 lane track, concessions, restrooms, locker rooms, throwing area, etc. The full scope and fee for phase II will be determined at the end of phase I.

## DETAILED SCOPE OF SERVICES PHASE I

- Evaluate all facilities and programs as identified in the project description.
- Procure geotechnical investigation and survey as it relates to the proposed scope of work.
- Provide an overall site plan that identifies the facilities and scope being evaluated.
- Provide conceptual colored floor plans that identify the size and location of each programed space.
- Provide an itemized cost estimate with projected escalation for each component of the master plan.
- Provide a recommended summary square footage program for each facility evaluated.
- Provide up to ten (10) hi-resolution digital renderings for the feasibility study.
- Provide a digital PDF of the final booklet for the completed master plan. Printed booklets can be provided as a reimbursable expense to FieldTurf.
- Provide up to five (5) site visits to complete the work.
- Field measure existing facilities that do not have record drawings. Ampere assumes
- Provide digital PDF's of all presentations made during the feasibility planning process.

## DETAILED SCOPE OF SERVICES PHASE II

- Scope to be determined as an outcome of phase I.

## Schedule

Phase I services can begin within one week of the executed agreement. The anticipated timelines are:

- |                               |  |
|-------------------------------|--|
| • Project Kickoff             | Week 1                                   |
| • Survey and Geotechnical     | 6 weeks                                  |
| • Programming/ Design Options | 4 weeks (concurrent with Survey and Geo) |
| • Draft review                | End of week 4                            |
| • Final Deliverable           | 4 weeks                                  |

Phase II services can begin within one week of the executed agreement. The anticipated timelines are:

- |   |  |
|---|--|
| • Project startup and pre-planning services | 1 weeks                                  |
| • Design Development                        | 4 -6 weeks (track and field)             |
| • Construction Documentation & Bid Package  | 6 – 24 weeks (can be broken into phases) |
| • Permitting                                | TBD                                      |

# PROPOSAL FOR ENGINEERING SERVICES



\*A full schedule and phasing plan will be part of phase I deliverables.

Please feel free to reach out to any member of our project team with questions about our offer:

**Jared Petrino**

Regional Sales Manager

406-850-5155

[Jared.petrino@tarkettsports.com](mailto:Jared.petrino@tarkettsports.com)

**Lisa J. Rosauer, CFB**

Regional VP of Construction and Design

612-990-6522

[lisa.rosauer@tarkettsports.com](mailto:lisa.rosauer@tarkettsports.com)

Thank you again for your interest in FieldTurf, we look forward to working with you.

Per:

A handwritten signature in black ink, appearing to read "Darren Gill", written over a horizontal line.

Darren Gill, Vice-President – Marketing, Innovation, Customer Service  
FieldTurf USA, Inc.

## **Conditions**

Notwithstanding any other document or agreement entered into by FieldTurf in connection with the supply and installation only of its product pursuant to the present bid proposal, the following shall apply:

- a) The limits of the design provided by FieldTurf shall be defined by the limits of turf installed, and areas immediately adjacent to the limits of turf in order to provide smooth transitions.
- b) This Design Services proposal and its acceptance is subject to strikes, accidents, delays beyond our control and *force majeure*;
- c) Invoices will be generated monthly based on the percentage of work completed
- d) Accounts overdue beyond 30 days of invoice date will be charged at an interest rate of 1.5% per month (19.56% per annum);
- e) FieldTurf shall be accountable for its negligence but shall not be bound by any penalty clauses.
- f) FieldTurf shall be entitled to recover all costs and expenses, including attorney fees, associated with collection procedures in the event that FieldTurf pursues collection of payment of any past due invoice.
- g) **Important Note Regarding Lump Sum Agreements:** This paragraph is only applicable to the portion of this agreement captioned as a "Lump Sum." Fees indicated in any lump sum/fixed-fee agreement reflect proposed project meetings and design submittals. Additional meetings, submittals and revisions beyond those indicated above (including

# PROPOSAL FOR ENGINEERING SERVICES



client meetings, consultant meetings, site visits, scope and plan revisions) are considered additional services that will be billed in accordance with the hourly rate provisions set forth above. These services and fees shall be considered above and beyond the stated lump sum amount indicated in the contract.

- h) **Important Note Regarding Construction Administration:** Once permits and approvals (i.e. clearing, grading, surveying, staking, demolition, or construction) are granted for development related activity, FieldTurf reserves the right to conduct the necessary construction administration for the site. Plans, reviews, site visits, testing, as-built coordination, details, and plan revisions associated with this work will be conducted without need for authorization.

