Poplar Public Schools
400 4th Avenue West
Poplar, Montana 59255

AGENDA

Regular School Board Meeting
Monday, August 12th, 2019
5:00 PM

1. Call Meeting To Order
2. Recognition of Guests
3. Public Comment- 5 Minute Courtesy Limit

   The Poplar Schools' Board of Trustees welcomes public comment on issues and concerns. This is the point in the meeting for comments on matters not already on the agenda. Comments on agenda items will be accepted when that item comes up during the meeting. Interested persons may also submit views in written form to the Clerk or Superintendent prior to the meeting and those comments will be brought to the attention of the Board during the meeting.
4. Consent Agenda: Minutes of Regular Meeting July 15, 2019, Warrants and Claims, Investment Reports, and High School Activity Fund.
5. Informational Items
   5.1. Tobacco-Free School of Excellence Presentation
   5.2. Directors' Reports
   5.3. Superintendent's Report
6. Action Agenda
   6.1. Personnel Report
   6.2. 2019-2020 OPI Budgeted Funds
   6.3. After School Direct Support Services for Students
   6.4. Policy Updates: First Reading
   6.5. MTSBA Strategic Planning Agreement
7. Items of Interest
   7.1. Facilities Walk-through
   7.2. Strategic Planning: September 26th
   7.3. Next Regular Board Meeting: September 9, 2019, 5PM
8. Adjournment

Regular School Board Meeting
Monday July 15, 2019

Call Meeting To Order: Chairman Deb McGowan called the school board meeting to order at 5:03 p.m. in the administrative boardroom.

THOSE PRESENT:
Board members present: Deb McGowan (Chairman), Doug Marottek (Vice Chair), LaRae Crowley and Jestin Dupree

Others present: Dan Schmidt (Superintendent), Judy Linthicum (Clerk), Coy Weeks (AD), Lewis Reese (Middle School Asst. Principal), Shannon Hopkins (Fort Peck Tribes Education Department), Shannon Knowlton and Fran Eylander

PLEDGE OF ALLEGIANCE: Led by Coy Weeks

RECOGNITION OF GUESTS: Debra McGowan welcomed Shannon Hopkins and Fran Eylander

Public Comment: None

Consent Agenda:

- **Minutes of Regular Board meeting June 24, 2019**
- **Warrants and Claims**
- **Budget vs Actual**
- **Investments Reports**
- **High School Activity Fund**

ACTION:

Motion was made by LaRae Crowley to approve Minutes of Regular Board meeting June 24, 2019, Warrants and Claims, Budget vs Actual, Investments Reports and High School Activity Fund.
Seconded by Lane Dehner

VOTE: 5-0 For

5)Informational Items

5.1) Plaque Presentation: Poplar Schools were presented a plaque from the class reunion class of 1968.

In Appreciation
Of the Teachers and Administrators of the Poplar School System
For providing years of superb educational instruction and guidance to the generations of students attending these excellent facilities.
Your perseverance provided us with lifelong skills and friendships for which we are truly grateful.
From the class of 1968
Honored to be the first class to enter the new elementary school in 1956 and complete all four years at the new high school 1964-1968.
Presented on behalf of all PHS Classes 1913 - Present

5.2) Director's Reports: Written reports are were included in board packet from Mary Plante (Food Service Director), Greg Norgaard (Transportation Director) and Mike Gorder (Building and Grounds Director) A Verbal report was presented by Coy Weeks (Athletic Director).

5.3) Superintendent Report: Verbal report was presented by Dan Schmidt, Superintendent. Dan explained the theft/vandalism that occurred in the district on the week of July 5, 19 to July 7, 2019.

5.4) JDC MOU: Shannon Hopkins explained the collaboration between Fort Peck Tribes Juvenile Center, Office of Public Instruction and Poplar Public Schools to enhance the education of students that have been ordered to the Juvenile Detention Center. The parties agreed that the MOU is to coordinate their respective responsibilities for furnishing educational, vocational and support for the children who are mandated in the JDC.

Action Agenda

6.1) Personnel Report:

Certified Hire

Melanie Ferguson	Middle School Teacher

Extra-Curricular

Aaron Snyder	Head Tennis Coach
Misha Norgaard	HS Assistant. Tennis Coach
Kevin Exstrom	Head Golf Coach
Traci Sadler	Asst. Golf Coach

ACTION:
Motion was made by LaRae Crowley to approve Personnel Report.
Seconded by Doug Marottek.
Vote: 5-0 For

6.2) Activity/Athletic Handbook
The Activities/Athletic Student Handbook was presented in the discussion items on the June 24, 2019 board meeting. At this time there was no recommendations for changes. Dan Schmidt, Superintendent, feels it is ready for board approval.

ACTION:
Motion was made by Doug Marottek to approve of the New Activity/Athletic Handbook.
Seconded by Lane Dehner.
VOTE: 5-0 For

6.3) Chromebook Purchase
To enhance our student's use of technology, the District is currently looking to purchase 200 Chromebooks, to use throughout the District.
The Breakdown is as follows:

Special Ed Department	60
Poplar High School	30
Poplar Middle School	30
Poplar Elementary School	30
TRAILS	40
Back – up	10
Funding will come from	126-141-1000-680 Software License
	129-141-1000-735 Equipment
	115 Equipment

Total cost to District $41,000.

ACTION:
Motion was made by Doug Marottek to approve of the purchase of Chromebooks.
Seconded by Lane Dehner
VOTE: 5-0 For

6.4) Termination Hearing – Classified

In accordance with MCA 20-3-324 and Board Policy 5250, the Board of Trustees of the Poplar Schools 9 & 9B will determine the termination of Ms. Jenna Haugen a classified employee of the District, with cause.
Superintendent Dan Schmidt recommends to termination of Jenna Haugen.

ACTION:

Motion was made by Doug Marottek to terminate Jenna Haugen.
Seconded by Jestin Dupree

VOTE: 5-0 For

ITEMS OF INTEREST

7.1) MSHA Executive Board Action Notes

7.2) Strategic Planning (Annual Goals) 3 days & 4 hours

7.3) Regular Board Meeting: August 12, 2019 5pm

7.4) Special Board Meeting August 15, 2019 5pm

ADJOURN: Deb McGowan moved to adjourn at 6:17p.m. July 15, 2019.

ATTEST:

Judy Linthicum, Board Clerk	**Debra McGowan, Board Chairman**

* ... Over spent expenditure

Claim / Line #	Warrant	Vendor #/Name / Invoice #/Inv Date/Description	Amount / Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
64954		14492 PRAXAIR DISTRIBUTION, INC.	47.86						
PHS rental for the month of July 2019									
1		90382804 06/30/19 PHS rental 5/-6/2019	44.43		226	4	390-1000	610	
2		89185052 06/30/19 Late charge	3.43		226	4	390-1000	610	
64955		10069 MONTANA DAKOTA UTILITIES	11,634.10						
Schoolwide electricity for the month of July 2019									
1		07/19/19 ELECTRICITY/MAINT SHOP	104.65		126		100-2600	412	
2		07/19/19 WHITE HOUSE ELECTRICITY	37.60		126		100-2600	412	
3		07/19/19 WHITE HOUSE GAS	21.51*		110		100-2700	411	
4		07/19/19 WHITE HOUSE ELECTRICITY	37.61*		110		100-2700	412	
5		07/19/19 WHITE HOUSE ELECTRICITY	37.61*		210		100-2700	412	
6		07/19/19 BUS GARAGE GAS	13.82*		110		100-2700	411	
7		07/19/19 BUS GARAGE GAS	13.82*		210		100-2700	411	
8		07/19/19 BUS GARAGE ELECTRICITY	52.79*		110		100-2700	412	
9		07/19/19 BUS GARAGE ELECTRICITY	52.78*		210		100-2700	412	
10		07/19/19 FOOTBALL FIELD LIGHTS	21.56		226		100-2600	412	
11		07/19/19 RED HOUSE	235.12*		115		100-2620	410	31
12		07/19/19 MIDDLE/GRADE OUTSIDE LITES	774.80		126		100-2600	412	
13		07/19/19 MIDDLE/GRAD SCHOOL GAS	5,467.92		126		100-2600	411	
14		07/19/19 MIDDLE/GRADE SCH ELECTRICITY	265.17		126		100-2600	412	
15		07/19/19 MS ALC GAS	28.76		126		100-2600	411	
16		07/19/19 MS ALC ELECTRICITY	91.73		126		100-2600	412	
17		07/19/19 HIGH SCHOOL ELECTRICITY	3,224.53		226		100-2600	412	
18		07/19/19 HIGH SCHOOL GAS	63.55		226		100-2600	411	
19		07/19/19 MIDDLE SCHOOL GAS	63.55		126		100-2600	411	
20		07/19/19 HIGH SCHOOL ALC	27.17		226		100-2600	412	
21		07/19/19 ADMN BLDG ELECTRICITY	211.45		126		100-2600	412	
22		07/19/19 ADMN BLDG GAS	18.73		126		100-2600	411	
23		07/19/19 SUPT HOUSE ELECTRICITY	154.30*		115		100-2620	410	31
24		07/19/19 ELECTRICITY TOWNHOUSE	613.57*		115		100-2620	410	31
64956		10748 CITY OF POPLAR	5,105.17						
Schoolwide usage for the month of July 2019									
1		08/01/19 WATER-SEWER/MAINT SHOP	171.52		126		100-2600	421	
2		08/01/19 WATER-SEWER/BUS BARN	81.22*		210		100-2700	421	
3		08/01/19 WATER-SEWER/BUS BARN	81.21*		110		100-2700	421	
4		08/01/19 WATER-SEWER/HS METALS	1,734.49		226		100-2600	421	
6		08/01/19 WATER-SEWER/RED HOUSE	85.41*		115		100-2620	410	31
7		08/01/19 WATER-SEWER/HIGH SCH	65.17		226		100-2600	421	
8		08/01/19 WATER-SEWER/MIDDLE SCH	745.20		126		100-2600	421	
9		08/01/19 WATER-SEWER/ELEMENTARY	1,246.47		126		100-2600	421	
10		08/01/19 WATER-SEWER/ALC BLDG	85.64		126		100-2600	421	
12		08/01/19 WATER-SEWER/ADMN BLDG	105.59		126		100-2600	421	
13		08/01/19 WATER-SEWER/HS SPRNKLNG	0.00		226		100-2600	421	
14		08/01/19 WATER-SEWER/SUPT HOUSE	92.25*		115		100-2620	410	31
15		08/01/19 WATER-SEWER/TOWNHOUSES	516.95*		115		100-2620	410	31

