

# Poplar School District

400 4th Ave West  
Poplar, MT 59255  
(406) 768-6600  
www.poplarschools.com

**Lori Smoker**  
Chairman

**Robyn Baker**  
Vice Chairman

**Marva Chapman**  
Trustee

**Kenny Smoker Jr.**  
Trustee

**Jeff Berger**  
Trustee

## AGENDA Regular Board Meeting Monday January 12, 2026 5:15 PM

1. Call Meeting To Order
2. Recognition of Guests
3. Public Comment- 5 Minute Courtesy Limit per Topic  
*The Poplar Schools' Board of Trustees welcomes public comment on issues and concerns. This is the point in the meeting for comments on matters not already on the agenda. Comments on agenda items will be accepted when that item comes up during the meeting. Interested persons may also submit views in written form to the Clerk or Superintendent prior to the meeting and those comments will be brought to the attention of the Board during the meeting.*
4. Recognition of Poplar Education Association
5. Consent Agenda: Previous Board Minutes, Warrants and Claims, Budget v. Actual, Investment Reports, and High School Activity Fund.
6. Informational Items
  - 6.1 Superintendent Report
  - 6.2 Administrators' Reports
  - 6.3 Directors Reports
7. Discussion Agenda
  - 7.1: Comprehensive Needs Assessment
  - 7.2: MHSA Proposals
8. Action Agenda
  - 8.1: Personnel Report
  - 8.2: Health Insurance Proposal
  - 8.3: Superintendent Eval (Executive Session)
  - 8.4: Superintendent Contract
9. Items of Interest
  - 9.1 Work Session Dates
  - 9.2 Special Meeting Dates
  - 9.3 Regular Meeting Dates
10. Adjournment

All meetings are being recorded. Please put electronic devices on silent. Thank You.



# **CONSENT AGENDA**

**Students First**



## Agenda Item Number 5

### **POPLAR PUBLIC SCHOOLS 9&9B BOARD AGENDA FACT SHEET MEETING DATE: January 12, 2026**

**SUMMARY:** Per Poplar School Board Policy 1420, a *Consent Agenda* is used to expediate business at its meeting. The Poplar School Board approves the use of a consent agenda, which includes those items considered to be routine in nature. Questions or concerns about items in the *Consent Agenda* should be directed to the Superintendent or Clerk prior to the meeting. Singular items that appear on the consent agenda may be redirected to the action section of the agenda by a member of the Poplar School Board. Remaining items will be voted on by a single motion. The approved motion will be recorded in the minutes, including a list of all items appearing on the *Consent Agenda*.

The meeting's Consent Agenda items will include: Minutes of previous meeting, Warrants and Claims, Budget v. Actual, Investment Reports, and High School Activity Fund.

**SUPERINTENDENT'S ADVICE:** I recommend the sample motion.

Additional Information attached -  
Fund -  
Estimated Cost –

**SAMPLE MOTION:** *I move to approve the Consent Agenda for January 12, 2026:*

	Motion	Second	Aye	Nay	Abstain	Other
L. Smoker						
R. Baker						
M. Chapman						
K. Smoker						
J. Berger						



**Poplar**

School District

# **PREVIOUS BOARD MINUTES**

## **December Minutes**

**Students First**

## **Regular Board Meeting December 8, 2025**

**Call to Order:** The Regular board meeting of the Board of Trustees called to order by the Chair at 5:15 p.m. followed by the Pledge of Allegiance.  
The School District No. 9 & 9B Trustees present to constitute a quorum were:

Lori Smoker, Chair  
Kenny Smoker, Trustee  
Robyn Baker, Trustee

Marva Chapman, Trustee  
Jeff Berger, Trustee

### **District Staff:**

Keith Erickson, Superintendent  
Morgan Norgaard  
Frank Gourneau  
Sheryl Kohl  
Greg Gourneau, Jr.  
Clint Linthicum  
Tiffany Weinberger

Judy Linthicum, Clerk  
John Wetsit  
Patti Black  
Tiffani Humphreys  
Jessie Colon  
Vonda Bighorn

### **Community Member:**

Suzanne Turnbull

### **Recognition of Guests: None**

### **Public Comment:**

Suzanne Turnbull representative from Fort Peck Tribes Buffalo Program explained the Fort Peck Tribes Buffalo Restoration Land Health and Herd Health National Fish and Wildlife Foundation Grant.

### **4.) Recognition of Poplar Education Association: None**

### **5.) Consent Agenda:**

- **Minutes of Regular Board meeting November 11, 2025**
- **Warrants and Claims**
- **Budget vs Actual November 2025**
- **Investments Reports November 2025**
- **High School Activity November 2025 Report**

## **Regular Board Meeting December 8, 2025**

### **ACTION:**

Robyn Baker made a motion to approve Minutes of Regular Board meeting Monday November 11, 2025, Warrants and Claims, Budget vs Actual November 2025, Investments Reports November 2025, and High School Activity Report November 2025  
Seconded by Kenny Smoker

**Vote: 5-0 For**

### **6) Informational Items**

#### **6.1) Superintendent Report**

##### **Highlights:**

- Turkey Bingo was a success.
- Superintendent expressed his concerns over the loss of Special Education Teachers whose Visas are expiring.
- The lunchroom will be serving sack lunches during the Holidays.
- Health Insurance committees have met this month; we will have to reach a decision before December 17, 25 on the health insurance.

#### **6.2) Administrator Reports**

Elementary Principal – John Wetsit  
Middle School Principal – Morgan Norgaard  
High School Principal – Frank Gourneau  
Special Education Director – Patti Black

Sheryl Kohl presented all the curriculum work she has been working on. The board commended her that she is doing an excellent job.

#### **6.3) Directors Reports**

Buildings and Ground Director - Mike Gorder  
Food Service Director - Mary Plante  
Transportation Director – Clint Linthicum  
Technology Director – Jake Riediger  
Athletic Director – Brock Copenhaver

### **7.) Discussion Agenda**

#### **7.1) Superintendent evaluation and contract**

Superintendent evaluation and contract will take place in January, please return evaluations to Lori by January 5, 2026.

## **Regular Board Meeting December 8, 2025**

### **7.2) Designer and Inter-cap Loan**

Administration has met with the designer; pictures are included in packet of designs. Superintendent has been collaborating with School Attorney on the Inter-cap loan information.

### **7.3) School pantries**

The school pantries are up and running, high school workers have been stocking and maintaining the pantries. At the current time there are delivery concerns to address.

## **8.) ACTION AGENDA**

### **8.1) Personnel Report**

#### **Co-and Extra Curricular Staff**

Kenda Stuehm	Band/Choir	\$2,699
Kenda Stuehm	Pep Band/Drum	\$5,847
Taylor Treasure	Drama Director	\$4,498

#### **Substitutes**

Rebecca Gorder	Substitute	\$20.00
Shannon Martell	Substitute	\$20.00

#### **High School Workers**

Kaylee Kohl	Pantry Workers High School	\$12.50
Ivoree Standing	Pantry Workers High School	\$12.50
Lukas Young	Elementary School Teacher Aide	\$12.50
Royal Crawford	Elementary School Teacher Aide	\$12.50

#### **Bus Driver**

Michael Cooper	Bus Driver	\$31.01
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#### **Resignations**

Janine Tan  
Rose Ordinario  
Maribel Wagas  
John Seep

### **ACTION:**

Motion made by Robyn Baker to approve Personnel Report.  
Second by Kenny Smoker

**Vote: 5-0 For**

## **Regular Board Meeting . December 8, 2025**

### **8.2) Call for Election**

The trustees call for a school election by passing a board resolution stating the date and purpose of each election and whether an election is requested to be by mail ballot or poll. The resolution calling for the election must be transmitted to the county election administrator no later than 3 days after the resolution is passed. If the election is conducted by mail ballot, the school clerk must also transmit to the county election administrator a copy of the written plan as soon as the plan, and any amendments are approved by the Secretary of State. 20- 20-201 and 13-19-202, MCA We will be doing a poll election.

#### **ACTION:**

Motion made by Jeff Berger to approve the Call of Election Resolution BE IT RESOLVED, the Board of Trustees for School District No. 9 & 9B, Roosevelt County, State of Montana, will hold the Annual Regular School Election on Tuesday, the 5th day of May 2026, which date is not less than one forty-five days after the passage of this resolution. The election will be conducted by: Poll Election (the polls will be open from 12:00 p.m. until 8:00 p.m.)

The purpose of the election is to elect two (2) trustees, two for a three-year term.

If it is later determined that any portion of the election is not required, the Board of Trustees authorizes Judy Linthicum, election administrator, to cancel that portion of the election in accordance with 13-1- 304 and 20-3-313, MCA.

The following voting location will be used for the election and the three electors of this district who are qualified to vote at such election are hereby appointed to function as judges at the election at each voting place as follows:

Voting Location and Address: Poplar Schools District Office at 400 4th Ave West,  
Poplar, Montana

Second by Robyn Baker

**Vote: 5-0 For**

### **9.) Items of Interest**

9.1) Work Session Date: None

9.2) Special Meeting Date: None

9.3) Next Regular Meeting January 12, 2026 @ 5:15 p.m.

#### **Adjourn**

**Lori Smoker adjourned at 6:23 p.m. on December 8, 2025.**

**ATTEST:**

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**Judy Linthicum, Board Clerk**

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**Lori Smoker, Chair**



**Regular Board Meeting  
December 8, 2025**



## **WARRANTS AND CLAIMS**

**Students First**

12/15/25  
14:17:27

POPLAR SCHOOLS  
Claim Approval List  
For the Accounting Period: 12/25

Page: 1 of 4  
Report ID: AP100

\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount	Acct/Source/				
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
71200	10162	AGLAND CO-OP	5,674.31					
AGLAND FOR THE MONTH OF NOVEMBER								
7		12/30/25 GAS FOR THE MONTH OF NOV SPED	194.70*		126 15 280-1000		615	
9		12/30/25 PICKUPS	181.13		126 90 100-2600		624	
10		12/30/25 Crusiers	245.27		226 16 710-2710		624	
11		12/30/25 Crusiers	555.66		126 50 710-2700		624	
14		12/30/25 Route	732.63		210 16 100-2700		624	
15		12/30/25 Route	732.63		110 14 100-2700		624	
16		12/30/25 Route	732.63		110 15 100-2700		624	
17		12/30/25 Route	732.64		110 50 100-2700		624	
18		12/30/25 MAINT PARTS	312.83		226 16 100-2600		615	
19		12/30/25 MAINT PARTS	312.72*		126 90 100-2600		615	
20		12/30/25 TRANSPORTATION	241.47		110 14 100-2700		440	
21		12/30/25 ELEM GIFT CARDS PARENT CONF.	300.00		126 15 100-1000		610	
22		12/30/25 MS GIFT CARDS PARENT CONF.	200.00		126 14 100-1000		610	
23		12/30/25 HS GIFT CARDS PARENT CONF.	200.00		226 16 100-1000		610	
71205	10748	CITY OF POPLAR	1,202.17					
Water charges for December 2025								
1		12/25/25 Admin building- water/sewer	0.00		126 90 100-2600		421	
2		12/25/25 #9 shop- water/sewer	61.35		126 90 100-2600		421	
3		12/25/25 Trnsprt&mntnc water/sewer	127.72		126 90 100-2600		421	
4		12/25/25 Bus Garage- water/sewer	172.32		110 15 100-2700		421	
5		12/25/25 Grade school- water/sewer	0.00		126 90 100-2600		421	
6		12/25/25 Middle school- water/sewer	0.00		126 90 100-2600		421	
7		12/25/25 High school- water/sewer	0.00		226 16 100-2600		421	
8		12/25/25 HS metal shop- water/sewer	0.00		226 16 100-2600		421	
9		12/25/25 Supt house- water/sewer	0.00		115 100-2620		410	31
10		12/25/25 Townhouse #1- water/sewer	146.73		115 100-2620		410	31
11		12/25/25 Townhouse #2- water/sewer	151.37		115 100-2620		410	31
12		12/25/25 Townhouse #3- water/sewer	154.27		115 100-2620		410	31
13		12/25/25 Townhouse #4-water/sewer	150.19		115 100-2620		410	31
14		12/25/25 Townhouse #5- water/sewer	144.17		115 100-2620		410	31
15		12/25/25 Prof Village- Garbage	94.05		115 100-2620		410	31
71242	23606	ELIZABETH A. SHIPSTEAD	2,859.41					
IEP November payments								
1		000082 11/30/20 OCCUPATIONAL THERAPIST LICENSE	571.89		126 14 280-2160		320	
2		000082 11/30/20 OCCUPATIONAL THERAPIST LICENSE	1,143.76		126 15 280-2160		320	
3		000082 11/30/20 OCCUPATIONAL THERAPIST LICENSE	571.88		126 50 280-2160		320	
4		000082 11/30/20 OCCUPATIONAL THERAPIST LICENSE	571.88		226 16 280-2160		320	

12/15/25  
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POPLAR SCHOOLS  
Claim Approval List  
For the Accounting Period: 12/25

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\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
71243		12800 ROOSEVELT COUNTY TREASURER	3,636.74					
1		500906613 12/08/25 LOT 12 BLK 5	50.93		126 90 100-2300		340	
3		730006065. 12/08/25 LOTS 8 9 10 BLK 5	135.27		126 90 100-2300		340	
4		500903263. 12/08/25 LOTS 2 BLK 6	64.85		126 90 100-2300		340	
5		500903298. 12/08/25 LOTS 11 12 BLK 14	46.82		126 90 100-2300		340	
6		500903357 12/08/25 LOTS 9 10 BLK 6	93.62		126 90 100-2300		340	
7		500903411 12/08/25 LOT 3 BLK 6	49.42		126 90 100-2300		340	
8		500903453 12/08/25 LOT 11 12 BLK 6	109.05		126 90 100-2300		340	
9		500903553 12/08/25 LOT 7A BLK 6	62.89		126 90 100-2300		340	
10		500903554 12/08/25 LOTS 5 6 BLK 6	98.86		126 90 100-2300		340	
11		500903579 12/08/25 LT 9 ALL LT 10 BLK 14	84.33		126 90 100-2300		340	
12		500907521 12/08/25 LOT 8A BLK 6 ORIG POPLAR AS	51.40		126 90 100-2300		340	
13		730006066 12/08/25 BLK 12 & 13	2,789.30		126 90 100-2300		340	
71245		23989 KALEVA LAW FIRM	893.75					
1		9462 12/08/25 research on board of investmen	625.62		126 90 100-2306		330	
2		9462 12/08/25 research on board of investmen	268.13		226 16 100-2306		330	
# of Claims		5	Total:	14,266.38	# of Vendors	5		

12/15/25  
14:17:34

POPLAR SCHOOLS  
Fund Summary for Claims  
For the Accounting Period: 12/25

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Fund/Account	Amount
110 Elementary Transportation Fund	
101	2,611.69
115 Elementary Miscellaneous Programs Fund	
101	840.78
126 Elementary Impact Aid Fund	
101	8,483.17
210 High School Transportation Fund	
101	732.63
226 High School Impact Aid Fund	
101	1,598.11
Total:	14,266.38

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POPLAR SCHOOLS  
Claim Approval Signature Page  
For the Accounting Period: 12 / 25

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I have carefully examined the above CLAIM APPROVAL LIST and refer  
the same to the Board of Trustees.

Approved by Board of Finance Committee:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby certify that the above is correct

\_\_\_\_\_

Business Manager/Clerk

12/19/25  
14:43:17

POPLAR SCHOOLS  
Claim Approval List  
For the Accounting Period: 12/25

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\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
71223		10859 BUCKHORN CAFE	583.70						
1		000332 11/23/25 ICENTIVE PIZZA PARTY	107.25		126 15 100-1000		610		
2		111425 11/14/25 ICENTIVE PIZZA PARTY	52.00		126 15 100-1000		610		
3		005439 11/14/25 ICENTIVE PIZZA PARTY	30.00		126 15 100-1000		610		
4		002908 11/18/25 ICENTIVE PIZZA PARTY	93.25		126 15 100-1000		610		
5		111925 11/19/25 ICENTIVE PIZZA PARTY	46.00		126 15 100-1000		610		
6		005441 11/21/25 ICENTIVE PIZZA PARTY	59.50		126 15 100-1000		610		
7		005442 11/21/25 ICENTIVE PIZZA PARTY	59.00		126 15 100-1000		610		
8		112125 11/21/25 ICENTIVE PIZZA PARTY	68.35		126 15 100-1000		610		
9		005438 11/21/25 ICENTIVE PIZZA PARTY	68.35		126 15 100-1000		610		
71246		10087 MAIN STREET GROCERY	484.05						
1		0021 12/12/25 SUPPLIES FOR POPCORN BALLS	391.90*		226 16 100-2300		610		
2		0016 12/08/25 SUPPLIES FOR POPCORN BALLS	22.45*		226 16 100-2300		610		
3		0035 12/17/25 SUPPLIES FOR POPCORN BALLS	69.70*		226 16 100-2300		610		
71247		24921 LORRI COULTER, MS, PS, BCBA	6,420.00						
1		1051 12/08/25 SCHOOL PSYCHOLOGIST VISIT	1,284.00		126 14 280-2140		320		
2		1051 12/08/25 SCORING REPORTS MEETINGS	2,568.00		126 15 280-2140		320		
3		1051 12/08/25 SCHOOL PSYCHOLOGIST VISIT	1,284.00		126 50 280-2140		320		
4		1051 12/08/25 SCHOOL PSYCHOLOGIST VISIT	1,284.00		226 16 280-2140		320		
71248		24934 CP SPEECH THERAPY	9,500.00						
1		176 12/18/25 TRAVEL TESTING	1,900.00		126 14 280-2160		320		
2		176 12/18/25 EVALUATION REPORT CONSULATION	3,800.00		126 15 280-2160		320		
3		176 12/18/25 REPORT REQUIREMENTS TRAVEL	1,900.00		126 50 280-2160		320		
4		176 12/18/25 WRITING FOR EVALUATION TESTIG	1,900.00		226 16 280-2160		320		
71249		24853 AMERICAN FIDELITY ADMINISTRATIVE	297.00						
1		79114 12/15/25 TIME & ELIGIBILITY SVC.	237.60		126 90 100-2300		340		
2		79114 12/15/25 TIME & ELIGIBILITY SVC.	59.40		226 16 100-2300		340		
71251		10079 SCHOOL SPECIALTY, LLC	1,894.28						
1		3081047624 08/18/25 MS OFFICE SUPPLIES	1,550.46		126 14 100-1000		610		
2		2081364237 10/28/25 TITLE ELEM SUPPLIES	343.82		126 15 100-1000		610		

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POPLAR SCHOOLS  
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\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
71253		14492 LINDE GAS AND EQUIPMENT INC.	57.87						
1		33375980 12/31/22 SUPPLIES	57.87		226 16 390-1000		610		
71254		26044 GOLDEN RULE SIGNS	3,453.16						
1		48657 12/11/25 9 MM 2'X7' SINGLE FACE INSTALL	3,453.16*		126 90 100-2600		730		
71255		22685 INDEPENDENCE BANK	46,893.92						
1		CC-13770 11/14/25 DRINKS FOR THE STAFF	24.00		126 625				
PERKULATOR					CC Accounting: 126-	90-100-2500-610			
2		CC-13770 11/14/25 LUNCH FOR THE STAFF	21.50		126 625				
BUCKHORN CAFE					CC Accounting: 126-	90-100-2500-610			
3		CC-13771 11/10/25 CHATGPT PLUS SUBSCRIPTION	20.00		126 625				
OPENAL, LLC					CC Accounting: 126-	50-141-1000-610			
4		CC-13771 11/12/25 GOOGLE SHEETS TABLE EXPERT	140.28		226 625				
WIX					CC Accounting: 226-	16-141-1000-610			
5		CC-13771 11/13/25 ESIGNATURE STANDARD EDITION	300.00		226 625				
DOCUSIGN					CC Accounting: 226-	16-280-1000-681			
6		CC-13771 11/16/25 ESIGNATURE STANDARD EDITION	348.00		226 625				
WIX					CC Accounting: 226-	16-141-1000-610			
7		CC-13771 11/06/25 IDEAPAD 5 2-IN-1 (16" AMD) B	634.99		126 625				
LENOVO INC.					CC Accounting: 126-	15-141-1000-610			
8		CC-13771 11/24/25 NVME S5D	72.00		226 625				
DRIVE SOULTIONS DATA STORAGE SPECIALISTS					CC Accounting: 226-	16-141-1000-610			
9		CC-13772 11/07/25 MS WRESTLING SUPPER	195.94		126 625				
SUBWAY					CC Accounting: 126-	50-720-3500-582			
10		CC-13772 11/15/25 MS WRESTLING SUPPER	274.08		126 625				
LITTLE MISSOURI GRILLE					CC Accounting: 126-	50-720-3500-582			
11		CC-13772 11/22/25 MS WRESTLING LUNCH	132.71		126 625				
ARCO					CC Accounting: 126-	50-720-3500-582			
12		CC-13773 11/06/25 MS BBALL SUPPER	490.80		126 625				
TAVERN					CC Accounting: 126-	50-720-3500-582			
13		CC-13773 11/15/25 MS BBALL JAMBOREE LUNCH WP	533.03		126 625				
OLD TOWN GRILL					CC Accounting: 126-	50-720-3500-582			
14		CC-13773 11/22/25 MS BBALL GLASGOW	228.40		126 625				
SUBWAY					CC Accounting: 126-	50-720-3500-582			
15		CC-13773 11/22/25 MS BBALL GLASGOW	182.89		126 625				
SUBWAY					CC Accounting: 126-	50-720-3500-582			
16		CC-13774 11/18/25 SUPPLIES FOR ATHLETIC BANQUE	295.66		226 625				
WALMART					CC Accounting: 226-	16-720-3500-582			
17		CC-13774 11/19/25 SUPPLIES FOR ATHLETIC BANQUE	226.08		226 625				
WALMART					CC Accounting: 226-	16-720-3500-582			
18		CC-13775 11/15/25 A-38-A REGAL REPAIR KIT	129.00		126 625				
SUPPLYHOUSE.COM					CC Accounting: 126-	90-100-2600-615			



12/19/25  
14:43:17

POPLAR SCHOOLS  
Claim Approval List  
For the Accounting Period: 12/25

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\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
19		CC-13775 11/25/25 GAS BOBCAT	30.08		126 625				
Cenex					CC Accounting: 126-	90-100-2600-624			
20		CC-13775 11/13/25 ROOF TOP UNIT HEAT PUMP SENS	1,155.72		226 625				
BLACKHAWK SUPPLY					CC Accounting: 226-	16-100-2600-615			
21		CC-13776 11/11/25 HELLA 450 LIGHT PWRSTEERING	120.99		110 625				
WOLF CITY AUTO INC.					CC Accounting: 110-	15-100-2700-440			
22		CC-13776 11/12/25 BUS DRIVERS TRAINING MC LUNC	26.77		110 625				
WENDYS					CC Accounting: 110-	15-100-2700-582			
23		CC-13776 11/19/25 18MO WTY BAT (2{	377.98		110 625				
WOLF CITY AUTO INC.					CC Accounting: 110-	14-100-2700-440			
24		CC-13776 11/20/25 TRANSPORTATION PARTS	206.81		110 625				
HARLOW'S BUS SALES, INC.					CC Accounting: 110-	14-100-2700-440			
25		CC-13776 11/26/25 COFFEE FRSH CITRUS	48.00		110 625				
FAMILY DOLLAR					CC Accounting: 110-	15-100-2700-610			
26		CC-13776 11/24/25 BUS DRIVERS TRAINING BREAKFA	25.75		110 625				
GIGIS CAFE					CC Accounting: 110-	15-100-2700-582			
27		CC-13776 11/25/25 BUS DRIVERS TRAINING LUNCH	21.00		110 625				
MARIA'S RESTUARANT					CC Accounting: 110-	15-100-2700-582			
28		CC-13776 12/03/25 HELLA 450 LIGHT PWRSTEERING	41.00		110 625				
SUNNYS FAMILY RESTURANT					CC Accounting: 110-	15-100-2700-440			
29		CC-13776 11/26/25 WINTER FRONT YELLOW BUS (3)	220.67		110 625				
SOURCE ONE PARTS CENTER					CC Accounting: 110-	14-100-2700-440			
30		CC-13777 11/14/25 AUDIBLE AUDIOBOOKS & PODCAST	159.99		126 625				
APPLE					CC Accounting: 126-	15-280-1000-610			
31		CC-13777 11/20/25 LUNCH MEETING	226.00		226 625				
BUCKHORN CAFE					CC Accounting: 226-	16-280-1000-610			
32		CC-13777 12/01/25 SPIRALBOUND SPEECH THERAPY 3	600.00		126 625				
ETSY					CC Accounting: 126-	15-280-1000-610			
33		CC-13777 11/14/25 CREDIT REBATE	-4.12		126 625				
APPLE					CC Accounting: 126-	15-280-1000-610			
34		CC-13778 11/08/25 LUNCH/BUCKHORN	193.70		126 625				
BUCKHORN CAFE					CC Accounting: 126-	15-100-1000-582			
35		CC-13780 11/10/25 CANDY FOR BOARD ROOM	90.75		126 625				
FAMILY DOLLAR					CC Accounting: 126-	90-100-2300-610			
36		CC-13780 11/10/25 BANANA BAKING PW BOARD MTG	7.99		126 625				
MAIN STREET GROCERY					CC Accounting: 126-	90-100-2300-610			
37		CC-13780 11/20/25 LUNCH MTG	19.12		126 625				
SHERMAN MOTOR INN					CC Accounting: 126-	90-100-2500-582			
38		CC-13780 12/04/25 SUPPLIES FOR CHRISTMAS PARTY	2,375.21		226 625				
WALMART					CC Accounting: 226-	16-100-2300-610			
39		CC-13780 12/04/25 SUPPLIES FOR BOARD MTG DINNE	70.33		126 625				
CASH WISE					CC Accounting: 126-	90-100-2500-582			
40		CC-13780 12/04/25 LUNCH MTG	73.54		126 625				
WILLISTON BREWING COMPANY					CC Accounting: 126-	90-100-2500-582			

