

# POPLAR SCHOOLS

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DEBRA J MCGOWAN  
Chairman

DOUG MARROTEK  
Vice-Chairman

JESTIN DUPREE  
Trustee

LARAE CROWLEY  
Trustee

HILARY GOURNEAU  
Trustee

## **AGENDA** **Special Board Meeting** **Monday, June 7, 2021** **6:30 PM**

1. Call Meeting To Order
2. Recognition of Guests
3. Public Comment- 5 Minute Courtesy Limit per Topic

*The Poplar Schools' Board of Trustees welcomes public comment on issues and concerns. This is the point in the meeting for comments on matters not already on the agenda. Comments on agenda items will be accepted when that item comes up during the meeting. Interested persons may also submit views in written form to the Clerk or Superintendent prior to the meeting and those comments will be brought to the attention of the Board during the meeting.*

4. Action Agenda
  - 4.1. Personnel Report
5. Information Agenda
  - 5.1. SY22 Pandemic Re-entry Planning
6. Adjournment

The mission of Poplar Schools, in cooperation with parents and community,  
Is to develop exemplary citizens through enthusiastic and knowledgeable  
Guidance and instruction in a culturally rich environment.



**Agenda Number 4.1 Personnel Report**

**POPLAR PUBLIC SCHOOLS 9&9B  
BOARD AGENDA FACT SHEET  
MEETING DATE: 07 June 2021**

SUMMARY: The Personnel Report is a concise reporting method for all personnel actions in the district for the month. The Personnel Report has two sections, one for Action and one is Informational. A motion can be made to accept the entire report or names can be removed for individual actions.

SUPERINTENDENT’S ADVICE: I recommend the sample motion.

Additional Information attached -  
Fund -  
Estimated Cost –

SAMPLE MOTION: *I move to approve the Personnel Report as presented.*

	Motion	Second	Aye	Nay	Abstain	Other
McGowan						
Marottek						
Dupree						
Gourneau						
Crowley						

**ACTION**

NAME	FTE	POSITION	SUPERVISOR	EFFECTIVE DATE
<b><i>CERTIFIED HIRE</i></b>				
Dr. Karen Toavs		CIA Director	Schmidt	SY22
Neria C Manero		MS Science	Norgaard	SY22
<b><i>CLASSIFIED HIRE</i></b>				
Kenny Shields		IEFA Coordinator	Schmidt	SY22
<b><i>Co- and Extra-Curricular HIRE</i></b>				