* ... Over spent expenditure

Claim / Line #	Warrant	Vendor #/Name / Invoice #/Inv Date/Description	Amount / Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
16		08/01/19 GARBAGE/TCHR VILLAGE	94.05*		115		100-2620	410	31
64957		10162 AGLAND CO-OP	2,110.24						
Schoolwide purchases for the month of July 2019									
1		08/15/19 ROUTE BUSES	0.00		110		100-2700	624	
2		08/15/19 ROUTE BUSES	0.00		210		100-2700	624	
3		08/15/19 CRUISERS	0.00		126		710-2710	624	
4		08/15/19 CRUISERS	0.00		226		710-2710	624	
5		08/15/19 SCHOOL CAR	0.00		126		100-2600	624	
6		08/15/19 SCHOOL VAN	0.00		126		100-2600	624	
7		08/15/19 TRACTOR,MOWER,TRUCK	741.77		126		100-2600	624	
8		08/15/19 PROPANE TANKS/TCH VILLAGE	450.68*		115		100-2620	410	31
9		08/15/19 PICKUPS	917.79		126		100-2600	624	
10		08/15/19 TOWNHOUSES	0.00		115		100-2620	440	31
64958		12492 SYSCO MONTANA INC.	1,699.56						
Invoices for 07/01/19-07/12/2019									
3		243340287 07/02/19 Food services school wide	756.92*		212		910-3100	570	
4		243340288 07/02/19 Food services school wide	492.78*		212		910-3100	570	
5		243349670 07/09/19 Food services school wide	174.10*		212		910-3100	570	
8		243352364 07/11/19 Food services school wide	123.95*		212		910-3100	570	
9		243355156 07/12/19 Food services school wide	151.81*		212		910-3100	570	
64959		13395 U.S. FOOD SERVICE, INC.	561.66						
Food services school wide									
2		5166329 07/11/19 School wide	561.66*		212		910-3100	570	
64960		14345 J & M DISTRIBUTING	491.14						
MPlante dairy products school wide									
1		37355 07/02/19 Dairy products	124.66*		212		910-3100	570	
2		37059 07/09/19 Dairy products	105.44*		212		910-3100	570	
3		37180 07/12/19 Dairy products	138.24*		212		910-3100	570	
4		37444 07/16/19 Dairy products	122.80*		212		910-3100	570	
64962		25085 LEAF	2,389.46						
Pine Cove Sophos pkg-									
1		2-36 08/01/19 Pine Cove Sophos pkg	1,672.62		126		141-1000	355	
2		2-36 08/01/19 Pine Cove Sophos pkg	716.84		226		141-1000	355	
64963		13825 SCHOOL NURSE SUPPLY	402.38						
DMcGeshick purchases for the month of July 2019									
1		XLg fabric bandages	11.00	37949	126	1	100-2130	610	
2		3X3 4 Ply gauze	13.16	37949	126	1	100-2130	610	
3		3x3 12 Ply gauze	15.16	37949	126	1	100-2130	610	
4		Tubular retainer	9.95	37949	126	1	100-2130	610	
5		Tubular retainer	10.29	37949	126	1	100-2130	610	
6		6" cotton-tipped applicat	5.70	37949	126	1	100-2130	610	
7		Med case of exam gloves	82.90	37949	126	1	100-2130	610	

* ... Over spent expenditure

Claim / Line #	Warrant	Vendor #/Name / Invoice #/Inv Date/Description	Amount / Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
8		4X4 clear bags	3.10	37949	126	1	100-2130	610	
9		Alcohol prep pads	5.38	37949	126	1	100-2130	610	
10		Unscented wipes	4.29	37949	126	1	100-2130	610	
11		Kotex pads 48 ct	11.25	37949	126	1	100-2130	610	
12		Face masks 50 ct violet	4.25	37949	126	1	100-2130	610	
13		Gel caps acetaminophen	5.95	37949	126	1	100-2130	610	
14		Safetec vitamin e lip	16.20	37949	126	1	100-2130	610	
15		Safety pins	2.49	37949	126	1	100-2130	610	
16		Pill envelopes	3.95	37949	126	1	100-2130	610	
17		Joslin ER sling-child	9.78	37949	126	1	100-2130	610	
18		Joslin ER sling-Adult	9.98	37949	126	1	100-2130	610	
19		41/2 oz cone cups	178.00	37949	126	1	100-2130	610	
20		Nurse visitation pass	9.60	37949	126	1	100-2130	610	
21		10.00 Credit	-10.00	37949	126	1	100-2130	610	
64964	12397	PERMA-BOUND	106.75						
Elementary purchases for the year 2019-20									
1		Tapper Twins Tear UP NY	12.13	37953	126	1	100-2225	640	
2		Captain Underpants	14.44	37953	126	1	100-2225	640	
3		The Best Mouse Cookie	14.44	37953	126	1	100-2225	610	
4		Great Guinea Pigs	14.06	37953	126	1	100-2225	610	
5		Boy Who Crashed to Earth	17.57	37953	126	1	100-2225	610	
6		Kitten Trouble-Bad Kitty	17.33	37953	126	1	100-2225	610	
7		Narwhat's Otter Friend	16.78	37953	126	1	100-2225	610	
64965	20746	EASTBAY	20,956.50						
JHammar Nike custom football jerseys									
1	1002380	07/12/19 Nike custom football jerseys	20,956.50*		226		720-3502	610	
64966	20450	PURCHASE POWER	1,069.28						
Postage schoolwide									
1		07/16/19 Meter charge	1,069.28		126		100-2300	532	
64967	10843	OTC BRANDS, INC.	635.50						
Schoolwide purchases for the year 2019-20									
1		Dice erasers	10.38	38049	126	1	100-1001	610	
2		Mini Eraser assortment	9.99	38049	126	1	100-1001	610	
3		Happy BDay bracelets	7.39	38049	126	1	100-1001	610	
4		Paw Print roll tickets	5.19	38049	126	1	100-1001	610	
5		Color All About Me poster	9.39	38049	126	1	100-1001	610	
6		Star Student Stress Toy	31.38	38049	126	1	100-1001	610	
7		Bouncy Ball Assortment	14.69	38049	126	1	100-1001	610	
8		Glitter Sticky Hands	7.18	38049	126	1	100-1001	610	
9		Shipping	13.99	38049	126	1	100-1001	610	
10		Noise Putty	12.59	37993	126	1	100-1001	610	
11		Glitter putty eggs	9.89	37993	126	1	100-1001	610	
12		Glitter sticky hands	7.18	37993	126	1	100-1001	610	
13		Squeezable sticky frogs	12.59	37993	126	1	100-1001	610	

* ... Over spent expenditure

Claim / Line #	Warrant	Vendor #/Name / Invoice #/Inv Date/Description	Amount / Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
14		Stress ball	15.69	37993	126	1	100-1001	610	
15		Geodes	12.69	37993	126	1	100-1001	610	
16		Plush realistic dog	19.99	37993	126	1	100-1001	610	
17		Shipping	13.99		126	1	100-1001	610	
18		Goldtone winner medals	33.44	37958	126	1	100-1001	610	
19		Ring obstacle course set	17.99	37958	126	1	100-1001	610	
20		Shipping	12.99		126	1	100-1001	610	
21		Dry erase number lines	8.79	37978	126	1	100-1001	610	
22		The avengers stickers	7.45	37978	126	1	100-1001	610	
23		Shark pens	9.39	37978	126	1	100-1001	610	
24		Emoji poop pencil sharpen	6.69	37978	126	1	100-1001	610	
25		Neon Yarn	7.39	37978	126	1	100-1001	610	
26		Whistle expandable keycha	5.19	37978	126	1	100-1001	610	
27		Fraction learning wheels	14.49	37978	126	1	100-1001	610	
28		Math dash game	22.99	37978	126	1	100-1001	610	
29		Addition dominoes	9.99	37978	126	1	100-1001	610	
30		Multiplication dominoes	9.99	37978	126	1	100-1001	610	
31		Wall tumblers	4.98	37978	126	1	100-1001	610	
32		Graffiti stuffed bears	18.79	37978	126	1	100-1001	610	
33		Scented slime	0.00	37978	126	1	100-1001	610	
34		Patriotic star balls	5.99	37978	126	1	100-1001	610	
35		Super magic foam	0.00	37978	126	1	100-1001	610	
36		Puzzle cubes	15.96	37978	126	1	100-1001	610	
37		Shipping	17.99	37978	126	1	100-1001	610	
38		Color world map	9.39	38030	126	1	100-1001	610	
39		All About My State	9.39	38030	126	1	100-1001	610	
40		Super Hero Erasers	10.16	38030	126	1	100-1001	610	
41		Super Hero Stress toys	27.18	38030	126	1	100-1001	610	
42		Super Hero Dog Tag	12.38	38030	126	1	100-1001	610	
43		Super Hero Favor Boxes	4.99	38030	126	1	100-1001	610	
44		Super Hero Girl Box	4.69	38030	126	1	100-1001	610	
45		Super Hero Name Tag	4.08	38030	126	1	100-1001	610	
46		Smile face percil case	18.78	38030	126	1	100-1001	610	
47		Rad Reader Book Markers	8.38	38030	126	1	100-1001	610	
48		Super Hero Saying Rubber	6.08	38030	126	1	100-1001	610	
49		Super Hero girl bracelets	7.39	38030	126	1	100-1001	610	
50		Graffeti Reading Rules	12.59	38030	126	1	100-1001	610	
51		SmileFaceMarkers/goal chart2	3.09	38030	126	1	100-1001	610	
52		Rad Reader Book Markers	4.19	38030	126	1	100-1001	610	
53		Stepping Into Stem	18.79	38030	126	1	100-1001	610	
54		Super Hero Swirls	6.19	38030	126	1	100-1001	610	
55		Shipping	19.99	38030	126	1	100-1001	610	
56		Classroom Goal chart	3.09	38030	126	1	100-1001	610	

* ... Over spent expenditure

Claim / Line #	Warrant	Vendor #/Name / Invoice #/Inv Date/Description	Amount / Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
64968		19866 PLAY WITH A PURPOSE	175.38						
JCrowe purchases for the year 2019-20									
1		ErgoErgo seat	74.95	38016	126	1	100-1001	610	
2		ErgoErgo seat	74.95	38016	126	1	100-1001	610	
3		Shipping	25.48	38016	126	1	100-1001	610	
64969		12062 PLANK ROAD PUBLISHING	213.19						
VBoyd purchases for the year 2019-20									
1		White recorder bells	27.90	37957	126	1	100-1001	610	
2		Yellow recorder bells	18.60	37957	126	1	100-1001	610	
3		Orange recorder bells	18.60	37957	126	1	100-1001	610	
4		Green	18.60	37957	126	1	100-1001	610	
5		Renewal subscription	116.95	37957	126	1	100-1001	610	
6		Shipping	10.04		126	1	100-1001	610	
7		Processing fee	2.50		126	1	100-1001	610	
64970		12986 FROSTEE'S	931.30						
Schoolwide purchases for the month of June 2019									
1		7029 04/26/19 TMurray Elementary	73.00		126	1	100-1001	610	
2		7040 05/15/19 LBighorn Middle School	69.15		126	2	100-1000	610	
3		7041 05/16/19 FEylander Middle School	46.40		126	2	100-1000	610	
4		7043 05/17/19 TGranbois gift certificates	200.00		126	1	100-1001	610	
5		7044 05/17/19 CGrindstaff Middle School	108.00		126	2	100-1000	610	
6		7045 05/20/19 JAzure Elementary	64.00		126	1	100-1001	610	
7		7046 05/20/19 Guilez Middle School	89.55		126	2	100-1000	610	
8		7047 05/21/19 MSmith Elementary	81.20		126		280-1000	610	
9		7056 06/13/19 TGranbois Summer School	200.00		126	1	100-1001	610	
64971		10580 LAKESHORE LEARNING MATERIALS	1,805.16						
Schoolwide purchases for the year 2019-20									
1		Road to reading ctr	49.99	38006	126	1	100-1001	610	
2		Fiction sight word reader	49.99	38006	126	1	100-1001	610	
3		Emergant readers	49.99	38006	126	1	100-1001	610	
4		Learn to code file folder	39.99	38006	126	1	100-1001	610	
5		Shipping	28.49	38006	126	1	100-1001	610	
6		Classroom carpet	379.00	38013	126	1	100-1001	610	
7		Touch&read word match	29.99	38013	126	1	100-1001	610	
8		Word family books	59.99	38013	126	1	100-1001	610	
9		Fiction sight-word Level2	49.99	38013	126	1	100-1001	610	
10		Non-fiction sigh level 1	49.99	38013	126	1	100-1001	610	
11		Flip&Read word sentence	49.99	38013	126	1	100-1001	610	
12		Activity center	49.99	38013	126	1	100-1001	610	
13		Word sliders	19.99	38013	126	1	100-1001	610	
14		Shipping	103.34	38013	126	1	100-1001	610	
15		Privacy partition set	59.98	38008	126	1	100-1001	610	
16		Partition storage rack	32.99	38008	126	1	100-1001	610	
17		Neon connect bins	69.98	38008	126	1	100-1001	610	