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Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
41		CC-13780 11/25/25 WORK SUPPLIES CLOTHING	464.95		126 625				
MISC VENDOR					CC Accounting: 126-	90-100-2600-615			
42		CC-13781 11/13/25 FOOD FOR MEETING	16.34		226 625				
TANDE'S GROCERY					CC Accounting: 226-	16-100-2300-610			
43		CC-13781 11/15/25 GAS MENARDS	60.00		226 625				
Cenex					CC Accounting: 226-	16-100-2300-582			
44		CC-13781 11/17/25 FOOD FOR MEETING	15.38		126 625				
MAIN STREET GROCERY					CC Accounting: 126-	90-100-2300-610			
45		CC-13781 11/14/25 FOOD FOR MEETING	50.00		126 625				
BUCKHORN CAFE					CC Accounting: 126-	90-100-2300-582			
46		CC-13781 11/15/25 SHELVES FOR PANTRY	719.88		126 625				
MENARDS					CC Accounting: 126-	90-100-2600-615			
47		CC-13781 11/18/25 XMAS LIGHTS	94.00		126 625				
FAMILY DOLLAR					CC Accounting: 126-	90-100-2300-610			
48		CC-13781 11/30/25 GAS BOBCAT	15.77		126 625				
Cenex					CC Accounting: 126-	90-100-2600-624			
49		CC-13781 12/01/25 CANDY BOARD ROOM	70.50		126 625				
FAMILY DOLLAR					CC Accounting: 126-	90-100-2300-610			
50		CC-13781 12/01/25 HEATERS FOR ALC	365.96		126 625				
Cenex					CC Accounting: 126-	90-100-2600-615			
51		CC-13782 11/08/25 GAS SPEECH AND DEBATE	98.71		226 625				
Cenex					CC Accounting: 226-	16-710-2700-624			
52		CC-13782 11/08/25 MEAL SPEECH AND DEBATE	58.54		226 625				
SUBWAY					CC Accounting: 226-	16-710-3402-582			
53		CC-13782 11/08/25 GAS SPEECH AND DEBATE	79.74		226 625				
EXXON MOBILE					CC Accounting: 226-	16-710-2700-624			
54		CC-13782 11/08/25 MEAL SPEECH AND DEBATE	13.98		226 625				
MISC VENDOR					CC Accounting: 226-	16-710-3402-582			
55		CC-13782 11/08/25 GAS SPEECH AND DEBATE	20.85		226 625				
Cenex					CC Accounting: 226-	16-710-2700-624			
56		CC-13782 12/05/25 STATEMENT FEE	3.00		226 625				
MISC VENDOR					CC Accounting: 226-	16-710-2700-624			
57		CC-13783 11/20/25 CLOTHING ALLOWANCE	394.95		126 625				
MISC VENDOR					CC Accounting: 126-	90-100-2600-615			
58		CC-13783 12/02/25 CANDY XMAS BAGS	970.45		126 625				
FAMILY DOLLAR					CC Accounting: 126-	90-100-2300-610			
59		CC-13783 12/02/25 CANDY XMAS BAGS	468.40		126 625				
FAMILY DOLLAR					CC Accounting: 126-	90-100-2300-610			
60		CC-13783 11/12/25 BLT MEETING	43.84		226 625				
REYNOLDS SUPERMARKET					CC Accounting: 226-	16-100-2600-615			
61		CC-13783 11/12/25 GAS FFA	84.92		226 625				
MISC VENDOR					CC Accounting: 226-	16-710-2700-624			
62		CC-13783 11/12/25 GAS FFA	40.33		226 625				
Cenex					CC Accounting: 226-	16-710-2700-624			

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63		CC-13783 11/12/25 SANDWICHES FFA	105.27		215 625				1
MISC VENDOR				CC Accounting: 215-	16-390-1000-582-		1		
64		CC-13783 11/13/25 MEALS FFA	154.24		215 625				1
MISC VENDOR				CC Accounting: 215-	16-390-1000-582-		1		
65		CC-13783 11/13/25 MEALS FFA	163.97		215 625				1
MISC VENDOR				CC Accounting: 215-	16-390-1000-582-		1		
66		CC-13783 11/14/25 MUSEUM ROOKIES VISIT	158.00		215 625				1
MISC VENDOR				CC Accounting: 215-	16-390-1000-582-		1		
67		CC-13783 11/14/25 MEALS FFA	207.85		215 625				1
MISC VENDOR				CC Accounting: 215-	16-390-1000-582-		1		
68		CC-13783 11/14/25 GAS FFA	30.37		226 625				
CONOCO				CC Accounting: 226-	16-710-2700-624				
69		CC-13783 11/15/25 GAS FFA	44.06		226 625				
Cenex				CC Accounting: 226-	16-710-2700-624				
70		CC-13783 11/15/25 GAS FFA	34.70		226 625				
CONOCO				CC Accounting: 226-	16-710-2700-624				
71		CC-13783 11/15/25 MEALS FFA	94.36		215 625				1
DAIRY QUEEN				CC Accounting: 215-	16-390-1000-582-		1		
72		CC-13784 11/21/25 BALLONS PARTY	45.00		126 625				
FAMILY DOLLAR				CC Accounting: 126-	14-100-1000-610				
73		CC-13784 11/21/25 BALLONS PARTY	45.00		126 625				
FAMILY DOLLAR				CC Accounting: 126-	50-100-1000-610				
74		CC-13784 11/07/25 PIZZA PARTY	145.63		126 625				
BUCKHORN CAFE				CC Accounting: 126-	14-100-1000-610				
75		CC-13784 11/07/25 PIZZA PARTY	145.62		126 625				
BUCKHORN CAFE				CC Accounting: 126-	50-100-1000-610				
76		CC-13784 11/06/25 KEY RINGS	40.00		126 625				
MISC VENDOR				CC Accounting: 126-	50-100-1000-610				
77		CC-13784 11/07/25 8TH GRADE WINNERS	59.79		126 625				
MAIN STREET GROCERY				CC Accounting: 126-	50-100-1000-610				
78		CC-13784 11/26/25 REUSABLE BAGS	24.00		126 625				
FAMILY DOLLAR				CC Accounting: 126-	14-100-1000-610				
79		CC-13784 11/27/25 PIZZA	76.75		126 625				
BUCKHORN CAFE				CC Accounting: 126-	14-100-1000-610				
80		CC-13784 12/04/25 MS CLASSROOM SUPPLIES	100.10		126 625				
FAMILY DOLLAR				CC Accounting: 126-	14-100-1000-610				
81		CC-13785 11/04/25 CLASSROOM SUPPLIES ES	139.94		126 625				
ORIENTAL TRADING				CC Accounting: 126-	15-100-1000-610				
82		CC-13785 11/26/25 COFFEE INCENTIVES	115.25		126 625				
BLACKBIRD MERCANTILE				CC Accounting: 126-	15-100-1000-610				
83		CC-13785 11/26/25 PANTRY ITEMS	933.52		126 625				
WALMART				CC Accounting: 126-	15-100-1000-610				
84		CC-13785 11/26/25 PANTRY ITEMS	63.00		126 625				
WALMART				CC Accounting: 126-	15-100-1000-610				

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85		CC-13785 11/26/25 PIZZA PARTY	230.50		126 625				
BUCKHORN CAFE					CC Accounting: 126-	15-100-1000-610			
86		CC-13785 12/02/25 PANTRY ITEMS	219.80		126 625				
WALMART					CC Accounting: 126-	15-100-1000-610			
87		CC-13786 11/08/25 MEALS MS BASKETBALL	499.20		126 625				
MISC VENDOR					CC Accounting: 126-	50-720-3500-582			
88		CC-13786 11/10/25 MEALS MS BASKETBALL	456.64		126 625				
OLD TOWN GRILL					CC Accounting: 126-	50-720-3500-582			
89		CC-13786 11/13/25 MATS WRESTLING	700.85		226 625				
MISC VENDOR					CC Accounting: 226-	16-720-3505-610			
90		CC-13786 11/13/25 CERTIFIED SCALES	2,219.06		226 625				
MISC VENDOR					CC Accounting: 226-	16-720-3505-610			
91		CC-13786 11/13/25 CHEMICAL SPRAYER	239.00		126 625				
MISC VENDOR					CC Accounting: 126-	50-720-3500-610			
92		CC-13786 11/13/25 CHEMICAL SPRAYER	239.00		226 625				
MISC VENDOR					CC Accounting: 226-	16-720-3500-610			
93		CC-13786 11/15/25 ROOMS FFA	619.71		215 625				1
COMFORT INN					CC Accounting: 215-	16-390-1000-582-	1		
94		CC-13786 11/15/25 ROOMS FFA	619.71		215 625				1
COMFORT INN					CC Accounting: 215-	16-390-1000-582-	1		
95		CC-13786 11/15/25 ROOMS FFA	619.71		215 625				1
COMFORT INN					CC Accounting: 215-	16-390-1000-582-	1		
96		CC-13786 11/15/25 MEALS MS BASKETBALL	401.33		126 625				
PIZZA HUT					CC Accounting: 126-	50-720-3500-582			
97		CC-13786 11/15/25 ROOMS FFA	619.71		215 625				1
COMFORT INN					CC Accounting: 215-	16-390-1000-582-	1		
98		CC-13786 11/17/25 MEALS MS BASKETBALL	140.38		126 625				
ALBERTSON'S					CC Accounting: 126-	50-720-3500-582			
99		CC-13786 11/18/25 WRESTLING TRACKER	26.00		226 625				
MISC VENDOR					CC Accounting: 226-	16-720-3505-610			
100		CC-13786 11/18/25 WRESTLING TRACKER	101.00		226 625				
MISC VENDOR					CC Accounting: 226-	16-720-3505-610			
101		CC-13786 11/21/25 MEALS MS BASKETBALL	117.13		126 625				
MC DONALD'S					CC Accounting: 126-	50-720-3500-582			
102		CC-13786 11/21/25 MEALS MS BASKETBALL	60.73		126 625				
MC DONALD'S					CC Accounting: 126-	50-720-3500-582			
103		CC-13786 11/21/25 MEALS MS BASKETBALL	122.47		126 625				
MC DONALD'S					CC Accounting: 126-	50-720-3500-582			
104		CC-13786 11/21/25 MEALS MS BASKETBALL	34.45		126 625				
MC DONALD'S					CC Accounting: 126-	50-720-3500-582			
105		CC-13789 11/06/25 SUNWORKS CONSTRUCTION PAPER	37.98		226 625				
AMAZON					CC Accounting: 226-	16-720-3500-610			
106		CC-13789 11/06/25 BULK CHOCOLATE VARIETY PACK	48.01		126 625				
AMAZON					CC Accounting: 126-	14-280-1000-610			

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107		CC-13789 11/06/25 2 BLACKSTONE GRILL	699.98		126 625			
AMAZON					CC Accounting: 126-	50-100-1000-610		
108		CC-13789 11/06/25 MEMBER'S MARK ANIMAL CRACKER	14.50		126 625			
AMAZON					CC Accounting: 126-	14-280-1000-610		
109		CC-13789 11/06/25 STARBURST BULK CANDY 5 POUND	25.99		126 625			
AMAZON					CC Accounting: 126-	14-280-1000-610		
110		CC-13789 11/06/25 SUNVIVIPRO ROASTER OVEN	30.83		126 625			
AMAZON					CC Accounting: 126-	15-910-3100-610		
111		CC-13789 11/07/25 10 MANIAC MAGEE 10 THE GIVER	126.30		126 625			
AMAZON					CC Accounting: 126-	50-100-1000-640		
112		CC-13789 11/07/25 ENVELOPES KNIVES CUPS FUNNT	147.97		226 625			
AMAZON					CC Accounting: 226-	16-280-1000-610		
113		CC-13789 11/07/25 VANHENCH WRAPPING PAPER 2	72.18		126 625			
AMAZON					CC Accounting: 126-	15-100-1000-610		
114		CC-13789 11/07/25 10 PACK YARN	33.99		226 625			
AMAZON					CC Accounting: 226-	16-100-1000-610		
115		CC-13789 11/07/25 BULK CANDY MIX NOTEBOOKS	137.24		126 625			
AMAZON					CC Accounting: 126-	14-280-1000-610		
116		CC-13789 11/07/25 EXCELSTAMP STAMP PAD	31.49		226 625			
AMAZON					CC Accounting: 226-	16-100-1000-610		
117		CC-13789 11/07/25 COOGERT MARKERS DRY ERASER	366.61		226 625			
AMAZON					CC Accounting: 226-	16-720-3500-610		
118		CC-13789 11/07/25 NEXIGO MICROPHONE CAMERA TRI	36.22		126 625			
AMAZON					CC Accounting: 126-	50-280-1000-610		
119		CC-13789 11/07/25 4 15PCS TISSUE GARLAND	35.96		226 625			
AMAZON					CC Accounting: 226-	16-720-3500-610		
120		CC-13789 11/07/25 WALL ART POSTERS OFFICE DECO	36.57		126 625			
AMAZON					CC Accounting: 126-	14-100-1000-610		
121		CC-13789 11/07/25 FOLDERS SHARPIE PLANNER	105.11		126 625			
AMAZON					CC Accounting: 126-	50-100-1000-610		
122		CC-13789 11/07/25 WORKBOOKS PLANNERS POSTERS	215.28		126 625			
AMAZON					CC Accounting: 126-	50-100-1000-610		
123		CC-13789 11/07/25 HI-CHEW OREO PAPER TIMER	71.97		126 625			
AMAZON					CC Accounting: 126-	14-280-1000-610		
124		CC-13789 11/07/25 PLAYMONSTER 4 PACK CALCULATO	80.21		226 625			
AMAZON					CC Accounting: 226-	16-280-1000-610		
125		CC-13789 11/07/25 10 PACK JUMBO YARN	148.96		226 625			
AMAZON					CC Accounting: 226-	16-100-1000-610		
126		CC-13789 11/10/25 FRITO LAY DORRITOS CHEESTOS	15.67		126 625			
AMAZON					CC Accounting: 126-	14-280-1000-610		
127		CC-13789 11/10/25 SIGNWIN REMOVABLE WALL STICK	23.95		226 625			
AMAZON					CC Accounting: 226-	16-100-1000-610		
128		CC-13789 12/04/25 AEOCCO INSULATED DOOR CURTAI	45.99		110 625			
AMAZON					CC Accounting: 110-	15-100-2700-610		

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129		CC-13789 11/10/25 5 NORTH MOUNTAIN SUPPLY BORD	149.95		126	625			
AMAZON				CC Accounting:	126-	15-100-1000-610			
130		CC-13789 11/11/25 HOMBYS CHUNKY YARN BULKY	37.99		226	625			
AMAZON				CC Accounting:	226-	16-100-1000-610			
131		CC-13789 11/13/25 REPLACEMENT FILTER DRILL BIT	50.68		126	625			
AMAZON				CC Accounting:	126-	50-100-1000-610			
132		CC-13789 11/13/25 EAL EDUCATION CLASSROOM SUPP	36.95		126	625			
AMAZON				CC Accounting:	126-	15-100-1000-610			
133		CC-13789 11/13/25 APPLE IPAD 11-INCH IPAD CASE	346.98		226	625			
AMAZON				CC Accounting:	226-	16-280-1000-610			
134		CC-13789 11/17/25 YARN FOR KNITTING	29.99		226	625			
AMAZON				CC Accounting:	226-	16-100-1000-610			
135		CC-13789 11/17/25 THANKSGIVING TURKEY SCRATCH	27.16		126	625			
AMAZON				CC Accounting:	126-	15-100-1000-610			
136		CC-13789 11/18/25 MINK FUR PIRATE COSTUME HAIR	153.99		226	625			
AMAZON				CC Accounting:	226-	16-100-1000-610			
137		CC-13789 11/18/25 PIRATE BACKDROP TREES ACRON	291.17		226	625			
AMAZON				CC Accounting:	226-	16-100-1000-610			
138		CC-13789 11/19/25 2 GINGERBREAD HOUSE KIT	394.00		126	625			
AMAZON				CC Accounting:	126-	50-100-1000-610			
139		CC-13789 11/20/25 PRO INK OUT 1 QT 4	107.80		126	625			
AMAZON				CC Accounting:	126-	15-100-1000-610			
140		CC-13789 11/20/25 PENCIL SHARPENER AVERY MARKS	131.45		126	625			
AMAZON				CC Accounting:	126-	15-100-1000-610			
141		CC-13789 11/21/25 WOWSEL MARKER ACRYLIC PAINT	61.01		126	625			
AMAZON				CC Accounting:	126-	14-100-1000-610			
142		CC-13789 11/21/25 8 BATTERY CHARGER	94.00		110	625			
AMAZON				CC Accounting:	110-	15-100-2700-440			
143		CC-13789 11/23/25 2 APPLE MAC BOOK LAPTOP	6,127.68		115	625			50
AMAZON				CC Accounting:	115-	50-100-1000-610- 50			
144		CC-13789 11/23/25 27 IN GAMING MONITOR MOUSE P	108.96		126	625			
AMAZON				CC Accounting:	126-	14-141-1000-610			
145		CC-13789 11/23/25 2 ENOLVO BROWN SUGAR KEEPER	27.96		226	625			
AMAZON				CC Accounting:	226-	16-100-1000-610			
146		CC-13789 11/25/25 THE BAD BEGINNING 15	124.95		126	625			
AMAZON				CC Accounting:	126-	50-100-1000-640			
147		CC-13789 11/26/25 SUNVIVIPRO ROASTER OVEN 28 Q	179.98		126	625			
AMAZON				CC Accounting:	126-	15-910-3100-610			
148		CC-13789 11/30/25 15 ALITOVE DC 12V CONVERTER	174.00		126	625			
AMAZON				CC Accounting:	126-	15-141-1000-610			
149		CC-13789 12/03/25 2 LEGO CHRISTMAS ORNAMENTS	53.90		126	625			
AMAZON				CC Accounting:	126-	14-280-1000-610			
150		CC-13789 12/03/25 SHIBASHAN PERSONAL PENS	129.96		226	625			
AMAZON				CC Accounting:	226-	16-280-1000-610			

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151		CC-13789 11/10/25 3 4X24 4X24 SANDING BELT PAC	45.99		226	625			
AMAZON					CC Accounting: 226-	16-100-1000-610			
152		CC-13789 11/22/25 5 BEEFARONI MICROWAVE PASTA	295.55		226	625			
AMAZON					CC Accounting: 226-	16-100-1000-610			
153		CC-13789 11/24/25 FOOD ITEMS FOR PANTRY HS	10.44		226	625			
AMAZON					CC Accounting: 226-	16-100-1000-610			
154		CC-13789 11/22/25 FOOD ITEMS FOR PANTRY HS	23.52		226	625			
AMAZON					CC Accounting: 226-	16-100-1000-610			
155		CC-13789 11/24/25 FOOD ITEMS FOR PANTRY HS	834.96		226	625			
AMAZON					CC Accounting: 226-	16-100-1000-610			
156		CC-13789 11/19/25 FOOD ITEMS FOR PANTRY MS	112.45		126	625			
AMAZON					CC Accounting: 126-	50-100-1000-610			
157		CC-13789 11/19/25 FOOD ITEMS FOR PANTRY MS	794.01		126	625			
AMAZON					CC Accounting: 126-	50-100-1000-610			
158		CC-13789 12/01/25 FOOD ITEMS FOR PANTRY MS	22.88		126	625			
AMAZON					CC Accounting: 126-	14-100-1000-610			
159		CC-13789 11/26/25 FOOD ITEMS FOR PANTRY MS	764.28		126	625			
AMAZON					CC Accounting: 126-	14-100-1000-610			
160		CC-13789 11/18/25 FOOD ITEMS FOR PANTRY MS	105.00		126	625			
AMAZON					CC Accounting: 126-	14-100-1000-610			
161		CC-13789 11/14/25 9 FT CHRISTMAS	149.49		115	625			700
AMAZON					CC Accounting: 115-	90-470-1000-610-700			
162		CC-13789 11/13/25 2 RIBBON TRADITIONS 2 1/2 RI	46.79		115	625			700
AMAZON					CC Accounting: 115-	90-470-1000-610-700			
163		CC-13789 11/19/25 CHRISTMAS DECORATIONS LOBBY	173.90		115	625			700
AMAZON					CC Accounting: 115-	90-470-1000-610-700			
164		CC-13789 12/03/25 SITE LICENSE RENEWAL	375.00		126	625			
SUPER TEACHER WORKSHEETS					CC Accounting: 126-	15-280-1000-681			
165		CC-13789 12/03/25 REFUND SHREDDER	-2,730.74		126	625			
STAPLES TECHNOLOGY SOLUTIONS					CC Accounting: 126-	15-280-1000-681			
166		CC-13789 10/14/25 ELECTRICITY TRAILERS	878.77		115	625			31
SHERIDAN ELECTRIC CO-OP					CC Accounting: 115-	-100-2620-410-	31		
167		CC-13789 11/06/25 MO PHONE BILL FOR DEC 3361	50.86		126	625			
NEMONT TELEPHONE COOPERATIVE, INC.					CC Accounting: 126-	90-100-2600-531			
168		CC-13789 10/16/25 MO PHONE BILL FOR DEC 3146	50.11		110	625			
NEMONT TELEPHONE COOPERATIVE, INC.					CC Accounting: 110-	14-100-2700-531			
169		CC-13789 10/16/25 MO PHONE BILL FOR DEC 8069	126.16		126	625			
NEMONT TELEPHONE COOPERATIVE, INC.					CC Accounting: 126-	90-100-2600-531			
170		CC-13789 10/16/25 MO PHONE BILL FOR DEC 7019	90.37		126	625			
NEMONT TELEPHONE COOPERATIVE, INC.					CC Accounting: 126-	90-100-2600-531			
171		CC-13789 10/16/25 MO PHONE BILL FOR DEC CO	1,262.43		126	625			
NEMONT TELEPHONE COOPERATIVE, INC.					CC Accounting: 126-	14-100-2600-531			
172		CC-13789 10/16/25 MO PHONE BILL FOR DEC MAINT	1,262.44		126	625			
NEMONT TELEPHONE COOPERATIVE, INC.					CC Accounting: 126-	15-100-2600-531			

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Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
173		CC-13789 10/16/25 MO PHONE BILL FOR DEC HS	1,262.44		126	625			
		NEMONT TELEPHONE COOPERATIVE, INC.			CC Accounting: 126-	50-100-2600-531			
174		CC-13789 10/16/25 MO PHONE BILL FOR DEC MS	1,262.43		226	625			
		NEMONT TELEPHONE COOPERATIVE, INC.			CC Accounting: 226-	16-100-2600-531			
175		CC-13789 11/07/25 SHOES FOR THE KITCHEN CREW	1,102.86		212	625			
		SHOES FOR CREWS LLC			CC Accounting: 212-	90-910-3100-610			
176		CC-13790 11/12/25 TEACHER APPRECIATION DINNER	620.00		226	625			
		BLACKBIRD MERCANTILE			CC Accounting: 226-	16-100-1000-610			
177		CC-13790 11/20/25 SCHOOL PLAY LUNCH	65.25		115	625			700
		BLACKBIRD MERCANTILE			CC Accounting: 115-	90-470-1000-610-700			
178		CC-13790 11/19/25 SCHOOL PLAY LUNCH	63.75		115	625			700
		BUCKHORN CAFE			CC Accounting: 115-	90-470-1000-610-700			
179		CC-13790 11/25/25 STAFF THANKSGIVING LUNCH	293.17		226	625			
		REYNOLDS SUPERMARKET			CC Accounting: 226-	16-100-1000-610			
180		CC-13790 11/25/25 NHS BANNERS	324.99		226	625			
		NASSP			CC Accounting: 226-	16-100-1000-610			
181		CC-13791 12/04/25 CHRISTMAS SUPPLIES	24.97		126	625			
		WALMART			CC Accounting: 126-	90-100-2300-610			
71257		26075 Dakota Smith	1,475.00						
		MONTANA RESIDENCY TEACHER PROGRAM FOR THE MONTH OF JANUARY							
1		121825 12/18/25 MONTANA RESIDENCY TEACHER	1,400.00		115	50 329-1000	320		328
2		121825 12/18/25 RESIDENCY TEACHER DIST OBLIGAT	75.00		115	50 100-1000	320		50
71258		24038 SHEILA FLADAGER	5,850.00						
2		121825 12/18/25 SPEECH THERAPY SERVICES	5,850.00		126	15 280-2150	320		
71259		23606 ELIZABETH A. SHIPSTEAD	2,468.76						
1		000083 12/18/25 OCCUPATIONAL THERAPIST VISITS	493.76		126	14 280-2160	320		
2		000083 12/18/25 OCCUPATIONAL THERAPIST VISITS	987.50		126	15 280-2160	320		
3		000083 12/18/25 OCCUPATIONAL THERAPIST VISITS	493.75		126	50 280-2160	320		
4		000083 12/18/25 OCCUPATIONAL THERAPIST VISITS	493.75		226	16 280-2160	320		
# of Claims		12	Total:	79,377.74	# of Vendors		12		



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POPLAR SCHOOLS  
Fund Summary for Claims  
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Fund/Account	Amount
110 Elementary Transportation Fund	
101	1,279.07
115 Elementary Miscellaneous Programs Fund	
101	8,980.63
126 Elementary Impact Aid Fund	
101	45,683.13
212 High School Food Service Fund	
101	1,102.86
215 High School Miscellaneous Programs Fund	
101	3,362.53
226 High School Impact Aid Fund	
101	18,969.52
Total:	79,377.74

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I have carefully examined the above CLAIM APPROVAL LIST and refer  
the same to the Board of Trustees.

Approved by Board of Finance Committee:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby certify that the above is correct

\_\_\_\_\_

Business Manager/Clerk

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POPLAR SCHOOLS  
Claim Approval Signature Page  
For the Accounting Period: 1 / 26

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Report ID: AP100A

I have carefully examined the above CLAIM APPROVAL LIST and refer  
the same to the Board of Trustees.