In the event that the Client elects to contract with a Builder/Installer who is not either a) FieldTurf, or b) a FieldTurf certified builder, prior to permits being applied for, the following actions will be taken:

- 1) FieldTurf will deliver all final design document to the Client for their use;
- 2) The Engineer of Record will remove their stamp and be fully relieved of any liability with regard to the design;
- 3) The Client will fully relieve FieldTurf of any liability with regard to the design.
- 4) If permits have been applied for: FieldTurf and its subconsultants will remove notify the Local Permitting Jurisdictions that it (they) will no longer be a party to the permit application, and it will be the responsibility of the Client to file the necessary change of status paperwork along with their selected Engineer of Record.

- i) **Important Note Regarding Extra Work:** During the course of the construction phase of the project, should work additional to that defined above be required, the client will be provided a written scope of work addressing the anticipated services required. Written approval of that work will be required prior to commencement of the work. That work will then proceed on an hourly basis in accordance with the attached rate sheet or on a negotiated, lump sum fee basis.

- j) **Reimbursable Expenses:** The reimbursable expenses have been limited to the above not to exceed amount. FieldTurf will invoice for reimbursable services, such as requested plotting, postage, survey, express delivery charges, and travel related expense.

# PROPOSAL FOR ENGINEERING SERVICES



## RATE SCHEDULE

Design Consultant, Principal Design Consultant .....	\$ 220.00/Hr.
Principal Engineer .....	200.00/Hr.
Project Engineer .....	150.00/Hr.
Designer (E.I.T.) .....	125.00/Hr.
Draftsman/Designer (AutoCAD).....	100.00/Hr.
Clerical .....	50.00/Hr.
Landscape Architecture Principal .....	200.00/Hr.
Landscape Architecture Senior .....	175.00/Hr.
Landscape Architecture Project .....	150.00/Hr.
Landscape Architecture Apprentice .....	100.00/Hr.
Principal Architect .....	220.00/Hr.
Travel .....	85 cents/mile
Office Staff .....	50.00/Hr.
Postage, Shipping, Telephone, Fax, etc. ....	cost plus 15%
Printing/Plotting .....	50 cents/SF
Reproductions and Reprographics .....	cost plus 15%
Subconsultants .....	cost plus 15%
Rates shown are effective as of January 1, 2025, and through the remainder of the calendar year.	

# PROPOSAL FOR ENGINEERING SERVICES



## PROPOSAL ACCEPTANCE SHEET

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The outlined Proposal has been reviewed and accepted to all portions hereinbefore listed, and is authorized to form as a binding Contractual Agreement between FieldTurf USA, Inc. ("FieldTurf") and the client identified below ("Client"). Identifying information for the parties is as follows:

Client: Poplar High School  
Project Name: Master Planning, Phase I  
Project Location: Poplar High School

### FIELDTURF USA, INC.

By: \_\_\_\_\_

\_\_\_\_\_  
Typed Name and Title

Date: \_\_\_\_\_

### OWNER

By: \_\_\_\_\_

\_\_\_\_\_  
Typed Name and Title

Date: \_\_\_\_\_

Please sign and return this executed original letter to our office. This proposal is valid for a period of 30 days from the date of issue.

**Agenda Number 8.3: Art Club Redbook**

**POPLAR PUBLIC SCHOOLS 9&9B  
BOARD AGENDA FACT SHEET  
MEETING DATE: September 8, 2025**

SUMMARY: Ms. Zumbrun wants to start an art club and needs a Redbook.

SUPERINTENDENT’S ADVICE: I recommend the sample motion.

Additional Information attached –  
Estimated Cost –

SAMPLE MOTION: *I move to accept the recommendation for a Redbook for the Artclub.*

	Motion	Second	Aye	Nay	Abstain	Other
L. Smoker						
R. Baker						
M. Chapman						
K. Smoker						
J. Berger						

## **Art Club Proposal**

Ms. Zumbrun, the high school art teacher, would like to reinstate the art club stipend and Redbook.

She plans on having weekly meetings in her art room where students can create their own art as well as completing pieces that can be sold for fundraising to pay for supplies.

The club members could also accept commissioned pieces for staff or community members.

There are several students already interested in joining.

Thank you for your consideration in this matter



## Items of Interest

### **9.1**

Work Session Dates: None

### **9.2**

Special Meeting Dates: None

### **9.3**

Regular Meeting Date: October 13, 2025



**Agenda Number 10: Adjournment**

**POPLAR PUBLIC SCHOOLS 9&9B**

**BOARD AGENDA FACT SHEET**

**MEETING DATE: September 8, 2025**

**SUMMARY: Adjournment for the September 8, 2025 meeting.**

**The Board Chair will adjourn the meeting.**