* ... Over spent expenditure

Claim / Line #	Warrant	Vendor #/Name / Invoice #/Inv Date/Description	Amount / Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
18		Mobile teaching easel	399.00	38008	126	1	100-1001	610	
19		Classroom clipboards	89.97	38008	126	1	100-1001	610	
20		Reading tracker	16.99	38008	126	1	100-1001	610	
21		Geometric 3-D shapes	21.99	38008	126	1	100-1001	610	
22		Shipping	103.54	38008	126	1	100-1001	610	
64972	24967	INDIAN IMPACT SCHOOLS OF MT	7,500.00						
IISM dues									
1	100	07/25/19 IISM dues	7,500.00*		126		100-2300	810	
64973	19919	REALLY GOOD STUFF, LLC	2,179.69						
Schoolwide purchases for the year 2019-20									
1		Counting the Days chart	28.49	38047	126		280-1000	610	
2		Shipping	6.95	38047	126		280-1000	610	
3		Journal set of 12	0.00	37999	126	1	100-1001	610	
4		Vinyl desktop helpers	131.96	37999	126	1	100-1001	610	
5		Vinyl desktop helpers	131.96	37999	126	1	100-1001	610	
6		Shipping	31.67	37999	126	1	100-1001	610	
7		Read All About Me posters	11.99	37982	126	1	100-1001	610	
8		Shipping	6.95	37982	126	1	100-1001	610	
9		Kids cover journal	82.62	37988	126	1	100-1001	610	
10		Star cover journal	82.62	37988	126	1	100-1001	610	
11		Homework folder	20.99	37988	126	1	100-1001	610	
12		Homework folder	20.99	37988	126	1	100-1001	610	
13		Homework folder	41.98	37988	126	1	100-1001	610	
14		Shipping	29.90	37988	126	1	100-1001	610	
15		Pencil topper erasers	11.97	38000	126	1	100-1001	610	
16		Trays and pencils	23.97	38000	126	1	100-1001	610	
17		100th day kit	14.99	38000	126	1	100-1001	610	
18		Classroom paper basket	29.99	38000	126	1	100-1001	610	
19		Organizer w/paperholder	65.98	38000	126	1	100-1001	610	
20		Organizer w/baskets	0.00	38000	126	1	100-1001	610	
21		Shipping	14.95	38000	126	1	100-1001	610	
22		PEAS poster	3.00	38026	126	2	100-1000	610	
23		Math Flash cards	55.93	38026	126	2	100-1000	610	
24		Rock paper scissors math	37.99	38026	126	2	100-1000	610	
25		Treasure chest Multi game	22.98	38026	126	2	100-1000	610	
26		Hot dog hamburger fractio	29.99	38026	126	2	100-1000	610	
27		Tasty toppings mult/divis	29.99	38026	126	2	100-1000	610	
28		Word waffle game	14.99	38026	126	2	100-1000	610	
29		Shipping	23.38		126	2	100-1000	610	
30		Chair pockets	146.38	38028	126	2	100-1000	610	
31		Desktop organizer	65.98	38028	126	2	100-1000	610	
32		Book&Binder holder	21.99	38028	126	2	100-1000	610	
33		Homework envelopes	45.98	38028	126	2	100-1000	610	
34		Supply caddy/dots	47.99	38028	126	2	100-1000	610	
35		Editying marks,punctuatio	6.49	38028	126	2	100-1000	610	
36		Shipping	40.18		126	2	100-1000	610	

* ... Over spent expenditure

Claim / Line #	Warrant	Vendor #/Name / Invoice #/Inv Date/Description	Amount / Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
37		4 pkt Math folders	209.16	38022	126	2	100-1000	610	
38		Shipping	25.10		126	2	100-1000	610	
39		Carpet mark-its	19.99	38003	126	1	100-1001	610	
40		Carpet buddy rugs	181.99	38003	126	1	100-1001	610	
41		Carpet buddy rug castle	34.99	38003	126	1	100-1001	610	
42		Carpet buddy rug beach	34.99	38003	126	1	100-1001	610	
43		Happy Birthday	11.99	38003	126	1	100-1001	610	
44		Fluency mini books	22.98	38003	126	1	100-1001	610	
45		Fluency fitness flip char	36.95	38003	126	1	100-1001	610	
46		Shipping	41.27	38003	126	1	100-1001	610	
47		Mail center w/paper holde	169.99	37977	126	1	100-1001	610	
48		4 pocket Math folders	59.98	37977	126	1	100-1001	610	
49		Shipping	27.60	37977	126	1	100-1001	610	
50		6955105 Coupon 1	-40.18		126	2	100-1000	610	
51		6956852 Coupon 1	-41.27		126	1	100-1001	610	
64974	10580	LAKESHORE LEARNING MATERIALS	1,510.74						
Special Education purchases for the year 2019-20									
1		Early Lang game set	149.00	38042	126		280-1000	610	
2		Early Lang activity boxes	49.99	38042	126		280-1000	610	
3		Magnetic Scound sorting s	85.00	38042	126		280-1000	610	
4		Shipping	197.05	38042	126		280-1000	610	
5		HH400X Math Instant	229.00	38042	126		280-1000	610	
6		Multip tower math game	24.99	38042	126		280-1000	610	
7		Division tower math game	24.99	38042	126		280-1000	610	
8		Roll&Save Math Set	75.00	38042	126		280-1000	610	
9		Manuscript nameplates	13.98	38042	126		280-1000	610	
10		Neon Heavy Duty tray	15.98	38042	126		280-1000	610	
11		Differing abilities set	59.99	38042	126		280-1000	610	
12		Incentive chart pack	33.98	38042	126		280-1000	610	
13		Smiley stars sticker pack	31.98	38042	126		280-1000	610	
14		Time timer	34.99	38042	126		280-1000	610	
15		Games for Beginners	57.99	38042	126		280-1000	610	
16		Decorative bordette	6.98	38042	126		280-1000	610	
17		Decorative border purple	6.98	38042	126		280-1000	610	
18		Decorative border red	6.98	38042	126		280-1000	610	
19		Pencil grips	43.98	38042	126		280-1000	610	
20		Classroom CD/Cass player	129.00	38042	126		280-1000	610	
21		Magic Water marbles	14.99	38042	126		280-1000	610	
22		Math Write & Wipe	29.99	38042	126		280-1000	610	
23		Kinetic Sensory sand	29.99	38042	126		280-1000	610	
24		Horses floor puzzle	12.99	38042	126		280-1000	610	
25		Write&Wipe clocks	38.97	38042	126		280-1000	610	
26		Wobble chairs-Red	105.98	38042	126		280-1000	610	

* ... Over spent expenditure

Claim / Line #	Warrant	Vendor #/Name / Invoice #/Inv Date/Description	Amount / Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
64975		20428 YOUTHLIGHT INC.	148.17						
TGranbois purchases for the year 2019-20									
1		ABC's to a Mindful Me	21.95	37945	126	1	100-2121	610	
2		Big Red Bird & the Red	14.95	37945	126	1	100-2121	610	
3		Social skill scramble	14.95	37945	126	1	100-2121	610	
4		Good friends,bad friends	39.95	37945	126	1	100-1001	610	
5		What should Miranda Do	17.95	37945	126	1	100-2121	610	
6		Memory Garden	24.95	37945	126	1	100-2121	610	
7		Shipping & Handling	13.47	37945	126	1	100-2121	610	
64976		23912 CURRICULM ASSOCIATES,LLC	2,505.66						
TGranbois and KExstrom purchases for the year 2019-20									
1		Student book	719.10	37965	126	1	100-1001	640	
2		Shipping	86.29	37965	126	1	100-1001	640	
3		Phonics for reading	319.60	37966	126	1	100-1001	640	
4		Phonics for reading	399.50	37966	126	1	100-1001	640	
5		Shipping	86.29	37966	126	1	100-1001	640	
6		3rd level student book	799.00	37967	126	1	100-1001	640	
7		Shipping 12%	95.88	37967	126	1	100-1001	640	
64977		12013 EVAN-MOOR CORP	42.97						
CGrindstaff purchases for the year 2019-20									
1		Teachers edition book	29.99	38024	126	2	100-1000	610	
2		Student workbook	7.99	38024	126	2	100-1000	610	
3		INV246288 Shipping	4.99		126	2	100-1000	610	
64978		19943 TEACHER CREATED RESOURCES	44.96						
CYoung purchases for the year 2019-20									
1		Gr6 Diff lessons SocSt	19.99	38021	126	2	100-1000	610	
2		Large binder clips	7.99	38021	126	2	100-1000	610	
3		Chevron Arrows Magnetic	8.99	38021	126	2	100-1000	610	
4		Shipping	7.99	38021	126	2	100-1000	610	
64979		10079 SCHOOL SPECIALTY	6,139.06						
152.40Schoolwide purchases for the year 2019-20									
1		Dura rite marker board	93.71	37970	126	1	100-1001	610	
2		Desk organizer	21.15	37970	126	1	100-1001	610	
3		Scented makers	5.37	37970	126	1	100-1001	610	
4		Scented markers	5.37	37970	126	1	100-1001	610	
5		Holiday scented makers	5.37	37970	126	1	100-1001	610	
6		16 color crayola crayon	42.60	37989	126	1	100-1001	610	
7		Round wiggly eyes	2.04	37989	126	1	100-1001	610	
8		Metallic pony beads	4.15	37989	126	1	100-1001	610	
9		Sparkling glitter asst	14.33	37989	126	1	100-1001	610	
10		Happy BDay awards	8.56	37989	126	1	100-1001	610	
11		Happy BDay glitz pencils	5.88	37989	126	1	100-1001	610	
12		Happy BDay bookmarks	13.56	37969	126	1	100-1001	610	

* ... Over spent expenditure

Claim / Line #	Warrant	Vendor #/Name / Invoice #/Inv Date/Description	Amount / Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
13		Rubiks cube	41.96	37969	126	1	100-1001	610	
14		Paper plates 100 ct	8.56	37969	126	1	100-1001	610	
15		Praise words stickers	10.68	37969	126	1	100-1001	610	
16		Happy BDay pencils	7.84	37969	126	1	100-1001	610	
17		White bags 50ct	12.22	37969	126	1	100-1001	610	
18		Storage bags 38ct	17.02	37969	126	1	100-1001	610	
19		Hooks	19.51	37969	126	1	100-1001	610	
20		Breakfast biscuits	92.10	37969	126	1	100-1001	610	
21		Cereal bar	14.07	37969	126	1	100-1001	610	
22		Cereal bar	14.07	37969	126	1	100-1001	610	
23		Pink wedge erasers	19.00	37951	126	1	100-1001	610	
24		Swingline staples 2500pk	7.67	37951	126	1	100-1001	610	
25		Swingline staples	20.80	37951	126	1	100-1001	610	
26		3X3 yellow sitcky note	93.80	37951	126	1	100-1001	610	
27		3X5 yellow sticky note	149.60	37951	126	1	100-1001	610	
28		Medium binder clips 5/8	8.60	37951	126	1	100-1001	610	
29		Steel TPins PK 100	80.00	37951	126	1	100-1001	610	
30		Gold paper	70.35	37951	126	1	100-1001	610	
31		91/2X121/2 envelopes	50.65	37951	126	1	100-1001	610	
32		36 Heavy duty tape	173.56	37951	126	1	100-1001	610	
33		Swingline full strip stap	74.70	37951	126	1	100-1001	610	
34		Sheet protectors	47.90	37951	126	1	100-1001	610	
35		Calculators	89.40	38027	126	2	100-1000	610	
36		Folders	35.13	38027	126	2	100-1000	610	
37		Pencil sharpners	34.11	38027	126	2	100-1000	610	
38		Permanent markers	7.23	38027	126	2	100-1000	610	
39		Markers for board	17.59	38027	126	2	100-1000	610	
40		Desk calendar	15.67	38027	126	2	100-1000	610	
41		Index card holder	4.54	38027	126	2	100-1000	610	
42		Metallic pens	6.48	38027	126	2	100-1000	610	
43		Glossy assorted	21.18	38027	126	2	100-1000	610	
44		Stapler kit	26.17	38027	126	2	100-1000	610	
45		Pencils	831.50	38023	126	2	100-1000	610	
46		Glue sticks	28.05	38023	126	2	100-1000	610	
47		Sprial one subject	206.00	38023	126	2	100-1000	610	
48		Filler paper	314.00	38023	126	2	100-1000	610	
49		Washable markers	181.15	38023	126	2	100-1000	610	
50		Construction paper	69.10	38023	126	2	100-1000	610	
51		Colored pencils	201.44	38023	126	2	100-1000	610	
52		3D construction 2000 shee	353.90	38023	126	2	100-1000	610	
53		8 digit handheld calculat	4.48	38020	126	2	100-1000	610	
54		Name plates stripes	3.13	38020	126	2	100-1000	610	
55		Big Digit timer	9.59	38020	126	2	100-1000	610	
56		Hands-On History Act Bk	23.87	38020	126	2	100-1000	610	
57		2081232930 Shipping	9.95		126	2	100-1000	610	
58		Command Med Hooks	3.90	38018	126	2	100-1000	610	
59		IRIS carts with organizer	35.00	38018	126	2	100-1000	610	
60		Welcome Go Arounds	7.29	38018	126	2	100-1000	610	