Approved by Board of Finance Committee:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby certify that the above is correct

\_\_\_\_\_  
Business Manager/Clerk

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\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
71268		26064 HHM EDUCATION COMPANY	261.00						
1		956429554 12/17/25 MATH 180 MULTI DIVISION HSP	150.00	39220	126 14	100-1000	610		
2		956429554 12/17/25 MATH 180 FRACTIONS STUDENT	75.00	39220	126 50	100-1000	640		
3		956429554 12/17/25 SHIPPING AND HANDLING	36.00	39220	126 14	100-1000	640		
71269		10079 SCHOOL SPECIALTY, LLC	1,319.27						
1		3081048305 12/15/25 CONST PPR PAPER ROLL PAD L	1,319.27	39233	126 15	100-2400	610		
71270		10090 TEACHER'S DISCOVERY	378.29						
1		213787 09/05/25 7TH GD SOCIAL STUDIES MAP POST	378.29*	39198	126 50	100-1000	610		
71274		14492 LINDE GAS AND EQUIPMENT INC.	258.24						
1		53053199 10/31/25 INDUSTRIAL ACETYLENE HIGH PR	126.62		226 16	390-1000	610		
2		52447980 09/30/25 INDUSTRIAL ACETYLENE HIGH PR	129.88		226 16	390-1000	610		
3		52395937 09/30/25 FINANCE CHARGE	1.74		226 16	390-1000	610		
71275		25862 ADVANCED SOLUTIONS LLC	780.00						
1		3980 12/05/25 MONTHLY SERVICE	780.00		126 90	100-2600	440		
71276		20976 WOLFTRAX BROADCASTING, LLC	107.63						
1		25110123 11/30/25 KVCK FM SPLIT SPORTS SPONSOR	107.63		226 16	100-2300	540		
71278		25132 NORTHERN PLAINS INDEPENDENT	1,377.00						
1		2025ci-719 11/30/25 MS HELP WANTED ADVERTISING	963.90		126 90	100-2300	540		
2		2025ci-719 11/30/25 ELEM HELP WANTED ADVERTIS	413.10		226 16	100-2300	540		
71279		10253 FITNEY BOWES PURCHASE POWER	1,685.44						
1		121625 12/16/25 POSTAGE	1,179.81		126 90	100-2300	532		
2		121625 12/16/25 POSTAGE SUPPLIES	505.63		226 16	100-2300	532		
71280		25798 STAPLES TECHNOLOGY SOLUTIONS	5,800.00						
1		SMN514 11/14/25 20 CHROMEBOOKS	5,800.00	39218	226 16	100-2210	610		
71281		10087 MAIN STREET GROCERY	19.96						
1		005447 11/21/25 ELEMENTARY INCENTIVES	19.96		115 90	470-1000	610	700	

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Claim	Warrant	Vendor #/Name	Amount							
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj	
71284		20220 BIG VALLEY WATER	99.00							
1		169951 12/01/25 11 5 GALS WATER	99.00		126	15	100-2400	610		
71285		10079 SCHOOL SPECIALTY, LLC	1,307.52							
1		2081365883 11/25/25 CONSTRUCTION PAPER	1,307.52	39229	126	15	100-1000	610		
71286		14345 J & M DISTRIBUTING	4,251.00							
1		83297 12/01/25 1/2 PTS 1 % 45	222.50		212	90	910-3100	570		
2		83310 12/02/25 1/2 PTS 1 % 115	654.50		212	90	910-3100	570		
3		82664 12/05/25 1/2 PTS 1 % 45	654.50		212	90	910-3100	570		
4		82018 12/09/25 1/2 PTS 1 % 45	1,086.50		212	90	910-3100	570		
5		83284 12/12/25 1/2 PTS 1 % 115	1,086.50		212	90	910-3100	570		
6		82116 12/16/25 1/2 PTS 1 % 45	546.50		212	90	910-3100	570		
71287		12492 SYSCO MONTANA INC.	33,544.91							
1		543869823 12/02/25 SALAD BAR CELERY CUCUMBER	6,164.78		212	90	910-3100	570		
2		543869824 12/02/25 PRODUCE APPLES PEAR	209.28		212	90	910-3100	570		
3		543869825 12/02/25 PRODUCE APPLES PEARS	425.06		212	90	910-3100	570		
4		543874830 12/05/25 LETTUCE ORANGES TOMATO	4,741.95		212	90	910-3100	570		
5		543880506 12/09/25 CEREAL BREAD SAUSAGE EGGS	8,284.19		212	90	910-3100	570		
6		543880507 12/09/25 CHEESE BEEF CHICKEN HAMBURG	212.52		212	90	910-3100	570		
7		543880508 12/09/25 BANANA ORANGES	143.00		212	90	910-3100	570		
8		543880509 12/09/25 MS STAFF PAPER CUPS PALTES	177.26*		126	50	100-1000	610		
9		543885548 12/12/25 LETTUCE MUSHROOM ONION PEPP	2,262.31		212	90	910-3100	570		
10		543891171 12/16/25 SOIP BASE COTTAGE CHEESE BA	4,336.28		212	90	910-3100	570		
11		543895899 12/19/25 PIZZA PEPPERONI HAM SAUSAGE	4,348.74		126	15	910-3100	570		
12		543895900 12/19/25 SACK LUNCHES GRAPES WATER	1,155.76		126	15	910-3100	570		
13		543901018 12/23/25 SACK LUNCHES COOKIES SANDWI	1,083.78		126	15	910-3100	570		
71288		13395 U.S. FOOD SERVICE, INC.	14,345.78							
1		5681689 12/04/25 POTATO PEACH ORANGE PEAR	2,665.59		212	90	910-3100	570		
2		5892322 12/11/25 SLPY JOE GRAVY MIX PINEAPPLE	3,900.77		212	90	910-3100	570		
3		5579915 12/01/25 FORK SPOONS BUNS CUCUMBER	3,106.06		212	90	910-3100	570		
4		5892323 12/11/25 ORANGES APPLES	1,256.35*		226	16	100-2300	610		
5		5892324 12/11/25 EGG MILK FLOUR SUGAR SPICES	109.02		126	15	100-1000	610		
6		3109664 12/15/25 SAUSAGE BURRITO SANDWICH SALAD	1,471.59		212	90	910-3100	570		
7		3252666 12/19/25 SACK LUNCHES FORK SPOON SANDW	1,836.40		126	15	910-3100	610		

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Claim	Warrant	Vendor #/Name	Amount					
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
71289		26032 NEW DAY, INC	1,270.98					
1		3898 09/30/25 OPI HS DIST RESIDENCE RATE	626.28*		226 16 100-1000		563	
2		3899 10/31/25 OPI HS DIST RESIDENCE RATE	331.56*		226 16 100-1000		563	
3		3900 11/30/25 OPI HS DIST RESIDENCE RATE	313.14*		226 16 100-1000		563	
71290		26116 BIG SKY BOTANICAL FLORAL	75.00					
1		121725 12/17/25 SYBIL ERICKSON FUNERAL	75.00		126 90 100-2300		610	
71291		10748 CITY OF POPLAR	11,077.35					
1		1222525 12/22/25 WATER-SEWER/ADMN BLDG	190.79		126 90 100-2600		421	
2		1222525 12/22/25 WATER-SEWER/ALC BLDG	191.26		126 90 100-2600		421	
3		1222525 12/22/25 WATER-SEWER/HS SPRINKLING	169.87		226 16 100-2600		421	
4		1222525 12/22/25 WATER-SEWER/HS #2 SPRINKLING	169.87		226 16 100-2600		421	
5		1222525 12/22/25 WATER-SEWER/RED HOUSE SUPT H	188.94*		115 100-2620		410	31
6		1222525 12/22/25 WATER-SEWER/#9 SHOP	61.12		126 90 100-2600		421	
7		1222525 12/22/25 WATER-SEWER/TRNSPRTN & MNTNC	125.05		126 90 100-2600		421	
8		1222525 12/22/25 WATER-SEWER/ BUS GARAGE	172.32		110 15 100-2700		421	
9		1222525 12/22/25 WATER-SEWER/ELEMENTARY	2,711.06		126 90 100-2600		421	
10		1222525 12/22/25 WATER-SEWER/ MIDDLE SCHOOL	1,899.84		126 90 100-2600		421	
11		1222525 12/22/25 WATER-SEWER/ HIGH SCHOOL	122.24		226 16 100-2600		421	
12		1222525 12/22/25 WATER-SEWER/ METAL SHOP METAL	4,014.96		226 16 100-2600		421	
13		1222525 12/22/25 WATER-SEWER/SUPT HOUSE	225.64*		115 100-2620		410	31
14		1222525 12/22/25 WATER-SEWER/TOWNHOUSE #1	144.99*		115 100-2620		410	31
15		1222525 12/22/25 WATER-SEWER/TOWNHOUSE #2	150.55*		115 100-2620		410	31
16		1222525 12/22/25 WATER-SEWER/TOWNHOUSE #3	152.18*		115 100-2620		410	31
17		1222525 12/22/25 WATER-SEWER/TOWNHOUSE #4	148.68*		115 100-2620		410	31
18		1222525 12/22/25 WATER-SEWER/TOWNHOUSE #5	143.94*		115 100-2620		410	31
19		1222525 12/22/25 GARBAGE/TCHR VILLAGE	94.05*		115 100-2620		410	31
71292		10032 BRUCO, INC.	87.71					
1		435995 12/02/25 FLOOR PAD WHITE 13 5/CS	61.40*		126 90 100-2600		615	
2		435995 12/02/25 FLOOR PAD WHITE 13 5/CS	26.31		226 16 100-2600		615	
71293		24356 HI-TECH ELECTRIC INC.	1,937.55					
1		3613 12/13/25 WIRE SIGNS ON MS ANS ELEM SUPP	1,937.55		126 90 100-2600		440	

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Claim	Warrant	Vendor #/Name	Amount							
Line #		Invoice #/Inv Date/Description	Line Amount	FO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj		
71295		12917 MECHANICAL TECHNOLOGY INC.	3,010.00							
1		1026153751 12/12/25 POPLAR HS TROUBLE SHOOT BA	3,010.00		226 16 100-2600		440			
71296		10032 BRUCO, INC.	2,623.09							
1		436330 01/22/32 STEERING CABLE TRN INSTALL STE	1,836.16*		126 90 100-2600		615			
2		436330 01/22/32 STEERING CABLE TRN INSTALL STE	786.93		226 16 100-2600		615			
71298		22083 MARC	3,346.83							
1		0867023-IN 12/19/25 MELT-A-WAY 50#BAG	1,669.53		226 16 100-2600		615			
2		0865432-IN 11/28/25 MELT-A-WAY 50#BAG	1,677.30*		126 90 100-2600		615			
71300		13259 DALE PLUMBING AND HEATING	4,862.90							
1		621 09/17/25 FRT ON VALVE PARTS CRT VALVE	1,033.25		126 90 100-2600		440			
2		666 10/03/25 NOXDYNE THERMO	2,099.35		115 100-2620		440			31
3		111725 11/17/25 LABOR LENNOX CTRL BOARD TRIP	1,730.30		126 90 100-2600		440			
71301		14492 LINDE GAS AND EQUIPMENT INC.	142.60							
1		54159109 12/31/25 IND HIGH PRESSURE	142.60		226 16 390-1000		610			
71306		10044 DACOTAH PAPER CO.	3,519.82							
8		72713 01/05/25 KNIFE NAPKINS BLEACH LINERS	3,519.82		212 90 910-3100		610			
71328		25121 OSTLUND'S FIRE PROTECTION, INC	531.00							
1		7185 12/16/25 INSPECTION QT. SPRINKLER	531.00		126 90 100-2600		440			
71329		12289 AMERICAN LEGION SUPPER CLUB	4,675.44							
1		12782 01/05/26 SCHOOL CHRISTMAS PARTY	1,558.48		115 15 100-1000		610		50	
2		12782 01/05/26 SCHOOL CHRISTMAS PARTY	1,558.48		115 14 100-1000		610		50	
3		12782 01/05/26 SCHOOL CHRISTMAS PARTY	1,558.48*		115 50 100-1000		610		50	
71330		21147 MORGAN NORGAARD	75.00							
		CELL PHONE SERVICE COST FOR THE MONTH OF JANUARY								
1		010626 01/06/26 CELL PHONE SERVICE COST	75.00*		126 90 100-2600		531			
71331		24767 PATTI JO BLACK	75.00							
		CELL PHONE SERVICE COST FOR THE MONTH OF JANUARY								
1		010626 01/06/26 CELL PHONE SERVICE COST	75.00		226 16 100-2600		531			

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Claim Warrant	Vendor #/Name	Amount					
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
71332	24666 BROCK COPENHAVER	75.00					
CELL PHONE SERVICE COST FOR THE MONTH OF JANUARY							
1	010626 01/06/26 CELL PHONE SERVICE COST	75.00		226 16 100-2600		531	
71334	26090 REYNA PEREZ MONTEAU	75.00					
CELL PHONE SERVICE COST FOR THE MONTH OF JANUARY							
1	010626 01/06/26 CELL PHONE SERVICE COST	75.00*		126 90 100-2600		531	
71335	24786 LEWIS REESE	75.00					
CELL PHONE SERVICE COST FOR THE MONTH OF JANUARY							
1	010626 01/06/26 CELL PHONE SERVICE COST	75.00*		126 90 100-2600		531	
71336	24979 COY WEEKS	75.00					
CELL PHONE SERVICE COST FOR THE MONTH OF JANUARY							
1	010626 01/06/26 CELL PHONCE SERVICE COST	75.00		226 16 100-2600		531	
71337	25360 JOHN WETSIT	75.00					
CELL PHONE SERVICE COST FOR THE MONTH OF JANUARY							
1	010626 01/06/26 CELL PHONE SERVICE COST	75.00*		126 90 100-2600		531	
71338	25304 CLINT LINTHICUM	75.00					
CELL PHONE SERVICE COST FOR THE MONTH OF JANUARY							
1	010626 01/06/26 CELL PHONE SERVICE COST	75.00		110 50 100-2700		531	
71339	25502 GREG GOURNEAU	75.00					
CELL PHONE SERVICE COST FOR THE MONTH OF JANUARY							
1	010626 01/06/26 CELL PHONE SERVICE COST	75.00*		126 90 100-2600		531	
71340	22225 FRANK GOURNEAU	75.00					
CELL PHONE SERVICE COST FOR THE MONTH OF JANUARY							
1	010626 01/06/26 CELL PHONCE SERVICE COST	75.00		226 16 100-2600		531	
71341	25462 BLACKBIRD MERCANTILE	685.00					
1	105489 01/06/26 SANDWICHES AND SOUP	685.00		226 16 100-1000		610	
71344	10859 BUCKHORN CAFE	123.00					
1	139 12/01/25 PT CONFERENCE	123.00		126 15 100-1000		610	



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POPLAR SCHOOLS  
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\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
71348		12768 RENAISSANCE	20,836.00						
1		INV5547515 06/06/25 ANNUAL ALL PRODUCT	375.00*		126 14 100-1000		681		
2		INV5547515 06/06/25 ANNUAL ALL PRODUCT	375.00		126 50 100-1000		681		
4		INV5547515 06/06/25 STAR MATH SUBSCRIPTION	1,410.50*		126 14 100-1000		681		
5		INV5547515 06/06/25 STAR MATH SUBSCRIPTION	1,410.50		126 50 100-1000		681		
6		INV5547515 06/06/25 STAR READING SUBSCRIPTION	1,311.33		126 15 100-1000		681		
7		INV5547515 06/06/25 STAR READING SUBSCRIPTION	1,311.34*		126 14 100-1000		681		
8		INV5547515 06/06/25 STAR READING SUBSCRIPTION	1,311.33		126 50 100-1000		681		
9		INV5547515 06/06/25 ACCELERATED READER	6,536.00*		126 15 100-2120		681		
10		INV5547515 06/06/25 FRECKLE MATH	3,397.50*		126 14 100-1000		681		
11		INV5547515 06/06/25 FRECKLE MATH	3,397.50		126 50 100-1000		681		
71349		10087 MAIN STREET GROCERY	282.67						
1		0020 12/12/25 PRCHMNT P WAX P LQ PLS UL OX	48.13		126 14 100-1000		610		
2		0076 12/09/25 CRTS CABBAGE ONIONS POTATOES	55.70		126 14 100-1000		610		
3		0032 12/09/25 BREAD CRU CABBAGE CMPBL CRM CH	67.10*		126 50 100-1000		610		
4		0015 12/08/25 CABBAGE BREAD OLIVE BRST	111.74*		126 50 100-1000		610		
71350		22379 MONTANA HISTORICAL SOCIETY/MUSEUM	100.00						
1		103 08/13/25 FOOTLOCKER RENTAL FEE	25.00*		126 50 100-1000		610		
2		104 08/13/25 FOOTLOCKER RENTAL FEE	25.00*		126 50 100-1000		610		
3		105 08/13/25 FOOTLOCKER RENTAL FEE	25.00*		126 50 100-1000		610		
4		106 08/13/25 FOOTLOCKER RENTAL FEE	25.00*		126 50 100-1000		610		
# of Claims		43	Total:	125,471.98	# of Vendors		39		

01/07/26  
15:14:17

POPLAR SCHOOLS  
Fund Summary for Claims  
For the Accounting Period: 1/26

Page: 7 of 8  
Report ID: AF110

Fund/Account	Amount
110 Elementary Transportation Fund	
101	247.32
115 Elementary Miscellaneous Programs Fund	
101	8,043.72
126 Elementary Impact Aid Fund	
101	50,777.50
212 High School Food Service Fund	
101	45,694.20
226 High School Impact Aid Fund	
101	20,709.24
Total:	125,471.98



## **BUDGET v. ACTUAL INVESTMENT**

**Students First**

POPLAR SCHOOLS  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 12 / 25

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Comm.
101 Elementary General Fund	377,858.58	1,730,864.18	5,021,898.22	5,021,898.22	3,291,034.04	34%
110 Elementary Transportation Fund	30,730.55	169,662.23	480,700.00	480,700.00	311,037.77	35%
111 Elementary Bus Depreciation Fund	0.00	0.00	1,223,810.76	1,223,810.76	1,223,810.76	0%
113 Elementary Tuition Fund	4,436.03	4,436.03	4,436.03	4,436.03	0.00	100%
114 Elementary Retirement Fund	100,635.24	490,764.70	1,400,000.00	1,400,000.00	909,235.30	35%
115 Elementary Miscellaneous Programs	162,989.60	683,039.57	2,187,546.77	2,187,546.77	1,504,507.20	31%
126 Elementary Impact Aid Fund	565,491.81	3,182,710.90	8,375,969.00	8,375,969.00	5,193,258.10	38%
128 Elementary Technology Fund	0.00	0.00	20,698.14	20,698.14	20,698.14	0%
129 Elementary Flex Fund	0.00	0.00	621,622.94	621,622.94	621,622.94	0%
160 Elementary Building Fund	0.00	0.00	100,000.00	100,000.00	100,000.00	0%
161 Elementary Building Reserve Fund	0.00	0.00	660,885.12	660,885.12	660,885.12	0%
201 High School General Fund	202,622.15	915,687.54	2,536,300.14	2,536,300.14	1,620,612.60	36%
210 High School Transportation Fund	8,837.74	42,129.94	195,200.00	195,200.00	153,070.06	22%
211 High School Bus Depreciation Fund	0.00	0.00	690,278.22	690,278.22	690,278.22	0%
212 High School Food Service Fund	63,487.31	304,199.21	646,835.00	646,835.00	342,635.79	47%
213 High School Tuition Fund	1,659.66	6,091.15	41,183.26	41,183.26	35,092.11	15%
214 High School Retirement Fund	36,791.95	181,362.17	750,000.00	750,000.00	568,637.83	24%
215 High School Miscellaneous Programs	17,392.18	147,687.14	309,320.17	309,320.17	161,633.03	48%
218 High School Traffic Education Fund	0.00	0.00	861.00	861.00	861.00	0%
226 High School Impact Aid Fund	105,143.31	813,234.04	2,654,271.64	2,654,271.64	1,841,037.60	31%
228 High School Technology Fund	0.00	0.00	9,994.66	9,994.66	9,994.66	0%
229 High School Flex Fund	0.00	0.00	391,821.54	391,821.54	391,821.54	0%
261 High School Building Reserve Fund	0.00	0.00	350,259.53	350,259.53	350,259.53	0%
Grand Total:	1,678,076.11	8,671,868.80	28,673,892.14	28,673,892.14	20,002,023.34	30%



**Poplar**

School District

# **INVESTMENT REPORT**

**Students First**

December 29, 2025

Betty Romo, County Treasurer

400 2nd Avenue South

Wolf Point, Mt 59201

Please invest with **STIP** **\$15,476,400** as follows:

<b>ELEMENTARY</b>	<b>FUND</b>	<b>PREVIOUS MONTH</b>	<b>DIFFERENCE</b>	<b>CURRENT MONTH</b>
<b>101</b>	GENERAL	\$0	\$300,000	\$300,000
<b>110</b>	TRANSPORTATION	\$90,000	\$0	\$90,000
<b>111</b>	BUS DEPRECIATION	\$1,170,000	\$0	\$1,170,000
<b>113</b>	TUITION	\$0	\$0	\$0
<b>114</b>	RETIREMENT	\$185,000	\$0	\$185,000
<b>115</b>	MISC FUNDS	\$0	\$0	\$0
<b>121</b>	SICK LEAVE	\$27,000	\$0	\$27,000
<b>126</b>	IMPACT AID	\$5,775,000	-\$655,600	\$5,119,400
<b>128</b>	TECHNOLOGY	\$16,000	\$0	\$16,000
<b>129</b>	FLEX FUND	\$525,000	\$0	\$525,000
<b>160</b>	BUILDING	\$150,000	\$0	\$150,000
<b>161</b>	BUILDING RESERVE	\$525,000	\$0	\$525,000
<b>ELEMENTARY TOTALS</b>		<b>\$8,463,000</b>	<b>-\$355,600</b>	<b>\$8,107,400</b>
<b>HIGH SCHOOL</b>				
<b>201</b>	GENERAL	\$0	\$185,000	\$185,000
<b>210</b>	TRANSPORTATION	\$142,000	\$8,000	\$150,000
<b>211</b>	BUS DEPRECIATION	\$645,000	\$0	\$645,000
<b>212</b>	HOT LUNCH	\$80,000	\$0	\$80,000
<b>213</b>	TUITION	\$0	\$0	\$0
<b>214</b>	RETIREMENT	\$350,000	\$0	\$350,000
<b>215</b>	MISC FUNDS	\$0	\$0	\$0
<b>218</b>	TRAFFIC EDUCATION	\$9,000	\$0	\$9,000
<b>221</b>	SICK LEAVE	\$13,000	\$0	\$13,000
<b>226</b>	IMPACT AID	\$5,332,000	-\$92,000	\$5,240,000
<b>228</b>	TECHNOLOGY	\$7,000	\$0	\$7,000
<b>229</b>	FLEX FUND	\$400,000	\$0	\$400,000
<b>260</b>	BUILDING	\$0	\$0	\$0
<b>261</b>	BUILDING RESERVE	\$290,000	\$0	\$290,000
<b>HIGH SCHOOL TOTALS</b>		<b>\$7,268,000</b>	<b>\$101,000</b>	<b>\$7,369,000</b>
<b>TOTAL INVESTMENTS</b>		<b>\$15,731,000</b>	<b>-\$254,600</b>	<b>\$15,476,400</b>

Sincerely,

*Judy Linthicum*

Business Manager



**Poplar**

School District

## **HS ACTIVTY FUND**

**Students First**

12/31/25  
12:21:53

POPLAR SCHOOLS  
Statement of Activity by Account Number for 12/01/25 to 12/31/25

Page: 1 of 4  
Report ID: S100

Account	Opening Balance	Disbursed (-)	Receipts		Transfers (+)	Invest (+)	Misc.	Misc.	Closing Balance
			in Transit {+}	Deposits (+)			Earnings {+}	Charges {-}	
1 HIGH SCHOOL STUDENT COUNCIL	12034.81	684.09	1456.00	132.42	0.00		0.00	0.00	12939.14
6 ATHLETICS	7050.82	3591.06	1572.00	1920.56	0.00		0.00	0.00	6952.32
7 ANNUAL	3092.62	0.00	0.00	0.00	0.00		0.00	0.00	3092.62
8 7-8 MS STUDENT COUNCIL	3918.67	2979.60	0.00	2281.00	0.00		0.00	0.00	3220.07
10 MUSIC	4131.18	0.00	0.00	0.00	0.00		0.00	0.00	4131.18
11 FCCLA	4041.40	0.00	0.00	0.00	0.00		0.00	0.00	4041.40
12 NATIONAL HONOR SOCIETY	1156.41	0.00	0.00	0.00	0.00		0.00	0.00	1156.41
13 PEP CLUB	528.15	0.00	0.00	0.00	0.00		0.00	0.00	528.15
16 INDEPENDENCE BANK CARD DONATION	15000.00	0.00	0.00	0.00	0.00		0.00	0.00	15000.00
17 DISTRICT MUSIC	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
21 VENDING ACCOUNT	944.72	0.00	0.00	0.00	0.00		0.00	0.00	944.72
22 BPA	4333.89	1185.46	880.00	705.00	0.00		0.00	0.00	4733.43
23 INTEREST	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
39 MCA MT CAREER ASSOC (JMG)	3051.55	0.00	0.00	1500.00	0.00		0.00	0.00	4551.55
48 HISTORY CLUB	5851.42	0.00	0.00	0.00	0.00		0.00	0.00	5851.42
50 CLASS OF 2028	1014.69	0.00	0.00	0.00	0.00		0.00	0.00	1014.69
57 CLASS OF 2025	71.65	0.00	0.00	0.00	0.00		0.00	0.00	71.65
58 CLASS OF 2026	6579.26	0.00	0.00	0.00	0.00		0.00	0.00	6579.26
59 CLASS OF 2027	13095.19	7525.17	2795.25	0.00	0.00		0.00	0.00	8365.27
60 MS INDIAN CLUB	2191.14	0.00	0.00	0.00	0.00		0.00	0.00	2191.14
61 FUTURE FARMERS OF AMERICAN	1336.91	0.00	261.25	0.00	0.00		0.00	0.00	1598.16
62 CLASS OF 2029	1648.71	240.27	0.00	478.50	0.00		0.00	0.00	1886.94
898 MISC EARNINGS	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
899 MISC CHARGES	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
Total for Student Accounts	91073.19	16205.65	6964.50	7017.48					88849.52

Lori Smoker, Chair

Judy Linthicum, School Clerk





## **REPORTS**

**6.1 Superintendent**

**6.2 Administrators**

**6.3 Directors**

**Students First**

## **Agenda Number 6 Informational Items- Reports**

### **POPLAR PUBLIC SCHOOLS 9&9B**

### **BOARD AGENDA FACT SHEET**

**MEETING DATE: January 12, 2026**

#### **SUMMARY:**

6.1-6.3: Directors', Principals', and the Superintendent's reports to the Board are informational items designed to share progress towards goals being accomplished within each respective area of operation. Monthly reporting is intended to highlight the accomplishments of individual students, classrooms, parents, staff, or other groups of employees and to report any administrative changes made within their jurisdictions.

#### **6.1 Superintendent Report**

#### **6.2 Administrators Reports**

#### **6.3 Directors Reports**

## 6.1 Superintendent Report



### Superintendent Report-December/January

My goals for the district for this year are surrounded and grounded in the following:

1. Students first
2. Increasing student achievement
3. Developing and sustaining a staff/student wellness program
4. Creating and maintaining a positive academic and work environment.

#### REPORT

- 1. Celebrations:** Our first semester has commenced. Our learning environment feels very positive and safe. There is always work to do but some of the highlights are and will remain: Physical aggressions and fights have been minimal. Our mental health services with Tiny Eyes and the new MS counselor and other resources has been stable. Our goal of student achievement remains the priority and keeping our staff focused and taking care of their wellbeing continues.

**Concerns:** We still need to make improvements with our ADA compliance especially our bathrooms and playgrounds. Teacher housing might be an issue that we need to look at. We are currently full and this could be an issue.

2. Walkthroughs for the month of December are as follows: Elementary School had 7; Middle School had 0; High School had 2. We will get these back on track in January.
3. We are starting to talk about staffing for 26/27. There are concerns with SPED and possibly curriculum. We feel better about bus drivers, subs, and support staff. Coaching will continue to be a bit of a struggle for some positions. We will stay ahead of this best we can.
4. I included a report on total attendance for the first semester. I will present it to the Board.
5. The CEO of Nemont had a meeting with me and Mr. Gourneau on January 7. We recently voiced our displeasure to Nemont over a lack of games for Reservation schools on Nemont TV. He was gracious enough to stop in and have a dialogue out our concerns with Nemont and Nemont TV and other issues.
6. We are having a community event on January 28<sup>th</sup> in cooperation with the Fort Peck Tribal Elves. We are looking for 10 brave participants (including Board of Trustees) to volunteer and play a little basketball.