<b><i>VOLUNTEER APPROVAL</i></b>				

**INFORMATION**

<b><i>IN-DISTRICT TRANSFER</i></b>				

<b><i>RESIGNATIONS</i></b>		
Name	Position	Supervisor

<b><i>JOB ABANDONMENT</i></b>		
Name	Position	Supervisor

**Agenda Number 5.1 SY22 Pandemic Re-entry Planning**

**POPLAR PUBLIC SCHOOLS 9&9B**

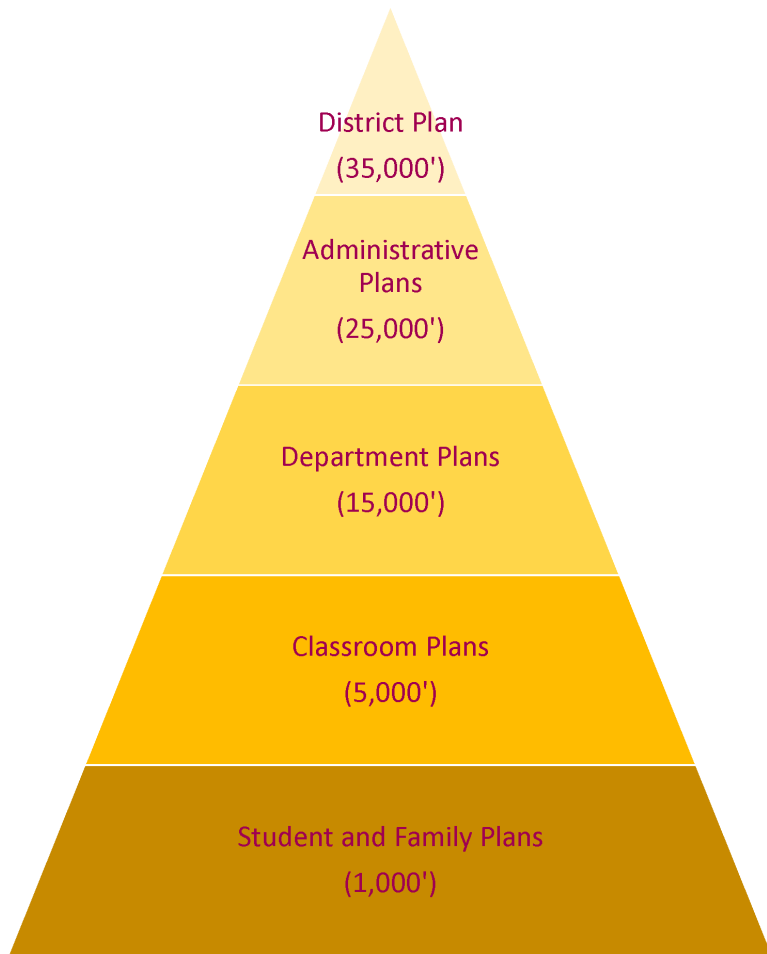
**BOARD AGENDA FACT SHEET**

**MEETING DATE: 07 June 2021**

**SUMMARY:**

Discussion will include what actions will need to be taken for opening the school year in August. Any questions trustees have will be taken into consideration and information sought to answer those for the Regular Meeting scheduled for June 28<sup>th</sup>. The current plan for SY21 is provided for guidance.

**Informational Only**



# Poplar Schools Re-Opening Plan

- ▶ A collaborative effort by the stakeholders of the Poplar Schools which included students, staff, family members, community members, tribal leaders, and Trustees.
- ▶ **It is not prudent to put specifics into a generalized document like this plan. More specific information will be made available as the details are formed.**

The current design and mission of the Poplar Schools has been to *develop exemplary citizens through enthusiastic and knowledgeable guidance and instruction in a culturally rich environment*. That has not changed in these uncertain times. What will be changing is the way in which we educate the students of the Poplar Schools.

How and what we do within our schools to provide for the health and safety of all students, staff, families, and visitors will take on a different design in order to achieve the same mission that we have always had, to the best of our abilities. The guidance found in this document is designed to serve as the foundational framework of our schools until such time that it is no longer needed. The educational activities undertaken in our schools will be accomplished in a manner that satisfies the components of a safe and healthy environment.

This plan is designed to be flexible and adaptable. We may need to begin one way and flex to another in order to handle the changing conditions of a healthy society. Therefore, this plan will be updated as each process is reviewed and improved upon. Any updated information will be noted within the plan.

## **WE WANT TO ENSURE:**

- 🕒 **ALL STUDENTS HAVE A SAFE PLACE TO LEARN**
- 🕒 **ALL STAFF HAVE A SAFE PLACE TO WORK**

## **EMERGENCY OPERATIONS TEAM**

- 🕒 **OPERATIONS OF THE DISTRICT WERE ASSUMED TO BE ALIGNED TO THE GOVERNOR'S PHASE 3 AND OPI'S PHASE 4. WHILE NOT ALL COMPONENTS OF THOSE PHASES ARE INCLUDED, THE INITIAL RE-OPENING PLAN WILL MAINTAIN A COMBINATION TO ALLOW FOR FLEXIBILITY.**

## **FLEXIBILITY IN UNCERTAIN TIMES**

- 🕒 **A PLAN THAT MEETS THE NEEDS OF OUR STUDENTS**
- 🕒 **ABILITY TO PIVOT TO COMPLETE OPENING OR COMPLETE CLOSURE**

# OPI SCENARIOS OF OPERATIONS (Each building may be different)

## 🔗 SCENARIO 1

### 🔥 BUILDINGS CLOSED- ALL REMOTE LEARNING

- 👉 Only if the local conditions warrant a temporary need.