* ... Over spent expenditure

Claim / Line #	Warrant	Vendor #/Name / Invoice #/Inv Date/Description	Amount / Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
61		Fun! Birthday pencils	3.92	38018	126	2	100-1000	610	
62		Scratch&Sniff stickers	10.68	38018	126	2	100-1000	610	
63		Richeson 42 asst brushes	20.41	38018	126	2	100-1000	610	
64		Paint pallet w/cover	14.91	38018	126	2	100-1000	610	
65		Avery labels 5160	122.25	38002	126	1	100-1001	610	
66		Tissue paper	14.70	38002	126	1	100-1001	610	
67		Card stock	99.10	38002	126	1	100-1001	610	
68		Card stock	41.64	38002	126	1	100-1001	610	
69		Card stock	41.64	38002	126	1	100-1001	610	
70		Writing paper	8.94	38002	126	1	100-1001	610	
71		Newsprint	7.20	38002	126	1	100-1001	610	
72		Construction paper red	1.32	38002	126	1	100-1001	610	
73		Construction paper green	1.30	38002	126	1	100-1001	610	
74		Ticonderoga Noir pencils	8.18	38050	126	1	100-1001	610	
75		Zebra Cadoozles pencils	23.03	38050	126	1	100-1001	610	
76		Happy BDay pencils	3.92	38050	126	1	100-1001	610	
77		Dry Erase student boards	38.39	38050	126	1	100-1001	610	
78		Dry Erase erasers	28.99	38050	126	1	100-1001	610	
79		Primary Grade Books	24.20	38050	126	1	100-1001	610	
80		Pencils 96 ct	17.61	37968	126	1	100-1001	610	
81		Erasers	13.12	37968	126	1	100-1001	610	
82		Folders	39.28	37968	126	1	100-1001	610	
83		Filler paper	23.84	37968	126	1	100-1001	610	
84		Planner 19/20	40.60	37968	126	1	100-1001	610	
85		Notebooks wide ruled	136.00	37968	126	1	100-1001	610	
86		Crayons 24ct	79.00	37968	126	1	100-1001	610	
87		Colored pencils 12ct	125.00	37968	126	1	100-1001	610	
88		Marker set	106.65	37968	126	1	100-1001	610	
89		Hand Sanitizer	225.20	37968	126	1	100-1001	610	
90		Record folder pk 100	51.18	37959	126	1	100-1001	610	
91		Discinplinary reffal pk 1	135.60	37959	126	1	100-1001	610	
92		White card stock pk 100	99.10	37959	126	1	100-1001	610	
93		Crayola crayons	56.00	37986	126	1	100-1001	610	
94		Elmers glue sticks	42.15	37986	126	1	100-1001	610	
95		#2 ticonderoga pencils	76.70	37986	126	1	100-1001	610	
96		Pencil cap erasers	65.90	37986	126	1	100-1001	610	
97		Beveled erasers	40.70	37986	126	1	100-1001	610	
98		Dry erasers markers	97.20	37986	126	1	100-1001	610	
99		Blue&red ruled paper	25.25	37986	126	1	100-1001	610	
100		Red compinsation books	121.00	37986	126	1	100-1001	610	
101		White-out correction tape	16.24	37986	126	1	100-1001	610	
102		90# card stock 250/pk	23.02	37986	126	1	100-1001	610	
103		Clip board	19.00	37960	126	1	100-1001	610	
104		Markers class pack	54.59	37954	126	1	100-2225	610	
105		Colored pencils Set	29.69	37954	126	1	100-2225	610	
106		Assorted Color Stems	1.64	37954	126	1	100-2225	610	
107		Caps Erasers	1.90	37954	126	1	100-2225	610	
108		Theme paper-ruled	10.74	37954	126	1	100-2225	610	

* ... Over spent expenditure

Claim / Line #	Warrant / Invoice #/Inv Date/Description	Vendor #/Name / Amount / Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
109	Book tape-Scotch	8.12	37954	126	1	100-2225	610	
110	BIC correction tape 4pk	45.72	37954	126	1	100-2225	610	
64980	24853 AMERICAN FIDELITY ADMINISTRATIVE	250.00						
Tracking fee-July 2019								
1	39469 07/18/19 Tracking service for July 2019	200.00		126		100-2300	340	
2	39469 07/18/19 Tracking service for July 2019	50.00		226		100-2300	340	
64981	12026 THE LIBRARY STORE, INC.	748.89						
JGoss purchases for the year 2019-20								
1	Avery Laser Inkjet Labels	111.90	38037	226	4	100-1000	610	
2	Laser/Inkjet Spine Labels	48.45	38037	226	4	100-1000	610	
3	Label-lock Label protecto	332.30	38037	226	4	100-1000	610	
4	Un-du Tape&Sticker Remove	25.55	38037	226	4	100-1000	610	
5	Scotch 898 tape 1/2"	57.80	38037	226	4	100-1000	610	
6	Scotch898 Tape 1"	157.50	38037	226	4	100-1000	610	
7	416661 Shipping	15.39		226	4	100-1000	610	
64982	24945 EDUCATOR'S PUBLISHING SERVICES	1,459.92						
KPrause purchases for the year 2019-20								
1	Gr9 Vocab ClassicalRoots	1,303.50	38035	226	4	100-1000	610	
2	2025016680 Shipping	156.42		226	4	100-1000	610	
64983	24600 LONE STAR PERCUSSION	513.11						
JBrooks purchases for the year 2019-20								
1	Torque wrench	29.98	38034	226	4	100-1000	610	
2	Muti tenor sticks	87.92	38034	226	4	100-1000	610	
3	Ike Jackson marching stic	101.50	38034	226	4	100-1000	610	
4	13"Tenor Drum Head	49.90	38034	226	4	100-1000	610	
5	12"Tenor Drum Head	47.90	38034	226	4	100-1000	610	
6	10"Tenor Drum Head	45.90	38034	226	4	100-1000	610	
7	8"Tenor Drum Head	41.90	38034	226	4	100-1000	610	
8	6"Tenor Drum Head	35.90	38034	226	4	100-1000	610	
9	6"Tenor Drum Head	33.98	38034	226	4	100-1000	610	
10	Inv-60060 Shipping	38.23		226	4	100-1000	610	
64984	20276 PRO-ED	155.10						
AHarrison purchases for the year 2019-20								
1	Handbook Lang for MS	47.00	38039	126		280-1000	610	
2	Handbook Lang Elem	94.00	38039	126		280-1000	610	
3	Shipping	14.10	38039	126		280-1000	610	
64985	20096 SUPER DUPER PUBLICATIONS	596.36						
AHarrison SPED purchases for the year 2019-20								
1	Granny's candy	39.96	38040	126		280-1000	610	
2	Granny's Candies set of 4	79.94	38040	126		280-1000	610	
3	Jumbo Artic Picture Book	49.96	38040	126		280-1000	610	
4	Webber's Artic Drill Book	69.95	38040	126		280-1000	610	

* ... Over spent expenditure

Claim / Line #	Warrant	Vendor #/Name / Invoice #/Inv Date/Description	Amount / Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
5		100%VocabBookOnly	51.95	38043	126		280-1000	610	
6		Big Desk Combo	53.95	38043	126		280-1000	610	
7		Pragmatics Fun Deck	12.95	38043	126		280-1000	610	
8		Stones Super Fun deck	39.95	38043	126		280-1000	610	
9		Synonyms Fun Deck	12.95	38043	126		280-1000	610	
10		Opposites Fun Deck	12.95	38043	126		280-1000	610	
11		Lang. MS Book only	51.95	38043	126		280-1000	610	
12		Granny's candies-Set 4	79.94	38043	126		280-1000	610	
13		Granny's candies-set 3	39.96	38043	126		280-1000	610	
64986	22477	NOBELUS LLC	788.88						
TGranbois for the year 2019-20									
1		1.5mil 25"X500" film	788.88	37941	126	1	100-1001	610	
2		Shipping 15%	0.00	37941	126	1	100-1001	610	
64987	22661	WOODWIND AND BRASSWIND	1,252.75						
VBoyd Elementary music purchases for the year 2019-20									
1		Lyons purple recorders	185.40	37955	126	1	100-1001	610	
2		Lyons yellow recorders	197.76	37955	126	1	100-1001	610	
3		Lyons green recorders	241.02	37955	126	1	100-1001	610	
4		Lyons red recorders	234.84	37955	126	1	100-1001	610	
5		Lyons orange recorders	278.10	37955	126	1	100-1001	610	
6		Lyons kazoos 5 pk	24.75	37955	126	1	100-1001	610	
7		LMI tamborine green	7.98	37955	126	1	100-1001	610	
8		LMI tamborine blue	7.98	37955	126	1	100-1001	610	
9		LMI tamborine purple	7.98	37955	126	1	100-1001	610	
10		LMI tamborine pink	7.98	37955	126	1	100-1001	610	
11		Wood block with mallet	29.97	37955	126	1	100-1001	610	
12		Rhythm band lumm sticks	28.99	37955	126	1	100-1001	610	
64988	19943	TEACHER CREATED RESOURCES	53.43						
HLinder purchases for the year 2019-20									
1		Shabby chic mason jar	11.98	37991	126	1	100-1001	610	
2		Be the Reason	3.49	37991	126	1	100-1001	610	
3		Daily schedule	19.99	37991	126	1	100-1001	610	
4		Happ BDay bracelet	9.98	37991	126	1	100-1001	610	
5		6511684 Shipping	7.99		126	1	100-1001	610	
64989	20971	NATIVE REFLECTIONS	230.29						
GAkers and SKohl purchases for the year 2019-20									
1		Name tags sheets	4.95	37983	126	1	100-1001	610	
2		Happy BDAy award	8.95	37983	126	1	100-1001	610	
3		Congradulations award	8.95	37983	126	1	100-1001	610	
4		Congradulation award	8.95	37983	126	1	100-1001	610	
5		Student of the Week	8.95	37983	126	1	100-1001	610	
6		Super Effort award	8.95	37983	126	1	100-1001	610	
7		Student of Week	8.95	37983	126	1	100-1001	610	
8		Classroom decoration	7.95	37983	126	1	100-1001	610	