**0857 Poplar Public  
Schools District**

Box 458, Poplar, MT 59255

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**Attendance/Membership Report**

Start/End Date: 08/21/2025 - 01/01/2026 School(s): 4 Calendar(s): 4

Grade: 05, 06, 07, 08, 09, 10, 11, 12, PK, KF, 01, 02, 03, 04

**SUMMARY Total Schools: 4 Total Calendars: 4 AdHoc Filter: All students**

Grade	Student Membership		Absent Days	Present Days	ADM	ADA	Unexcused Absences		Percent In Attendance	
	Count	Days					Days	Avg. Daily		
05	69	5542	716.54	4825.46	68.43	59.60	434.91	5.36	87.07%	
06	65	5039	797.77	4241.23	62.21	52.37	550.87	6.79	84.17%	
07	61	4775	585.06	4189.94	58.96	51.73	313.20	3.86	87.75%	
08	66	5090	796.68	4293.32	62.84	52.97	473.91	5.85	84.35%	
09	59	4402	832.76	3569.24	54.35	44.08	792.52	9.76	81.08%	
10	66	5069	748.18	4320.82	62.57	53.33	660.41	8.14	85.24%	
11	80	5888	1264.13	4623.87	72.71	57.06	1182.43	14.60	78.53%	
12	76	5780	1155.21	4624.79	71.36	57.11	1065.62	13.12	80.01%	
PK	18	1421	127.67	1293.33	17.62	15.96	109.26	1.36	91.02%	
KF	60	4725	594.84	4130.16	58.32	50.95	515.70	6.37	87.41%	
01	50	4028	579.19	3448.81	49.73	42.59	532.23	6.60	85.62%	
02	46	3697	487.55	3209.45	45.64	39.60	404.28	4.96	86.81%	
03	64	5068	600.58	4467.42	62.58	55.14	509.89	6.29	88.15%	
04	78	6242	646.08	5595.92	77.07	69.07	537.68	6.59	89.65%	
Total	14	858	66766	9932.24	56833.76	824.39	701.56	8082.91	99.65	85.12%

**School: Poplar 5-6 School Calendar: 25-26 Poplar 5-6 School AdHoc Filter: All students**

School: Poplar 50 School	Student Membership						Unexcused Absences		Percent In Attendance	
	Grade	Count	Days	Absent Days	Present Days	ADM	ADA	Days		Avg. Daily
	05	69	5542	716.54	4825.46	68.43	59.60	434.91	5.36	87.07%
	06	65	5039	797.77	4241.23	62.21	52.37	550.87	6.79	84.17%
Total	2	134	10581	1514.31	9066.69	130.64	111.97	985.78	12.15	85.69%

**School: Poplar 7-8 Calendar: 25-26 Poplar 7-8 AdHoc Filter: All students**

School: Poplar 7-8	Calendar: 07-08						Unexcused Absences		Percent In Attendance	
	Grade	Student Membership Count	Student Membership Days	Absent Days	Present Days	ADM	ADA	Days		Avg. Daily
	07	61	4775	585.06	4189.94	58.96	51.73	313.20	3.86	87.75%
	08	66	5090	796.68	4293.32	62.84	52.97	473.91	5.85	84.35%
<b>Total</b>	<b>2</b>	<b>127</b>	<b>9865</b>	<b>1381.74</b>	<b>8483.26</b>	<b>121.80</b>	<b>104.70</b>	<b>787.11</b>	<b>9.71</b>	<b>85.99%</b>

**School: Poplar High School Calendar: 25-26 Poplar High School AdHoc Filter: All students**

School: Poplar High School	Student Membership						Unexcused Absences		Percent In Attendance	
	Grade	Count	Days	Absent Days	Present Days	ADM	ADA	Days		Avg. Daily
	09	59	4402	832.76	3569.24	54.35	44.08	792.52	9.76	81.08%
	10	66	5069	748.18	4320.82	62.57	53.33	660.41	8.14	85.24%
	11	80	5888	1264.13	4623.87	72.71	57.06	1182.43	14.60	78.53%
	12	76	5780	1155.21	4624.79	71.36	57.11	1065.62	13.12	80.01%
Total	4	281	21139	4000.28	17138.72	260.99	211.58	3700.98	45.62	81.08%

**School: Poplar School Calendar: 25-26 Poplar School AdHoc Filter: All students**

School: Poplar School	Calendar: 2020-2021 Poplar School							Unexcused Absences		Percent In Attendance
	Grade	Count	Student Membership Days	Absent Days	Present Days	ADM	ADA	Days	Avg. Daily	
	PK	18	1421	127.67	1293.33	17.62	15.96	109.26	1.36	91.02%
	KF	60	4725	594.84	4130.16	58.32	50.95	515.70	6.37	87.41%
	01	50	4028	579.19	3448.81	49.73	42.59	532.23	6.60	85.62%
	02	46	3697	487.55	3209.45	45.64	39.60	404.28	4.96	86.81%
	03	64	5068	600.58	4467.42	62.58	55.14	509.89	6.29	88.15%
	04	78	6242	646.08	5595.92	77.07	69.07	537.68	6.59	89.65%
Total	6	316	25181	3035.91	22145.09	310.96	273.31	2609.04	32.17	87.94%

# Tribal Elves Inflation Basketball



Poplar Schools vs Tribal Elves



Wednesday, January 28, 2025

6:00 p.m.

Poplar Cultural Center



Chili Cook-Off

Bring a pot of chili to enter the  
cook-off

Prizes for 1<sup>st</sup> and 2<sup>nd</sup> place

## **6.2 Administrator Reports**

**Elementary Principal-John Wetsit**

**Middle School Principal-Morgan Norgaard**

**High School Principal-Frank Gourneau**

**SPED-Patti Black**

# *Poplar School District*

*PO Box 458, Poplar, Montana 59255*

**Superintendent**

Keith Erickson  
Phone: (406) 768-6602

**K-4 Principal**

John Wetsit  
Phone: (406) 768-6631

**5-8 Principal**

Morgan Norgaard  
Phone: (406) 768-6731

**9-12 Principal**

Frank Gourneau  
Phone: (406) 768-6831

**SPED Director**

Patti Black  
Phone: (406) 768-6812

**K-4 Associate Principal**

Greg Gourneau  
Phone: (406) 768-6634

**5-8 Associate School Principal**

Lewis Reese  
Phone: (406) 768-6735

**9-12 Associate Principal**

Coy Weeks  
Phone: (406) 768-6818

*The mission of Poplar Schools, in cooperation with parents and community, is to develop exemplary citizens through enthusiastic and knowledgeable guidance and instruction in a culturally enriched environment.*

**Jan 5<sup>th</sup> 2025**

**Student Attendance –**

<b>Grade</b>	<b>Student Count</b>	<b>Percent In Attendance</b>
<b>PK</b>	<b>20</b>	<b>90.53%</b>
<b>KF</b>	<b>60</b>	<b>84.24%</b>
<b>1</b>	<b>50</b>	<b>81.91%</b>
<b>2</b>	<b>46</b>	<b>82.78%</b>
<b>3</b>	<b>63</b>	<b>85.11%</b>
<b>4</b>	<b>77</b>	<b>87.39%</b>
<b>Total</b>	<b>316</b>	<b>85.00%</b>

**Currently:**

Backpack Meals for the month of December were distributed with the sack lunches over break. Food Pantry distribution continues to grow. Every student received a Toys for Tots Gift, a Gift from the Chiropractors, and a candy bag before Christmas Break.

Winter MAP Benchmark Assessments have begun; reports will be provided upon completion.

**John Wetsit**

**Elementary Principal**

Quality Teachers – Quality Students



# January Middle School Report

## Enrollment

Current middle school enrollment stands at 263 students, reflecting an increase of one student from the previous month.

## Attendance

The average attendance rate for grades 5–8 for the month of November was 84.4%. Attendance trends will continue to be monitored as we move into the second semester.

## Academics

At the conclusion of the first semester, 73 students (approximately 28%) earned Honor Roll status with a GPA of 3.5 or higher. This represents a strong academic achievement and reflects the continued efforts of students and staff.

## Instructional Focus Areas

Grade-level data meetings will be scheduled in January to review the most recent MAST state assessment data. These meetings will focus on identifying instructional strengths, areas of growth, and targeted supports for students as we move into the spring semester.

## Homebound Enrollment

There are currently 4 students enrolled in the Homebound program.

## Middle School Updates & Facilities

- The newly installed Golden Rule sign has been very well received by students and staff and has been a positive addition to the middle school environment.
- Following direction from the previous board meeting, a review of the middle school locker situation was conducted. The most significant need is in the 5th-grade wing, which contains 85 lockers for 78 incoming 4th-grade students.
  - 10 lockers have been identified as needing replacement locking mechanisms.

- Many lockers are aging and showing visible wear, as noted during the walkthrough.
- Preliminary pricing estimates indicate replacement costs of approximately \$200 per locker.
- Replacing all lockers in the 5th-grade wing would represent an estimated \$17,000 investment.

## Student Activities & Community Engagement

- The annual Christmas Tree Giveaway, organized by Molly Red Path, was a success. This year, 13 fully decorated Christmas trees were distributed to families. These were generously donated by staff and community members, and we extend sincere appreciation to all contributors.
- Student Council and the Canku' Project hosted activities over the school break, providing students opportunities to participate in games and receive meals to take with them.

## Student Supports

The Middle School Food Pantry has experienced a significant increase in usage. Staff have done an excellent job identifying students who would benefit from this support, and preparations are underway to place the next food order to meet growing needs.

## J's For Days

The middle school has launched an exciting attendance incentive called "**J's for Days!**", encouraging students to build strong daily attendance habits. Students who maintain an attendance streak will have the opportunity to win a **pair of custom Air Jordans**, reinforcing the message that showing up every day matters. This challenge promotes consistency, accountability, and school pride while motivating students to prioritize being present and engaged in learning.

# Poplar Middle School

## School News

JANUARY

School Year  
2025-2026

### 2<sup>nd</sup> Semester Attendance Challenge 😊

The middle school has launched an exciting attendance incentive called "J's for Days!", encouraging students to build strong daily attendance habits. Students who maintain an attendance streak will have the opportunity to win a pair of custom Air Jordans, reinforcing the message that showing up every day matters. This challenge promotes consistency, accountability, and school pride while motivating students to prioritize being present and engaged in learning.



### WHAT'S HAPPENING?



The middle school proudly hosted its 6th Annual Christmas Tree Giveaway, continuing a meaningful tradition of supporting families during the holiday season. This year, 13 fully decorated Christmas trees were generously donated by staff and community members and distributed to families. The event reflected the strong spirit of generosity within our school community and helped ensure that more families were able to experience the warmth and joy of the holidays.

# **HIGH SCHOOL PRINCIPAL/AD REPORT**

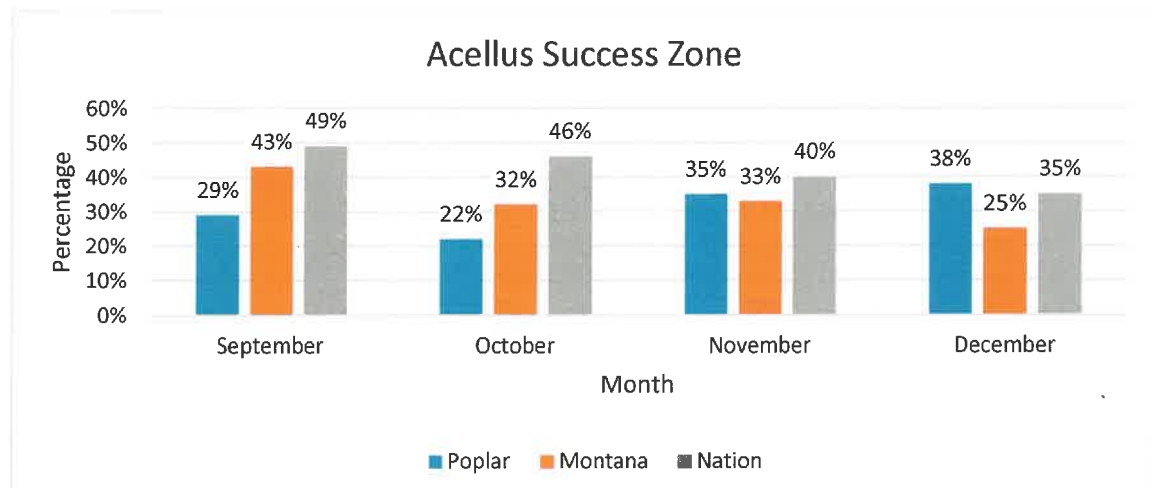
## **January Board Meeting**

### **Principal Report**

- Current Student Enrollment: 245 students
- Open positions: Counselor (1)
- Building Leadership Team Goals
  - Goal 1: Understanding trauma-informed practice for students and staff to implement a system that readies learners.
  - Goal 2: Analyzing individual students learning to make data-informed decisions for differentiated instruction.
  - Goal 3: Establish a framework for all operations that prioritize our students' well-being as the central focus for all decisions.
- Principal's personal goals
  - Continue to expand and work on Building Leadership Team calendars to collaboratively work together as a building and district for school improvement. Continue community meetings within high school. Implement members into the district leadership team.
  - Be more involved and aware of the educational component in and outside of classrooms for the teacher(s), student(s), and parents/community members. Make sure to be more visible in hallways, classrooms, and events in and outside of the school system.
- Acellus Progress
  - August 20-October 15
    - 103.5 credits earned
  - October 20-December 19: Credit Recovery/Homebound
    - 42 credits earned
  - October 20-December 19: Anpétu Téča Academy
    - 18 credits earned
  - Total Credits earned in first semester: 163.5 credits
    - Equivalent to 327 classes completed
  - Three students completed requirements from 2025 graduating class (will walk and receive a diploma with 2026 class)
  - Three students have completed requirements for the 2026 graduating class
- Food Pantry
  - 12/5 2 Students
  - 12/12 11 Students
  - 12/19 8 students

## HIGH SCHOOL PRINCIPAL/AD REPORT

### January Board Meeting



With the new Acellus program and the success zone being new this year I do not know much about it but below is some information on it.

*The "Success Zone" on Acellus is a strategy and a set of tools designed to measure and improve student success through performance data and intervention. It uses a student's overall grade (based on assessments, assignments, and exams) to determine if they are mastering the material, with a threshold of at least 75% often cited as the "Success Zone" for students. For teachers, it provides a report on the percentage of students in their class who are in this zone, with performance rankings like "Outstanding" or "Above Average" given for reaching certain success percentages.*

*The "Acellus Success Zone" is a strategy where 75% or more of students in a class are in their "Success Zone," meaning they are consistently making progress and achieving success. For individual students, being in their Success Zone means they are scoring 75% or better on assignments and assessments. Acellus provides teachers with data and intervention tools to help students who are not yet in this zone.*



**Poplar School District  
Anpétu Téča Academy  
(New Day Academy)  
Student Expectations/Guidelines  
2025-2026**

**“WHATEVER IT TAKES WE CAN, WE WILL”**



## Welcome To All Students and Parents!

The Poplar School District Student Expectations/Guidelines contains information that students and parents are likely to need during the school year. The primary High School and Middle School student's handbooks are the framework for all other information not noted here.

This document on Appétu Téca Academy provides details on the process, guidelines, expectations for student's that go from a traditional setting to a different learning environment, often for behavioral, academic, or social-emotional reasons, focusing on personalized support, high expectations, and pathways to success, sometimes requiring formal plans, parent involvement, and adherence to state/federal laws like IDEA for students with disabilities. These documents define the purpose, eligibility, programming features (small class sizes, flexible schedules, integrated support), and with a possible transition back to regular school, ensuring the placement isn't seen as punitive but as an opportunity.

### Key Components of Alternative Placement Documents

- **Purpose:** To provide a supportive, non-traditional environment for students needing different approaches due to struggles in regular school, fostering academic growth and college/career readiness.
- **Referral Process:** Involves observations, assessments, and district input, often triggered by poor grades, truancy, social/emotional reasons, or disruptive behavior.
- **Eligibility:** Can include general education students and those with IEP's/504's, though special education placements require an IEP team meeting to ensure appropriateness.
- **Program Features:**
  - Online Acellus Program, positive relationships, flexible scheduling, and challenging curriculum.
  - Focus on student strengths, career connections, and "whole child" support (academic, social, emotional including services provided by HPDP and other outside entities).
  - Emphasis on positive behavior protocols integrated into learning, not just exclusion.
- **Transition Plans:** Upon request there will be formal, written plans for returning to traditional school, outlining steps, responsibilities, and timelines, requiring administration approval.
- **Legal Safeguards:** Must ensure equal facilities, comparable curriculum, and adherence to laws like IDEA, preventing marginalized placement.

### POPLAR 9-12 HIGH SCHOOL CONTACTS

**Frank Gourneau**  
9-12 Principal  
768-6831

**Coy Weeks**  
9-12 Assistant Principal  
768-6818

**Patti Jo Black**  
9-12 Assistant Principal  
SPED/504/Title IX  
768-6812

**Vonda Bighorn**  
School Secretary  
768-6833

**Demiree Whitehead**  
Family School and Support  
768-6834

**Levi Humphreys**  
New Day Para  
768-6760

**Go Indians!!**

# **Appétu Téča Academy**

## **Bell Schedule**

### **MONDAY-THURSDAY**

Acellus Work 8:20-9:00

Break 9:00-9:10

Acellus Work 9:10-10:00

Break 10:00-10:10

Acellus Work 10:10-11:00

Break 11:00-11:10

Acellus Work 11:10-12:20

**LUNCH 12:20-12:50**

Acellus Work 12:50-2:00

Break 2:00-2:10

Acellus work 2:10-3:20

Cleanup 3:20-3:33

### **FRIDAY**

Acellus Work 8:20-9:00

Break 9:00-9:10

Acellus Work 9:10-10:00

Break 10:00-10:10

Acellus Work 10:10-11:00

Break 11:00-11:10

Acellus Work 11:10-12:20

**LUNCH 12:20-1:00**

Acellus Work 1:00-2:20

Cleanup 2:20-2:28

### **1:00 P.M. RELEASE**

Acellus Work 8:20-9:00

Break 9:00-9:10

Acellus Work 9:10-10:00

Break 10:00-10:10

Acellus Work 10:10-11:00

Break 11:00-11:10

Acellus Work 11:10-12:10

Cleanup 12:10-12:20

**LUNCH 12:20-12:50**

**STILL WORK IN PROGRESS MORE WILL BE ADDED**



# *Poplar School District*

*PO Box 458, Poplar, Montana 59255*

**Superintendent**

Keith Erickson  
Phone: (406) 768-6602

**K-4 Principal**

John Wetsit  
Phone: (406) 768-6631

**5-8 Principal**

Morgan Norgaard  
Phone: (406) 768-6731

**9-12 Principal**

Frank Gourneau  
Phone: (406) 768-6831

**SPED Director**

Patti Black  
Phone: (406) 768-6812

**K-4 Associate Principal**

Greg Gourneau  
Phone: (406) 768-6634

**5-8 Associate Principal**

Lewis Reese  
Phone: (406) 768-6735

**9-12 Associate Principal**

Coy Weeks  
Phone: (406) 768-6818

*The mission of Poplar Schools, in cooperation with parents and community, is to develop exemplary citizens through enthusiastic and knowledgeable guidance and instruction in a culturally enriched environment.*

## **Special Education Board Report, January 12**

- **Currently, we are testing 10 students: All Initials.**
- **Currently there are 199 Poplar Students with IEPs.**
- **For November and December there were 37 IEP meetings, 18 ER meetings and 5 Amendments.**
- **Celebrations: Two high school students, one middle school student and two elementary students were exited due to their significant progress.**

Quality Teachers – Quality Students

### **6.3 Directors Reports**

**Food Service-Mary Plante**

**Maintenance-Mike Gorder**

**Transportation-Clint Linthicum**

**Jake Riediger-Technology**

**Athletic Director-Brock Copenhaver**

January 8, 2026

## December 2025 Kitchen Report

The Month of December went by fast a lot of things happened. We had the Christmas party on a very cold evening. The students Christmas dinner was held on December 16<sup>th</sup>, the School Christmas dinner was held on Dec. 17<sup>th</sup>, Thank you to the district for the dinner.

We made Sack lunches for the students 18 years old and under on December 22<sup>nd</sup>, 23<sup>rd</sup>, 29<sup>th</sup>, & 30<sup>th</sup>. We had a good turnout for all the days we averaged about 200 – 250 a day. The children enjoyed the sack lunches they were very grateful to receive them.

We served meals for 15 days in the month of December.

PreK- 4 <sup>th</sup> grade Breakfast: 3102 meals	Lunch: 4068 Meals
5 <sup>th</sup> – 6 <sup>th</sup> grade: Breakfast: 1049 meals	Lunch: 1487 Meals
7 <sup>th</sup> – 8 <sup>th</sup> Grade: Breakfast: 941 meals	Lunch: 1606 Meals
9 <sup>th</sup> -12 <sup>th</sup> Grade: Breakfast: 2688 Meals	Lunch: 1393 Meals
Adults:	Lunch: 798 Meals
Totals:	Breakfast: 7780 Meals      Lunch: 8554 Meals + 798 Adults

We also claimed the FFVP for 4 days - Pre-k- 4<sup>th</sup> grade = \$691 and 5<sup>th</sup> & 6<sup>th</sup> Grade = \$392.00.

Any questions please feel free to ask. We are inviting the Board to come visit anytime. Sit and eat a meal with the students at Poplar schools. Breakfast is served between 7:40 a.m. to 8:30 a.m. Lunch is served between 10:45 a.m. – 1:00 p.m. Pre-K comes at 10:45 Fridays they come at 10:15, Kindergarten & 1<sup>st</sup> come at 10:55, 2<sup>nd</sup> 11:10, 4<sup>th</sup> 11:15, 5<sup>th</sup> 11:25, and 6<sup>th</sup> 11:35, 3<sup>rd</sup> 12:10, High School 12:25, 8<sup>th</sup> 12:30, 7<sup>th</sup> grade 12:35.

**SNP Claim For Reimbursement Summary****Poplar Public Schools**

0776 Status: Active  
 DBA: Roosevelt County Treasurer  
 400 4th Ave West  
 Poplar, MT 59255-0000

Type of Agency: Educational Institution  
 Type of SNP Organization: Public

**Confirmation #: AFSDCY**

Month/Year Claimed	Adjustment Number	Date Received	Date Accepted	Date Processed	Reason Code
Dec 2025	0	01/08/2026	01/08/2026		Original

**Sponsor Totals**

Meal Type	Meals/Supplements Served	Federal Rate	Reimbursement Federal Amount
<b>National School Lunch Program</b>			
Free	8,554	4.6200	39,519.48
Reduced	0	4.2200	0.00
Paid	0	0.4600	0.00
<b>Total</b>	<b>8,554</b>		<b>39,519.48</b>
<b>Performance-Based Reimbursement (Lunch)</b>			
Claimed	8,554	0.0900	769.86
Adjusted	0	0.0900	0.00
<b>Total</b>	<b>8,554</b>		<b>769.86</b>
<b>School Breakfast Program Severe Need</b>			
Free	7,780	2.9400	22,873.20
Reduced	0	2.6400	0.00
Paid	0	0.4000	0.00
<b>Total</b>	<b>7,780</b>		<b>22,873.20</b>

**Claim Reimbursement Total** **63,162.54**

**Sponsor Claim Reimbursement Totals**

Current Claim Reimbursement Total	63,162.54
Previous Claim Reimbursement Total	0.00
<b>Net Claim Reimbursement Total</b>	<b>63,162.54</b>

[Show Site Meal Details](#)

**Fresh Fruit and Vegetable Program Claim Summary****Poplar Public Schools**

0776 Status: Active  
 DBA: Roosevelt County Treasurer  
 400 4th Ave West  
 Poplar, MT 59255-0000

Type of Agency: Educational Institution  
 Type of SNP Organization: Public

Month/Year Claimed	Adjustment Number	Date Received	Date Accepted	Date Processed	Reason Code
Dec 2025	0	01/08/2026	01/08/2026		Original

**Site Claim Summary**

	Approved Cost	Previous Reimb. Amount	Claim Amount To Pay	Reimb. Amount
<b>1014 - Poplar 5-6 School</b>				
Fresh Fruit and Vegetable FFV & Operational Expenditures	\$392.28	\$0.00	\$392.28	\$392.28
<b>Site Total</b>			<b>\$392.28</b>	<b>\$392.28</b>

	Approved Cost	Previous Reimb. Amount	Claim Amount To Pay	Reimb. Amount
<b>1015 - Poplar School</b>				
Fresh Fruit and Vegetable FFV & Operational Expenditures	\$691.08	\$0.00	\$691.08	\$691.08
<b>Site Total</b>			<b>\$691.08</b>	<b>\$691.08</b>

<b>Claim Total \$1,083.36</b>
-------------------------------

<b>Meal Count: Lunch</b>							
<b>Month: December</b>							
<b>Date</b>	<b>K-4</b>	<b>Gr 5-6</b>	<b>Gr 7-8</b>	<b>HS</b>	<b>Total</b>	<b>Adult</b>	<b>HPDP</b>
1-Dec	269	98	109	98	574	60	3
2-Dec	292	103	115	104	614	60	2
3-Dec	293	102	117	98	610	59	3
4-Dec	285	108	111	96	600	55	3
5-Dec	268	93	96	88	545	47	2
					0		
					0		
8-Dec	264	98	103	94	559	49	2
9-Dec	281	92	110	98	581	50	2
10-Dec	271	100	119	101	591	64	2
11-Dec	284	97	114	86	581	55	2
12-Dec	235	95	98	88	516	53	1
					0		
					0		
15-Dec	270	100	107	97	574	51	1
16-Dec	276	104	122	108	610	62	5
17-Dec	275	102	99	98	574	45	2
18-Dec	265	93	93	93	544	46	0
19-Dec	240	102	93	46	481	42	2
					0		
					0		
					0		
					0		
					0		
					0		
					0		
					0		
					0		
					0		
					0		
Totals	4068	1487	1606	1393	8554	798	Adult
average daily non-program adults=>							53.2 HPDP
Enrollment					0		32
Averages	271.2	99.133333	107.0667	92.86667			



## Report

---

**From** Mike Gorder <Mike.Gorder@poplarschools.com>

**Date** Tue 1/6/2026 10:17 AM

**To** Keith Erickson <Keith.Erickson@poplarschools.com>; Jessie Murray <Jessie.Murray@poplarschools.com>

### Maintenance Report

January 2026

Things are going pretty good for the most part

We did have some issues with our power outage during the snow storm

We lost a circulating pump in the HS tied into the boiler lines but water is still flowing

Also a variable speed drive for an air handler in HS that covers the HS foyer and offices

We still have the fin tube heat to keep things warm

Also one control box on one boiler in HS

MTI was here and replaced the actuators on the MS air handlers

Thank you

Mike



### Transportation Report:

Got all the buses inspected for second quarter. They all passed.

Couple of items inspector found that need to be attended to.

Michael and Jonah are doing good.

The old MCI is down with the fan clutch out. We are waiting for parts.

One route bus needs to be taken in to Dakota Diesel for repairs.

Other than that, everything is looking good.