## 🔗 SCENARIO 2

### 🔥 MIXED MODEL OF REMOTE AND TRADITIONAL LEARNING

- 👉 Limited number of students at school, remote learning for all students

## 🔗 SCENARIO 3

### 🔥 BLENDED LEARNING MODEL

- 👉 Staff and students on campus with options to families for choice of delivery
- 👉 Masks may or may not be required following County Health recommendations
- 👉 Online support for families choosing remote delivery
- 👉 Groups up to fifty

## 🔗 SCENARIO 4

### 🔥 FULL SCALE ON-CAMPUS INSTRUCTION

- 👉 Regular service and instruction
- 👉 No limits of group settings



# **STAY HOME**

## **(THIS IS FOR EVERYONE)**

- 🕒 IF YOU ARE SHOWING ANY SYMPTONS OF COVID-19
- 🕒 IF YOU OR A FAMILY MEMBER ARE AWAITING C19 TEST RESULTS
- 🕒 IF YOU HAVE BEEN QUARANTINED
- 🕒 BEING QUARANTINED DOES NOT STOP THE LEARNING PROCESS FOR STUDENTS OR STAFF. CONTACT YOUR BUILDING ADMINISTRATION.

### **STAFF AND PARENT RESPONSIBILITIES**

- 🕒 Staff should not come to school and/or parents should not send their students to school if there is a suspicion of COVID-19 symptoms ~~or exposure~~.
- 🕒 If your student(s) exhibits cough, shortness of breath/difficulty breathing, fever, chills, unexplained muscle pain, sore throat, new loss of taste or smell, or gastrointestinal distress... KEEP THEM HOME!

### **SCHOOL/HOME PARTNERSHIP**

- 🕒 WE BELIEVE THAT OUR RELATIONSHIP IS BUILT ON MUTUAL RESPECT OF EACH OTHER. IT IS VITAL THAT WE PARTNER TO ENSURE SELF-MONITORING (STUDENTS, PARENTS, AND STAFF ALIKE), WHICH WILL LEAD TO A SUCCESSFUL SCHOOL YEAR.

# RECOVERY TEAMS

Teams were formed around three critical areas. Each RT formed a subgroup and developed planning around our specific local needs in those three areas. The following are those team's specifically addressed needs as determined by our local effort. RTs are meant to play a significant role in the ongoing development of the plan with continued meetings to feed information up.

## ACADEMIC PROGRAMMING

The Academic Programming Recovery Team determined that it is in the best interest to use scenario 3 as a starting point with grouping our students into A and B days with Friday being a remote option and/or intervention support day that will look different for each building. There is also a C group option which will be for those who choose to be 100% remote learning.

- 🍷 EACH BUILDING LEVEL WILL DETERMINE WHERE TO SPLIT THE STUDENTS TO DETERMINE GROUPS A & B.
  - 🍷 Maroon (A) Day students will attend school Mondays and Wednesdays
  - 🍷 Gold (B) Day students will attend schools Tuesdays and Thursdays
  - 🍷 Fridays will be individualized education assistance/interventions
  - 🍷 Remote (C) Day students will be Remote Learning/Online only.
  
- 🍷 STUDENTS AND TEACHERS WILL ACCESS GOOGLE CLASSROOMS TO ENSURE CONTINUITY OF WORK ON DAYS OFF SITE.

# SOCIAL, EMOTIONAL, AND BEHAVIORAL

- 📍 Are current protocols, procedures, resources, policies enough to suffice for all levels of COVID to meet the social, emotional, and behavioral needs of our Students? Staff? Parents?
  - 📍 If not---what are the priorities?
  - 📍 Does it depend on the current level we are in?
- 📍 Possible top things we need for social, emotional, behavioral:
  1. Fully functioning crisis intervention team (10 members)
    - 📍 Should reflect the community: Local authorities, mental health agencies, tribal representation, school representation, etc....
      - 📍 This team will not only respond to emergencies at Poplar Schools but will meet regularly throughout Covid crisis. This team will help with information, trainings, financial, and updates on the crisis.
      - 📍 Our school needs to be prepared to respond to events that effects our student's mental health on a major scale-this committee serves this purpose.
  2. Lack of internet access/devices
    - 📍 It is impossible to offer in-home mental health services without internet access/devices
    - 📍 Keeping parents informed about mental health resources/offerings is easier with internet access in the home
    - 📍 Internet access allows for an array of services online
      - 📍 If a Level 1 designation occurs our mental health staff needs to be able to contact students via electronic means. Without internet access this is impossible

3. Letting counselors/mental health staff at Poplar Schools to continue to service students as usual.

- 🔥 The feeling amongst the committee was that the referral process and services for our students for mental health is very efficient and just simply needs to continue. We want to thank all counselors for their effort and continued services for our students.