* ... Over spent expenditure

Claim / Line #	Warrant	Vendor #/Name / Invoice #/Inv Date/Description	Amount / Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
9		Classroom decoration	7.95	37983	126	1	100-1001	610	
10		Classroom decoration	7.95	37983	126	1	100-1001	610	
11		Classroom decoration	7.95	37983	126	1	100-1001	610	
12		Classroom decoration	7.95	37983	126	1	100-1001	610	
13		Mini incentive pad	2.95	37983	126	1	100-1001	610	
14		Mini incentive pad	2.95	37983	126	1	100-1001	610	
15		Stickers	7.95	37983	126	1	100-1001	610	
16		Stickers	7.95	37983	126	1	100-1001	610	
17		Welcome back	9.90	37983	126	1	100-1001	610	
18		Pencil	9.90	37983	126	1	100-1001	610	
19		Banner	5.95	37983	126	1	100-1001	610	
20		Poster set	19.95	37983	126	1	100-1001	610	
21		Shipping	16.59	37983	126	1	100-1001	610	
22		Award:StaroftheWeek	8.95	38051	126	2	100-1000	610	
23		Award:StaroftheWeek	8.95	38051	126	2	100-1000	610	
24		Certificates	9.95	38051	126	2	100-1000	610	
25		Certificates	9.95	38051	126	2	100-1000	610	
26		Shipping	10.00	38051	126	2	100-1000	610	
64990	20880	SUCCESS FOR ALL FOUNDATION, INC.	21,150.00						
Elementary 8 day coaching & support K-4 and Training for Poplar Elementray School (lday)									
1	4389	05/13/19 Training & Coaching support	21,150.00*		115		494-1000	300	319
64991	14052	TREND ENTERPRISES, INC.	129.73						
SDaniels purchases for the year 2019-20									
1		Learining tree	11.99	38010	126	1	100-1001	610	
2		Ship shapes & colors	12.99	38010	126	1	100-1001	610	
3		Owl-stars-everyday	34.99	38010	126	1	100-1001	610	
4		Poster	2.99	38010	126	1	100-1001	610	
5		Poster	2.99	38010	126	1	100-1001	610	
6		Poster	2.99	38010	126	1	100-1001	610	
7		Poster	2.99	38010	126	1	100-1001	610	
8		Poster	2.99	38010	126	1	100-1001	610	
9		Poster	2.99	38010	126	1	100-1001	610	
10		Poster	2.99	38010	126	1	100-1001	610	
11		Poster	2.99	38010	126	1	100-1001	610	
12		Poster	2.99	38010	126	1	100-1001	610	
13		Poster	5.98	38010	126	1	100-1001	610	
14		Poster	2.99	38010	126	1	100-1001	610	
15		Poster	2.99	38010	126	1	100-1001	610	
16		Poster	2.99	38010	126	1	100-1001	610	
17		Poster	2.99	38010	126	1	100-1001	610	
18		Desktop name date	7.99	38010	126	1	100-1001	610	
19		shipping	16.92	38010	126	1	100-1001	610	

* ... Over spent expenditure

Claim / Line #	Warrant	Vendor #/Name / Invoice #/Inv Date/Description	Amount / Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
64992		22684 WEST MUSIC	265.34						
Schoolwide purchases for the year 2019-20									
1		Handbell set w/case	96.00	37956	126	1	100-1001	610	
2		Erasable lap boards	49.98	37956	126	1	100-1001	610	
3		Basic beat BBC01	4.75	37956	126	1	100-1001	610	
4		Westco 4" steel triangles	24.00	37956	126	1	100-1001	610	
5		Basic beat rainsticks	49.75	37956	126	1	100-1001	610	
6		Stamped finger cymbals	25.95	37956	126	1	100-1001	610	
7		Cloth bean bags	14.91	37956	126	1	100-1001	610	
64993		25119 BRAD MONTGOMERY PRODUCTIONS	16,500.00						
DSchmidt purchases Brad Montgomery Productions Inc 60 minute presentation									
1		081919 08/08/19 Presentation fee	13,000.00*		115		494-2213	112	319
2		081919 08/08/19 Presentation fee	3,500.00		215		420-2213	320	429
64994		25093 INFINITE CAMPUS, INC	16,413.75						
License and support									
8/9/2019- Original invoice 18963.75 changed to 16413.75									
1		License	2,220.00	37963	126		141-1000	681	
2		License	555.00	37963	226		141-1000	681	
3		Support	2,220.00	37963	126		141-1000	681	
4		Support	555.00	37963	226		141-1000	681	
5		Infinite Campus	800.00	37963	126		141-1000	681	
6		Infinite Campus	200.00	37963	226		141-1000	681	
7		Data Health	400.00	37963	126		141-1000	681	
8		Data Health	100.00	37963	226		141-1000	681	
9		Implementation cost	5,730.00	37963	126		141-1000	681	
10		Implementation cost	2,070.00	37963	226		141-1000	681	
11		Messenger license	666.00	37963	126		141-1000	681	
12		Messenger license	166.50	37963	226		141-1000	681	
13		Messenger support	185.00	37963	126		141-1000	681	
14		Messenger support	46.25	37963	226		141-1000	681	
15		Remote dial in	400.00	37963	126		141-1000	681	
16		Remote dial in	100.00	37963	226		141-1000	681	
64995		24841 KARGE FLOORING	1,325.00						
MGorder purchases for the month of August 2019									
1		08/06/19 Carpet tile instillation	1,325.00		126		100-2602	440	
64996		13393 THE BODY SHOP	2,056.00						
GNorgaard purchases for the month of August 2019									
1		28780 08/01/19 Glass	2,056.00		226		100-2600	440	

* ... Over spent expenditure

Claim / Line #	Warrant	Vendor #/Name / Invoice #/Inv Date/Description	Amount / Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
64997		24356 HI-TECH ELECTRIC INC.	950.00						
MGorder purchases for the month of August 2019									
1		2447 08/03/19 Walk-in freezer repair	950.00		126		100-2601	440	
64998		25073 FIREMAN'S COMPANY	1,493.00						
MGorder purchases for the month of August 2019									
1		9686 06/18/19 Celluar fire alarm station mon	1,493.00		126		100-2601	440	
64999		23368 MEADOW GREEN SALES & SERVICE	1,280.96						
MGorder puchases for the month of August 2019									
1		8388 07/08/19 Supplies for Maintenance	1,280.96		226		100-2600	440	
65000		22592 DECKER EQUIPMENT	1,613.19						
MGoder puchases for the month of August 2019									
1		303548A 07/23/19 Supplies for Maintenance	1,613.19		126		100-2600	615	
65001		25121 OSTLUND'S FIRE PROTECTION, INC	531.00						
Inspection of fire protection sprinkler system performed at the Poplar High School									
1		2982IN 05/15/19 Inspection fire system	531.00		126		100-2602	440	
65002		13393 THE BODY SHOP	1,000.00						
GNorgaard purchases for the month of August 2019									
1		28748 07/18/19 Replace panel behind wheels	1,000.00*		110		100-2700	440	
65003		11046 HARTLEY'S SCHOOL BUSES	19.86						
GNorgaard purchases for the month of August 2019									
1		09059 06/18/19 Cap, raditator	19.86*		110		100-2700	440	
65004		10032 BRUCO, INC.	10,245.50						
MGorder purchases for the month of August 2019									
1		382474 07/10/19 Maintenance supplies	2,230.38		126		100-2600	615	
2		382991 07/29/19 Middle School gym floor	3,986.10		126		100-2602	440	
3		382992 07/29/19 High School gym floor	3,096.00		226		100-2600	440	
4		383087 07/31/19 Ulta coat finish	933.02		226		100-2600	615	
65005		12805 GRAINGER	289.44						
MGorder purchases for the month of August 2019									
1		9248419955 07/30/19 Fluorescent lamps	289.44		126		100-2600	615	
65006		23965 WILBUR-ELLIS CO	279.60						
MGorder puchases for the month of August 2019									
1		12924455 07/31/19 Maintenance supplies	279.60		115		100-2620	440	31

* ... Over spent expenditure

Claim / Line #	Warrant	Vendor #/Name / Invoice #/Inv Date/Description	Amount / Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
65007		13625 E & A VAC, INC	250.00						
MGorder purchases for the month of April 2019									
1		1946 07/19/19 Septic and hoses Village	250.00		115		100-2620	440	31
65008		24785 AUTO VALUE SIDNEY	63.69						
GNorgaard purchases for the month of August 2019									
1		440026741 07/29/19 American line .009	18.70*		110		100-2700	440	
2		440036778 07/30/19 Gas compr. tester	44.99*		110		100-2700	440	
65009		24475 NORTHERN MONTANA TEXTILE SERVICES	34.89						
GNorgarrd purchases for the month of August 2019									
1		30209 07/16/19 Transportation supplies	5.00*		110		100-2700	610	
2		30784 07/26/19 Transportation supplies	11.44*		110		100-2700	610	
3		31330 07/30/19 Transportation supplies	18.45*		110		100-2700	610	
65010		10091 POPLAR SHOPPER	102.00						
Schoolwide advertising for the month of May 2019									
1		05/30/19 Art Show & concert	42.00		126		100-2300	540	
2		05/30/19 Coaching job openings	30.00		126		100-2300	540	
3		05/30/19 Job openings	30.00		126		100-2300	540	
65011		20308 GYSLER'S HARDWARE FARM AND RANCH	3,621.65						
MGorder purchases for the month of August 2019									
1		728075 07/10/19 Maintenance supplies	1,551.13		126		100-2600	615	
2		729564 07/15/19 Maintenance supplies	233.94		126		100-2600	615	
3		733299 07/29/19 Maintenance supplies	159.96		126		100-2600	615	
4		732298 07/25/19 Maintenance supplies	629.78		115		100-2620	440	31
5		724583 06/27/19 Maintenance supplies	95.31		226		100-2600	615	
6		733875 07/31/19 Maintenance supplies	443.64		126		100-2600	615	
7		734287 08/01/19 Maintenance supplies	388.72		226		100-2600	615	
8		735693 08/06/19 Maintenance supplies	119.17		226		100-2600	615	
65012		14492 PRAXAIR DISTRIBUTION, INC.	43.37						
PHS purchases for the month of July 2019									
1		90985784 07/31/19 Cylinder rental	43.37		226	4	390-1000	610	
65013		21755 MONTANA DOJ-CRIMINAL RECORDS	120.00						
Schoolwide background checks									
1		122837 04/05/19 Background check	30.00		126		100-2305	340	
2		125873 06/13/19 Background check	30.00		126		100-2305	340	
3		126316 06/24/19 Background check	30.00		126		100-2305	340	
4		126355 06/25/19 Background check	30.00		126		100-2305	340	

# of Claims 59 Total: 156,232.58

156,232.58

POPLAR SCHOOLS
Claim Approval Signature Page
For the Accounting Period: 8/19

I have carefully examined the above CLAIM APPROVAL LIST and refer the same to the Board of Trustees.