Clint Linthicum



TR-6  
Bus Route Reimbursement Claim  
1st Semester 2025-2026

08/20/2025-12/19/2025

43 Roosevelt  
0775 Poplar Elem

Route #	Miles		Rate	Driver	VIN	Days		Total
	%	Per Day				Claimed	Reimbursed	
1	80.00	80.0	2.59	Levi D. Humphreys	4DRVUC8P9PB159884	82.0	82.0	13,592.32
2	75.00	80.0	2.59	Clinton A. Linthicum	4DRBUC8P0PB159885	68.0	68.0	10,567.20
2	75.00	80.0	2.59	ANGELA H. BROWN	4DRBUC8P0PB159885	14.0	14.0	2,175.60
3	70.00	100.0	2.59	Jonathon D. Thompson	4DRBUC8PXXNB589159	82.0	82.0	14,866.60
4	70.00	36.0	2.59	CONNIE WITTAK	4DRBUC8P2KB431989	82.0	82.0	5,351.98
Total Bus Route Reimbursement								46,553.70

Board Chair

Signature



**TR-6**  
**Bus Route Reimbursement Claim**  
**1st Semester 2025-2026**

**08/20/2025-12/19/2025**

**43 Roosevelt**  
**0776 Poplar H S**

Route #	Miles			Rate	Driver	VIN	Days		Total
	%	Per Day					Claimed	Reimbursed	
1	20.00	80.0	2.59	Levi D. Humphreys	4DRVUC8P9PB159884		82.0	82.0	3,398.08
2	25.00	80.0	2.59	Clinton A. Linthicum	4DRBUC8P0PB159885		68.0	68.0	3,522.40
2	25.00	80.0	2.59	ANGELA H. BROWN	4DRBUC8P0PB159885		14.0	14.0	725.20
3	30.00	100.0	2.59	Jonathon D. Thompson	4DRBUC8PXNB589159		82.0	82.0	6,371.40
4	30.00	36.0	2.59	CONNIE WITTAK	4DRBUC8P2KB431989		82.0	82.0	2,293.70
<b>Total Bus Route Reimbursement</b>									<b>16,310.78</b>

**Board Chair**

Signature

# *Poplar School District*

*PO Box 458, Poplar, Montana 59255*

**Superintendent**  
**Phone: 406-768-6600**

**High School Principal**  
**Phone: 406-768-6830**

*The mission of Poplar Schools, in cooperation with parents and community, is to develop exemplary citizens through enthusiastic and knowledgeable guidance and instruction in a culturally enriched environment.*

**Elementary Principal**  
**Phone: 406-768-6630**

**Middle School Principal**  
**Phone: 406-768-6730**

## **December Technology Report**

Tech department responded to 106 tasks for Dec. (slow month)

During the blizzard, multiple power brownouts resulted in several technology failures at the high school. Several switches had to be re-configured, damage to 2 wireless access points requiring replacement, and failure of a motherboard in the high school door access panel.

Currently waiting on replacement parts; three doors at the high school will remain offline until the new motherboard arrives.

Continued monitoring and maintenance of network systems and equipment

**Jake Riediger**

**Technology Director**

## **ATHLETIC DIRECTOR REPORT**

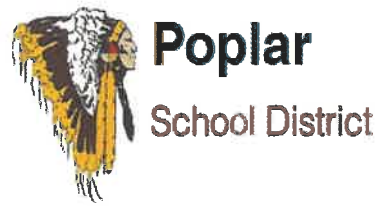
### **JANUARY 12<sup>TH</sup> BOARD MEETING**

- Current Openings as of 1/6/2026 when completing the report and pending recommendations to the board.
  - **Middle School**
    - Golf (1)
    - Track and Field (3)
  - **High School**
    - Head Track and Field Coach (1)
    - Assistant Track and Field Coach (2)
    - Head Tennis Coach (1)
    - Head Golf Coach (1)
    - Assistant Golf Coach (1)
    - Weightlifting Coach Spring (1)
  - **Semester Grade Checks were completed on Monday December 21, 2025.**
  - **MHSA Annual AD Meeting will be held January 18<sup>th</sup>-19<sup>th</sup>- Helena, MT**

If you have any questions or concerns, feel free to give me a call 406-561-3874

Brock Copenhaver

Career Pathways/Athletic Director



## **DISCUSSION AGENDA**

**Students First**

**Agenda Number 7 Discussion Agenda**  
**POPLAR PUBLIC SCHOOLS 9&9B**  
**BOARD AGENDA FACT SHEET**  
**MEETING DATE: January 12, 2026**

**SUMMARY:**

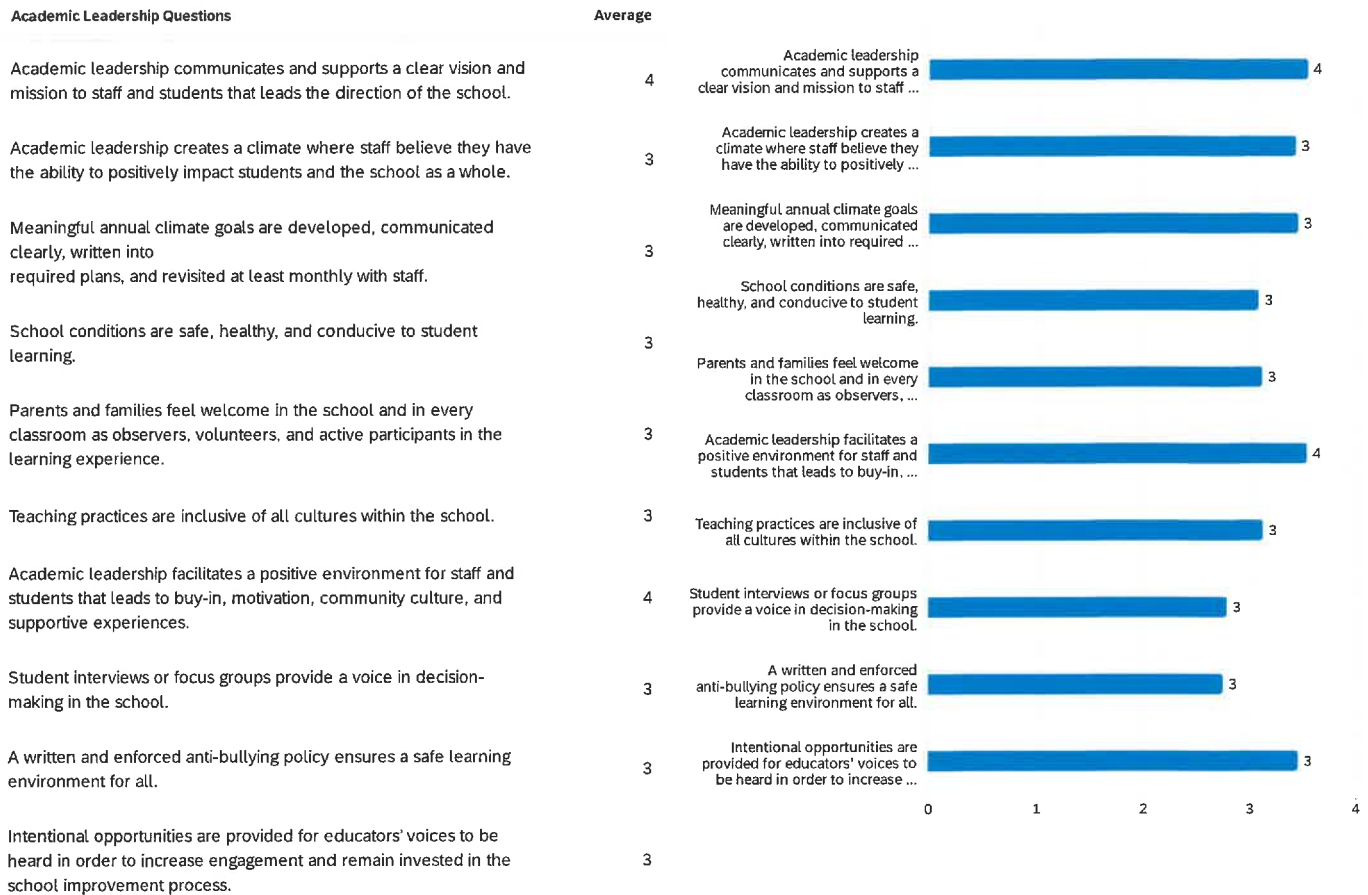
7.1: Comprehensive Needs Assessment: The data for our comprehensive needs assessment as mandated by OPI is included. We want all 3's and 4's. The data looks good.

7.2: MHSA proposals: Included for discussion are the Montana High School Association's proposals for this year. Any input from the Board of Trustees will be appreciated. These can be very political but a few of them will really benefit our school. Myself/Mr. Copenhaver will present.

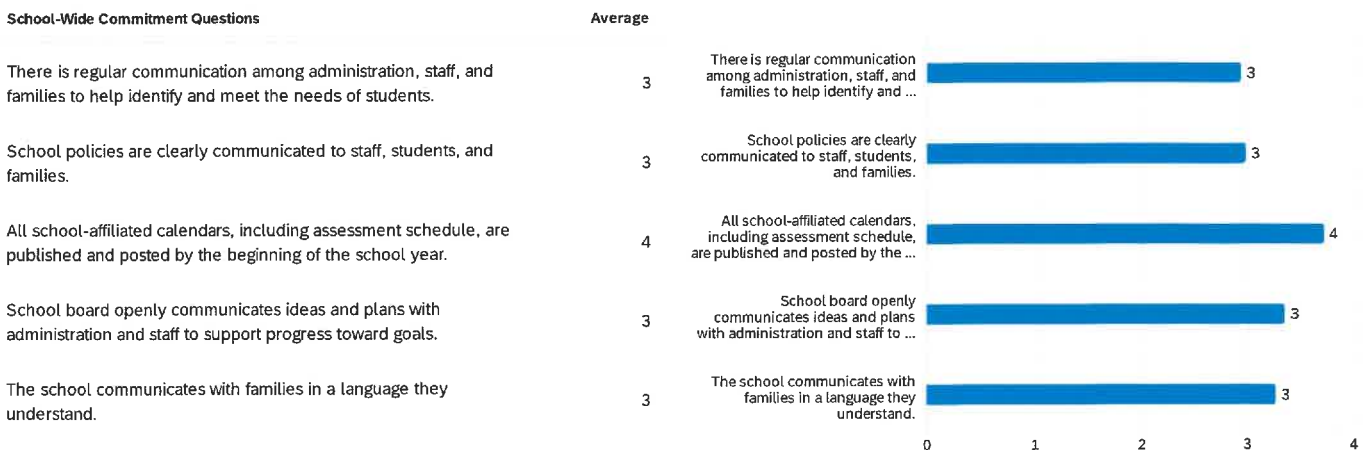
# SY25-26 Comprehensive Needs Assessment / CNA Overview

Filters Q2\_2 - District: **Poplar Elem, LE 0775, Poplar H S, LE 0776**

## Academic Leadership



## School-Wide Commitment





## Curriculum and Standards

### Curriculum and Standards Questions

### Average

Instructional content and materials are aligned with the program and content standards.

4

Instructional content and materials are aligned with the program and content standards.

4

Evidence-based materials, tools, and resources meet the specific learning needs of all students.

3

Evidence-based materials, tools, and resources meet the specific learning needs of all students.

3

Teachers, administrators, and staff research, and implement evidence-based strategies and practices with fidelity across all grades and content areas.

3

Teachers, administrators, and staff research, and implement evidence-based strategies and ...

3

Curriculum and instruction take cultural and environmental differences into consideration to meet the learning needs of all students.

4

Curriculum and instruction take cultural and environmental differences into consideration to ...

4

Indian Education for All is integrated into all grade-level subjects and courses.

3

Indian Education for All is integrated into all grade-level subjects and courses.

3

Literature about Montana Indigenous People is readily available and used in classrooms.

3

Literature about Montana Indigenous People is readily available and used in classrooms.

3

Motivation and engagement are carefully considered when materials and programs are ...

4

Motivation and engagement are carefully considered when materials and programs are reviewed and selected.

4

IEP goals are developed based on grade-level content standards.

4

IEP goals are developed based on grade-level content standards.

4

0 1 2 3 4

## Evidence Based Interventions

### Evidence Based Intervention Questions

### Average

School teams use data to ensure innovative practices are supported by evidence.

4

School teams use data to ensure innovative practices are supported by evidence.

4

Valid and reliable screening, diagnostic, formative and summative assessments are in place.

4

Valid and reliable screening, diagnostic, formative and summative assessments are in ...

4

Assessment tools and procedures are aligned with the program and/or content standards.

4

Assessment tools and procedures are aligned with the program and/or content standards.

4

Progress monitoring data for both academics and behavior is collected systematically and analyzed regularly so instruction can be modified to meet student needs.

4

Progress monitoring data for both academics and behavior is collected systematically and ...

4

Teachers are supported on how to examine student data and collaborate in teams to make instructional and intervention decisions for increased student achievement.

3

Teachers are supported on how to examine student data and collaborate in teams to make ...

3

Students regularly review their own student assessment data and the impacts on their learning goals.

3

Students regularly review their own student assessment data and the impacts on their learning goals.

3

At least three times per year, parents and families are provided data on student progress and ...

3

At least three times per year, parents and families are provided data on student progress and given ideas and strategies to help their student achieve grade-level expectations.

3

0 1 2 3 4

## Amount and Quality of Instruction

### Amount and Quality of Instruction Questions

### Average

Academic Leaders prioritize instruction by scheduling uninterrupted blocks of instructional time during the school day.

4

Academic Leaders prioritize instruction by scheduling uninterrupted blocks of ...

4

Students with disabilities participate in learning at all tiers of instruction.

4

Students with disabilities participate in learning at all tiers of instruction.

4

Student achievement has been improved by reducing class size with the use of Title II funds.

4

Student achievement has been improved by reducing class size with the use of Title II funds.

4

Teachers use explanations, examples, and guided practice to organize lessons and provide instructional clarity.

4

Teachers use explanations, examples, and guided practice to organize lessons and provide ...

4

The learning needs of all students are addressed through differentiation, including opportunities for reteaching, acceleration, and enrichment.

4

The learning needs of all students are addressed through differentiation, including ...

4

Students are provided opportunities to use language with peers and adults in order to develop language skills and increase vocabulary.

3

Students are provided opportunities to use language with peers and adults in order to ...

3

Quality after-school programs align with classroom instruction.

3

Quality after-school programs align with classroom instruction.

3

The school makes intentional connections between school to career in forms such as career competencies, internships, apprenticeships, or work-based learning opportunities. For younger students, lessons are made relevant by providing connections to real-life situations.

3

The school makes intentional connections between school to career in forms such as career ...

3

Implementation of the MTSS framework is evident across all content areas and provides appropriate supports for all students.

3

Implementation of the MTSS framework is evident across all content areas and provides ...

3

0 1 2 3 4

## English Learners

### English Learners Questions

### Average

All teachers are trained to monitor students' use of language and know when to refer them for English Language Screeners.

3

All teachers are trained to monitor students' use of language and know when to refer them for ...

3

After English Proficiency assessments, scores are analyzed and individualized strategies are implemented by all of the EL's teachers.

3

After English Proficiency assessments, scores are analyzed and individualized strategies are ...

3

English Learners are encouraged to reference, and when possible, be provided with, content-related materials in their native language.

3

English Learners are encouraged to reference, and when possible, be provided with, content-related ...

3

At registration, parents/guardians are provided the home language survey.

3

At registration, parents/guardians are provided the home language survey.

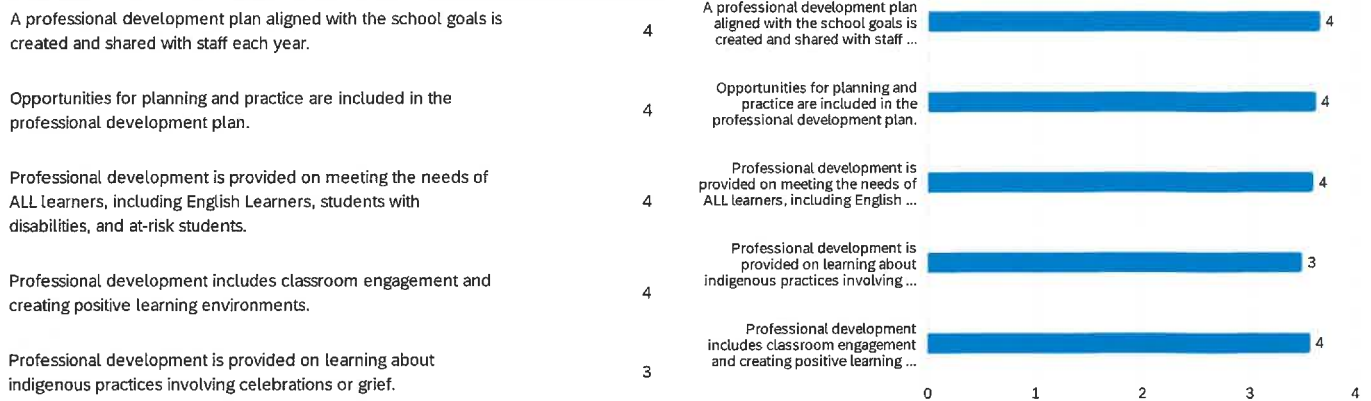
3

0 1 2 3 4

## Professional Development

### Professional Development Questions

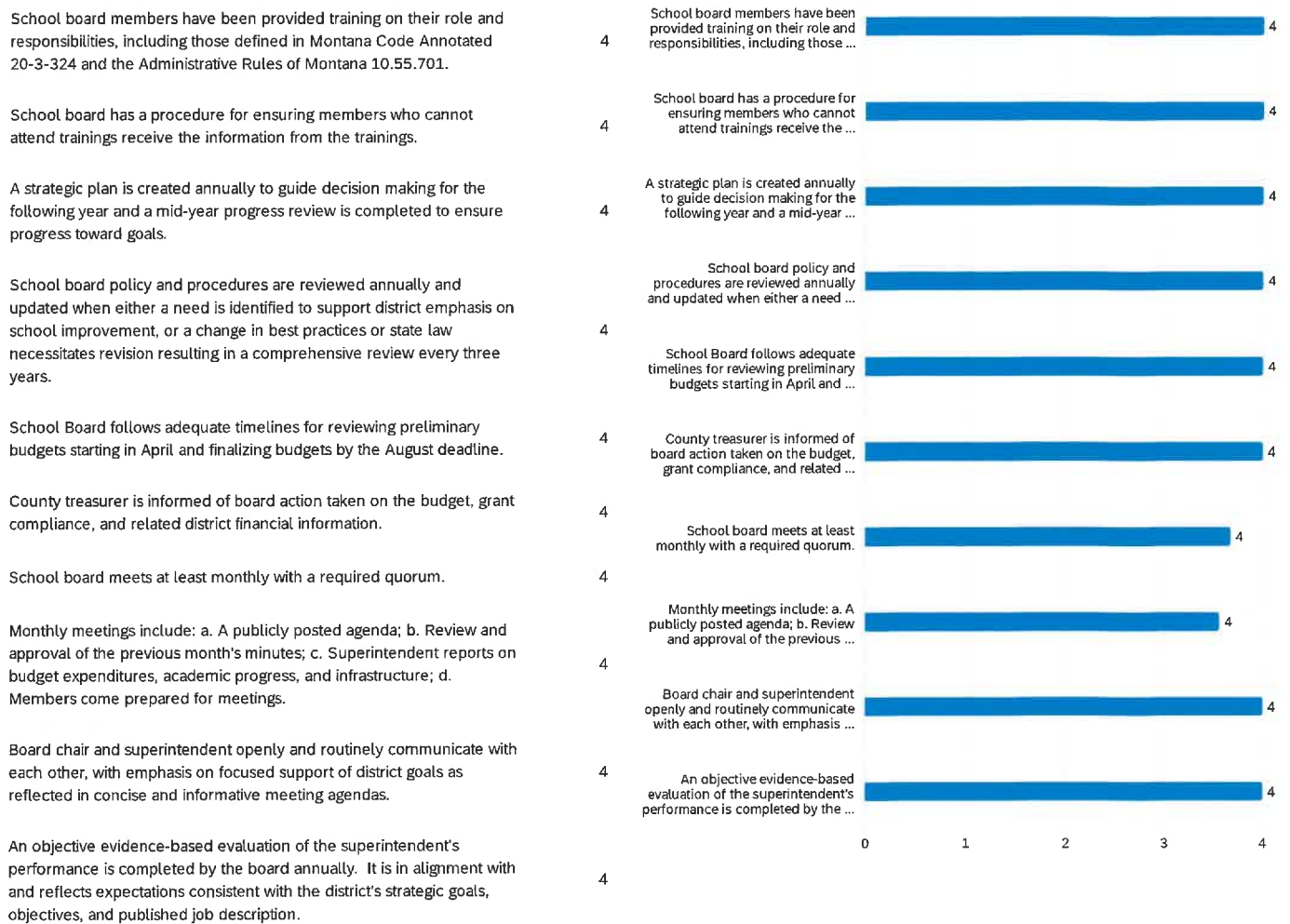
### Average



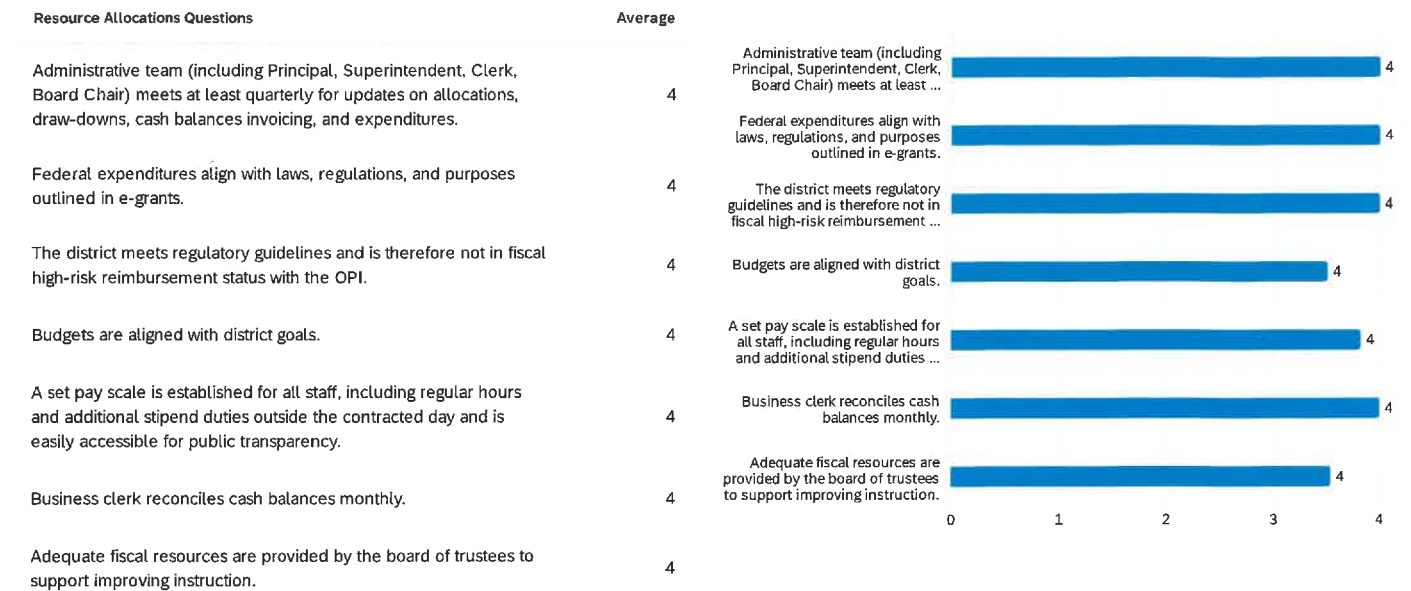
## Functional School Board

### Functional School Board Questions

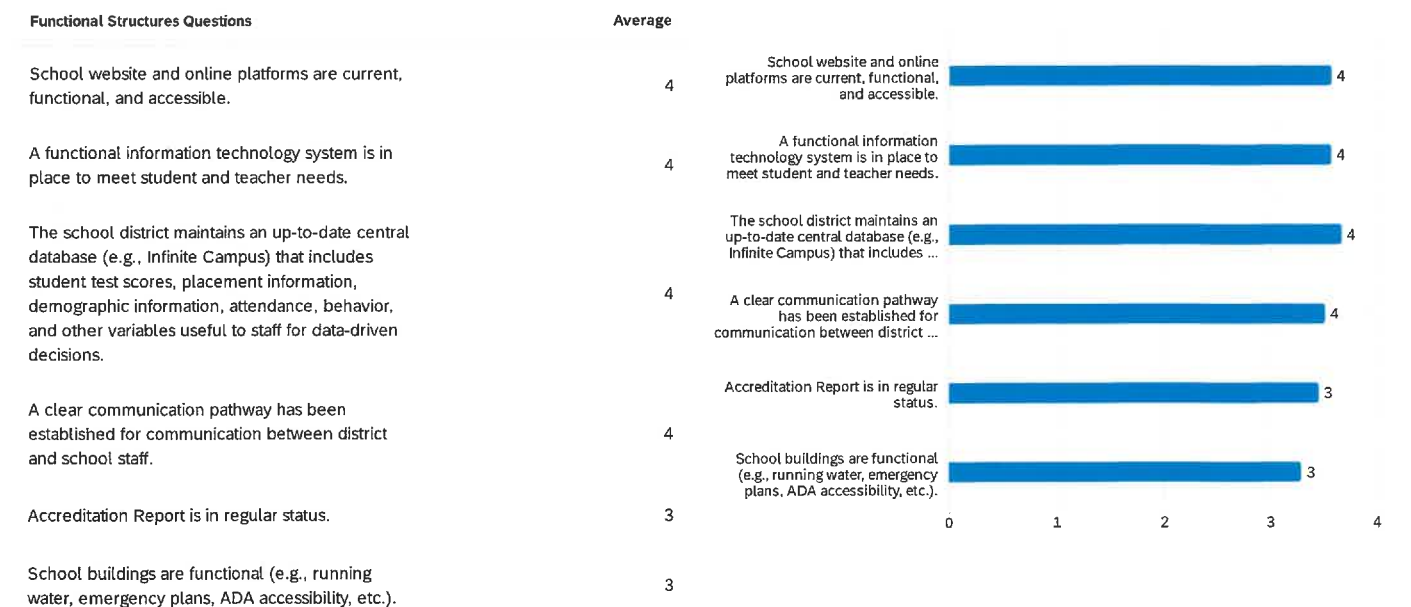
### Average



## Resources Allocations



## Functional Structures



Personnel Retention

Personnel Retention Questions

A plan exists for clear and consistent recruiting of high-quality teachers and staff with additional recruiting incentives for high-need and hard to fill areas.

Average

3

A plan exists for clear and consistent recruiting of high-quality teachers and staff ...



A clear, consistent evaluation system is in place that supports improvement through supportive professional learning opportunities and coaching for all staff and for all levels of experience.

4

A clear, consistent evaluation system is in place that supports improvement through ...



0 1 2 3 4



**MONTANA HIGH SCHOOL ASSOCIATION  
2026 ANNUAL MEETING**

**Monday, January 19, 2026  
Helena  
Billings, Montana**

**PROPOSALS**

1. Proposal to Amend Membership By-Law -Contest Requirements for Non-Member Schools-----1  
*Presented by: Lone Peak High School*
2. Proposal to Amend Dues By-Law - 6 Player Playoff Profit -----1-2  
*Presented by: Highwood High School*
3. Proposal to Amend By-Law for Expedited Hearings to the MHSA Executive Board -----2-3  
*Presented by: MHSA Executive Board*
4. Proposal to Amend Eligibility By-Law to allow for Academic Hardship-----3  
*Presented by: MHSA Executive Board*
5. Proposal to Add Transfer By-Law for Homeschool or non-public schools -----3  
*Presented by: Red Lodge High School*
6. Proposal to Amend Awards Rule By-Law – Change Requirements -----4-5  
*Presented by: MHSA Executive Board*
7. Proposal to Amend General Penalties By-Laws -Spectators Ejections -----5  
*Presented by: MHSA Executive Board*

## **1. Proposal to Amend Membership By-Law -Contest Requirements for Non-Member Schools**

Proposal submitted by Lone peak High School

The following amendments are proposed to By-Law, Article I, Section 1.3 Membership on page 7 and subsequently to Article II, Section 1.5 Association Contest on page 10 of the current MHSA Handbook:

- (Article I, Section 1.3) If a member school wishes to invite a non-accredited school or accept an invitation from the school to participate in a two-school contest **or in an individual sport event, provided all attending member schools consent**, this would not be a violation of this section.
- (Article II, Section 1.5) If a member school wishes to invite a non-accredited school or accept an invitation from the school to participate in a two-school contest **or in an individual sport event, provided all attending member schools consent**, this would not be a violation of this section.

