Poplar School District

PO Box 458, Poplar, Montana 59255

New Staff PIR August 16th

Staff	Time	Topic	Place	Facilitators
New Teachers	8:00 – 8:30	Check in (keys, rooms, etc.)	Building office	Office Staff
New Teachers	8:30 – 9:00	Opening from Keith	Board room	Keith Erickson
New Teachers	9:00-11:00	District Office (payroll, etc.)	District Office	DO Staff
New Teachers	11:15 – 12:00	Building Orientation	Building Office	Office Staff
New Teachers	12:00 – 1:00	Lunch	Buckhorn	Administration
New Teachers	1:00 – 3:00	Paperwork, room prep, etc.	Buildings	Administration
Community	6:00-8:00	Welcome and meal	Legion	Admin

All Staff (Day 1) August 19th

Staff	Time	Topic	Place	Facilitators
All Staff	8:00 – 9:00	Breakfast (optional)	High School	Administrators
All Staff	9:00 – 9:45	District Presentation	HS Auditorium	Administrators
All Staff	9:45 - 10:00	Break		
All Staff	10:00 - 12:00	Legal Issues Presentation	HS Auditorium	Legal/Kaleva
All Staff	12:00 -1:00	Lunch in Cafeteria	Cafeteria	Mary Plante
*All Staff	1:00 - 1:50	Breakout Sessions	Various	See Below
*All Staff	2:00 - 2:50	Breakout Sessions	Various	See Below
Buildings	3:00- 4:00	Work in Rooms/Meetings	Buildings	Administration
Classified	3:00-4:00	General Information	Central Office	Keith Erickson

All Staff (Day 2) August 20th

Staff	Time	Topic	Place	Facilitators
All Staff	8:00-9:00	Breakfast (optional)	Cafeteria	Administrators
All ES Staff	9:00-12:00	Building PIR	ES	John Wetsit
All MS and HS Staff	9:00-12:00	Oncourse Training**	Classrooms	Norgaard/Gourneau
All Staff	12:00-1:00	Lunch	Cafeteria	Mary Plante
Mentors & Mentees	1:00-1:30	Mentor Program-New Staff and Mentors	MS Library	Morgan Norgaard
All ES Staff	1:00-4:00	Building PIR	ES	John Wetsit
All MS and HS Staff	1:00-4:00	Meetings/Work in Rooms	MS & HS	Norgaard/Gourneau

Quality Teachers – Quality Students

Breakout sessions are as follows:

1:00-1:50
2:00-2:50

Trainer	Topic	Location
*Mariah Dimas	Infinite Campus Training	Auditorium
*Jake Riediger	Technology Training	Auditorium
Patti Black	SPED Training	Mrs. Bear Cub

*Please make sure if you attend either of these tech trainings you have a computer, login, and it is charged.

**Oncourse schedule:
9:00-9:30   Logging into Oncourse (Mr. Gourneau and Mr. Norgaard)
9:30-11:30   Zoom Meeting with trainer
11:30-12:00 Work around with Oncourse individually