Approved by Board of Finance Committee:

_____

_____

_____

I hereby certify that the above is correct

_____

Business Manager/Clerk

Fund/Account		Amount
110	Elementary Transportation Fund	
101		$1,325.38
115	Elementary Miscellaneous Programs Fund	
101		$37,551.71
126	Elementary Impact Aid Fund	
101		$69,482.81
210	High School Transportation Fund	
101		$185.43
212	High School Food Service Fund	
101		$2,752.36
215	High School Miscellaneous Programs Fund	
101		$3,500.00
226	High School Impact Aid Fund	
101		$41,434.89
	Total:	**$156,232.58**

July 26,2019

Betty Romo, County Treasurer

400 2nd Avenue South
Wolf Point, Mt 59201

Please invest with **STIP** **$7,256,000** as follows:

ELEMENTARY	FUND	PREVIOUS MONTH	DIFFERENCE	CURRENT MONTH
101	GENERAL	$0	$300,000	$300,000
110	TRANSPORTATION	$75,000	$0	$75,000
111	BUS DEPRECIATION	$800,000	$0	$800,000
113	TUITION	$0	$0	$0
114	RETIREMENT	$0	$160,000	$160,000
115	MISC FUNDS	$0	$0	$0
121	SICK LEAVE	$0	$65,000	$65,000
126	IMPACT AID	$3,500,000	$0	$3,500,000
128	TECHNOLOGY	$18,000	$0	$18,000
129	FLEX FUND	$150,000	$0	$150,000
160	BUILDING	$122,000	$0	$122,000
ELEMENTARY TOTALS		**$4,665,000**	**$525,000**	$5,190,000
HIGH SCHOOL				
201	GENERAL	$0	$150,000	$150,000
210	TRANSPORTATION	$90,000	-$10,000	$80,000
211	BUS DEPRECIATION	$415,000	$0	$415,000
212	HOT LUNCH	$215,000	$0	$215,000
213	TUITION	$0	$0	$0
214	RETIREMENT	$0	$0	$0
215	MISC FUNDS	$0	$0	$0
218	TRAFFIC EDUCATION	$7,000	$0	$7,000
221	SICK LEAVE	$0	$11,000	$11,000
226	IMPACT AID	$900,000	$0	$900,000
228	TECHNOLOGY	$13,000	$0	$13,000
229	FLEX FUND	$275,000	$0	$275,000
260	BUILDING	$0	$0	$0
261	Building Reserve	$0	$0	$0
HIGH SCHOOL TOTALS		**$1,915,000**	**$151,000**	$2,066,000
TOTAL INVESTMENTS		**$6,580,000**	**$676,000**	**$7,256,000**

Sincerely,

Judy Linthicum
Business Manager

	Account	Opening Balance	Disbursed (-)	Receipts in Transit (+)	Deposits (+)	Transfers (+)	Invest (+)	Misc. Earnings (+)	Misc. Charges (-)	Closing Balance
8	7-8 MS STUDENT COUNCIL	458.97	0.00	0.00	0.00	0.00		0.00	0.00	458.97
7	ANNUAL	0.08	0.00	0.00	0.00	0.00		0.00	0.00	0.08
6	ATHLETICS	16633.41	400.00	0.00	0.00	0.00		0.00	0.00	16233.41
22	BPA	1574.24	0.00	0.00	0.00	0.00		0.00	0.00	1574.24
49	CLASS OF 2018	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
50	CLASS OF 2019	771.92	0.00	0.00	0.00	0.00		0.00	0.00	771.92
51	CLASS OF 2020	9859.03	0.00	0.00	0.00	0.00		0.00	0.00	9859.03
53	CLASS OF 2021	2093.59	0.00	0.00	0.00	0.00		0.00	0.00	2093.59
54	CLASS OF 2022	784.03	0.00	0.00	0.00	0.00		0.00	0.00	784.03
3	CLOSE UP	349.33	0.00	0.00	0.00	0.00		0.00	0.00	349.33
52	DAKOTA LANGUAGE	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
17	DISTRICT MUSIC	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
4	DRAMA	1723.36	0.00	0.00	0.00	0.00		0.00	0.00	1723.36
20	ELEMENTARY BOOK FAIR	20.14	0.00	0.00	0.00	0.00		0.00	0.00	20.14
11	FCCLA	5479.19	0.00	0.00	0.00	0.00		0.00	0.00	5479.19
48	HISTORY CLUB	11398.91	1285.65	0.00	0.00	0.00		0.00	0.00	10113.26
15	INDIAN CLUB	214.48	0.00	0.00	0.00	0.00		0.00	0.00	214.48
5	INDUSTRIAL ARTS	1145.93	0.00	0.00	0.00	0.00		0.00	0.00	1145.93
23	INTEREST	44.13	0.00	0.00	0.00	0.00		0.00	0.00	44.13
39	MCA MT CAREER ASSOC (JMG)	1177.11	0.00	0.00	0.00	0.00		0.00	0.00	1177.11
38	MS ART	1596.89	0.00	0.00	0.00	0.00		0.00	0.00	1596.89
29	MS BFS	66.23	0.00	0.00	0.00	0.00		0.00	0.00	66.23
27	MS BOOK FAIR	272.06	0.00	0.00	0.00	0.00		0.00	0.00	272.06
28	MS YEARBOOK	661.20	0.00	0.00	0.00	0.00		0.00	0.00	661.20
10	MUSIC	2287.42	0.00	0.00	0.00	0.00		0.00	0.00	2287.42
12	NATIONAL HONOR SOCIETY	445.88	0.00	0.00	0.00	0.00		0.00	0.00	445.88
46	NATIVE HOPE	15.81	0.00	0.00	0.00	0.00		0.00	0.00	15.81
16	OFFICE	51.20	0.00	0.00	0.00	0.00		0.00	0.00	51.20
13	PEP CLUB	2996.13	0.00	0.00	0.00	0.00		0.00	0.00	2996.13
36	PHS TRADING POST	320.05	0.00	0.00	0.00	0.00		0.00	0.00	320.05
25	SPANISH CLUB	19.25	0.00	0.00	0.00	0.00		0.00	0.00	19.25
1	STUDENT COUNCIL	6554.83	0.00	0.00	0.00	0.00		0.00	0.00	6554.83
21	VENDING ACCOUNT	3077.66	0.00	0.00	1108.50	0.00		0.00	0.00	4186.16
2	VICA	150.07	0.00	0.00	0.00	0.00		0.00	0.00	150.07
898	MISC EARNINGS	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
899	MISC CHARGES	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
	Total for Student Accounts	**72242.53**	**1685.65**		**1108.50**					**71665.38**

Board Chairman, Debra McGowan

Business Mgr/Clerk, Judy Linthicum

To: Poplar Schools Board of Trustees & Mr. Dan Schmidt - Superintendent

From: Coy Weeks - Athletic Director

Re: August Activities Report

- Re-hire Traci Sadler as Pep Club Advisor and Concessions Stand Manager.
- Hire William Bemer as Head High School Varsity Volleyball Coach.
- Hire Traci Sadler as Assistant High School Volleyball Coach.
- Hire Perry Lilly as a Middle School Football Coach. One Middle School Football position available.
- Still working on coaches/advisors' expectations handbook.
- Questions/Concerns?

Maintenance Report
August 2019

Summer was hear and gone still have a lot of work to do

Counter tops for HS home Ec room just arrived in Williston should be in before school starts.

Middle school roof we have most of the materials this will have to be worked on this fall

The girls got all the painting done we had planned for the summer

We are still working on the trailer improvements

The houses in town put a big kink in our summer plans with all the rain we ended up with a foot of water in all the crawl spaces. This had to be taken care of. We put in 15 sump pumps and put 30 air vents. This is all working right now but still some work in the future.

I have offered the two nighttime positions we have open to Howard Black Dog and Jacob Lone Bear. Both have work in the summer for the past two years.

Directors Report

August 6th

1. August 19th Server incident

   Server room Hardware failure

   UPS system for primary servers, firewall, Fiber switches and a server switch went up in smoke.

   A controller in the UPS failed and over heated resulting in a meltdown of the internal components resulting in a lot of smokeand loss of UPS system

   All Services for that day and weekend were inoperable.

   Monday morning (7-22-2019) smaller UPS units were put in place.

   Hardware reconnected and powered back up.

   All Hardware and software back in full operation by end of day

2. Currently in process pf getting another UPS system.
3. All usernames for logins and email have been updated to firstname.lastname@poplarschools Passwords for logins and email were not changed.
4. Phone system has major issues. Requires daily monitoring and fixing.
5. Door code Access. Program for this has crashed. Should be back in service this week

Jon Daniels

IT Director

Superintendent's Report
12 August 2019

1. Law enforcement informed me that they continue to work the leads from the townhouse break-ins during the last week of July. Prosecution of the offenders is scheduled for September.
2. Sherriff Frederick and I have started to collaborate on Suicide Prevention. This is a multifaceted effort which will involve all of our current pre-, inter-, and post-vention resources.
3. Through some stumbles and concern the district has launched into Infinite Campus. A huge thank you and need for recognition goes out to Mariah Dimas. Her efforts have been tremendous, and the switch would not have gone as well without her. Also, Jackie Riediger, Zane Wofford, Keith Erickson, and Jon Daniels all were involved prior to the secretaries and principals coming back. Together, that team is making it happen.
4. Another BIG thank you to all of the Central Office staff for working through this summer's changes. Beth Hagadone has been a gem filling the sentry role at the office.
5. If you have questions, concerns, or just want to visit, please remember that I am available most anytime. You can call, drop in, or shoot me a text.
6. Important Dates:
    a. MEA Day Alternative Days August 14-15th
    b. New Teachers Orientation August 16th
    c. All Staff Inservice August 19th
    d. Students start August 21, 2019
7. Meetings and Conferences:
    - Ongoing with Infinite Campus
    - NEMASS in Glasgow on September 4, 2019
8. Total District Enrollment: Out for the summer!

Agenda Number 6.1 Personnel Report

POPLAR PUBLIC SCHOOLS 9&9B
BOARD AGENDA FACT SHEET
MEETING DATE: 15 July 2019

SUMMARY: The District still has the following openings for SY20:

- SPED (3)
- 6th Grade, Art, Counselor
- HS Counselor
- ES PE
- Bus Drivers and Bus Driver Substitutes

SUPERINTENDENT'S ADVICE: I recommend the sample motion.

SAMPLE MOTION: *I move to approve the Personnel Report.*

POSITION	FTE	$	LOCATION	SUPERVISOR	EFFECTIVE DATE
CERTIFIED					
Steven Murphy	1	$69865	PMS	M. Norgaard	8.19.19
Emily Murhpy	1	$69865	PMS	M. Norgaard	8.19.19
CO/EXTRA CURRICULAR					
William Bemer		$4862	Head HS VB	Weeks	
Traci Sadler		$3366	Asst. HS VB	Weeks	
Traci Sadler		$3366	Pep Club	Weeks	
Traci Sadler		$2244	F/W Conc.	Weeks	
Perry Lilly		$2618	MS FB	Weeks	
CLASSIFIED					
Jennifer Red Thunder	Sub.	$11.55	Kitchen	Plante	8.21.19
Dallas Reese	1.0	$13.80	PMS	Norgaard	8.19.19
Howard Black Dog	1.0	$13.33	Custodian I	Gorder	8.13.19
Jacob Lone Bear	1.0	$13.33	Custodian I	Gorder	8.13.19
IN-DISTRICT TRANSFER					
Doreen Martin	1.0	$15.55	Central	Schmidt	
RESIGNATIONS					
Georgie Gourneau				M. Norgaard	8.05.19
Dwain Haggard				Schmidt	6.26.19
Crystal Benton				Linthicum	8.21.19
Andy Hollom				G. Norgaard	8.7.19

	Motion	Second	Aye	Nay	Abstain	Other
McGowan						
Marottek						
Dupree						
Dehner						
Crowley						

Agenda Number 6.2: 2019-2020 OPI Budgeted Funds

POPLAR PUBLIC SCHOOLS 9&9B
BOARD AGENDA FACT SHEET
MEETING DATE: 12 August 2019

SUMMARY:

The Trustees may continue the meeting from day to day but shall adopt the final budget for the district and determine the amounts to be raised by tax levies for the district not later than August 25 and before the computation of the general fund net levy requirement by the county superintendent and the fixing of the tax levies for each district. Any taxpayer in the district may attend any portion of the trustees' meeting and be heard on the budget of the district or any item or amount contained in the budget.

SUPERINTENDENT'S ADVICE: At the time of this publishing, the District has yet to receive information on the Assessed Values of the Elementary and the High School Districts. If that information comes in by the meeting, we will be able to proceed with this portion of the agenda.

Additional Information attached -
Fund -
Estimated Cost –

SAMPLE MOTION: *I move to approve the 2019-2020 Budgets as presented.*

	Motion	Second	Aye	Nay	Abstain	Other
McGowan						
Marottek						
Dupree						
Dehner						
Crowley						

Agenda Number 6.3: After School Direct Support Services for Students

POPLAR PUBLIC SCHOOLS 9&9B
BOARD AGENDA FACT SHEET
MEETING DATE: 12 August 2019

SUMMARY:

This request is being brought by Poplar Schools' SPED Director, Patti Jo Black. Ms. Black is requesting extension of a teaching contract to include time from 4-6pm, Monday through Thursday when students are available, for additional support services that cannot be provided during the regular school day. Teachers supervising these students will need to be paid at their contracted hourly rate when providing these services.