**Rationale:** This amendment would bring consistency to how this rule affects individual sports, which by nature predominantly have more than two teams participating in an event. It would give schools the freedom to choose for themselves to accept or invite participation with schools in other scholastic associations. Local schools should make the decisions about their own participation in order to take advantage of every competitive opportunity for all student athletes in Montana and in so doing, "cooperate with other organizations or individuals interested in or organized for similar or compatible purposes." (MHSA Articles of Incorporation, Article II.3)

This is a win-win proposition: Schools in favor can engage in competition with non-member schools if they choose. On the flipside, in any case where a member school does not wish to compete alongside a non-member school, or if an event is too full, member schools would have the right to exclude a non-member school.

Specifically in Track and Field there is a need for more meets. The Montana Christian Activities Association has sanctioned Track and Field and is hosting meets in Montana. These would provide more opportunities for schools to find meets for kids.

As is currently the case with two-team contests with a non-member school, this does not have any application or relevance to post season competition, only in season invitational competition. This amendment would provide practical benefits to student athletes in our state by creating better competitive opportunities for schools in Montana. It would accomplish this by extending an already beneficial exemption to apply consistently to individual sports.

**Fiscal Note:** N/A

## **2. Proposal to Amend Dues By-Law - 6 Player Playoff Profit**

Proposal submitted by Highwood High School. Highwood School is proposing the deletion of "and Class C six-player" from the "NOTE:" under Article 1, Section 2.3. On behalf of the six-player league we are also proposing the following language:

- Changing "Classes A-B" under Section 2.3 Football: to "Classes A-B-C Six-Player"

Adding the following at the end of the paragraph under Section 2.3 Football:

- In Class C Six-Player, after all approved expenses for the playoff and state championship games within that classification have been satisfied, the reserve pool monies will then be equally divided among all state playoff qualifying teams.

**Rationale:**

The Class C Six-Player expense model pays only mileage leaving those teams that qualify for the playoffs holding the bag for additional expenses that rarely get covered. In 2023 and 2024, Class C 6-Player turned profits for the first time ever. In response, the classification met at the 2025 Annual Meeting and unanimously supported the notion that any remaining monies following the coverage of allowable expenses go back to the teams that qualify for the playoffs to help them cover a portion of the additional expenses occurred during the playoff season.

**Fiscal Note:**

The conclusion was to distribute equally among the 16 teams who qualified for the playoffs, not the individual schools, as teams in a co-op can divide input costs into their squads travel. Thus, if a three-team co-operative qualifies for the playoffs, only one school will receive a check and those schools can oversee how it is disbursed to their local districts.

This proposal would change how profits from Class C 6-Player Football are distributed. Rather than all schools in the classification receiving an equal amount, only playoff qualifying teams would receive a distribution of profits

**3. Proposal to Amend By-Law for Expedited Hearings to the MHSA Executive Board**

The MHSA Executive Board proposes the following amendment to three different areas of the MHSA Handbook:

- 1 By-Laws, Article I, Section (5) Executive Board on page 9 of the current MHSA Handbook: Amend 5.5
- 2 By-Laws – Article VII Protests and Appeals; Subsection B: Individuals' Rules Interpretation and Procedure; Section (1) INDIVIDUAL DUE PROCESS - Page 17 of the current MHSA Handbook
- 3 Rules and Regulations - Section (30)- CONFERENCE CALLS – Page 26 of the current MHSA Handbook

**By-Laws - Section (5) EXECUTIVE BOARD –**

5.5 Video conferences necessary for the operation of the Montana High School Association shall be conducted in the same manner and with the same restrictions as regular or special meetings. Video conferences will be held only when necessary for immediate action for an interpretation of a rule, for a violation or protest which needs immediate action, or for an appeal on student eligibility. When an expedited hearing is requested prior to the next scheduled meeting, the Executive Board will assess the appellant a **non-refundable \$250 \$300** fee to cover expenses. ~~If the decision is overturned by the Executive Board, the fee will be reimbursed.~~ The Board may hold video conferences for any of the above items as well as litigation, legislative, and other emergency matters which could affect the operation of the Association.

**ARTICLE VII - Protests and Appeals - Subsection B: Individuals' Rules Interpretation and Procedure  
Section (1) INDIVIDUAL DUE PROCESS**

- 1.1 If a student is ruled ineligible under Montana High School Association rules the student affected, or his/her parents or guardian, may appeal the decision to the Executive Board of the Montana High School Association by filing with the Montana High School Association, at its office in Helena, Montana, a written notice of appeal. Appeals shall be acted upon by the MHSA Executive Board at any regular or special meeting, including video conferences. When an expedited hearing is requested prior to the next scheduled meeting, the Executive Board will assess the appellant a **non-refundable \$250 \$300** fee to cover expenses. ~~If the decision is overturned by the Executive Board, the fee will be reimbursed.~~ The hearing will be conducted by the Executive Board pursuant to the procedure set forth in section three (3) below.

**Rules and Regulations - Section (30) VIDEO CONFERENCES**

Video conferences necessary for the operation of the Montana High School Association shall be conducted in the same manner and with the same restrictions as regular or special meetings. Video conferences will be held only when necessary for immediate action for an interpretation of a rule, for a violation or protest



which needs immediate action, or for an appeal on student eligibility. When an expedited hearing is requested prior to the next scheduled board meeting, the Executive Board will assess the appellant a ***non-refundable*** \$250 ~~\$300~~ fee to cover expenses. ~~If the decision is overturned by the Executive Board, the fee will be reimbursed.~~ The Board may hold video conferences for any of the above items as well as litigation, legislative, and other emergency matters which could affect the operation of the Association.

**Rationale:**

The Board changed this policy in 2024 and now the Board is proposing amending this policy. If passed the amount for an expedited hearing will increase \$50 (\$250 to \$300) and the fee will now be non-refundable. The MHSA Executive Board has four scheduled Board meetings every year, which are posted throughout the year. If a school, parent or other individual wants to have an expedited hearing for an appeal, this allows them an opportunity. They can also wait for the next meeting scheduled of the MHSA Executive Board at no additional cost.

**Fiscal Note:**

There is no fiscal impact to the Membership.

<b>4 Proposal to Add Eligibility By-Law to allow for Academic Hardship</b>
--

Proposed by the MHSA Executive Board.

The following addition is proposed for By-Law, Article II, Section 2 on page 10-11 of the current MHSA Handbook. This would be added as 2.12 to this by-law

**Proposal**

***Academic Hardship Rule: A high school student who, because of circumstances beyond his/her control such as broken home conditions, death of parents or guardian, abandonment or other exceptional circumstances, does not pass the required number of credits the previous semester may be declared eligible by the Executive Director provided a member school administrator petition the Executive Director for a waiver of the academic eligibility rule. If the waiver of the academic eligibility rule is approved by the Executive Director under the foregoing circumstances, he/she shall be eligible provided he/she meets all other eligibility requirements. Appeals on Petitions for Waiver of the Academic Rule under the Academic Hardship Rule shall be acted upon by the MHSA Executive Board at any regular or special meeting, including conference phone calls, provided the school or individual requesting, agrees to pay the cost of the call.***

***The official MHSA waiver of the academic eligibility rule form must be used.***

***Rationale*** - Allowing the Executive Director to approve waivers to the 2.0 semester credit rule (4 Classes) eligibility rule provides needed flexibility in exceptional circumstances beyond a student's control—such as medical issues, family emergencies, or documented hardships. The MHSA will establish clear criteria for any approved waivers, including mandatory bi-weekly grade checks. If a student is failing any class during these checks, they will become immediately ineligible for the remainder of the semester. This process preserves academic integrity while ensuring fairness and consistency across all member schools.

The Executive Board has also seen a significant increase in appeals related to this rule, further reinforcing the need for a structured waiver option.

There is no fiscal impact to the Membership.

## 5 Proposal to Amend Transfer By-Law for Homeschool or non-public schools

Proposal submitted by Red Lodge High School. Red Lodge would like to propose a change within the homeschool / non-public eligibility rule.

~~10.1 Any student, including eighth grade students allowed high school participation, who transfers from one member high school, home school, or non-member school to a member high school is ineligible to participate in a varsity Association Contest for half the number of P.I. days in the current school year of the school to which he/she transfers from the date of enrollment (first day he/she attends classes) in the school to which he/she transfer. A student and his/her parents or legal guardians must reside in the attendance area of the school in which he/she is enrolled except for a student enrolling in ninth grade for the first time (see Section (12) Record of Transfer.) This rule applies to a student who transfers after twenty (20) days of enrollment or after he/she participates in an athletic contest while enrolled in grades 8, 9, 10, 11 and 12, EXCEPT the following students may be declared eligible:~~

**New 10.1 *Any student — including eighth graders who are permitted to participate in high school activities — who transfers from one member school, homeschool, or non-member school to another member, homeschool, or non-public school becomes ineligible for varsity competition. The period of ineligibility is equal to half the number of P.I. days in the current school year. This period begins on the student's first day of enrollment and attendance at the new school.*** A student and his/her parents or legal guardians must reside in the attendance area of the school in which he/she is enrolled except for a student enrolling in ninth grade for the first time (see Section (12) Record of Transfer.) This rule applies to a student who transfers after twenty (20) days of enrollment or after he/she participates in an athletic contest while enrolled in grades 8, 9, 10, 11 and 12, EXCEPT the following students may be declared eligible:

Rationale:

Public school students who transfer, without a change of residence, to other member schools are ineligible to participate for a number of P.I. Days. This proposal would require public school students who transfer to a non-public or home school to be ineligible for the same number of P.I. Days as the district of residence. This proposal upholds the academic integrity of MHSA eligibility standards by addressing the growing number of students transferring from member schools to homeschooling after failing courses in an effort to regain eligibility. This would ensure that non-public and public student transfer eligibility is determined in a similar manner.

There is no fiscal impact to the Membership.

## 6 Proposal to Amend Awards Rule By-Law – Change Requirements

Proposed by the MHSA Executive Board. The following amendments are proposed for By-Law, Article II, Section 15.1 on page 15 of the current MHSA Handbook. This change would ensure that training gear, workout clothing, and disposable items provided to student-athletes will not count as non-monetary compensation going forward

### Section (15) AWARD RULE

15.1 A student becomes ineligible from the date of the report of the violation to the MHSA if at any time the student accepts or enters into any agreement for the purpose of later accepting any compensation or thing of value for or in recognition of athletic or activities performance, with the exception of the following. A student participant may not accept monetary compensation (cash) in recognition of activities performance, participation and/or achievement. A student may accept non-monetary compensation or items of value solely in recognition of activities ability, participation and/or achievement if the total value of such non-monetary compensation or items of value, including the actual value of any gift certificates (so long as they

are not convertible to cash), discounts, coupons, etc., does not exceed \$500 retail value annually (July 1 – June 30).

NOTE: For the purposes of this rule, “non-monetary compensation or items of value” does not include customary awards of a symbolic nature without resale value such as:

- a. ***Training apparel for practice and/or workouts provided by the school. These items include but are not limited to the following: practice shirt, practice shorts, spandex, tights and a pair of socks.***
- b. The school's athletic letter, medals, ribbons, certificates, plaques, trophies, and other emblems.
- c. The award is purchased and presented by the student's parents or when the award is purchased by the student with money earned or secured through his/her own individual efforts.
- d. MHSA Sportsmanship Awards

NOTE: For the purposes of this rule, these items which have been a part of the previous awards rule would be included in the “non-monetary compensation or items of value”:

- a. ~~Training apparel for practice and/or workouts provided by the school. These items include but are not limited to the following: practice shirt, practice shorts, spandex, tights and a pair of socks.~~
- b. Schools may provide warm-up shirts (e.g. shooting shirts) to be worn on the court/field before a contest.
- c. Fundraising activities such as pop hoop shoots, passing accuracy contests etc.
- d. Individual miniature trophies for first and second place MHSA state championship events purchased from the Association's awards provider.

#### Rationale

The MHSA Executive Board is proposing a change to the awards rule from last year. This would move the following from counting toward the \$500 annual non-monetary compensation to not counting in the future if passes:

- a. training apparel for practice and/or workouts provided by the school. These items include but are not limited to the following: practice shirt, practice shorts, spandex, tights and a pair of socks. to mirror policies that have been adopted in surrounding states.

The Executive Board believes this was misplaced last year and this “throw away” gear should not count toward an athlete's \$500 annually.

There is no fiscal impact to the Membership.

### **7. Proposal to Amend General Penalties By-Laws -Spectators Ejections**

Proposed by the MHSA Executive Board. The following amendment is proposed to By-Laws, Article VIII, Section (2) on page 19 and 20 of the current MHSA Handbook: Section 2 - General Penalties, Section 2.8.2:

- a. Any attendee ejected by mutual agreement of the Official and Administration from a regular season or MHSA tournament contest will incur a minimum ~~three (3) game/event~~ **two-week** suspension from that team's games/events and all other MHSA games/events in the interim at any level of competition.

~~If the ejection occurs with fewer than three (3) games/events remaining in the team's season, the suspension will carry over to the beginning of the school's sports season which immediately follows in which there are games that week~~

***If the ejection occurs with fewer than two weeks remaining in the team's season, the suspension will carry over to the start of the next sports season in and will begin/continue with that season's first schedule activity.***

Rationale:

The membership approved of this new ejection rule last year. The Executive Board believes that changing the penalty from three games to two weeks will create a more consistent policy for fan ejections statewide. This change is intended to serve as a deterrent and encourage improved sportsmanship among spectators.

There is no fiscal impact to the Membership.



## **Action Agenda**



**Action Items 8.1-8.3**

8.1: Personnel Report

8.2: Health Insurance Proposal

8.3: Superintendent Evaluation

8.4: Superintendent Contract

## **Agenda Number 8.1: Personnel Report**

### **POPLAR PUBLIC SCHOOLS 9&9B**

### **BOARD AGENDA FACT SHEET**

**MEETING DATE: January 12, 2026**

**SUMMARY:** The Personnel Report is a concise reporting method for all personnel actions in the district for the month. The Personnel Report has two sections, one for Action and one is Informational. A motion can be made to accept the entire report or names can be removed for individual actions.

**SUPERINTENDENT’S ADVICE:** I recommend the sample motion.

Additional Information attached -

Fund -

Estimated Cost –

**SAMPLE MOTION:** *I move to accept the Personnel Report for January 12, 2026 as presented.*

	Motion	Second	Aye	Nay	Abstain	Other
L. Smoker						
R. Baker						
M. Chapman						
K. Smoker						
J. Berger						

## **ACTION: Personnel Report**

<b>CERTIFIED STAFF</b>					
NAME	FTE	SALARY	POSITION	SUPERVISOR	EFFECTIVE DATE

<b>CLASSIFIED</b>					
NAME	FTE	WAGE	POSITION	SUPERVISOR	EFFECTIVE DATE
Ferdinand Magapantay	1	\$15.70	Paraprofessional	F. Gourneau	SY25/26
Jeffery Galo	1	\$15.70	Paraprofessional	M. Norgaard	SY25/26

<b>CO- AND EXTRACURRICULAR STAFF</b>				
NAME	STIPEND	POSITION	SUPERVISOR	EFFECTIVE DATE

<b>Substitutes</b>				
NAME	POSITION	Rate	Supervisor	Effective Date
Allie Ayers	Substitute	\$20.00	Admin	SY25/26

<b>HS Workers</b>				
NAME	Hourly	POSITION	SUPERVISOR	EFFECTIVE DATE

<b>Bus Driver</b>				
NAME	Hourly	POSITION	SUPERVISOR	EFFECTIVE DATE

<b>Volunteer</b>				
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NAME	Wage	POSITION	SUPERVISOR	EFFECTIVE DATE

## **INFORMATION**

<b><i>IN-DISTRICT TRANSFER</i></b>			
Name	Position (from-to)	Supervisor	Effective Date

<b><i>RESIGNATIONS</i></b>		
Name	Position	Supervisor

**Agenda Number 8.2: Health Insurance Proposal**

**POPLAR PUBLIC SCHOOLS 9&9B  
BOARD AGENDA FACT SHEET  
MEETING DATE: January 12, 2026**

SUMMARY: Review of the superintendent contract for 25/26.

SUPERINTENDENT'S ADVICE: I recommend the sample motion.

Additional Information attached -

Fund -

Estimated Cost –

SAMPLE MOTION:

	Motion	Second	Aye	Nay	Abstain	Other
L. Smoker						
R. Baker						
M. Chapman						
K. Smoker						
J. Berger						



**Poplar**

**School District**

## **Bridged Health Insurance**

### **Board of Trustees Meeting 1/12/26**

**After many meetings, discussions, and debate I am ready to make the recommendation to go with Bridged for our health insurance. Their rates are comparable and geared towards schools.**

**If approved the next step would be to negotiate with all Unions (Classified, Teacher, Bus Driver, Maintenance) and other groups to determine what that looks like.**

**Keith**

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**An Update from Bridged Health Alliance ...**

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**From** John Doran - Bridged Health Alliance <jdoran.ms-sf.org@ypcu8j.sqspmail.com>  
via event.f69e.squarespace-mail.com  
**Date** Wed 1/7/2026 2:39 PM  
**To** Keith Erickson <Keith.Erickson@poplarschools.com>

This sender is trusted.



Dear Montana Public School Official,

Happy New Year to you, your colleagues and your family members. We hope you had a wonderful Christmas and a restorative holiday break.

2026 promises to be a historic milestone for Montana's public schools and the manner in which you provide health and wellness benefits, as we continue to make significant progress at Bridged Health Alliance.

We will soon be applying to the Montana State Auditor's office to formally validate the \$40 million trust that was established as the foundation of our new health and wellness benefits plan for Montana's public-school systems. Our goal is to collaborate with the Montana State Auditor's office once having met the necessary thresholds to validate the new trust and begin offering coverage beginning on July 1, 2026.

To the significant number of school systems that have formally committed to participate in Bridged Health Alliance: we salute you. We are eager to begin serving you in the very near future.

If you have not done so already, it's not too late to get on board with Bridged Health Alliance. Your eligibility to do so remains valid and welcome. As soon as possible, please reach out to me to complete the process necessary for us to submit a proposal. We are committed to working efficiently to be certain you have a full understanding of the benefits Bridged Health Alliance offers and the long-term value upon which you and your colleagues can count. These include enhanced benefits like lower copays for mental wellness treatment, zero-dollar benefits to support diabetes treatment, and innovative maternity programs, to name a few.

I'll stay in touch and keep you informed as we work toward making Bridged Health Alliance a bellwether achievement in 2026 that will significantly improve the manner in which health and wellness benefits are provided to Montana public school employees well into the future.

Sincerely,

John Doran

Chief Strategy Officer

Bridged Health Alliance

[jdoran@ms-sf.org](mailto:jdoran@ms-sf.org)

(406) 422-6894

[www.bridgedmt.org](http://www.bridgedmt.org)



Montana Schools Insurance Alliance (MTSIA), 900 North Montana, Suite A-4, Helena, Montana 59601, USA

[Unsubscribe](#)



Below are all available Bridged 2026 plan designs (Table 1 of 2):

QHDHP?	Basic		Copay Base		Copay Mid		Copay Buyup		CMM \$5K		CMM \$3K		CMM \$2K	
	No		No		No		No		No		No		No	
<b>Annual Deductible</b>														
Individual	\$9,000		\$0		\$0		\$0		\$5,000		\$3,000		\$2,000	
Family	\$18,000		\$0		\$0		\$0		\$10,000		\$6,000		\$4,000	
Type	Non-Embedded		Embedded		Embedded		Embedded		Embedded		Embedded		Embedded	
Applies To:	Med Only		Med Only		Med Only		Med Only		Med Only		Med Only		Med Only	
Coinsurance	100%		100%		100%		100%		80%		80%		80%	
<b>Maximum Out-of-Pocket</b>														
Individual	\$9,000		\$8,000		\$7,000		\$6,000		\$7,500		\$6,000		\$4,000	
Family	\$18,000		\$16,000		\$14,000		\$12,000		\$15,000		\$12,000		\$8,000	
<b>Physician Office Visit</b>														
Primary Care	\$25		\$65		\$50		\$35		\$25		\$25		\$25	
Specialty Care	\$60 then 30%		\$125		\$100		\$85		\$50		\$60		\$50	
Telemedicine	\$0		\$0		\$0		\$0		\$0		\$0		\$0	
<b>Diagnostic Services</b>														
X-ray and Lab Tests	100% (ad)		100% (ad)		100% (ad)		100% (ad)		100% (ad)		100% (ad)		100% (ad)	
Complex Radiology	100% (ad)		\$500		\$500		\$500		80% (ad)		80% (ad)		80% (ad)	
Emergency Room Facility	100% (ad)		\$1,000		\$750		\$500		80% (ad)		80% (ad)		80% (ad)	
Inpatient Facility	100% (ad)		\$3,000/ admit		\$2,500/ admit		\$1,500/ admit		80% (ad)		80% (ad)		80% (ad)	
Outpatient Facility & Surgical	100% (ad)		\$1,500/ admit		\$1,000/ admit		\$750/ admit		80% (ad)		80% (ad)		80% (ad)	
<b>Mental Health</b>														
Counselor / Office Visit	\$5		\$5		\$5		\$5		\$5		\$5		\$5	
Inpatient	100% (ad)		\$2,000/ admit		\$1,500/ admit		\$1,000/ admit		80% (ad)		80% (ad)		80% (ad)	
Outpatient	100% (ad)		\$1,000/ admit		\$750/ admit		\$500/ admit		80% (ad)		80% (ad)		80% (ad)	
<b>Retail Pharmacy (30 Day Supply)</b>														
Generic (Tier 1)	\$10		\$40		\$30		\$20		\$10		\$10		\$10	
Preferred (Tier 2)	\$35		\$70		\$50		\$40		\$35		\$35		\$35	
Non-Preferred (Tier 3)	\$70		\$150		\$110		\$70		\$70		\$70		\$70	
Preferred Specialty (Tier 4)	20% up to \$250		\$250		\$200		\$150		20% up to \$250		20% up to \$250		20% up to \$250	
<b>Actual Values</b>	68.7%		70.2%		73.9%		77.7%		75.4%		78.3%		82.2%	





Below are all available Bridged 2026 plan designs (Table 2 of 2):

QHDP?	CMM \$1K		CMM \$0		HDHP \$5K - 70%		HDHP \$4K - 70%		HDHP \$3.4K - 70%		HDHP \$5K - 100%		HDHP \$2.5K - 100%		HDHP \$1.7K - 100%	
	No	Yes	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
<b>Annual Deductible</b>																
Individual	\$1,000		\$0	\$5,000		\$4,000		\$3,400		\$5,000		\$2,500		\$1,700		
Family	\$2,000		\$0	\$10,000		\$8,000		\$4,500		\$10,000		\$5,000		\$3,400		
Type	Embedded		Embedded	Embedded		Embedded		Embedded		Embedded		Embedded		Embedded		
Applies To:	Med Only		Med Only	Med & Rx		Med & Rx		Med & Rx		Med & Rx		Med & Rx		Med & Rx		
Coinsurance	80%		70%	70%		70%		70%		100%		100%		100%		
<b>Maximum Out-of-Pocket</b>																
Individual	\$2,000		\$7,500	\$8,300		\$5,000		\$4,000		\$5,000		\$2,500		\$1,700		
Family	\$4,000		\$15,000	\$16,600		\$10,000		\$6,600		\$10,000		\$5,000		\$3,400		
<b>Physician Office Visit</b>																
Primary Care	\$25		\$25	70% (ad)		70% (ad)		100% (ad)		100% (ad)		100% (ad)		100% (ad)		
Specialty Care	\$60		\$60	70% (ad)		70% (ad)		100% (ad)		100% (ad)		100% (ad)		100% (ad)		
Telemedicine	\$0		\$0	\$0		\$0		\$0		\$0		\$0		\$0		
<b>Diagnostic Services</b>																
X-ray and Lab Tests	100% (ad)		100% (ad)	70% (ad)		70% (ad)		70% (ad)		100% (ad)		100% (ad)		100% (ad)		
Complex Radiology	80% (ad)		70% (ad)	70% (ad)		70% (ad)		70% (ad)		100% (ad)		100% (ad)		100% (ad)		
Emergency Room Facility	80% (ad)		70% (ad)	70% (ad)		70% (ad)		70% (ad)		100% (ad)		100% (ad)		100% (ad)		
Inpatient Facility	80% (ad)		70% (ad)	70% (ad)		70% (ad)		70% (ad)		100% (ad)		100% (ad)		100% (ad)		
Outpatient Facility & Surgical	80% (ad)		70% (ad)	70% (ad)		70% (ad)		70% (ad)		100% (ad)		100% (ad)		100% (ad)		
<b>Mental Health</b>																
Counselor / Office Visit	\$5		\$5	deductible then \$5		deductible then \$5		deductible then \$5		100% (ad)		100% (ad)		100% (ad)		
Inpatient	80% (ad)		70% (ad)	70% (ad)		70% (ad)		70% (ad)		100% (ad)		100% (ad)		100% (ad)		
Outpatient	80% (ad)		70% (ad)	70% (ad)		70% (ad)		70% (ad)		100% (ad)		100% (ad)		100% (ad)		
<b>Retail Pharmacy (30 Day Supply)</b>																
Generic (Tier 1)	\$10		\$10	70% (ad)		70% (ad)		70% (ad)		100% (ad)		100% (ad)		100% (ad)		
Preferred (Tier 2)	\$35		\$35	70% (ad)		70% (ad)		70% (ad)		100% (ad)		100% (ad)		100% (ad)		
Non-Preferred (Tier 3)	\$70		\$70	70% (ad)		70% (ad)		70% (ad)		100% (ad)		100% (ad)		100% (ad)		
Preferred Specialty (Tier 4)	20% up to \$250		20% up to \$250	70% (ad)		70% (ad)		70% (ad)		100% (ad)		100% (ad)		100% (ad)		
<b>Actuarial Values</b>	<b>85.7%</b>		<b>85.2%</b>	<b>61.9%</b>		<b>69.4%</b>		<b>74.3%</b>		<b>69.2%</b>		<b>79.9%</b>		<b>84.2%</b>		



**Please save and upload the Participation Agreement and Multidistrict Agreement documents which were emailed to you.**

- Sign each document (including your school's legal name).
- Scan the document and upload to the Employer file which you can access at the following URL:  
<https://secure.bswift.com/default.aspx?abbrev=bridgedhealthalliance>

This will fulfill your intent to participate in these 2026-2027 quoted plans through Bridged, upon your 2026 plan year effective date. If you have any questions, or are interested in quoting other plan options, please contact John Doran, Chief Strategy Officer, at 406-422-6894 or email at [jdoran@bridgedmt.org](mailto:jdoran@bridgedmt.org).

A handwritten signature in black ink, appearing to read "John Doran", is positioned above the printed name.