4. Keep parents informed throughout the Covid-19 crisis.

- 🔥 School District will continue to keep parents informed about our services no matter what level we are in (1,2,3,4).

- 🔥 Allow parents to continue to have a voice- especially in these very trying times.

## PHYSICAL AND STRUCTURAL SAFETY ENVIRONMENTS

### 🔑 SCHOOLS

- 🔥 Students are in groups/classrooms by grade levels except 7-12

- 🔥 7-12 schedules limit large gatherings

### 🔑 COMMON AREAS AND HALLWAYS

- 🔥 Masks are mandatory for all

### 🔑 CAFETERIA

- 🔥 Students will have the option to select a hot lunch daily

- 🔥 Grab N Go lunches will be available on Fridays

## ☞ BUSES

- 🚒 Masks are mandatory for all riders
- 🚒 Assigned seating, family units/pods, and limited seat-choice
- 🚒 Fill bus seats from the back to the front
- 🚒 Drop offs will be at buildings of students

## SOCIAL DISTANCING PROTOCOL

- ☞ Students and staff will follow social distancing protocols adhering to the latest information published by the Roosevelt County Health Department.
- **If social distancing cannot be maintained in the classroom, masks must be worn.**
- ☞ Guests entering buildings must wear a mask
- ☞ Guests must wait in the common areas if seeing a student

## DISTRICT CLEANLINESS

- ☞ Cooperative cleaning for classrooms throughout the school day
- ☞ Additional hand-sanitizing stations placed throughout buildings

## EXTRA-CURRICULAR ACTIVITIES

- 🎓 Enrollment (which includes remote learning) in the Poplar Schools allows for participation in activities.
  - 🔥 Maroon, Gold, and Remote status students are allowed to participate as long as eligibility requirements are met for the activity.
- 🎓 Home School students are not allowed to participate.

# Updates

## SE&B

- Develop a 5ish question intake survey for students
  - dealing w/grief
- identification of isolation
- weekly positive support for all staff through
- improve staff wellness programs throughout the district
- survey of community on SE health
  - dealing w/grief
- Mini grant implementation
  - first two s are in the system
  - intake development for counselors
- Support Group rollout for staff begins 12/11
- Community grief liaison- someone to help families get the support needed (ombudsman)
- JOM initiatives
  - 12/20 turkeys and hams
  - pantry on weekends
- promoting staff wellness and positivity, survival kits/care packages
- staff lounge chips and dip
- Hazard pay

## AP

- Attendance since returning M/G has been between 52-74% of daily average across K-12
- HS returning to daily status Nov. 2<sup>nd</sup>
  - Calculating 80% attendance puts 136 students in the building each day
- We have approximately 260 students who are on Remote rosters
- Positives:
  - Meal processes, screening on entrance, decrease in discipline, Friday schedule, ability to differentiate through 1 to 1, all staff support in all areas, buildings and cleaning, collaboration, increase of classroom technology use
- Adjustments:
  - Chromebooks/devices for all, using data platforms, slow personal feeling of classes wants/needs, lack of teacher/student/parent input was noted, not meeting the rigor of “normal” school and behind in yearly pacing of learning expectations, communication and input
- P/T Conference adjustments by building
- Remote s. disconnect, lack of progress, remedies for s who are not on grade level
  - Check settings for parents to see time on task
- # of s who return to the regular classroom for Sem 2
  - Sem 2 application period- **admin will address**
    - first letter
    - second letter



## **P&SSE**

- Add student, staff, guest temp to protocol for building entry
- previous measures were agreed to be going well
- HS s can be dropped @ elem playground
- Mask protocols are still to be followed.
  - If t. are working with a s., masking required.
  - If the social distancing requirements cannot be met, all are to be masked.
  - Masks are mandatory in hallways and common areas.
- New protocol for strep/flu/covid- two weeks out unless negative C19 test and remain out two days after antibiotics for strep
  - Sick students are being sent to school. Make a big push emphasizing not coming to school with any symptom that could cause others harm. (FB/radio/face to face)
- Dan will contact PP to get a public statement through the communications/media service or get from legal
- Discussion needed for dropping students who aren't attending, sports participation, sporting events
  - Continue to monitor as the month progresses.