SUPERINTENDENT'S ADVICE: I recommend the sample motion.

Additional Information attached -
Fund -
Estimated Cost –

SAMPLE MOTION: *I move to approve the addition of Direct Support Services for Students at the supervising teacher's hourly wage.*

	Motion	Second	Aye	Nay	Abstain	Other
McGowan						
Marottek						
Dupree						
Dehner						
Crowley						

Agenda Number 6.4: Policy Updates (First Reading)

POPLAR PUBLIC SCHOOLS 9&9B
BOARD AGENDA FACT SHEET
MEETING DATE: 12 August 2019

SUMMARY:
Policy 1112 – revision of this policy is recommended to remove the 72-hour period in which a resignation may be withdrawn and correspond to the statutory language that requires a written resignation letter with an effective date.

Policy 1512 – this policy has been revised to reflect the ethical standard whereby a trustee may have a conflict of interest whereby a vote may result in an economic detriment for a competitor of an entity in which the trustee may have a significant interest. It has also been updated with additional legal references.

Policy 2160 – this policy has been updated to incorporate the standards for Title I as amended by ESSA and the focus on family engagement.

Policy 3110 – this policy has been updated to reflect the change in law adopted by the 2017 Legislature in SB 11 which defines a pupil as an individual who reaches age 5 on or before September 10th and removes the references to age 6.

Policy 3310 – this policy has been updated to incorporate the changes to the law adopted in HB 413 during the 2017 Legislature. The Legislature updated the law to incorporate vapor products and alternative nicotine products.

SUPERINTENDENT'S ADVICE: I recommend the sample motion.

Additional Information attached -
Fund -
Estimated Cost –

SAMPLE MOTION: *I move to approve the ...*

	Motion	Second	Aye	Nay	Abstain	Other
McGowan						
Marottek						
Dupree						
Dehner						
Crowley						

Poplar School District

THE BOARD OF TRUSTEES **1112**

Resignation and Other Vacancies

A Trustee position becomes vacant before the expiration of a term, when any of the following occurs:

- Death of the incumbent;
- Resignation, in writing, filed with the Clerk;
- Incumbent moves out of the district, establishing residence elsewhere;
- Incumbent is no longer a registered elector of the District under the provisions of §20-20-301, MCA;
- Incumbent is absent from the District for sixty (60) consecutive days;
- Incumbent fails to attend three (3) consecutive meetings of the trustees without good reason;
- Incumbent has been removed under the provisions of § 20-3-310, MCA; or
- Incumbent ceases to have the capacity to hold office under any other provision of law.

A Trustee position also shall be vacant when an elected candidate fails to qualify.

When a Trustee vacancy occurs, the remaining trustees shall declare such position vacant and fill such vacancy by appointment. The Board will receive applications from any qualified persons seeking to fill the position after such notices as determined by the board to be appropriate. The Board will appoint one (1) candidate to fill the position. Should the Board fail to fill a vacancy within sixty (60) days from the creation of a vacancy, the county superintendent shall appoint, in writing, a competent person to fill such vacancy. An appointee shall qualify by completing and filing an oath of office with the county superintendent within fifteen (15) days after receiving notice of the appointment and shall serve until the next regularly scheduled school election and a successor has qualified.

Resignation of a Trustee, for whatever reason, must be submitted in writing to the Clerk **and shall specify an effective date**. ~~**A resignation is effective seventy-two (72) hours after its submission unless withdrawn during that period by the register through written notification of withdrawal made to the Clerk.**~~

The Board will ratify the resignation at its next regularly scheduled meeting and will proceed to fill the vacancy as provided by statute and Board policy.

Legal References:	§ 2-16-502, MCA	Registrations
	§ 20-3-308, MCA	Vacancy of trustee position
	§ 20-3-309, MCA	Filling vacated trustee position – appointee qualification and term of office

Policy History
Adopted on:
Revised on:

Poplar School District

THE BOARD OF TRUSTEES **1512**

Conflict of Interest

A Trustee may not:

- Engage in a substantial financial transaction for the Trustee's private business purpose, with a person whom the Trustee inspects or supervises in the course of official duties.
- Perform an official act directly and substantially affecting, to its economic benefit, a business or other undertaking in which the Trustee either has a substantial financial interest or is engaged as counsel, consultant, representative, or agent.
- Act as an agent or solicitor in the sale or supply of goods or services to a district.
- Have a pecuniary interest, directly or indirectly, in any contract made by the Board, when the Trustee has more than a ten percent (10%) interest in the corporation. A contract does not include: 1) merchandise sold to the highest bidder at public auctions; 2) investments or deposits in financial institutions that are in the business of loaning or receiving money, when such investments or deposits are made on a rotating or ratable basis among financial institutions in the community or when there is only one (1) financial institution in the community; or 3) contracts for professional services other than salaried services or for maintenance or repair services or supplies when the services or supplies are not reasonably available from other sources, if the interest of any Board member and a determination of such lack of availability are entered in the minutes of the Board meeting at which the contract is considered.
- **Perform an official act directly and substantially affecting a business or undertaking to its economic detriment a business or other undertaking in which the trustee has a substantial personal interest in a competing firm or undertaking;**
- Be employed in any capacity by the District, with the exception of officiating at athletic competitions under the auspices of the Montana Officials Association.
- Appoint to a position of trust or emolument any person related or connected by consanguinity within the fourth (4^{th}) degree or by affinity within the second (2^{nd}) degree.

    - This prohibition does not apply to the issuance of an employment contract to a person as a substitute teacher who is not employed as a substitute teacher for more than thirty five (35) consecutive school days.
    - This prohibition does not apply to the renewal of an employment contract of a person related to a Board member, who was initially hired before the Board member assumed the Trustee position.
    - This prohibition does not apply if Trustees comply with the following requirements: 1) All Trustees, except the Trustee related to the person to be employed or appointed, vote to employ the related person; 2) the Trustee related to the person to be employed abstains from voting; and 3) the Trustees give fifteen (15) days written notice of the time and place of their intended action in a newspaper of general circulation in the county where the school is located.

Legal References:	**§ 2-2-105, MCA**	**Ethical Requirements for Public Officers and Public Employees**
	§ 2-2-121, MCA	**Rules of Conduct for Public Officers and Public Employees**
	§ 20-9-204, MCA	**Conflict of interest**
	§ 20-1-201, MCA	**School officers not to act as agents**
	§ 2-2-302, MCA	**Appointment of relative to office of trust or emolument unlawful -- exceptions -- publication of notice.**

Policy History:
Adopted on:
Revised on:

Federal Funding and Title I

The Board may participate in federal programs that, in the judgment of the administrative staff, shall be beneficial to the total school program. All projects written to secure federal funds shall be on the recommendation of the Superintendent/designee and approval of the Board. The Board shall comply with all federal and state certification requirements for alcohol and drug abuse education and prevention programs.

The Superintendent/designee shall pursue funding under Title I~~, *Improving the Academic Achievement of the Disadvantaged*,~~ of the Elementary and Secondary Education Act, to supplement instructional services and activities in order to improve the educational opportunities of educationally disadvantaged ~~**or deprived**~~ children.

All District schools, regardless of whether they receive Title I funds, shall provide services that, taken as a whole, are substantially comparable. Teachers, administrators and other staff shall be assigned to schools in a manner that ensures equivalency among the District's schools. Curriculum materials and instructional supplies shall be provided in a manner that ensures equivalency among the District's schools

In keeping with the requirements of **federal law** ~~**ESSIA[1] and EDGAR[2]**~~, the Board assures:

- A salary schedule which applies to all instructional personnel;
- Equivalence among schools in teachers, administrators and auxiliary personnel;
- Equivalence among schools in the provision of curriculum materials and instructional supplies; and
- Parental consultation in project planning, implementation and evaluation.

Parental ~~Involvement~~ and Family Engagement

~~**The District maintains programs, activities and procedures for the involvement of parents of students receiving services or enrolled in programs under Title I. These programs, activities and procedures are described in the *District – School Parental Involvement Compact*, which is hereby incorporated by reference.**~~

~~**The Superintendent/designee shall develop District – School Parental Involvement Compact according to Title I requirements. The Compact shall contain the District's expectations for parental involvement, specific strategies for effective parent involvement activities to improve student academic achievement and school performance, other provisions as required by federal law. The Superintendent/designee shall ensure that the Compact is distributed to parents of students receiving services or enrolled in programs under Title I.**~~

District schools operating Title I programs shall undertake the following to engage parents and families:

~~[1] **Elementary and Secondary School Improvement Amendments**~~
~~[2] **Education Department General Administrative Regulations**~~

- Host an annual meeting that accommodates parents' needs to inform parents about Title I requirements and about the right of parents to be involved in the Title I program.
- Involve parents and families in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I program and the school-parent compact.
- Provide parents with timely information about the Title I program/services.
- Provide parents with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet.
- Provide opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children.
- Develop, with the assistance of parents and families, and conduct an effective evaluation process regarding the Title I program.

School-Parent Compact

The District will distribute to parents a school-parent compact for each school operating a Title I program. The compact, jointly developed with parents, explains how parents, the entire school staff, and students share the responsibility for improved student academic achievement. It shall describe specific ways the school and families will partner to help children achieve the State's academic standards. It will address the following:

- The school's responsibility to provide high-quality curriculum and instruction;
- The ways parents will be responsible for supporting their children's learning;
- The importance of ongoing communication between parents and teachers through, at a minimum, annual parent-teacher conferences; reports on student progress; access to staff; opportunities for parents to volunteer and participate in their child's class; and opportunities to observe classroom activities .

It will also address any other matters determined in development of the compact.

Interactions with Parents and Families

The District will engage parents and families in meaningful interactions with schools operating Title I programs. It will support flexible opportunities for a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, schools will establish the following practices:

- Provide parents and families with assistance in understanding the State's academic content standards, assessments, and how to monitor and improve the achievement of their children.
- Provide parents and families with materials and training to help them work with their children to improve their children's achievement.
- With the assistance of parents, educate staff members about the value of parent and family contributions, and in how to work with parents and families as equal partners.
- Coordinate and integrate the Title I parental and family engagement program with other programs, and conducts other activities, such as parent/family resource nights/activities, to

encourage and support parents and families in more fully participating in the education of their children.

- **Distribute information related to school and parent and family programs, meetings, and other activities to parents and families in a format and language that the parents understand.**

To the extent feasible and appropriate, the District will attempt to coordinate and integrate parent and family engagement strategies with other relevant federal, state, and local laws and programs.

Accessibility

The District will provides opportunities for the participation of all parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and reports shall be provided in a format and language that parents understand.

Review

The District shall undertake activities to engage parents and families in the review and revision of this policy.

Cross Reference:	**Board Policy 4700** Administrative Procedures
Legal Reference:	Title I of the Elementary and Secondary Education Act, 20 U.S.C. § 6301-6514, as implemented by 34 C.F.R. part 200 of the No Child Left Behind Act of 2001 **and as amended by the Every Student Succeeds Act, P.L. 114-95** *Agostini v. Felton,* 521 U.S.103 (1997)

Policy History:
Adopted on:
Revised on:

Poplar School District

STUDENTS **3110**

Entrance, Placement and Transfer

Age

No pupil may be enrolled in the kindergarten or first grade whose 5th ~~or 6th~~ birthday does not occur on or before September 10 of the school year in which child registers to enter school. A parent may request a waiver of the age requirement. All waivers are in the discretion of and subject to the approval of the Superintendent. ~~**A student who meets the 6-year-old requirement to enter 1st grade, but who has not completed a kindergarten program, will be tested and placed at the discretion of the administration.**~~ No pupil may be enrolled in the District if that pupil has reached his or her 19th birthday on or before September 10 of the school year in which the child registers to enter school. A student may request a waiver of the age limitation, which must be approved by the Superintendent.