John Doran  
Chief Strategy Officer  
Bridged Health Alliance  
406-422-6894  
[jdoran@bridgedmt.org](mailto:jdoran@bridgedmt.org)

## **Bridged Health Alliance Cost Proposal Assumptions**

### **Demographic & Group Composition Assumptions**

- **Eligible Employees:** Pursuant to Montana Code Section 20-3-366, "employee" means an individual employed by a district in any capacity, including but not limited to an employee meeting the definition in [2-18-601](#) and a teacher or principal as defined in [20-1-101](#) who is regularly scheduled to work at least 20 hours or more a week during the academic year. Additionally, employee must reside or work in the insurer's service area.
- **Participation Requirements:**
  - Minimum of **75%** of eligible employees must have coverage (either through the insurer or other qualifying coverage).
  - At least **50%** of all eligible employees must enroll in the offered plan.
- **Waiting Period:** Cannot exceed **90 days** from date of hire.

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### **Coverage & Contribution Assumptions**

Assumptions contingent upon signed Participation and Multidistrict agreements signaling intent to participate in Bridged Health





- **Employer Contribution:** Must meet minimum contribution of 50% of the single employee premium for the least costly plan.
  - **Total Replacement Coverage:** Assumes Bridged Health Alliance is the sole carrier unless otherwise approved.
- 

#### Premium Development & Adjustment Assumptions

- **Claims History:** Prior claims experience is used as made available to assess risk and set contributions.
  - **Demographics:** Age, gender, and location of employees influence contribution calculations.
  - **Network:** Participating status in Allegiance direct network of hospital systems where most employees receive care. Contributions may be adjusted if the network status for these hospitals changes. In the event the hospital system(s) are not in network, a revised proposal and participation agreement will need to be signed.
  - **Enrollment Variance:** Contributions may be adjusted if actual enrollment deviates greater than 10% from expected.
  - **Premium Collected:** For prospective groups, re-rating may occur if actual per member per month (PMPM) premium collected differs from expected.
- 

#### Underwriting Caveats

- **Final Underwriting Approval:** All quotes are subject to final review and approval.
- **Documentation Requirements:** Additional documents may be requested to verify eligibility and group status.
- **Guarantee Period:** Contributions are guaranteed for **12 months** from the effective date.
- **Cancellation Policy:** Existing coverage should not be canceled until written confirmation of acceptance is received.

**MULTIDISTRICT AGREEMENT  
FOR THE FORMATION OF THE BRIDGED HEALTH ALLIANCE TRUST**

[ ] School District is entering into this MULTIDISTRICT AGREEMENT with other Participating School Districts effective as of the date executed below.

**RECITALS:**

**WHEREAS**, Montana Code Section 20-3-366 allows the formation of a district health insurance trust by a multidistrict agreement under Montana Code Section 20-3-363;

**WHEREAS**, Montana Code Section 20-3-363 permits the boards of trustees of any two or more school districts (“Participating School Districts”) to enter into a multidistrict agreement;

**WHEREAS**, the multidistrict agreement creates a multidistrict cooperative to perform any services, activities, and undertakings of the participating districts;

**WHEREAS**, each school district must execute this Multidistrict Agreement to join the multidistrict cooperative to become a Participating School District;

**WHEREAS**, although each Participating School District individually executes this Multidistrict Agreement, each agreement is part of the same agreement. **NOW**, therefore, the Participating School Districts agree as follows:

**TERMS:**

1. The Participating School Districts agree to enter into this Multidistrict Agreement to form the Bridged Health Alliance Trust (“Trust”).
2. The services provided by the Trust on behalf of the Participating School Districts shall include the provision of health insurance benefits to eligible employees and their dependents as set for in the Trust Agreement and Participation Agreement governing the district health insurance trust.
3. The Participating School Districts intend for the Trust to qualify as a district health insurance trust under Montana Code Section 20-3-363 and will seek such qualification from the state auditor.
4. Each Participating School District must execute the Participation Agreement to enroll as a member of the Trust.
5. The Participation Agreement shall contain the terms and conditions of enrollment and eligibility of the Trust.
6. A Participating School District may withdraw from the multidistrict cooperative by withdrawing from the Trust pursuant to Section 11 of the Participation Agreement.



## **BRIDGED HEALTH ALLIANCE TRUST**

### **PARTICIPATION AGREEMENT**

**THIS PARTICIPATION AGREEMENT** is made and entered into by and between [ ] School District (the “Participating School District”) and the Board of Trustees of the Bridged Health Alliance Trust (the “Trust”).

#### **RECITALS:**

**WHEREAS**, Montana Code Section 20-3-366 allows the formation of a district health insurance trust by a multidistrict agreement pursuant to Montana Code Section 20-3-363;

**WHEREAS**, Montana Code Section 20-3-363 permits the boards of trustees of any two or more school districts to enter into a multidistrict agreement;

**WHEREAS**, the multidistrict agreement creates a multidistrict cooperative to perform any services, activities, and undertaking of the participating districts;

**WHEREAS**, expenditures made in support of a multidistrict agreement may be made from the interlocal cooperative fund of each Participating School District under Montana Code Section 20-3-363;

**WHEREAS**, the Participating School District entered into the Multidistrict Agreement to form the Bridged Health Alliance Trust (“Trust”) and pool risk by way of a self-insurance plan;

**WHEREAS**, the Trust shall provide health insurance benefits to Participants, as the Multidistrict Cooperative Trust Agreement defines that term, as an activity of the participating districts;

**WHEREAS**, the Trust shall sponsor the Bridged Health Alliance Plan (“Plan”);

**WHEREAS**, under the terms of the Multidistrict Agreement, each Participating School District must execute this Participation Agreement to enroll in the Trust;

**THEREFORE**, the signatory parties agree with each other as follows:

**Section 1. Incorporation of Terms of the Trust.** All the terms, conditions, and provisions of the Multidistrict Cooperative Trust Agreement (the “Trust Agreement”) are incorporated herein by this reference and shall be fully binding upon the parties hereto. By executing this Participation Agreement, the Participating School District, in accordance with Article II of the Trust Agreement, shall cause the Participating School District to participate in the Trust and the Plan, effective as of the date indicated in Section 17 of this Participation Agreement.

Capitalized terms used but not otherwise defined, herein, shall have the meanings set forth in the Trust Agreement establishing the Trust, as amended, modified or supplemented from time to time.

**Section 2. Adoption of the Trust and the Plan.** The Participating School District hereby adopts the Trust Agreement and the Plan. The Participating School District agrees to be bound by the terms of the Trust Agreement, as it may be amended from time to time. The Trust Agreement shall be

incorporated into this Participation Agreement and made a part of such Participation Agreement. The Participating School District will be notified of any material amendment to this Participation Agreement and the Trust Agreement. In the event that any term of the Participation Agreement is inconsistent with any terms of the Trust Agreement, the terms of the Trust Agreement shall control.

**Section 3. Approval of Participation.** The Board of Trustees of the Bridged Health Alliance Trust (the “Board”) hereby approves the Participating School District’s participation in the Trust and Plan subject to satisfaction of all representations and requirements hereunder.

**Section 4. Governing Board.** The Trust shall be under the direction and control of the Board. The Board shall establish such rules and regulations, as may be necessary for its operation, the conduct of business, and the operation of the Trust. Such rules and regulations may be amended by the Board as necessary. The Montana state auditor or the auditor’s designee shall be an ex officio nonvoting member of the Board as required under Montana Code Section 20–3–366. The Board shall first determine any question or dispute with respect to the rights and obligations of the parties to this Participation Agreement and the adopted Trust Agreement.

The Participating School District acknowledges and agrees that the Board, in its sole discretion, shall select the benefits to be made available to all Participating School Districts and the extent to which the Participating School District may choose from among such benefits. The benefits offered through the Trust are limited to those set forth in, and are subject to all terms and conditions of, the applicable governing Plan documents and policies.

**Section 5. Contributions.** The Board, in consultation with a qualified actuary, shall establish contribution rates for each Participating School District of the Trust pursuant to the Plan and Plan options elected by the Participating School District. The Participating School District will remit monthly contributions based upon rates established and applicable to each program year for the health benefit program it offers to its Participants.

- (a) Rate tables for each Participating School District will be determined by the Board based upon advice from a qualified actuary. Rates may vary depending upon factors including, but not limited to, demographic characteristics, loss experience of the Participating School District, loss experience of all Participating School Districts, and benefits provided.
- (b) Billing and eligibility management services will be provided by a Claims Administrator or vendor selected by the Board.
- (c) Administrative costs shall not exceed twelve (12) percent of total costs, as required under Montana Code Section 20–3–366, as determined by the actuary using reasonable actuarial methods. Billing dates, payment due dates, and any late fees and/or penalties are set by the Board and defined in the offer Proposal (“Proposal,” Exhibit A attached). All Participating School Districts will receive separate notification of any changes in due dates and/or penalty fees at least 30 days prior to effective date of change.
- (d) Unless the Board determines otherwise, any payments the Participating School District owes to the Trust for coverage of its Participants shall be made directly to the Trust. The Board shall establish the deadline for payment of each contribution.
- (e) In the event that any Participating School District fails to pay the full amount due by the deadline, the Board may assess a penalty on the Participating School District in such amount as determined by the Board, not to exceed ten (10) percent of the full amount due at such missed deadline. In the event the unpaid balance is placed for collection, the

Trust shall charge, and such Participating School District shall pay, the cost of collections of such due and unpaid amounts, including, but not limited to, reasonable attorney fees, court costs, and other costs of collection.

- (f) If the Participating School District fails to pay contributions or premiums in such timely fashion as the Board may determine, the Board may notify Participants and suspend payment of all claims relating to the Participating School District and its Participants. The Board may also terminate the Participating School District's participation in the Trust as described in Section 11.
- (g) The Participating School District shall select between the distinct tiered funding models offered by the Board in writing, subject to the Participating School District's eligibility for such selection.
- (h) Rate tables will not include commissions for brokers or insurance agents. The Trust may distribute commissions to such broker or agent on a Participating School District's behalf, provided that such commissions are disclosed prior to the Participating School District's funding model selection.

**Section 6. Proposal.** The Trust will furnish the Participating School District with a Proposal that outlines the specific commitments offered to the Participating School District and the requirements that accompany those commitments. Each Proposal will define at least the following:

- (a) Benefit designs available;
- (b) Contribution rates for health insurance benefits;
- (c) Premium rates for ancillary benefits;
- (d) Contribution and premium payment rules, requirements and timing;
- (e) Administrative services offered through the Plan, including any services contracted through service providers;
- (f) Minimum eligibility requirements for employees and dependents; and
- (g) Assumptions and information relied upon as accurate during the proposal development.

The Participating School District shall indicate their selection of benefits and acceptance of rates by signing the Proposal annually, and the Proposal shall be deemed part of and subject to this Participation Agreement and the Trust Agreement upon such signature.

**Section 7. Assessments.** In the event that the Trust is not adequately funded, the Trust may utilize pro-rata assessments to a Participating School District to ensure adequate funding is available. The shared risk of assessments shall be equally allocated among Participating School Districts as required under Montana Code Section 20-3-366. Determination of an assessment must be done by the Trust's actuary and in consultation with the state auditor. The Board shall timely notify the Montana Commissioner of Securities and Insurance if the state auditor determines such an assessment is necessary. If an assessment is declared, allocation will be based upon each Participating School District's proportional share of total premium paid for the preceding three (3) years or the number of years the Participating School District participated in the Trust if less than three (3).

**Section 8. Surplus Funds.** Should the Trust be funded in excess of actuarial and accounting requirements as established by the Board, the excess funds may be credited to Participating School Districts in accordance with the following:

- (a) Determination of surplus funds must be assessed by the Trust's actuary as well as a third-party auditor;
- (b) Return of surplus funds shall be used sparingly and in accordance with the purpose and objectives of the Trust;

- (c) Participating School Districts must be current participants to receive the benefit of any surplus funds except upon termination of the Trust and distribution of assets; and
- (d) Fund equity will be evaluated on a total program-wide basis as opposed to each year standing on its own.

**Section 9. Participating School District Obligations.** The Participating School District agrees to the following:

- (a) The Participating School District shall maintain staff to act as liaison with the Board and the Claims Administrator.
- (b) The Participating School District agrees to pay contributions or premiums in accordance with the rates and schedule defined in the Proposal for the initial term and all relevant renewal terms for the duration of participation in the Plan and the Trust.
- (c) Benefits provided to Participants shall be as set forth in a plan summary provided to Participating School Districts.
- (d) Benefits provided, and related enrollment options, through the Trust shall be communicated in a timely manner to each Participant.
- (e) The Participating School District agrees to promptly provide the Trust with a complete and accurate census of its eligible employees and such additional information as is necessary for the Trust to administer benefits.
- (f) The Participating School District agrees to notify the Trust within ten (10) business days or prior to the end of the month, whichever is sooner, of any change in the eligibility status of a Participant which might affect eligibility for coverage.
- (g) In the event that the Participating School District fails to timely notify the Trust of any change in status of Participants which might affect eligibility for coverage, the Participating School District agrees that the Trust and Plan will not be responsible for any claims incurred that are not payable pursuant to the terms of the Plan.
- (h) Upon request, the Participating School District agrees to provide the Trust with such documentation that may be reasonably necessary for the substantiation of eligibility.
- (i) The Trust Agreement prohibits any preexisting health benefits trust or a Participating School District from imposing its liabilities on the Trust at any time.

**Section 10. Trust Obligations.** The Trust agrees to the following:

- (a) It is the intent of this Participation Agreement for the Trust to provide self-insured health insurance benefits.
- (b) The Trust may also offer the following ancillary benefits: dental, vision, life insurance, short-term disability, long-term disability, employee assistance program, voluntary insurance benefits, critical illness and accident insurance, gap health insurance, legal insurance, identity theft insurance, and pet insurance. The funds for ancillary benefits shall at all times be accounted for and recorded separately from any funds of the Trust. The provision of ancillary benefits shall not be permitted to interfere with or contravene the Trust's purpose of providing self-insured health insurance benefits.
- (c) The Trust will establish a pool of funds consisting of contributions from all Participating School Districts, the incentive payment provided for by Montana Code Sections 20–3–366–370, and any earnings and profits thereon. Funds shall be used by the Trust or its designee to pay claims as incurred by Participants, and all the operational, insurance and administrative costs incurred by, and attributable to, the Trust. These funds will be

administered under the control and direction of the Board or through agents or employees whom the directors may appoint.

- (d) The funds of the Trust, including the incentive payment, contributions, future legislative appropriations, and any grants, shall only be used to provide health insurance benefits to Participants.
- (e) The Trust shall furnish descriptive materials (such as the Summary Plan Description, Summary of Benefits and Coverage and notifications required under the Consolidated Omnibus Budget Reconciliation Act of 1985) to each Participating School District accurately outlining the health insurance benefits provided to Participants through the Trust including terms and conditions of coverage.
- (f) The Trust shall provide Plan options with associated contribution and premium rates from which Participating School Districts may select from annually as part of a process to offer Participants benefits during open enrollment periods.
- (g) The Board will maintain reinsurance, stop loss, or other forms of excess insurance, on behalf of the Trust as needed.
- (h) The Board will appoint a licensed third-party administrator ("Claims Administrator"), in writing, to adjudicate Plan claims and provide various administrative services, and such Claims Administrator shall comply with all applicable state licensing requirements.
- (i) The Board will authorize the retention of various parties to assist with the management of the Trust and its funds.
- (j) Beginning July 1, 2036, the Trust shall, as part of its annual actuarial analysis, identify and report to the state auditor no later than 90 days following the completion of its annual audit, any excess reserves existing in the Trust. The Trust shall remit to the state any excess reserves identified under such actuarial analysis until the cumulative amounts remitted reaches \$40 million, as required under Montana Code Section 20-3-370. If the aforementioned actuarial analysis finds that no excess reserves exist in the Trust under Montana Code Section 20-3-370 and any associated rules developed by the state auditor, the Trust shall not remit any funds to the state.

**Section 11. Membership Withdrawal.** A Participating School District's participation in the Trust shall remain in effect unless the Participating School District voluntarily withdraws from the Trust pursuant to Montana Code Section 20-3-367. Additionally, the Board may terminate the Participating School District's participation in the Trust for cause, such as nonpayment or late payment of contributions. Such termination will be effective such date as the board may specify in writing, but in no case less than fifteen (15) days after the date of the termination notice. Termination does not relieve the Participating School District of its financial commitments to the Trust.

As required under Montana Code Section 20-3-367, a Participating School District that voluntarily joins the Trust may not withdraw from the Trust unless:

- (a) the Participating School District has participated in the Trust for at least five (5) consecutive school fiscal years; or
- (b) the Participating School District has an inflation gap factor equal to or greater than 1.5, after which such district or group may withdraw from the Trust upon the conclusion of the plan year in which the Trust reports an inflation gap factor to the district or employee group above 1.5 (or an inflation gap factor meeting or exceeding the requirements under any enacted amendment to Montana Code Section 20-3-367).



To complete its withdrawal, the Participating School District shall notify the Board in writing of its intent to withdraw no later than one hundred and eighty (180) days prior to its actual termination date. Such withdrawal will be effective at the end of the plan year following such notice period, unless the Participating School District has an inflation gap factor equal to or greater than 1.5 as described in Section 11(a) above, in which case the Participating School District may withdraw from the Trust effective upon the conclusion of the plan year as long as notice is provided prior to the end of such plan year. The Board shall timely notify the Montana Commissioner of Securities and Insurance when a Participating School Districts submits its notice of intent to withdraw from the Trust.

The Participating School District may rescind its notice of intent to withdraw unless otherwise barred by the applicable provisions of the Trust Agreement. Following a withdrawal under this section, such a school district:

- (a) is ineligible to rejoin the Trust for at least five (5) full school fiscal years following the year in which the district withdraws;
- (b) is ineligible for receipt of any portion of the net assets or reserve balance of the Trust attributable to the distribution of funds under the stabilization payment created by Montana Code Section 20–3–369 on withdrawal; and
- (c) shall reimburse the Trust for the run-out liability of the withdrawing district or employee group. Such liability consists of all claims of the withdrawing district or employee group that were incurred by the Participants prior to the effective date of the district's or employee group's withdrawal.

**Section 12. Acknowledgment.** This Participation Agreement is entered into voluntarily after careful consideration by the Participating School District's staff and Board of Trustees. The Participating School District acknowledges that it has had adequate opportunity to consult with legal counsel and health insurance experts prior to entering into this agreement. The Participating School District further acknowledges that:

- (a) it has not relied on any promises or assurances of future performance;
- (b) that health care and insurance costs are rising;
- (c) there is no assurance or guarantee that contributions to the Trust and insurance premium payments will not continue to increase over the long term;
- (d) the terms and conditions of the Plan may change from time to time; and
- (e) there is no guarantee that rates, terms, and conditions will remain the same from plan year to plan year.

Any changes to Participating School Districts' required contributions shall not be effective until the start of the following plan year.

any changes to Participating School Districts' required contributions shall not be effective until the start of the following plan year.

**Section 13. Complete Agreement.** Except as otherwise provided herein, this Participation Agreement and the adopted Trust Agreement constitute the full and complete agreement of the Participating School Districts.

**Section 14. Severability.** Should any provision of this Participation Agreement be judicially determined to be void or unenforceable, such determination shall not affect any remaining provision.

**Section 15. Amendment of Participation Agreement.** This Participation Agreement may be amended by a majority vote of the Board and signature on the Participation Agreement by the Participating School District's designated representative, or alternate, who shall have authority to execute this Participation Agreement. Any Participating School District who fails or refuses to execute an amendment to this Participation Agreement shall be deemed to have withdrawn from the Trust on the next annual renewal date that is beyond any commitment required by the Trust Agreement.

**Section 16. Indemnification.**

- (a) To the fullest extent authorized by law, and to the extent not otherwise covered by insurance, the Board shall be indemnified by the Trust against any and all liabilities arising by reason of any act, or failure to act, in relation to the Plan or the Trust, including without limitation, expenses reasonably incurred in the defense of any claim relating to the Plan or Trust, and amounts paid in compromise or settlement relating to the Plan or Trust, unless (1) it is established by a final judgment or a court of competent jurisdiction that such act or failure to act constituted gross negligence or willful misconduct, or (2) in the event of a settlement or other disposition of the claim, it is determined in a written opinion of legal counsel to the Plan or Trust that the act constituted gross negligence or willful misconduct.
- (b) To the fullest extent authorized by law, and to the extent not first covered by insurance or the Trust's indemnity set forth in Section 16(a), the Board, and the Participating School Districts shall be indemnified by the Participating School Districts against any and all liabilities arising by reason of any act, or failure to act, in relation to the Plan or the Trust, including without limitation, expenses reasonably incurred in the defense of any claim relating to the Plan or Trust, and amounts paid in compromise or settlement relating to the Plan or Trust, unless (1) it is established by a final judgment or a court of competent jurisdiction that such act or failure to act constituted a breach of fiduciary duty, gross negligence or willful misconduct, or (2) in the event of a settlement or other disposition of the claim, it is determined in a written opinion of legal counsel to the Plan or Trust that the act constituted a breach of fiduciary duty, gross negligence or willful misconduct.

**Section 17. Effective Date.** This Participation Agreement shall be effective upon execution of this Participation Agreement, provided that the Trust has been approved by the Montana state auditor as required under Montana Code Sections 20-3-366-370. Such approval is subject to the Trust securing a binding contractual agreement among at least 150 districts, employing a minimum of 12,000 employees to participate in and obtain health insurance for its employees through the Trust.

**Section 18. Counterparts.** This Participation Agreement may be executed in one or more counterparts, each of which will be deemed an original.

**IN WITNESS WHEREOF**, the Participating School District and the Board of Trustee of the Bridge Health Alliance Trust have caused this Participation Agreement to be executed on the dates indicated below, effective as set forth in Section 17 hereof. The Participating School District acknowledges that it has received and agreed to the terms of the Trust Agreement.

**Participating School District:**

**By: [ \_\_\_\_\_ ] School District**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**By: Board of Trustees of the Bridged Health Alliance Trust**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

MULTIDISTRICT COOPERATIVE TRUST AGREEMENT  
for the

**BRIDGED HEALTH ALLIANCE TRUST**

## **BRIDGED HEALTH ALLIANCE TRUST**

**THIS MULTIDISTRICT COOPERATIVE TRUST AGREEMENT** (the “Trust Agreement”) is established by the Trustees of the Bridged Health Alliance Trust and adopted by each Participating School District listed on Exhibit A, and is effective as of qualification by the Commissioner of Securities and Insurance once it satisfies the requirements described in Montana Code Section 20-3-366.

**WHEREAS**, Montana Code Section 20-3-366 allows the formation of a district health insurance trust by a multidistrict agreement pursuant to Montana Code Section 20-3-363;

**WHEREAS**, Montana Code Section 20-3-363 permits the boards of trustees of any two or more school districts to enter into a multidistrict agreement creating a multidistrict cooperative to perform any services, activities, and undertaking of the participating districts;

**WHEREAS**, under the 2025 amendment to Montana Code Section 20-3-363(7), a “multidistrict cooperative” means a public entity created by two or more school districts executing a multidistrict agreement with each other or with any other public or private entity participating in the cooperative;

**WHEREAS**, expenditures made in support of a multidistrict agreement may be made from the interlocal cooperative fund of each Participating School District under Montana Code Section 20-3-363;

**WHEREAS**, the Participating School District entered into the Multidistrict Agreement to form the Bridged Health Alliance Trust (“Trust”) and pool risk by way of a self-insurance plan;

**WHEREAS**, the Trust intends to comply with these requirements and receive the incentive payment provided under Montana Code Section 20-3-369 to stabilize health insurance costs and capitalize operating reserves for the Trust; and

**WHEREAS**, the Trust shall sponsor the Bridged Health Alliance Plan (“Plan”);

**NOW, THEREFORE**, the Trust is established as follows:

## **ARTICLE I**

### **Definitions**

Section 1.1. Agreement. This Trust Agreement.

Section 1.2. Board. The Bridged Health Alliance Trust Board of Trustees under this Trust comprised of the individual Trustees.

Section 1.3. Claims Administrator. The licensed third-party administrator appointed, in writing, by the Board to adjudicate Plan claims and provide various administrative services. The Claims Administrator must comply with all applicable state and federal laws and state licensing requirements.

Section 1.4. Health insurance benefits. Major medical insurance and excluding all excepted benefits as Montana Code Section 33-22-140(8) defines that term.

Section 1.5. Participating School District. A school district and any cooperative formed pursuant to Montana Code Sections 20-7-451 through 20-7-457 that has entered into a Participation Agreement.

Section 1.6. Participation Agreement. The agreement, signed by the Participating School District, so that the Participating School District can offer Plan benefits to Participants.

Section 1.7. Pharmacy Benefits Manager. The licensed pharmacy benefits manager appointed, in writing, by the Board to provide pharmacy benefit management services on behalf of the Plan. The Pharmacy Benefits Manager must comply with all applicable state and federal laws and state licensing requirements.

Section 1.8. Plan. The Bridged Health Alliance Benefit Plan.

Section 1.9. Participants. Employees as defined by Montana Code Section 20-3-366(6)(d) and their dependents.

Section 1.10. Stop-Loss Provider. The licensed stop-loss provider appointed, in writing, by the Board to provide stop-loss insurance or other reinsurance to the Plan. The Stop-Loss Provider must comply with all applicable state and federal laws and state licensing requirements.

Section 1.11. Trust. The Bridged Health Alliance Trust established to hold Plan assets and to pay Plan benefits and expenses.

Section 1.12. Trustees. The individual members of the Board.

Section 1.13. Trust Fund. The assets held under this Trust.

**ARTICLE II**  
**Purpose and Funding of Trust**

Section 2.1 Establishment of the Trust. Upon transfer of contributions from the interlocal cooperative funds of the Participating School Districts and qualification by the Montana Commissioner of Securities and Insurance, the Trust is hereby established subject to the supervision and oversight of the Board of Trustees as provided for herein. If the Montana Commissioner of Securities and Insurance qualifies the Trust before July 1, 2026 and it begins operations before that date, the Trust will comply with all applicable rules subsequently adopted by the Montana Commissioner of Securities and Insurance pursuant to Montana Code Sections 20-3-366 to 370.

Section 2.2. Funding of the Trust. The Trust will accept the trust incentive payment provided for by Montana Code Sections 20-3-366 to 370 to stabilize health insurance costs and provide operating reserves as provided in Section 2.5. Participating School Districts and Participants will make contributions to the Trust in accordance with the terms of the Plan and the Participation Agreement. All such contributions and property, the investments made therewith, and proceeds thereof, and all earnings and profits thereon, less any payments or distributions which shall have been made by the Board pursuant to the terms of this Trust, are referred to herein as the "Trust Fund." The Trust Fund shall be held by the Trust and administered by the Board in accordance with the provisions of this Trust and applicable law.

The Trust expressly prohibits any preexisting health benefits trust or Participating School District from imposing its liabilities on the Trust at any time.

Section 2.3. Purpose. The Trust has been established for the purpose of providing self-insured health insurance benefits to Participating School Districts and Participants. Any public school district within the State of Montana may enroll for membership in the Trust. It is the intent of this Trust Agreement to adhere to all applicable guidelines and requirements set forth in Montana Code Sections 20-3-366 to 370, including any associated rules adopted by the state auditor, whether or not expressly incorporated into the terms of the Agreement.

Section 2.4. No Diversion. Except as otherwise provided herein and required by law, at no time prior to the satisfaction of all liabilities under the Plan shall the Trust Fund be used for or diverted to purposes other than to provide health insurance benefits for the exclusive benefit of Participants, except that any taxes and administration expenses for which the Trust is liable may be made from the Trust Fund. This limitation shall not prohibit the rebate of excess contributions, insurance premiums, or credits from the Trust based on the experience of the Participating School Districts. No Trustee, officer, employee, member of a committee, person connected with the Trust, or any individual or entity other than the State of Montana, a political subdivision thereof, or an entity the income of which is excludable from gross income under Section 115 of the Code shall receive, at any time, any of the net earnings or pecuniary profit from the Trust.