Entrance – Identity and Immunization

Students enrolling in the District for the first time must present a birth certificate or other reliable proof of identity and age within 40 days, as well as proof of residence, and immunization from disease as required by Montana. Students who are homeless, in foster care, or are the child of a military family are entitled to immediate enrollment regardless of presentation of the required documentation. If the parent of the student does not provide proof of identification within 40 days, the District shall notify the missing children information program and a local law enforcement authority of the fact that no proof of identity has been presented for the child. Nonresident students shall be admitted when required by law or as permitted by District policy. A student who transfers from one school district to another may photocopy immunization records in the possession of the school of origin. The District shall accept the photocopy as evidence of immunization. Within 30 days after a transferring pupil ceases attendance at the school of origin, the District should have the original immunization records.

When a parent/guardian signs and files with the District, prior to the commencement of attendance each school year, a notarized affidavit on a form prescribed by the State of Montana stating that immunization is contrary to the religious tenets and practices of the parent, immunization of the student seeking to attend in the District will not be required prior to attendance. The statement must be maintained as part of the student's immunization records. The District will also accept medical exemptions as required by law.

Placement

The goal of the District shall be to place students at levels and in settings that will enhance the probability of student success. Developmental testing, together with other relevant criteria, including but not limited to, health, maturity, emotional stability, and developmental disabilities, may be considered in the placement of all students. Final disposition of all placement decisions rests with the Principal, subject to review by the Superintendent.

Transfer Students

Resident students seeking to transfer to a District school will be admitted and placed pursuant to the terms of this policy. The District will request the student's records from the prior school district prior to making any final decision on placement.

Elementary students shall be placed at their current grade level on a probationary basis for a period of two weeks. Should any doubt exist with the teacher and/or Principal as to grade and level placement of the student, the student shall be subject to an educational assessment to determine appropriate grade and level placement.

High school students shall be placed according to the number of credits earned in their previous accredited school districts, subject to Montana Accreditation Rules and Standards and local alternate procedures for earning credit.

Cross References:	1700	Uniform Grievance Protocol
	2413	Credit Transfer/Assessment for Placement
	3125	Education of Homeless Children
	3130	Education of Children in Foster Care

Legal References:	§ 1-1-215, MCA	Residence -- rules for determining
	§ 20-5-101, MCA	Admittance of child to school
	§ 20-5-403, MCA	Immunization requirements
	§ 20-5-404, MCA	Conditional attendance
	§ 20-5-405, MCA	Medical or religious exemption
	§ 20-5-406, MCA	Immunization record
	§ 20-5-502, MCA	Enrollment by caretaker relative -- residency -- affidavit
	§ 20-7-117, MCA	Kindergarten and preschool programs
	§ 44-2-511, MCA	School enrollment procedures for missing children
	10.55.701, ARM	Board of Trustees
	10.55.906, ARM	High School Credit

Policy History:
Adopted on:
Revised on:

Student Discipline

The Board grants authority to a teacher or principal to hold a student to strict accountability for disorderly conduct in school, on the way to or from school, or during intermission or recess.

Disciplinary action may be taken against any student guilty of gross disobedience or misconduct, including but not limited to instances set forth below:

- Using, possessing, distributing, purchasing, or selling tobacco **products**, ~~**or**~~ vapor products**, or alternative nicotine products** (tobacco included but is not limited to cigarettes, cigars, snuff, smoking tobacco, smokeless tobacco, ~~**alternative nicotine product,**~~ or any other tobacco or nicotine innovation);
- Using, possessing, distributing, purchasing or selling e-cigarettes;
- Using, possessing, distributing, purchasing or selling alcoholic beverages. Students who may be under the influence of alcohol will not be permitted to attend school functions and will be treated as though they had alcohol in their possession;
- Using, possessing, distributing, purchasing or selling illegal drugs or controlled substances (includes medical marijuana as well), look-alike drugs, drug paraphernalia and any such substances that contain chemicals which produce the same effect of illegal substances. Students who may be under the influence of such substances will not be permitted to attend school functions and will be treated as though they had drugs in their possession;
- Using, possessing, controlling or transferring a weapon in violation of the "Possession of a Weapon in a School Building" section of this policy;
- Using, possessing, controlling or transferring any object that reasonably could be considered or used as a weapon;
- Disobeying directives from staff members or school officials or disobeying rules and regulations governing student conduct;
- Using violence, force, noise, coercion, threats, intimidation, fear or other comparable conduct toward anyone or urging other students to engage in such conduct, including gang or gang activity;
- Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's property;
- Engaging in any activity that constitutes an interference with school purposes or an educational function or any other disruptive activity;
- Unexcused absenteeism. Truancy statutes and Board policy will be utilized for chronic and habitual truants;
- Hazing or bullying, including cyber bullying;
- Forging any signature or making any false entry or attempting to authorize any document used or intended to be used in connection with the operation of a school; and
- Gambling for money.

These grounds stated above for disciplinary action apply whenever a student's conduct is reasonably related to school or school activities, including but not limited to the circumstances set forth below:

- On, or within sight of, school grounds before, during or after school hours or at any other time when school is being used by a school group;

- Off school grounds at a school-sponsored activity or event or any activity or event that bears a reasonable relationship to school;
- Travel to and from school or a school activity, function or event; and
- Anywhere if the conduct may reasonably be considered to be a threat or an attempted intimidation of a staff member or an interference with school purposes or an educational function, a threat to the safety and welfare of the student population or conduct that detrimentally affects the climate or efficient operation of the school.

Disciplinary Measures

Disciplinary measures include but are not limited to:

- Expulsion;
- Suspension;
- Detention, including Saturday school;
- Clean-up duty;
- Loss of student privileges;
- Loss of bus privileges;
- Notification to juvenile authorities and/or police; and
- Restitution for damages to school property

No District employee or person engaged by the District may inflict or cause to be inflicted corporal punishment on a student. Corporal punishment does not include reasonable force District personnel are permitted to use as needed to maintain safety for other students, school personnel or other persons or for the purpose of self-defense.

Gun-Free Schools

The Board will expel any student who uses, possesses, controls or transfers a firearm for a definite period of time of at least one (1) calendar year. The Board may modify an expulsion period on a case-by-case basis. The Board authorizes the Superintendent, upon written notification to the Board Chair, to modify the discipline on a case-by-case basis. A building administrator will notify the criminal justice or juvenile delinquency system of any student who brings a firearm to school.

Possession of a Weapon in a School Building

The District will refer to law enforcement for immediate prosecution any person who possesses, carries or stores a weapon in a school building, except as provided below, and the District may take disciplinary action as well in the case of a student. In addition, the District will refer for possible prosecution a parent or guardian of any minor violating this policy on grounds of allowing a minor to possess, carry or store a weapon in a school building.

For the purposes of this section only, "school building" means all buildings owned or leased by a local school district that are used for instruction or for student activities; "weapon" means any type of firearm, a knife with a blade 4 or more inches in length, a sword, a straight razor, a throwing star, nun-chucks, brass or other metal knuckles, or any other article or instrument possessed with the purpose to commit a criminal offense.

The Board may grant persons and entities advance permission to possess, carry, or store a weapon in a school building. All persons who wish to possess, carry, or store a weapon in a school building must request permission of the Board at a regular meeting. The Board has sole discretion in deciding whether to allow a person to possess, carry or store a weapon in a school building.

This policy does not apply to law enforcement officers acting in their official capacity.

Cross Reference:	3300	Suspension and Expulsion
Legal Reference:	§ 16-11-302, MCA	Definitions
	§ 20-1-220	**Use of tobacco products in public school building or on public school property prohibited**
	§ 20-4-302, MCA	Discipline and punishment of pupils – Definition of corporal punishment – penalty – defense
	§ 20-5-202, MCA	Suspension and expulsion
	§ 45-8-361, MCA	Possession or allowing possession of weapon in school building – exceptions penalties – seizure and forfeiture or return authorized – definitions
	§ 50-46-101, MCA	Montana Medical Marijuana Act
	20 U.S.C. § 7101	Safe and Drug Free Schools and Community Act
	20 U.S.C. § 7961, et seq.	Gun Free Schools Act of 1994
	29 U.S.C. § 701	Rehabilitation Act of 1973

Policy History:
Adopted on:
Revised on:

Agenda Number 6.5: MTSBA Strategic Planning Agreement

POPLAR PUBLIC SCHOOLS 9&9B
BOARD AGENDA FACT SHEET
MEETING DATE: 12 August 2019

SUMMARY:

MTSBA requires a signed agreement to pursue Strategic Planning with them. The Agreement is attached for your review.

SUPERINTENDENT'S ADVICE: I recommend the sample motion.

Additional Information attached -
Fund -
Estimated Cost – $3500

SAMPLE MOTION: *I move to approve the MTSBA Strategic Planning Agreement.*

	Motion	Second	Aye	Nay	Abstain	Other
McGowan						
Marottek						
Dupree						
Dehner						
Crowley						

MTSBA
Montana School Boards Association

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Helena, MT 59601
(406) 442-2180
FAX (406) 442-2194
www.mtsba.org

MONTANA SCHOOL BOARDS ASSOCIATION
STRATEGIC PLANNING AGREEMENT

THIS AGREEMENT is entered into by and between Montana School Boards Association ("MTSBA") and the Poplar School District ("the District").

At the request of the District, MTSBA agrees to conduct the following Strategic Planning sessions with the District and in-house work according to the terms and conditions set forth hereinbelow:

Strategic Planning Facilitator(s): Debra Silk
Date and Time of Strategic Planning Session(s): September 26, 2019 @ TBD
Location: Poplar School District
Number of Anticipated Hours: 12
Fee (not including time spent on in-house drafting and travel expenses): $2,000

The Fee referenced above includes the following services:

- Three (3) on-site visits to the District of up to 4-hours

In addition to the fees referenced above, the District agrees to pay for the travel expenses of staff, including mileage, meals, hotels, etc. The District further agrees to pay an hourly fee of $125 per hour for any in-house work as a result of or in preparation for strategic planning sessions with the Board, including but not limited to, media analysis, compiling the work of the District, preparing a draft Strategic Plan for the District review and finalization. It is understood between the parties, that MTSBA acts as a consultant and facilitator during this process and that the Strategic Plan and its components are the work of the District, not MTSBA.

Other Services offered at a Flat Rate:
These services are offered at a flat rate of $750.00. (**Please check the services you would like to utilize**):

1. (____) Prepare and administer school culture/climate survey
2. (____) Prepare graphic strategic planning brochure

Maintenance Services. Commencing with the execution of this Agreement, the District will automatically become a member of MTSBA's Strategic Planning Maintenance Program for an initial period of five (5) years. As part of MTSBA's Strategic Planning Maintenance Program, the District will be provided with an annual on-site visit of up to four (4) hours for the purpose of assisting the District with reviewing the progress made under the Plan and updating the District's Strategic Plan. The initial annual fee for MTSBA's Strategic Planning Maintenance Program is $750. The annual maintenance fee will be adjusted periodically. At the conclusion of the five-year period, the District and MTSBA may extend the maintenance part of this agreement for another five (5) years and beyond if agreed to between the parties.

The District further agrees that should the total number of hours that MTSBA staff members meet with the board of trustees, administration and/or staff exceed that as anticipated and stated above, the District will pay for the total number of hours that the MTSBA staff members actually meet with the District based upon the above-referenced fee schedule.

MTSBA
Montana School Boards Association

The District further agrees that in the event the MTSBA presenter(s) incur travel expenses (i.e. mileage, meals, hotel, etc.) but are unable to present as scheduled due to unforeseen circumstances beyond the control of MTSBA, the District agrees to pay any and all such expenses.

The District agrees to pay for all costs and expenses within thirty (30) days of the date the District is billed.

Dated this ____ day of _____, 2019.

MONTANA SCHOOL BOARDS ASSOCIATION

By_____
Lance Melton, Executive Director

By_____
Poplar School District