Section 2.5. Source of Trust Funds.

- (a) Upon the Trust's qualification by the state auditor, the Superintendent of Public Instruction will distribute a one-time \$40 million stabilization payment to the Trust as provided under Montana Code Section 20-3-369, which will be used solely to stabilize health insurance costs and capitalize an operating reserve for Participating School Districts.
- (b) Participating School Districts and Members will make contributions to the Trust in accordance with the terms of the Plan and Participation Agreement.
- (c) The Trust may also obtain insurance, such as reinsurance, stop loss or any other type of insurance necessary to defray liabilities of the Trust.
- (d) Nothing in this Agreement shall be construed to permit any commingling of any Trust Funds with other funds used to fund ancillary benefits offered under the Plan to Participating School Districts.

Section 2.6. Repayment of Initial Reserve. Beginning July 1, 2036, the Trust shall, as part of its annual actuarial analysis, identify, and report to the state auditor no later than 90 days following the completion of its annual audit, any excess reserves existing in the Trust. The Trust shall remit to the state any excess reserves identified under such actuarial analysis until the cumulative amounts remitted reaches \$40 million, as required under Montana Code Section 20-3-370. If the aforementioned actuarial analysis finds that no excess reserves exist in the Trust under Montana Code Section 20-3-370 and any associated rules developed by the state auditor, the Trust shall not remit any funds to the state.

Section 2.7. Tax Status. The Trust is intended to meet the requirements of Section 115 of the Internal Revenue Code.

Section 2.8. Taxes. All taxes of any and all kinds that may be levied or assessed under any applicable state or federal laws upon the Trust (excluding taxes, if any, upon benefits paid to Participants or their beneficiaries, heirs, executors, personal representatives, administrators or assigns) will be paid from the Trust Fund.

Section 2.9. Contributions. Each Participating School District shall make contributions to the Trust Fund for the Plan as specified from time to time by the Board (or such person acting on its behalf). However, the Board shall not change the amount of such required contributions within a plan year. A Participating School District may require Participants to pay a portion of such contributions. Neither the Trustees nor the Claims Administrator shall collect any amounts from such Participants. The Participating School District shall be responsible for collecting and paying the full amount of such contributions on a timely basis from their interlocal cooperative funds. The Board shall be under no duty to enforce payment of any contribution from Participants.

Section 2.10 Ancillary Benefits. The Board may also offer other ancillary benefits. The funds for such benefits shall have separate accounting and recordkeeping from the Trust Fund at all times. The Trust Fund may not be used to provide such ancillary benefits, and the provision of ancillary benefits shall not be permitted to interfere with or contravene the Trust's purpose of



providing self-insured health benefits. The Board plans to offer the following ancillary benefits: dental, vision, life insurance, short-term disability, long-term disability, employee assistance program, voluntary insurance benefits, critical illness and accident insurance, gap health insurance, legal insurance, identity theft insurance, and pet insurance.

### **ARTICLE III** **Powers of Board**

Section 3.1. Duties of the Board. The Board shall be responsible for administering the Plan and administering the Trust Fund. The Board may also offer ancillary benefits outlined in Section 2.10 to Participating School Districts and Participants. Subject to the limitations set forth in this Trust Agreement, the Board shall have sole and exclusive discretion in determining the benefits to be made available pursuant to the Plan, the extent to which the Participating School Districts may choose from among such benefits, and the extent to which such benefits shall be provided through contracts of insurance or on a self-insured basis. In no event shall the Plan provide for the payment of any benefit that would be inconsistent with the status of the Trust's qualification for exclusion from federal income taxation under Section 115 of the Code and Montana Code Sections 20-3-366 to 370.

The Board shall pay from the Trust Fund:

- (a) all premiums or other charges due with respect to any insurance contracts described herein;
- (b) all expenses reasonably incurred in the administration of the Plan or the Trust, which shall not exceed twelve (12) percent of total costs, as required under Montana Code Section 20-3-366;
- (c) all taxes of any kind assessed or levied against, or which are otherwise payable with respect to, the Trust Fund or any property included in the Trust Fund;
- (d) the reasonable compensation of the Claims Administrator, Pharmacy Benefits Manager, Stop-Loss Provider, and of any other person retained by the Trustees pursuant to this Agreement to perform services for the Plan or Trust;
- (e) any other expenses or amount properly payable pursuant to this Agreement; and
- (f) claims as incurred by Participants.

Section 3.2. Board's Powers. The Board is authorized and empowered:

- (a) to retain property constituting all or any part of the Trust held by it or to sell, exchange, convey, transfer, or otherwise dispose of any property constituting all or any part of the Trust held by it by private contract or at public auction. No person dealing with the Board will be bound to see to the application of the purchase

money or to inquire into the validity, expediency, or propriety of any such sale or other disposition;

- (b) to make commitments, either alone or in company with others, to purchase at any future date any property, investments, or securities as authorized under Section 3.4;
- (c) to give general or special proxies or powers of attorney with or without power of substitution, to exercise any conversion privileges, substitution rights, or other options, to consent to or otherwise participate in corporate reorganizations or other changes affecting corporate securities, to delegate discretionary powers and to pay any assessments or charges in connection with the foregoing, and generally to exercise any of the powers of an owner with respect to stocks, bonds, securities, or other property held in the Trust;
- (d) to make, execute, acknowledge, and deliver any and all documents of transfer and conveyance and any and all other instruments that may be necessary or appropriate to carry out the powers herein granted;
- (e) to register any investment held in the Trust in its own name or in the name of a nominee and to hold any investment in bearer form. The books and records of the Trustee will, at all times, show that all investments are part of the Trust;
- (f) to borrow for the benefit of the Trust, for such period of time and upon such terms and conditions as may be deemed proper, any sum or sums of money, and to secure such loans by mortgage or pledge of any property belonging to the Trust, without personal liability therefore;
- (g) to execute such deeds, leases, contracts, bills of sale, notes, proxies and other instruments in writing as will be deemed requisite or desirable in the proper administration of the Trust Fund;
- (h) to do all acts, take all actions, and exercise all rights and privileges, although not specifically mentioned in this Section, that the Board deems necessary to administer the Trust Fund, and to carry out the purposes of this Trust;
- (i) to employ such agents, actuaries, brokers, attorneys, accountants, custodians and financial counsel, investment managers and other persons that are necessary or desirable for the administration of the Trust Fund and to carry out the purposes of the Trust, and to pay their reasonable expenses and compensation;
- (j) to appoint the Claims Administrator to adjudicate Plan claims and provide various administrative services and to appoint the Pharmacy Benefits Manager to provide pharmacy benefits services;
- (k) to enforce all claims which may arise with respect to the Plan and the Trust and to institute appropriate proceedings of any nature to enforce such claims;

- (l) to waive, modify, reduce, compromise, release, settle, or extend the time of payment of any legal claim of whatever nature in favor of or against the Board or any part of the Trust Fund; and
- (m) to purchase reinsurance, stop loss or other forms of excess insurance, fidelity bonds, fiduciary liability insurance, and such other bonds or insurance as they may from time to time deem appropriate.

Section 3.3. Board Responsibilities. The Board shall:

- (a) determine the contributions to be made by the Participating School Districts pursuant to the Plan in consultation with the Trust actuary;
- (b) maintain accurate records of the contributions made by each Participating School District;
- (c) hold and administer such contributions for the purposes of the Trust Fund;
- (d) file such returns or reports with governmental agencies, including the Montana Commissioner of Securities and Insurance, as may from time to time be required by applicable laws;
- (e) enter into and maintain contracts with companies authorized to transact business and duly licensed in the State of Montana as it may select for the purpose of providing life insurance benefits, accident insurance benefits, and other program benefits pursuant to the Plan;
- (f) exercise all rights or privileges granted to the contract holder by the provisions of each such contract;
- (g) enter into any agreement with the insurance carriers for the alteration, modification, or amendment of any such contract; and
- (h) take any action respecting any such contract and the insurance provided thereunder as they may deem necessary or advisable.

Section 3.4. Investments. Subject to any restrictions imposed by applicable law, the Board will hold, invest, and reinvest Trust assets, keeping them invested as a single fund without distinction between principal and income, in any securities, bonds, notes, debentures, deposits, commercial paper, obligations of the United States government, stop-loss, and other insurance policies, or other investments, whether domestic or foreign, of any kind, class or character as the Board deems suitable for the Trust. Such investment and reinvestment will comply with any restrictions under applicable law.

The Board will have sole responsibility to account for earnings derived from its investment and reinvestment of the Trust. The Board may hold a reasonable portion of the Trust assets in cash pending investment or payment of Plan expenses or benefits. The Board will keep other cash earning at a reasonable interest rate in accounts in any banking or similar financial institution which is regulated by the United States or a State or in demand notes and interests in demand notes, Treasury Bills or short-term negotiable commercial paper. Additionally, the Board will adopt an investment policy statement to serve as a guide for the investment of Trust assets.

Section 3.5. Board Action. The Board will act by a majority vote of the Trustees. The Board may authorize any one or more Trustees to sign papers and instruments on behalf of the Board. The Board will act in accordance with this Agreement.

Section 3.6. Delegation. The Board may delegate its authority in writing to one or more Trustees or the Alliance for regular administrative and ministerial matters.

#### **ARTICLE IV** **Discharge of Duties; Indemnification**

Section 4.1. Fiduciary Standard of Care. The Board shall discharge its duties in the capacity of a fiduciary with respect to the Trust Fund solely in the interest of the Trust, Plan, Participating School Districts, and Participants and with the care, skill, prudence, and diligence under the circumstances then prevailing that a prudent man acting in a like capacity and familiar with such matters would use in the conduct of an enterprise of like character and with like aims. The Board shall also have a duty of loyalty and act solely in the interest of the Trust, Plan, Participating School Districts, and Participants.

Section 4.2. Indemnification.

- (a) To the fullest extent authorized by law, and to the extent not otherwise covered by insurance, the Board shall be indemnified by the Trust against any and all liabilities arising by reason of any act, or failure to act, in relation to the Plan or the Trust, including without limitation, expenses reasonably incurred in the defense of any claim relating to the Plan or Trust, and amounts paid in compromise or settlement relating to the Plan or Trust, unless (1) it is established by a final judgment or a court of competent jurisdiction that such act or failure to act constituted gross negligence or willful misconduct, or (2) in the event of a settlement or other disposition of the claim, it is determined in a written opinion of legal counsel to the Plan or Trust that the act constituted gross negligence or willful misconduct.
- (b) To the fullest extent authorized by law, and to the extent not first covered by insurance or the Trust's indemnity set forth in Section 4.2(a), the Board, and the Participating School Districts shall be indemnified by the Participating School Districts against any and all liabilities arising by reason of any act, or failure to act, in relation to the Plan or the Trust, including without limitation, expenses reasonably incurred in the defense of any claim relating to the Plan or Trust, and

amounts paid in compromise or settlement relating to the Plan or Trust, unless (1) it is established by a final judgment or a court of competent jurisdiction that such act or failure to act constituted a breach of fiduciary duty, gross negligence or willful misconduct, or (2) in the event of a settlement or other disposition of the claim, it is determined in a written opinion of legal counsel to the Plan or Trust that the act constituted a breach of fiduciary duty, gross negligence or willful misconduct.

## **ARTICLE V**

### **Recordkeeping, Expenses, and Reporting**

Section 5.1. **Records and Accounts.** The Board will maintain accurate and detailed records and accounts of all properties of the Trust and all investments, receipts, disbursements, and other transactions under this Agreement. Such records and accounts shall clearly delineate funds related to self-insured health insurance benefits from any ancillary benefits offered under the Trust. All the accounts, books, and records of the Trust will be open at all reasonable times to inspection and audit by any Trustee, the Claims Administrator, the Montana Commissioner of Securities and Insurance, any governmental agency having jurisdiction over the Trust, or any Participating School District. The Trust shall maintain full control over claims data for medical and pharmacy benefits and make the data available to Participating School Districts on request in compliance with the Health Insurance Portability and Accountability Act of 1996.

Within 60 days following the close of each fiscal year of the Trust, and at such other times as determined by the Board, the Board will make available to Participating School Districts a written report setting forth all investments, receipts, disbursements, and other transactions carried out by the Trust during the period. The report will include a listing of Trust Fund assets and the fair market value of the Trust Fund assets at the end of the period. The Board shall file copies of such annual financial and actuarial reports with the Montana Commissioner of Securities and Insurance.

Section 5.2. **Compensation and Expenses.** Each Trustee will be entitled to reasonable compensation for services rendered for the provision of health insurance benefits to the Trust and to reimbursement of all reasonable and necessary taxes and expenses. Such expenses include reasonable fees for agents, attorneys, accountants, custodians and other persons rendering services to the Trust with the approval of the Board and incurred in connection with the discharge of its responsibilities under this Trust Agreement. If an individual who already receives full-time compensation from a Participating School District is serving as Trustee, such individual will not receive compensation from the Trust except for reimbursement of expenses properly and actually incurred. Any such compensation and reimbursement will be paid from the Trust Fund unless paid directly by the Participating School District.

Administrative costs shall not exceed twelve (12) percent of total costs, as required and defined under Montana Code Section 20-3-366.

Section 5.3. **Plan Documents.** The Board shall furnish descriptive materials, such as the Summary Plan Description, to each Participating School District and the Montana Commissioner

of Securities and Insurance accurately outlining the health insurance benefits and ancillary benefits available to Participants through the Trust. Such documents shall include the terms and conditions of coverage.

Section 5.4. Annual Financial Report. On or before each plan year beginning after the second full year of providing health insurance benefits to Participants, the Board shall prepare a report for each Participating School District detailing the cost rate, contribution rate, adjusted contribution rate, and the medical index rate of each school district and employee group, as described in Montana Code Section 20-3-367(2)(a). The Board shall file copies of each report with the Montana Commissioner of Securities and Insurance.

Section 5.6 Plan of Operation. The Board shall provide the Montana Commissioner of Securities and Insurance with a plan of operation to ensure the financial integrity of the Trust Fund.

## **ARTICLE VI**

### **Participating School Districts**

Section 6.1. Authorized Parties. Each Participating School District shall furnish the Board with a written list of the names, signatures, and extent of authority of all persons authorized to direct the Board and otherwise act on behalf of the Participating School District with respect to the Plan, under the terms of this Agreement. All persons so authorized are referred to herein individually as an "Authorized Party" and collectively as "Authorized Parties." The Board shall be entitled to deal with any Authorized Party so identified by the Participating School District until notified otherwise in writing.

Section 6.2. Participation. Any public school district in the State of Montana may enter into a Participation Agreement with the Trust to adopt the Plan and this Trust Agreement. In no event shall a school district become a Participating School District until such time as it executes Participation Agreement in the form approved by the Board.

Section 6.3. Reports and Records. Each Participating School District shall prepare and submit such reports as may from time to time reasonably be required by the Board. The books, records, and accounts of each Participating School District which are in any way related to the Participating School District's participation in the Plan or the Trust shall, at all reasonable times, be open to inspection by the Board and the Claims Administrator, and by any authorized representative of either.

Section 6.4. Pro Rata Assessment; Liability. Each Participating School District agrees to make all contributions required of it pursuant to this Agreement. In addition, pursuant to Montana Code 20-3-366(2)(c) and 368(2)(a), each Participating School District agrees that it is subject to pro rata assessment by the Board for all liabilities of the Trust. If a Participating School District fails to make any such contribution or pay any such assessment, or fails to provide the Board with any report, or with access to its records, as required of it hereunder, or fails to give the Board timely written notice of its withdrawal from the Plan, the Trustees shall take such actions as they may deem appropriate under the circumstances. Such Participating School District shall

pay all of the costs reasonably incurred by the Board in taking such actions, including reasonable attorneys' fees.

## **ARTICLE VII**

### **Amendment and Termination of the Trust or Participating School Districts**

Section 7.1. Amendment of the Trust. The Board may amend this Trust Agreement. No amendment shall cause Trust Funds to be used to provide benefits other than health insurance benefits or adversely affect the exempt status of the Trust or any of statutory criteria required to qualify the Trust under 20-3-366. Any amendment shall become effective upon receipt by the Board of the instrument of amendment and endorsement thereon by the Board of its consent thereto, if such consent is required.

Section 7.2. Termination of the Trust. Any permitted termination shall become effective upon the receipt by the Board of the instrument of termination. When dissolving the Trust either voluntarily or due to violation of Montana Code Section 20-3-366(1) for more than three (3) consecutive years, the Board shall wind up the affairs of the Trust in the following order:

- (a) impose any assessments on the Participating School Districts that are calculated by the Trust's retained actuary as necessary to pay all liabilities of the Trust;
- (b) pay all remaining claims, including incurred but not reported claims;
- (c) pay all remaining liabilities of the Trust;
- (d) return any reserve balance remaining from the distribution of state funds to the trust under Montana Code Section 20-3-369(3) to the state of Montana for deposit in the state general fund. The portion of the reserve balance attributable to the distribution of state funds must be determined by an actuarial reserve balance analysis conducted by an actuary chosen by the state auditor.
- (e) distribute its remaining net assets, if any, proportionately to the Participating School Districts pursuant to the contractual terms of coverage and membership in the Trust. A Participating School District shall deposit in an internal service account and spend the funds in accordance with Montana Code Sections 20-3-330 or 20-3-331.

Upon termination, no part of the Trust will be distributed, transferred, conveyed, delivered, or paid to an entity that is not the State of Montana, political subdivision of Montana, or an entity the income of which is excludable from its gross income Section 115 of the Code.

Section 7.3. Participating School District Withdrawal. As required under Montana Code Section 20-3-367, a Participating School District that voluntarily joins the Trust may not withdraw from the Trust unless:

- (a) the Participating School District has participated in the Trust for at least five (5) consecutive school fiscal years; or
- (b) the Participating School District has an inflation gap factor equal to or greater than 1.5, after which such district or group may withdraw from the Trust upon the conclusion of the plan year in which the Trust reports an inflation gap factor to the district or employee group above 1.5 (or an inflation gap factor meeting or exceeding the requirements under any enacted amendment to Montana Code Section 20–3–367).

To complete its withdrawal, the Participating School District shall notify the Board in writing of its intent to withdraw no later than one hundred and eighty (180) days prior to its actual termination date. Such withdrawal will be effective at the end of the plan year following such notice period, unless the Participating School District has an inflation gap factor equal to or greater than 1.5 as described in Section 7.3(b) above, in which case, the Participating School District may withdraw from the Trust effective upon the conclusion of the plan year as long as notice is provided prior to the end of such plan year. Within seven (7) days of receiving a Participating School District's notification of its intent to withdraw, the Board shall notify the Montana Commissioner of Securities and Insurance that the Participating School District intends to withdraw from the Trust.

The Participating School District may rescind its notice of intent to withdraw unless otherwise barred by the applicable provisions of the Trust Agreement. Following a withdrawal under this section, such a school district:

- (a) is ineligible to rejoin the Trust for at least five (5) full school fiscal years following the year in which the district withdraws;
- (b) is ineligible for receipt of any portion of the net assets or reserve balance of the Trust attributable to the distribution of funds under the stabilization payment created by Montana Code Section 20–3–369 on withdrawal; and
- (c) shall reimburse the Trust for the run-out liability of the withdrawing district or employee group. Such liability consists of all claims of the withdrawing district or employee group that were incurred by the Participants of the Participating School District or employee group prior to the effective date of the Participating School District's or employee group's withdrawal.

Section 7.4. Participating School District Termination. A Participating School District's participation in the Trust shall remain in effect unless terminated by the Trust for cause as determined by the Board, including but not limited to nonpayment, late payment, or disparagement. In such an event, the Trust may void Participating School District's participation in the Trust and all obligations of the Trust to the Participating School District. Such termination will be effective upon the later of either the first of the month after the date of the termination notice, or ten (10) days after the date of the termination notice. Termination does not relieve the Participating School District of its financial commitments hereunder.



**ARTICLE VIII**  
**Election, Resignation or Removal of Trustee**

Section 8.1 Election of Trustee. The Participating School Districts will elect eleven Trustees to serve on the Board. In addition to the eleven elected Trustees, the Montana state auditor or the auditor's designee shall be an ex officio nonvoting member of the Board as required under Montana Code Section 20-3-366. In the interest of maintaining a broad representation of different geographic areas and school district sizes, the eleven elected Trustees shall include six representatives of the AA districts, and the remaining five representatives will be from districts of all other sizes (A, B, C and independent elementary districts).

Section 8.2 Board Elections. The Trust shall solicit interest from Participating School Districts to determine a list of nominees to serve as Trustees ahead of Board elections. The Trust shall put forth a ballot for such elections annually, or in the event of a Board vacancy, and shall distribute one ballot to each Participating School District for each such election.

Section 8.3 Term of Office. The term of a Trustee will be three (3) years, or until his or her successor is elected and qualified, if later. The terms of approximately one-third of the Trustees will expire each year to permit the terms of Trustees to overlap. Accordingly, the terms of the initial Trustees will be staggered, with one-third having an initial term of three (3) years, one third having an initial term of two (2) years, and the remainder having an initial term of one (1) year. There is no limit on the number of terms a Trustee may serve. The initial year for the initial Trustees will begin upon the Trust's qualification by the state auditor.

Section 8.4 Removal. The Board, acting by a majority, may remove a Trustee by providing that Trustee a thirty-day advanced written notice.

Section 8.5 Resignation. A Trustee may resign by giving thirty (30) days advance written notice to the Board. The Board may waive this notice requirement.

Section 8.6 Successor Trustee. On the removal or resignation of a Trustee, or the expiration of a Trustee's term, a successor will be elected by Participating School Districts pursuant to Section 8.2. The successor Trustee will have the same rights, duties, powers, and immunities as the predecessor Trustee being succeeded. Any resigning or removed Trustee will execute all documents and do all acts necessary to vest the rights, duties, and powers in the successor Trustee. If for any reason the Participating School Districts do not elect a new Trustee(s), as in this Trust Agreement, the remaining Trustees will constitute the Board. If no Trustees remain, the last resigning or removed Trustee may apply to a court of competent jurisdiction for the appointment of a successor Trustee or for instructions. Any expenses as a result of the Trustee's application to a court of competent jurisdiction will be paid as an expense of administration from the Trust Fund.

Each successor Trustee will demonstrate acceptance of this Trust by executing this Trust agreement or an addendum to this Trust agreement. A resigning or removed Trustee will transfer and deliver all of the assets of the Trust to the successor Trustee.

## **ARTICLE IX**

### **Miscellaneous**

Section 9.1. Action by the Participating School District. Whenever the Participating School District is required or authorized to take any action hereunder or to give any directions to the Board, such action or directions shall be taken by such officer or officers of the Participating School District as shall be duly authorized under Section 6.1.

Section 9.2. Assignment. This Trust Agreement will not be assigned by either party without the prior written consent of the other party. The provisions of this Trust Agreement are for the sole and exclusive benefit of the parties hereto, and no third-party beneficiary is intended or will be entitled to rely hereon.

Section 9.3. Benefit. This Trust Agreement is made solely for the benefit of the parties hereto, their respective successors, heirs, personal and legal representatives, and permitted assigns. No other person will acquire or have any right by virtue of this Agreement.

Section 9.4. Board not Liable for Duties not Assigned Herein. The duties of the Board to any Participating School District are limited to those assumed by the Board by the terms of this Trust Agreement and the Participation Agreement.

Section 9.5. Complete Agreement/Amendment. Except as expressly provided herein, this document and any attachments or exhibits contains the entire agreement between the parties and supersedes any prior discussions, negotiations, representations, or agreements among them respecting the subject matter. Except as provided in Section 7.1 of this Agreement, no additions or other changes to this agreement will be made or be binding unless made in writing and signed by each party to this agreement.

Section 9.6. Governing Law. To the extent permitted by applicable law, the Trust shall be administered, construed, and enforced according to the laws of the State of Montana.

Section 9.7. Headings. Headings and numbers in this Agreement are included for convenience of reference only. If there is any conflict between any of the numbers and headings and the text of this Trust Agreement, the text will control.

Section 9.8. Insurers. With respect to any insured benefits offered by the Plan, the insurance carriers issuing insurance contracts shall be solely responsible for the payment of all benefits payable pursuant to such contracts and for the deciding of claims for such benefits. Neither the Board, Trustees, Trust, Claims Administrator, nor any Participating School District, shall be liable in any manner for the payment of any such benefits or the deciding of any such claims.

Section 9.9. Non-Alienation of Benefits. No rights or claims to any of the monies or other assets of the Trust Fund shall be assignable, nor shall such rights or claims be subject to garnishment, attachment, execution or levy of any kind. Any attempt to transfer, assign or pledge the same shall not be recognized by the Board.

Section 9.10. Severability. In case any provision of this Trust Agreement shall be held illegal or invalid for any reason, the illegality or invalidity shall not affect the remaining provisions of this agreement, but shall be fully severable. The Trust Agreement shall be construed and enforced as if said illegal or invalid provisions had never been inserted herein. This Trust Agreement supersedes and replaces any prior agreements with respect to the subject matter hereof.

IN WITNESS WHEREOF, the parties hereto have caused this Trust Agreement to be executed by their respective officers thereunto duly authorized as of the day and year written below.

Barb Riley, Chair of the Trustees of the BRIDGED  
HEALTH ALLIANCE TRUST

DATE: \_\_\_\_\_

By: \_\_\_\_\_  
[NAME]

ATTEST: \_\_\_\_\_

**Agendas Number 8.3: Superintendent Evaluation**

**POPLAR PUBLIC SCHOOLS 9&9B  
BOARD AGENDA FACT SHEET  
MEETING DATE: January 12, 2026**

SUMMARY: Review of superintendent evaluation for 25/26.

SUPERINTENDENT'S ADVICE: I recommend the sample motion.

Additional Information attached - Executive Session

Fund -

Estimated Cost –

SAMPLE MOTION: *I move to discuss the superintendent evaluation for 25/26.*

	Motion	Second	Aye	Nay	Abstain	Other
L. Smoker						
R. Baker						
M. Chapman						
K. Smoker						
J. Berger						

## **Agendas Number 8.4: Superintendent Contract**

### **POPLAR PUBLIC SCHOOLS 9&9B BOARD AGENDA FACT SHEET MEETING DATE: January 12, 2026**

SUMMARY: Approval of superintendent contract (if needed).

SUPERINTENDENT'S ADVICE: I recommend the sample motion.

Additional Information attached -  
Fund -  
Estimated Cost –

SAMPLE MOTION: *I move to approve the superintendent contract as presented.*

	Motion	Second	Aye	Nay	Abstain	Other
L. Smoker						
R. Baker						
M. Chapman						
K. Smoker						
J. Berger						

## Items of Interest

### **9.1**

Work Session Dates: None

### **9.2**

Special Meeting Dates: None

### **9.3**

Regular Meeting Date: February 9th, 2026



**Agenda Number 10: Adjournment**

**POPLAR PUBLIC SCHOOLS 9&9B  
BOARD AGENDA FACT SHEET  
MEETING DATE: January 12, 2026**

**SUMMARY: Adjournment for the January 12, 2026 meeting.**

**The Board Chair will adjourn the meeting.**